




CITY CLERK'S OFFICE

MONTHLY REPORT NOVEMBER 2019

The City Clerk's Office continues to serve the City of Safford and its citizens efficiently and effectively. This monthly report will emphasize some of the key functions that have been completed by this office. As a part of this report, attached you will find our monthly statistics. I hope that you find value in this report and our office welcomes any input that may help our office better serve the City of Safford and its citizens.

KEY FUNCTIONS:

- Issued New Business Licenses Pursuant to City Code 5.04.010
- Prepared and mailed the Business License Application Renewal Notices
- Prepared, published and posted City Council Meeting Agendas/Notices
- Issued Dog Tags Pursuant to City Code 6.08.20
- Worked toward Goals & Objectives for FY19/20
- Scan current documents into Laserfiche: Minutes, Agendas, Resolutions, etc.

 NEW BUSINESS LICENSES				November 2019
Business Name	Owner	Business Address	Phone	Description
Mels Lash & Brow Studio	Melony Andrews	614 W Main St Safford, AZ	928-322-5396	Lash Extension Salon Service
Cochise Contractors, Inc.	Brent Erekson	333 N Black Canyon Hwy Phoenix, AZ	602-721-2551	General Contractor
Allen Pump Co. Inc.	Chris Allen	4206 W Hwy 70 Thatcher, AZ	928-428-3273	Pump Contractor
Kayla's Kitchen Essentials	Kayla Caillouette	2285 S Lamonica Way Safford, AZ	928-322-1802	Pampered Chef Consultant
Amcell LTD	Aref Musa	1124 W Thatcher Blvd. Ste. 302 Safford, AZ	773-799-1157	Wireless Retail
Ash Creek Financial Advisors LLC	Phillip Palmer	602 S 8th Ave Safford, AZ	928-792-2098	Financial Services
Arizona Sign and Maintenance	Javier Montes	919 E 37th St Tucson, AZ	520-235-8603	Sign Installation