

## RESOLUTION NUMBER R17-022

### **A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA, AMENDING, SECTION 1500 STAFF CONFLICT OF INTERST, OF THE CITY OF SAFFORD PERSONNEL MANUAL.**

**WHEREAS**, in December 1999 the Governing Body adopted the City of Safford Personnel Manual to establish guidelines regarding policies, practices, programs, and procedures; and,

**WHEREAS**, Section 1500, Staff Conflict of Interest, was established to outline staff conflict of interst relating to employment of relatives, business and vendor relations.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD**, that Section 1500 of the City of Safford Personnel Manual is amended as follows; and further, all previous statements of policy concerning Conflicts of Intest are hereby rescinded and superseded by this resolution.

#### **PURPOSE**

The purpose of this policy is to ensure the City of Safford's compliance with Arizona State Laws prohibiting public officers or employees from purchasing City auctioned property.

#### **CONFLICT OF INTEREST**

In the service of public interest, the City of Safford abides by all Federal, State and local laws under which it is governed and operates with transparency and accountability. In compliance with A.R.S. 38-503(A/B/C), and based on the merit of their employment/positions, city public officers and employees are deemed to have a substantial interest in certain contract, sale, purchase or service involving the City of Safford. Additionally, city public officers and employees have access to information not available to the public regarding sales, purchases or services involving the City thus adding to the conflict of interest.

#### **DIRECTIVES**

City public officers and employees shall refrain from purchasing property from the City of Safford.

City public officers and employees shall not supply to the City of Safford any equipment, material supplies or services unless awarded a contract via the public competitive bidding process.

#### **VENDOR RELATIONS**

City public officers and employees shall not accept gifts or gratuity from any person, group or entity engaged in or desiring to engage in business with the City of Safford.

The acceptance of widely distributed advertising items of nominal value, or holiday gifts for general consumption are acceptable.

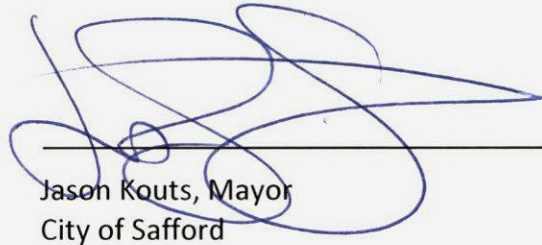
**VIOLATION**

Employees found to be in violation of this policy and State Law, may be subject to disciplinary action up to and including termination of employment.

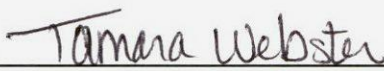
**REFERENCE**

A.R.S. 38-503 Conflict of interest; exemptions; employment prohibition


**PASSED, ADOPTED, AND APPROVED** by the Mayor and City Council of the City of Safford this 13th day of November, 2017.

  
\_\_\_\_\_  
Jason Kouts, Mayor  
City of Safford

ATTEST:

  
\_\_\_\_\_  
Tamara Webster  
Deputy City Clerk

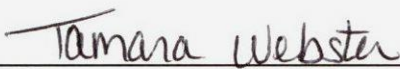
APPROVED AS TO FORM:

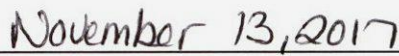
  
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William J. Sims, III  
City Attorney

State of Arizona        )  
                                  ) ss  
County of Graham     )

CERTIFICATION

I HEREBY CERTIFY, that the foregoing Resolution Number R17-022 was duly passed and adopted by the Mayor and City Council of the City of Safford, Graham County, Arizona, at a Council Meeting held November 13, 2017, and that a quorum was present at the meeting.

  
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Tamara Webster, Deputy City Clerk

  
\_\_\_\_\_  
Date: