



## **SUBMITTAL REQUIREMENTS**

1. Site Plan displaying the following:

A. Parking

1. State number of customers at peak operation hours.
2. Parking associated with the home occupation shall occur on the home occupation site or on the street immediately in front of the home occupation residence and in no instance shall said parking obstruct residences adjacent to or nearby the home occupation site.

B. Description of any proposed signage in accordance with Home occupation sign regulations:

A sign identifying the name and occupation of the home occupation being conducted on the premises:

1. Size. Shall not exceed two (2) square feet.
2. The maximum height of a home occupation wall sign as measured from finished grade shall be six (6) feet.
3. Other restrictions. May be displayed only on the wall of the premises of the home occupation which it identifies. Only one (1) non-illuminated sign may be displayed. The permit for any such sign shall be approved only after approval of the home occupation has been granted by the department.

### **THIS HOME APPLICATION MAY BE APPROVED BASE ON THE FOLLOWING CRITERIA:**

- A. The home occupation is clearly incidental and subordinate to the residential use of the property;
- B. The home occupation contributes to the comfort, convenience or necessity of the occupants of the residence;
- C. The home occupation is located on the same lot or parcel as the residence with which it is associated;
- D. There is no nonresident employee working at the home occupation site;
- E. There is no outdoor storage of equipment, raw or finished goods or other material used in connection with the home occupation on the home occupation site;
- F. The home occupation site shall not be used for overnight parking; of customer's vehicles;
- G. The home occupation shall not generate traffic, parking, sewerage or water in excess of what is normal in the residential neighborhood;
- H. The home occupation shall not create a hazard to person or property, result in electrical interference, or produce offensive noise, vibration, smoke, dust, odors, heat or glare;

I. The home occupation shall be conducted entirely indoors and it shall not change the outside appearance of the dwelling or negatively impact the residential character of the neighborhood or the health, safety or welfare of the neighbors;

J. For the purpose of this regulation, the following uses shall not be considered valid home occupations: On-site vehicle repair, commercial warehousing or storage (indoor or outdoor) or manufacturing of products using hazardous materials or equipment not typically found in a household setting;

K. All activity related to the home occupation shall be limited to between the hours of eight a.m. and five p.m.;

L. The operator of the home occupation shall obtain a business license from the city of Safford;

**APPLICANT'S SIGNATURE: I hereby certify that I have read this application and state that the above information is correct and that I am the owner or duly authorize representatives of the City of Safford to enter upon the above mentioned property for inspection purposes.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**City of Safford Official:** \_\_\_\_\_ **Date Issued:** \_\_\_\_\_

**Additional Stipulations:**

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