



Conditional USE PERMIT APPLICATION

\$150.00

TO BE COMPLETED BY APPLICANT (ALL INFORMATION MUST BE PROVIDED)

A Conditional Use Permit is issued by the Safford City Council and is reviewed for completeness at time of submittal by the Planning and Community Development Department; please review the application for required submittal documents and review procedures. If there are deficiencies in the permit application requirements, applicant will be notified by phone or email during the review process or upon completion of the initial review. Conditional use permits shall be issued by the council setting forth all qualifying conditions, subject to the procedures for rezoning found in Section 17.20.040, application for amendment, Section 17.20.050, public hearing; Section 17.20.060, reconsideration of denied amendments; Section 17.20.070, protests against amendment. Upon approval of this application, inspections may be required by the Planning and Community Development Department, Utility Department, Public Works Department, and/or Engineering Department and may be requested by the applicant at any time and by signing this application you are giving the City of Safford permission to conduct any and all inspections required for the acceptance or closure of the permit or project. For further questions or information concerning this application please contact the Planning and Community Development Department at 928-432-4140.

DATE OF APPLICATION: _____

NAME OF APPLICANT AND/OWNER: _____

ADDRESS: _____

CITY:

STATE:

ZIP CODE:

EMAIL ADDRESS: _____

PHONE NUMBER: _____

BEGINNING DATE: _____

ENDING DATE: _____

DESCRIPTION OF REQUEST: _____

APPLICANT'S SIGNATURE: I hereby certify that I have read this application and state that the above information is correct and that I am the owner or duly authorize representatives of the City of Safford to enter upon the above mentioned property for inspection purposes.

SIGNATURE: _____ DATE: _____

SUBMITTAL REQUIREMENTS

1. Site Plan Including the following:

- a. Name, address and contact information for the applicant, owner and individual who prepared the plan with the date that the plan was prepared.
- b. Scale of the drawing, both written and graphic, with a north arrow and legal description of the property.
- c. All property lines should be dimensioned. Existing and proposed buildings and structures, dimensioned with distances between buildings and distances to property lines shown.
- d. Fully dimensioned parking lot.
- e. Arrows indicating the direction of drainage.
- f. Information on proposed landscaping on the site plan, or on a separate plan. Information should include the name, location and size of all proposed plant materials and the proposed method of permanent irrigation.
- g. Existing and proposed adjacent street rights-of-way.
- h. Existing and proposed easements with dimensions.
- i. Existing and proposed fire hydrant locations.
- j. Locations of outdoor storage.
- k. Height, type and location of proposed walls and fencing.
- l. Location, size, and height of all proposed signage.
- m. Site summary table including gross and net acreage of site, number of parking spaces, required and proposed, and percent of lot coverage, allowed and proposed.

2. Narrative Report with the following:

- a. A description of the proposed use and measures taken to minimize any negative impacts on surrounding property.
- b. A schedule for development including phasing, if proposed.
- c. Hours of operation.