



## CITY CLERK'S OFFICE

### MONTHLY REPORT MARCH 2020

The City Clerk's Office continues to serve the City of Safford and its citizens efficiently and effectively. This monthly report will emphasize some of the key functions that have been completed by this office. As a part of this report, attached you will find our monthly statistics. I hope that you find value in this report and our office welcomes any input that may help our office better serve the City of Safford and its citizens.

#### **KEY FUNCTIONS:**

- Issued New Business Licenses Pursuant to City Code 5.04.010
- Prepared and mailed the Business License Application Renewal Notices
- Prepared, published and posted City Council Meeting Agendas/Notices
- Issued Dog Tags Pursuant to City Code 6.08.20
- Worked toward Goals & Objectives for FY19/20
- Scan current documents into Laserfiche: Minutes, Agendas, Resolutions, etc.



## NEW BUSINESS LICENSES

March 2020

Business Name	Owner	Business Address	Phone	Description
UHC United Heating & Cooling LLC, dba UHC Construction Services	Cindy Hamad	154 E Aurora Rd. #155 Northfield, OH	440-340-3953	General Contractor
Tryplek Window Cleaning	Jesse Lewis	459 S 150 E Pima, AZ	928-243-0249	Widow Cleaning
Urban Energy Solutions LLC	John Hobbes	3312 E Broadway Rd. Phoenix, AZ	480-261-6045	General Contractor
Desert Mountain Animal Hospital	Dr. J A Phelps	380 Entertainment Ave. Safford, AZ	520-458-8888	Animal Hospital
Grand American Homes LLC	Jonathan VanScoyk	625 W Main St. Safford, AZ	801-949-3834	Manufactured Home Dealership