



CITY CLERK'S OFFICE

MONTHLY REPORT DECEMBER 2019

The City Clerk's Office continues to serve the City of Safford and its citizens efficiently and effectively. This monthly report will emphasize some of the key functions that have been completed by this office. As a part of this report, attached you will find our monthly statistics. I hope that you find value in this report and our office welcomes any input that may help our office better serve the City of Safford and its citizens.

KEY FUNCTIONS:

- Issued New Business Licenses Pursuant to City Code 5.04.010
- Prepared and mailed the Business License Application Renewal Notices
- Prepared, published and posted City Council Meeting Agendas/Notices
- Issued Dog Tags Pursuant to City Code 6.08.20
- Worked toward Goals & Objectives for FY19/20
- Scan current documents into Laserfiche: Minutes, Agendas, Resolutions, etc.

City of Safford A great place to live, work, and visit		NEW BUSINESS LICENSES		December 2019
Business Name	Owner	Business Address	Phone	Description
Lotus Beauty Bar LLC	Kimberly Garcia	600 S Central Ave Safford, AZ	928-322-5914	Salon/ Spa Services
Armor Fire Protection, Inc.	John Hof	410 S Perry Lane #5 Tempe, AZ	480-633-5922	Fire Sprinkler Installation
Capstone Construction Corp.	Michael Steffes	1525 W Hatcher Rd. Phoenix, AZ	602-997-4490	General Contractor