



## CITY CLERK'S OFFICE

### MONTHLY REPORT DECEMBER 2018

The City Clerk's Office continues to serve the City of Safford and its citizens efficiently and effectively. This monthly report will emphasize some of the key functions that have been completed by this office. As a part of this report, attached you will find our monthly statistics. I hope that you find value in this report and our office welcomes any input that may help our office better serve the City of Safford and its citizens.

#### **KEY FUNCTIONS:**

- Issued New Business Licenses Pursuant to City Code 5.04.010
- Prepared and mailed the Business License Application Renewal Notices
- Prepared, published and posted City Council Meeting Agendas/Notices
- Issued Dog Tags Pursuant to City Code 6.08.20
- Worked toward Goals & Objectives for FY18/19
- Scan current documents into Laserfiche: Minutes, Agendas, Resolutions, etc.

|  |                 | NEW BUSINESS LICENSES             |              | December 2018                 |
|---|-----------------|-----------------------------------|--------------|-------------------------------|
| Business Name   | Owner           | Business Address                  | Phone        | Description                   |
| Sodalicious Inc.  | Anne Auernig    | 1904 Thatcher Blvd. Safford, AZ   | 805-207-8155 | Flavored Sodas & Treats       |
| Gila Valley Monuments   | David Carpenter | 650 E Airport Rd. Safford, AZ     | 928-348-8780 | Sell & Manufacture Headstones |
| Perkins Painting  | Wesley Perkins  | 212 5th Ave Safford, AZ           | 928-228-8950 | Handyman Services             |
| Ice King of Arizona   | Phillip Nelson  | 1825 W Thatcher Blvd. Safford, AZ | 928-428-4300 | Ice Manufacturing/Delivery    |
| Hughes Plumbing   | Jed Hughes      | 547 N 1300 W Pima, AZ             | 928-651-1880 | Plumbing                      |
| Gapped Garage   | Daniel Ward II  | 1125 S 7th Ave. Safford, AZ       | 928-322-3929 | Vehicle Maintenance           |