




## CITY CLERK'S OFFICE

### MONTHLY REPORT SEPTEMBER 2018

The City Clerk's Office continues to serve the City of Safford and its citizens efficiently and effectively. This monthly report will emphasize some of the key functions that have been completed by this office. As a part of this report, attached you will find our monthly statistics. I hope that you find value in this report and our office welcomes any input that may help our office better serve the City of Safford and its citizens.

#### KEY FUNCTIONS:

- Issued New Business Licenses Pursuant to City Code 5.04.010
- Prepared and mailed the Business License Application Renewal Notices
- Prepared, published and posted City Council Meeting Agendas/Notices
- Issued Dog Tags Pursuant to City Code 6.08.20
- Worked toward Goals & Objectives for FY18/19
- Scan current documents into Laserfiche: Minutes, Agendas, Resolutions, etc.

		NEW BUSINESS LICENSES		September 2018
Business Name	Owner	Business Address	Phone	Description
Alltell Communications, LLC	Jacobson 2BUY4LLC	517 S. 1st Ave. Safford, AZ	630-857-2290	Communications Carrier
Little Mexico	Ana Trevizo	705 S. 1st Ave. Safford, AZ	9289-322-8873	Home and Lawn Décor
3E Contractors, LLC	Ethan Ellsworth	1945 S. White Mtn. Rd. Showlow, AZ	928-242-3643	Contractor
Tint Pro	Manuel Dominguez	413 S. 8th Ave. Safford, AZ	928-651-5037	Window Tint Install
J's Country ChemDry	Joshua Mata	4152 S. 12th Ave. Safford, AZ	928-428-1010	Carpet Cleaning
Onsite Computer Networking Services, LLC	Henry Bailey	5228 W. Ceccardi Way Thatcher, AZ	928-792-7382	Computer/Networking Repair
Capitol Business Equipment, Inc	Loring White	645 S. McDonough St. Montgomery, AL	334-265-8903	Installation Alarm Equipment
Sorensen Financial, PLLC	Nathan Sorensen	1200 W. Thatcher Blvd. Safford, AZ	928-428-0800	Tax/Financial Advising