



## CITY CLERK'S OFFICE

### MONTHLY REPORT FEBRUARY 2018

The City Clerk's Office continues to serve the City of Safford and its citizens efficiently and effectively. This monthly report will emphasize some of the key functions that have been completed by this office. As a part of this report, attached you will find our monthly statistics. I hope that you find value in this report and our office welcomes any input that may help our office better serve the City of Safford and its citizens.

#### **KEY FUNCTIONS:**

- Issued New Business Licenses Pursuant to City Code 5.04.010
- Prepared and mailed the Business License Application Renewal Notices
- Prepared, published and posted City Council Meeting Agendas/Notices
- Issued Dog Tags Pursuant to City Code 6.08.20
- Worked toward Goals & Objectives for FY17/18
- Scan current documents into Laserfiche: Minutes, Agendas, Resolutions, etc.

Business Name	Owner	Business Address	Phone	Description
Gila Valley News	Jon Johnson	616 S. 8th Ave. Ste. C Safford, AZ	928-965-4815	News Website
Sick, Twisted & Dark Apparel	Allen Thompson	623 5th Ave. Safford, AZ	928-792-3520	Tattoo Shop & Apparel
Borderland Vending Co., LLC	Warren Knowles	5270 S. Hwy 191 Safford, AZ	520-502-1738	Vending Machine Sales
Gate House Construction, LLC	Patrick Rowen	2711 Hwy 70 Thatcher, AZ	928-428-4422	General Contractor