

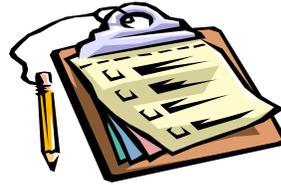
Applying for a
TEMPORARY

Business License

(Pursuant to Municipal Code 5.24)



**City of Safford
Clerk's Office**
717 Main Street
P.O. Box 272
Safford, AZ 85548
Phone: (928) 432-4005
Fax: (928) 348-3111
www.cityofsafford.us



CHECKLIST OF
INFORMATION REQUIRED
**BEFORE A TEMPORARY
LICENSE MAY BE ISSUED:**

- Completed Temporary Business License Application (which may be obtained through the City Clerk's office).
- Complete a Temporary Use Permit through Planning & Community Development. (Pursuant to Municipal Code 17.12.170)
- Written Permission from the land owner of whose property you wish to use.
- Apply for and obtain a Transaction Privilege Tax License from the State of Arizona.
- Obtain a Certificate of Insurance, listing the City of Safford as an additional insured in the amount of \$1,000,000.00
- Pay a \$50 license fee, which is good for 3 months from the date of purchase.
- Provide a copy of a current drivers license.
- Provide a copy of current Graham County Health Permit. (Food Vendors)

RULES AND REGULATIONS

Any business wanting to distribute handbills which includes any printed or written matter, any sample or device, circular, leaflet, pamphlet, paper, booklet, or any other printed matter or literature is required to apply for a Handbill Permit which is an additional \$20 fee.

Businesses must obtain any additional permits as required by the City of Safford Planning & Community Development located at 808 8th Avenue, Safford, Arizona. Phone: 928-432-4140

If you are handling food, it is your responsibility to apply for a health permit from the Graham County Health Department. Phone: (928) 428-1962

If liquor is involved, it must be approved by the Arizona Department of Liquor Licenses and Control.

A license will not be issued until the application requirements are complete.