



**“The mission of the City of Safford is to make Safford
a great place to live, work, and visit”**

**CITY OF SAFFORD
COUNCIL MEETING MINUTES
Monday, November 9, 2015 @ 6:00 PM
Safford Library Program Room, 808 S. 7th Avenue, Safford, Arizona**

PRESENT: Wyn “Chris” Gibbs, Mayor; Mary Bingham, Vice Mayor; Councilmembers, Gene Seale, Kenneth Malloque, Arnold A. Lopez, James D. Howes and Richard Ortega.

STAFF PRESENT: Horatio Skeete, City Manager; Joe Brugman, Police Chief; Leslie Norton, Executive Secretary; Randy Petty, Public Works Director/City Engineer; Alma Flores, Interim Finance Director; Jenny Howard, Utilities Director; Dustin Welker, Community Development Director; Leanne McElroy, Library Director; Cliff Davis, Human Resources Officer; Sam Napier, I.T. Administrator; and Georgia Luster, City Clerk. Dale Clark assisted with the audio recording of the meeting.

OTHERS PRESENT: Steve McGaughey, Dr. Carlos R. Vessels, Adriana Ramirez, and others who did not sign in.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs opened the meeting at 6:00:51 p.m.
2. **ROLL CALL:** A quorum of the Council was present (7).
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Dr. Carlos Vessels offered the opening prayer.
5. **CITIZEN COMMENTS ON AGENDA ITEMS: NONE**
6. **NEW/OLD BUSINESS:**
 1. **Approve October 12, October 14, October 15 and October 26, 2015 Council Meeting Minutes.**

A motion was made by Councilman Malloque, seconded by Vice Mayor Bingham to approve October 12, October 14, October 15 and October 26, 2015 Council Meeting Minutes as published. The motion was unanimous. **MOTION ADOPTED**

7 - Mayor Gibbs, Vice Mayor Bingham, Councilmembers, Gene Seale, Kenneth Malloque, Arnold Lopez, Richard Ortega, and James Howes.

2. **Approve October 12, 2015 executive session minutes. The Council may convene to executive session to discuss any revisions pursuant to Arizona Revised Statutes §38.431.03(A)(2).**

A motion was made by Councilman Howes, seconded by Councilman Malloque to approve October 12, 2015 executive session minutes. The motion was unanimous.

MOTION ADOPTED

7 - Mayor Gibbs, Vice Mayor Bingham, Councilmembers, Gene Seale, Kenneth Malloque, Arnold Lopez, Richard Ortega, and James Howes.

3. **Consider approving and adopting Resolution Number 15-032, adding Section 2650, Volunteer Time Off, of the City of Safford Personnel Manual, establishing a Volunteer Time Off Program.** City Manager Skeete reminded the Council that Mr. Davis previously presented the Volunteer Time Off Program. The Personnel Manual is available for staff both digitally and by paper document if the employee request. The Program will become part of the monthly H.R. Report.

A motion was made by Councilman Howes, seconded by Councilman Ortega to approve and adopt Resolution Number 15-032, adding Section 2650, Volunteer Time Off, of the City of Safford Personnel Manual, establishing a Volunteer Time Off Program. The motion was unanimous.

MOTION ADOPTED

7 - Mayor Gibbs, Vice Mayor Bingham, Councilmembers, Gene Seale, Kenneth Malloque, Arnold Lopez, Richard Ortega, and James Howes.

7. ORDINANCES:

1. **Second Reading: Approve and adopt Ordinance Number 15-005, a request to rezone from MHD (Manufactured Home Development) to C-2 (Highway Commercial) on Graham County Parcel # 102-29-031 and 102-29-034, 700 East US Highway 70.** City Manager Skeete asked the City Clerk to read the Title and Number of Ordinance Number 15-005 into the record. Mr. Welker was also present to address any questions that the Council had.

A motion was made by Councilman Malloque, seconded by Councilman Lopez to approve and adopt Ordinance Number 15-005, a request to rezone from MHD (Manufactured Home Development) to C-2 (Highway Commercial) on Graham County Parcel # 102-29-031 and 102-29-034, 700 East US Highway 70. The motion was unanimous.

MOTION ADOPTED

7 - Mayor Gibbs, Vice Mayor Bingham, Councilmembers, Gene Seale, Kenneth Malloque, Arnold Lopez, Richard Ortega, and James Howes.

2. **Discussion concerning adding Section 9.04.070 to the City of Safford Municipal Code, Providing a Location For and Unlawful Minor Party/Gathering, AKA the Social Host Ordinance.** City Manager Skeete introduced Chief Brugman who presented the Social Host Ordinance. Mr. Brugman stated that the ordinance is in place and is successful in a number of cities and towns. The ordinance is designed to limit the amount of house parties and the availability of house parties. The ordinance allows for adults and parents to face legal ramifications for providing their home as a gathering place for underage drinking parties. The ordinance is important part of protecting the youth in our community from the dangers of underage consumption of alcohol. All violations of ordinance are civil of nature. The ordinance already exists in the Town of Thatcher and discussions are ongoing with Graham County.

The ordinance will be provided to the council at a future meeting.

8. **CONTRACTS, AGREEMENTS, BIDS:**

1. **Approve award of Contract for 45,000-Gallon Swift Trail Storage Tank Project, City of Safford Project No. 66-661, to Cashion Tank & Steel in the amount of \$75,900.** Jenny Howard, Utilities Director, stated the 45,000 water tank will serve two wells on the University of Arizona property located off Swift Trail. It is the ongoing Swift Trail Pipeline Project.

A motion was made by Councilman Malloque, seconded by Vice Mayor Bingham to approve the award of a Contract for 45,000-Gallon Swift Trail Storage Tank Project, City of Safford Project No. 66-661, to Cashion Tank & Steel in the amount of \$75,900. Motion was unanimous. **MOTION ADOPTED**

7 - Mayor Gibbs, Vice Mayor Bingham, Councilmembers, Gene Seale, Kenneth Malloque, Arnold Lopez, Richard Ortega, and James Howes.

2. **Approve award of Contract for CCTV Inspection of Sewer Lines, City of Safford Project No. 67-563, to Wastewater Maintenance, Inc. of Pearce, AZ in the amount of \$36,462.71.** Jenny Howard, Utilities Director, explained the State mandates the City to inspect 20% of the system each year, bringing it to full cycle every five years. This project consists of the CCTV inspection of approximately 80,000 feet of gravity sewer lines.

A motion was made by Councilman Ortega, seconded by Vice Mayor Bingham to approve the award of a Contract for CCTV Inspection of Sewer Lines, City of Safford Project No. 67-

563, to Wastewater Maintenance, Inc. of Pearce, AZ in the amount of \$36,462.71. Motion was unanimous. **MOTION ADOPTED**

7 - Mayor Gibbs, Vice Mayor Bingham, Councilmembers, Gene Seale, Kenneth Malloque, Arnold Lopez, Richard Ortega, and James Howes.

3. **Approve lease with Caterpillar Financial Services Corporation for a new 908M Caterpillar Wheel Loader for use at the Safford Regional Landfill.** City Manager Skeete introduced Randy Petty, Public Works Director who presented the item.

Mr. Petty stated the item was presented to the Council at a previous meeting. The Council at that time requested staff seek additional proposals. Four proposals from construction equipment suppliers were received for the lease for a wheel loader for use at the Regional Landfill. They are: Caterpillar, John Deere, Case, and Flaska JCB. The lease price for the Caterpillar was \$102,472, for the John Deere \$93,625.92, for the Case \$101,505.90, and for the JCB \$77,885.33. The lease is for sixty-months (60). Staff is recommending a lease with Caterpillar because of a "buy-back" policy where they will purchase the equipment at the end of the lease for a minimum of \$28,160. Secondly, staff believes the labor cost for maintenance of the wheel loader will be less because they are local. Thirdly, the Purchase Option allows the City to retain the wheel loader at the end of the lease by paying Caterpillar \$1.00.

There was a brief discussion about the lease of the wheel loader. The City will consider retaining the equipment after the five year lease dependent on the condition of the loader and the need at the Landfill. Additionally, there was discussion about the difference in the lease price, warranty, quality, and reputation of JCB.

A motion was made by Councilman Howes, seconded by Vice Mayor Bingham to approve lease with Caterpillar Financial Services Corporation in the amount of \$102,472.00 for a new 908M Caterpillar Wheel Loader for use at the Safford Regional Landfill. Motion was unanimous. **MOTION ADOPTED**

7 - Mayor Gibbs, Vice Mayor Bingham, Councilmembers, Gene Seale, Kenneth Malloque, Arnold Lopez, Richard Ortega, and James Howes.

9. COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS:

Councilman Malloque: Consider lifting water restrictions; Recycling-discuss options

10. MEETINGS/ACTIVITIES HELD OR TO BE HELD BY COUNCIL OR CITY STAFF:

- Wednesday, November 11: Veteran's Day Holiday (City offices will be closed)
- Monday, November 23: Council Meeting

- Thursday, November 26: Thanksgiving Holiday- City Hall Closed
- Friday, November 27: Merry Main Street and Tree Lighting
- Saturday, December 5: Light Parade
- Monday, December 14: Council Meeting
- Thursday, December 24: City Hall Closed
- Thursday, December 31: New Year’s Day Observance

11. CITIZEN COMMENTS ON NON-AGENDA ITEMS: Adriana Ramirez addressed the Council in regards to the termination of the lease agreement with Jeff Holt, Springbok. Mayor Gibbs explained to Ms. Ramirez that the Council could not respond because it is a non-agenda item. He assured her that staff is working with Mr. Holt.

Arnold Lopez: Complimented Library for Día de los Muertos Celebration and Safford Police Academy. He is attending the Police Academy and really enjoying it.

12. ADJOURN: It was moved by Councilman Malloque, seconded by Councilman Ortega, and carried unanimously to adjourn at 6:49:25 p.m. **MOTION ADOPTED**

APPROVED:

Wyn “Chris” Gibbs, Mayor
City of Safford

ATTEST:

Georgia Luster, MMC, City Clerk

STATE OF ARIZONA)
) ss
County of Graham)

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the Council Meeting Minutes of the Safford City Council, Graham County, Arizona held Monday, November 9, 2015, and approved at a Regular Council Meeting on Monday, December 14, 2015. I further certify the meeting was duly called, held and that a quorum was present.

December 14, 2015

Date:

Georgia Luster, MMC, City Clerk