



**“The mission of the City of Safford is to make Safford
a great place to live, work, and visit”**

**CITY OF SAFFORD
COUNCIL MEETING MINUTES
Monday, July 13, 2015 @ 6:00 PM
Safford Library Program Room, 808 S. 7th Avenue, Safford, Arizona**

PRESENT: Wyn “Chris” Gibbs, Mayor; Mary Bingham, Vice Mayor; Councilmembers, Kenneth Malloque, Gene Seale, Arnold A. Lope, James D. Howes and Richard Ortega.

STAFF PRESENT: Horatio Skeete, City Manager; Leslie Norton, Executive Secretary; Dennis Whisman, Police Captain; Randy Petty, Public Works Director/City Engineer; Lance Henrie, Assistant Public Works Director/City Engineer; Dustin Welker, Planning and Community Development Director; Jenny Howard, Utilities Director; Terry Quest, Finance Director; Alma Flores, Accounting Administrator; Leanne McElroy, Library Director; Cliff Davis, Human Resources Officer; Sam Napier, I.T. Administrator; Tamara Webster, Clerks Office Administrative Assistant, and Georgia Luster, City Clerk. Dale Clark assisted with the audio recording of the meeting.

OTHERS PRESENT: Elder Jonathon Stailey; John Howard; Thomas Biggs, Chairman of Graham County Chamber of Commerce; and members of a Boy Scout Troop. Ralph Score, Valley TeleCom Group, video recorded the meeting.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs called the meeting to order at 6:00:21 p.m.
2. **ROLL CALL:** A quorum of the Council was present (7).
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Elder Jonathon Stailey offered the Opening Prayer.
5. **CITIZEN COMMENTS ON AGENDA ITEMS: NONE**
6. **NEW AND OLD BUSINESS:**
 1. **Review of and approval of June 8 and June 22, 2015, Council Meeting Minutes. There were no revisions to the meeting minutes.** A motion was made by Councilman

Ortega, seconded by Vice Mayor Bingham to approve June 8 and June 22, 2015, Council Meeting Minutes as published. **MOTION ADOPTED**

7 -Mayor Gibbs, Vice Mayor Bingham, Gene Seale, Kenneth Malloque, Arnold Lopez, Richard Ortega, and James Howes.

2. **Approve June 8, 2015 executive session minutes.** There were no revisions to the June 8, 2015 executive session minutes. A motion was made by Councilman Howes, seconded by Councilman Malloque to approve June 8, 2015 executive session minutes. **MOTION ADOPTED**

6 - Mayor Gibbs, Vice Mayor Bingham, Kenneth Malloque, Arnold Lopez, Richard Ortega, and James Howes. Councilman Seale abstained.

7. RESOLUTIONS:

1. **Consider adopting and approving Resolution Number 15-026 making levy for taxes at \$0.5316 for each one hundred dollars (\$100.00) of the Assessed Valuation of Property subject to Taxation within the City of Safford for Fiscal Year Ending June 30, 2016.** The City Clerk read the Title and Number of Resolution Number 15-026.

Terry Quest, Finance Director explained the assessed valuation is the maximum which maintains the same level of property taxes as last year.

A motion was made by Councilman Malloque, seconded by Councilman Ortega to adopt and approve Resolution Number 15-026 making levy for taxes at \$0.5316 for each one hundred dollars (\$100.00) of the Assessed Valuation of Property subject to Taxation within the City of Safford for Fiscal Year Ending June 30, 2016. **MOTION ADOPTED**

7 - Mayor Gibbs, Vice Mayor Bingham, Gene Seale, Kenneth Malloque, Arnold Lopez, Richard Ortega, and James Howes.

2. **Consider adopting and approving Resolution Number 15-027 approving and authorizing the Mayor to execute an Intergovernmental Agreement (IGA) between the City of Safford and the State of Arizona, Department of Revenue, for the administration, collection, audit, and licensing of transaction privilege taxes, use taxes, severance taxes, jet fuel excise and use taxes and rental occupancy taxes imposed by the State, Cities or Towns.** The City Clerk read the title, number and whole resolution into the record.

A motion was made by Councilman Ortega, seconded by Councilman Malloque to adopt and approve Resolution Number 15-027 approving and authorizing the Mayor to execute an Intergovernmental Agreement (IGA) between the City of Safford and the State of Arizona, Department of Revenue, for the administration, collection, audit, and licensing

of transaction privilege taxes, use taxes, severance taxes, jet fuel excise and use taxes and rental occupancy taxes imposed by the State, Cities or Towns. **MOTION ADOPTED**

7- Mayor Gibbs, Vice Mayor Bingham, Gene Seale, Kenneth Malloque, Arnold Lopez, Richard Ortega, and James Howes

8. CONTRACTS, AGREEMENTS, BIDS:

1. **Consider approving a "Rental Service Agreement" with Mission Linen Supply (Mission) for the rental and laundering of all linen, industrial, dust control items and all other products and services provided by Mission. The term of the agreement will be for a period of one (1) year with the option to extend the agreement for an additional four (4) one-year extensions not to exceed a period of five (5) years (60 months).** Terry Quest, Finance Director, explained three quotes were received for these services. Mission Linen Supply has been providing these services for several years.

A motion was made by Councilman Lopez, seconded by Councilman Howes approving a "Rental Service Agreement" with Mission Linen Supply (Mission) for the rental and laundering of all linen, industrial, dust control items and all other products and services provided by Mission. The term of the agreement will be for a period of one (1) year with the option to extend the agreement for an additional four (4) one-year extensions not to exceed a period of five (5) years (60 months). **MOTION ADOPTED**

7- Mayor Gibbs, Vice Mayor Bingham, Gene Seale, Kenneth Malloque, Arnold Lopez, Richard Ortega, and James Howes

2. **Consider approving an Agreement for Contracted Service by and between the Chamber of Commerce Agreement and the City of Safford and authorizing the Mayor to execute Contract.** Mr. Thomas Biggs, President of the Graham County Chamber of Commerce Board, stated the Chamber is in process of seeking a new executive director. Interviews have been done and a candidate has been selected but has not accepted the position as of this date. He believes this person is a good selection and has a Vision for the Chamber and will fit well into the community. The Chamber is a "welcome mat" for the community. He reviewed a written report providing the Chambers activities and programs.

City Manager Skeete, noted that in previous years, the City's commitment to the Chamber of Commerce has been 50% of the bed tax collected on a monthly basis which is based on collections from the Department of Revenue. He noted this contract reflects the City appropriating "up to" 50% of the Bed Tax (5%). He recalled setting aside \$20,000 of the total bed tax collected to be used for additional economic development.

A motion was made by Councilman Malloque, seconded by Councilman Ortega approving an Agreement for Contracted Service by and between the Chamber of Commerce

Agreement and the City of Safford and authorizing the Mayor to execute Contract.
MOTION ADOPTED

7- Mayor Gibbs, Vice Mayor Bingham, Gene Seale, Kenneth Malloque, Arnold Lopez, Richard Ortega, and James Howes

9. MEETINGS/ACTIVITIES HELD OR TO BE HELD BY COUNCIL OR CITY STAFF:

- July 27th Council Meeting
- August 10th Council Meeting
- August 17th – 20th – Annual League Conference at Star Pass
- August 24th – Consider cancelling Council Work Session
- September 7th – Labor Day Holiday
- September 14th – Council Meeting
- September 28th – Council Work Session

City Manager Skeete informed the Council that he will attend the (ACMA) City Manager's Conference in Marana, July 22-24th.

Councilman Lopez acknowledged the Library for their successful Comic Con Event.

10. COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS: NONE

Mayor Gibbs inquired about the City having any obligations regarding the new minimum wage. (No)

11. CITIZEN COMMENTS ON NON-AGENDA ITEMS: NONE

12. ADJOURN: It was moved by Councilman Malloque, seconded by Vice Mayor Bingham, and carried unanimously to adjourn at 6:25:48 p.m. **MOTION ADOPTED**

APPROVED:

Wyn "Chris" Gibbs, Mayor
City of Safford

ATTEST:

Georgia Luster, MMC, City Clerk

STATE OF ARIZONA)
) ss
County of Graham)

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the Special Council Meeting Minutes of the Safford City Council, Graham County, Arizona held Monday, July 13, 2015, and approved at a Regular Council Meeting on Monday, August 10, 2015. I further certify the meeting was duly called, held and that a quorum was present.

August 10, 2015
Date: _____

Georgia Luster, MMC, City Clerk