



# AGENDA

# 6:00 P.M.

SPECIAL CITY COUNCIL MEETING

MONDAY, APRIL 27, 2015

MEETING LOCATION: SAFFORD LIBRARY PROGRAM ROOM ♦ 808 S 7<sup>TH</sup> AVENUE, SAFFORD, ARIZONA

*Pursuant to Section 2.04.100 of the Municipal Code, the Council may meet in a Council Special Meeting which shall be open to the general public.*

***No call to the public shall be authorized.***

▪ *A copy of agenda background material provided to Council members, with the exception of material relating to possible executive sessions, is available for public inspection at the City Clerk's Office, 717 Main Street.*

▪ *Monday – Thursday 7:00 a.m. – 6:00 p.m. and on the City's website at: [www.cityofsafford.us](http://www.cityofsafford.us)*

1. **WELCOME AND CALL TO ORDER:** (Reminder: Please turn off cell phones)
2. **ROLL CALL:**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs will lead the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Pastor David Chapman will offer the Opening Prayer.
5. **CITIZEN COMMENTS ON AGENDA ITEMS:**
6. **BOARDS/COMMISSION/GROUPS:**
  1. Arizona Community Foundation of the Gila Valley Presentation (Ted Prina). **INFORMATION/DISCUSSION**
  2. Consider appointment of Lay Member for the Safford Fire Department pursuant to *Arizona Revised Statutes* §9-954. (Mayor Gibbs) **DISCUSSION/ACTION**
  3. Provide information to Mayor and Council about the preparation of a promotional video for the City of Safford. **INFORMATION/DISCUSSION**
7. **ORDINANCES:**
  1. Second Reading of Ordinance Number 15-003, adopting by reference *Title 20 – Public Parks and Recreational Facilities* to the *City of Safford Municipal Code* to become effective May 27, 2015, and to be a public record. (Staff, Joe Brugman) **DISCUSSION/ACTION**
8. **CONSENT RESOLUTIONS:**
  1. Consider adopting Resolution Number 15-013, declaring Ordinance Number 15-003, adding Title 20 – Public Parks and Recreational Facilities to the City of Safford Municipal Code, to become effective May 27, 2015 and to be a public record. **DISCUSSION/ACTION**
9. **MONTHLY/QUARTERLY REPORTS:**
  1. Police Report
  2. Building Inspection Report
  3. Public Works Report
  4. Human Resources Report
  5. Clerk's Office Report
  6. Library Report
  7. Utilities Consumption/Water Production Reports
  8. Projects Planning and Grants Administration
  9. Prosecution Report



# AGENDA

# 6:00 P.M.

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MONDAY, APRIL 27, 2015

MEETING LOCATION: SAFFORD LIBRARY PROGRAM ROOM ♦ 808 S 7<sup>TH</sup> AVENUE, SAFFORD, ARIZONA

*If authorized by a majority vote of the Common Council of the City of Safford, and pursuant to Arizona Revised Statutes §38-431.03 et seq., the Council may adjourn the meeting at any time and move into Executive Session for consultation with the attorney of the public body. Executive session will not be open to the public.*

*Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request reasonable accommodations by contacting City Hall at (928)432-4000, forty-eight (48) hours prior to the meeting.*

- 10. Airport Reports
- 11. Expense Report over \$5,000
- 12. Purchasing Card Report

### INFORMATION/DISCUSSION

#### 10. CONTRACTS, AGREEMENTS, BIDS:

- 1. Consider awarding CCTV Inspection of Sewer Lines, Project No. 67-563, to American Industrial & Municipal Services of Phoenix, Arizona in the amount of \$54,810.95. (Staff, Jenny Howard) **DISCUSSION/ACTION**
- 2. Consider awarding 2014-2015 Manhole Rehabilitation, Project No. 67-613, to Manhole Coatings, LLC of Scottsdale, Arizona in the amount of \$85,272.68. (Staff, Jenny Howard) **DISCUSSION/ACTION**
- 3. Consider approving Site License Agreement between the City of Safford and the University of Arizona. (Staff, Jenny Howard) **DISCUSSION/ACTION**
- 4. Consider awarding 2014-2015 City Paving Project to CKC Construction in the amount of \$130,115.55. (Staff, Randy Petty) **DISCUSSION/ACTION**

#### 11. BUDGET PRESENTATION:

- 1. This is a request for Council to review and provide guidance and feedback on various City Departments' draft budgets for Fiscal Year 2015-2016: Planning and Community Development, Engineering, Library, Public Works, Police, and Utilities. **INFORMATION/DISCUSSION**

#### 12. MEETINGS/ACTIVITIES HELD OR TO BE HELD BY COUNCIL OR STAFF:

- Thursday, May 7<sup>th</sup> Transportation Feasibility Meeting – General Services Building at 1:00 p.m. (Feasibility of Bus Services)
- Monday, May 11<sup>th</sup> Regular Council Meeting
- Tuesday, May 26<sup>th</sup> Special Council Meeting – Adopt Tentative Budget
- Monday, June 8<sup>th</sup> Regular Council Meeting
- Discuss possible topics for joint City of Safford, Town of Thatcher, and Graham County meeting

#### 13. COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS:

#### 14. CITIZEN COMMENTS ON NON-AGENDA ITEMS:

#### 15. ADJOURN:

\_\_\_\_\_  
Georgia Luster

Date Posted: April 23, 2015



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**CITY COUNCIL COMMUNICATION**

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**TO:** Mayor and Council  
**FROM:** Fred Prina  
**SUBJECT:** Presentation – Arizona Community Foundation of the Gila Valley  
**DATE:** Monday, April 27, 2015 at 6:00 p.m.

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**Purpose and Recommended Action:** Ted Prina will provide an update of the Arizona Community Foundation of the Gila Valley.

**INFORMATION/DISCUSSION**



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**CITY COUNCIL COMMUNICATION**

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**TO:** Mayor and Council  
**FROM:** Mayor Gibbs  
**SUBJECT:** Lay Member for Safford Fire Department  
**DATE:** Monday, April 27, 2015 at 6:00 p.m.

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**Purpose and Recommended Action:** Consider appointment of Lay Member for the Safford Fire Department pursuant to *Arizona Revised Statutes* §9-954(c). (Mayor Gibbs) **DISCUSSION/ACTION**

**Background:** Pursuant to *Arizona Revised Statutes* §9-954, **Board of Trustees of Fund;** Membership. For an incorporated city, the Mayor, with the Council's consent, shall appoint lay members to fill the position.



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**CITY COUNCIL COMMUNICATION**

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**TO:** Mayor and Council  
**THRU:** Horatio Skeete, City Manager  
**FROM:** Leslie Norton, Executive Assistant  
**SUBJECT:** City of Safford Promotional Video  
**DATE:** Monday, April 27, 2015 at 6:00 p.m.

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**Purpose:** Provide information to Mayor and Council about the preparation of a promotional video for the City of Safford.

**Background:** The City of Safford has partnered with CGI Communications to prepare a promotional video showcasing the City of Safford with no fees incurred. Upon completion, the professionally completed video will be posted and available for viewing by visitors to the City's website. CGI is a video advertisement agency, and will use the City of Safford's video as a presentation tool in seeking potential clients from the local business community. Additionally, CGI will post advertisement of the local nonprofits in the area at no cost.

On May 6, 2015, a CGI videographer will be in the area taking photos and video of various locations and attractions throughout the City. It is anticipated the video will be completed and posted to the website for viewing by July 9, 2015.



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**CITY COUNCIL COMMUNICATION**

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**TO:** Mayor and Council  
**FROM:** Joe Brugman, Chief of Police  
**SUBJECT:** Safford Public Parks and Recreational Facilities Ordinance – Title 20  
**DATE:** Monday, April 27, 2015 at 6:00 p.m.

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**Purpose and Recommended Action:** Consider approving and adopting Ordinance Number 15-003, adopting by reference Title 20- Public Parks and Recreational Facilities to the City of Safford Municipal Code. Resolution Number 15-013 follows as Item Number 8.1.

**Background:** A Public Hearing and first reading of Ordinance Number 15-003 was held April 13, 2015. A few revisions were recommended following a review and discussion of the ordinance. Those revisions are inclusive in the ordinance and are highlighted in yellow.

**Analysis:** City staff recognized a need to revise our City ordinance concerning park use. Our goal in developing this ordinance has been to standardize and broaden park rules in order to enhance our parks, and to further develop safe and pleasant areas for our citizens. This ordinance will allow for consistent enforcement of the code and to establish rules for future use of these areas.

**Attachments:** Proposed Ordinance and Resolution

**ORDINANCE NUMBER 15-003****AN ORDINANCE OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA ADOPTING BY REFERENCE, TITLE 20 – PUBLIC PARKS AND RECREATIONAL FACILITIES BE ADDED TO THE *CITY OF SAFFORD MUNICIPAL CODE*.**

**WHEREAS**, *Arizona Revised Statute § 9-802* permits the enactment and publication by reference of a code or public record, including statute, rule or regulation of the municipality; and,

**WHEREAS**, adding Title 20 – Public Parks and Recreational Facilities of the *City of Safford Municipal Code* is a lengthy document, and would qualify for enactment by reference by law; and,

**WHEREAS**, the effective date of the amendment, dated April 27, 2015, shall be May 27, 2015 or upon completion of publication and posting as provided by law, whichever is later, but not less than thirty days after enactment.

**NOW THEREFORE BE IT ORDAINED** by the Mayor and City Council of the City of Safford, Graham County, Arizona that **Title 20 – Public Parks and Recreational Facilities** of the *City of Safford Municipal Code* be added as adopted by reference pursuant to Resolution Number 15-013 shown in the attachment to attached hereto and incorporated herein by reference.

*Arizona Revised Statutes § 9-803* prohibits the adoption of penalty clauses by reference. Accordingly, the following penalty clauses of Title 20 – Public Parks and Recreational Facilities are set forth below.

**20.01.010 - Parks and Facilities Rules.**

D. Any person, firm or corporation violating any provision of this section shall be fined not less than fifty dollars (\$50.00), nor more than five hundred dollars (\$500.00) for each offense, and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

**PASSED, APPROVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL** of the City of Safford, this 27th day of April, 2015 with an effective date of May 27, 2015.

\_\_\_\_\_  
Wyn "Chris" Gibbs, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Georgia Luster, MMC  
City Clerk

\_\_\_\_\_  
William J. Sims, III  
Interim City Attorney

CERTIFICATION

STATE OF ARIZONA     )  
  ) ss  
County of Graham     )

I HEREBY CERTIFY, that the foregoing Ordinance Number 15-003 was duly passed and adopted by the Mayor and City Council of the City of Safford, Graham County, Arizona, at a special council meeting held April 27, 2015 with an effective date of May 27, 2015. A quorum of the Council was present at the meeting.

\_\_\_\_\_  
Georgia Luster, MMC, City Clerk

\_\_\_\_\_  
Date:

**RESOLUTION NUMBER 15-013**  
**ADOPTION BY REFERENCE**  
**(Declaring Document a Public Record)**

**A RESOLUTION OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA, DECLARING ORDINANCE NUMBER 15-003, ADDING *TITLE 20 - PUBLIC PARKS AND RECREATIONAL FACILITIES* TO THE CITY OF SAFFORD MUNICIPAL CODE, TO BECOME EFFECTIVE MAY 27, 2015, AND TO BE A PUBLIC RECORD.**

**WHEREAS**, *Arizona Revised Statute § 9-802* permits the enactment and publication by reference of a code or public record, including statute, rule or regulation of the municipality; and,

**WHEREAS**, adding Title 20 – Public Parks and Recreational Facilities, of the *City of Safford Municipal Code* is a lengthy document, and would qualify for enactment by reference by law; and,

**WHEREAS**, the effective date of the amendment, dated April 27, 2015 shall be May 27, 2015, or upon completion of publication and posting as provided by law, whichever is later, but not less than thirty days after enactment. A Public Hearing was held on Monday, April 13, 2015.

**NOW THEREFORE BE IT ORDAINED** by the Mayor and City Council of the City of Safford, Graham County, Arizona that **Title 20 – Public Parks and Recreational Facilities** of the *City of Safford Municipal Code* be added as shown in the attached hereto and incorporated herein by reference, to be public record pursuant to *Arizona Revised Statute § 9-802*, and that three (3) copies of

Resolution Number 15-013, together with the addition which are adopted, be permanently filed in the office of the City Clerk and available for public inspection.

**PASSED, APPROVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL** of the City of Safford, this 27<sup>th</sup> day of April, 2015 with an effective date of May 27, 2015.

\_\_\_\_\_  
Wyn "Chris" Gibbs, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Georgia Luster, MMC  
City Clerk

\_\_\_\_\_  
William J. Sims, III  
Interim City Attorney

CERTIFICATION

STATE OF ARIZONA     )  
  )    ss  
County of Graham     )

I HEREBY CERTIFY that the foregoing Resolution Number 15-013 was duly passed and adopted by the Mayor and City Council of the City of Safford, Graham County, Arizona, at a special council meeting held April 27, 2015 with an effective date of May 27, 2015.

\_\_\_\_\_  
Georgia Luster, MMC, City Clerk

\_\_\_\_\_  
Date:

## TITLE 20 – PUBLIC PARKS AND RECREATIONAL FACILITIES

### CHAPTER 20.01

#### 20.01.010 - Parks and Facilities Rules.

- A. *Hours.* Unless otherwise prohibited by ordinance or by license, permit or posting, or pursuant to this chapter of the Safford City Code, City of Safford Parks, parklands and designated recreation areas shall be open for public use from 6:00 a.m. to 10:00 p.m. Passive activities including, but not limited to: running, jogging, walking, bike riding, or the attendance of fitness classes or camps shall be allowed between the hours of 5:00 a.m. to 10:30 p.m. except in those facilities within the park that have been posted separately.
- B. *Entering unlawful when not open to public use.* Unless otherwise permitted by ordinance, license, permit or posting, it is unlawful for any person, other than City personnel performing security or park/facility maintenance services, to enter upon or remain within a park, facility, parklands at any time the park, parkland or facility is not open to public use.
- C. *Public notice of open and closed areas.* The Public Works Director shall provide public notice of the designation of areas as open or closed to public use by publishing a map as follows:
1. Posting of signs or maps; or
  2. Establishing physical barriers including, but not limited: to posts, branches or rocks; or
  3. Any other means reasonably calculated to give notice to the public of areas open or closed to public use and/or designated for a particular use.

### **20.01.020 - Prohibited Uses and Activities.**

Except where such use is conducted by the City or by others pursuant to a City organized program or City of Safford issued permit, for maintenance or as specifically authorized in this chapter, the following activities are prohibited in parks and facilities:

A. *Fireworks*. Discharging any firearm, firecracker, bomb, torpedo, rocket, or other fireworks.

B. *Environmental disturbance*. Injuring, destroying, cutting or removing any tree, shrub, plant, wood, turf, grass, soil, or rock in any City-owned park or facility.

C. *Defacement of property*. Cutting, breaking, defacing, or injuring any building, monument, rock, fountain, cage, pen, fence, bench, hydrant, swing, or other structure, apparatus or property. This also includes but is not limited to: pasting, gluing, tacking, taping, or otherwise attaching any decoration, sign, or placard to any parks, facility, picnic shelter, pole, or other structure.

D. *Dumping*. Depositing or dumping any garbage, refuse, dirt, ashes, broken glass, crockery, bones, tin cans, or like substances, or any carcass of any animal or fowl in a park or facility except that such material and matter may be deposited in receptacles provided for such purpose.

E. *Littering*. Leaving or scattering about any boxes (empty or otherwise), waste paper, remains of meals, newspaper, tobacco, remains of any material capable of being smoked, or rubbish of any kind, except that such material and matter may be deposited in receptacles provided for such purpose.

F. *Park and facility water*. Bathing in the waters of any lake, pond, pool/aquatic facility, fountain or at any hydrant; or throwing into or depositing any dirt, filth or foreign matter in the waters of any lake, pond, pool/aquatic facility, or in like manner pollute the same.

G. *Mistreatment of animals*. Taking, killing, wounding, disturbing or mistreating any bird or animal, either wild or domesticated,

unless such animal shall have been declared noxious by the Public Works Director.

H. *Fires*. Kindling or allowing to be kindled any fire or bonfire; or throw upon the ground a lighted match, lighted cigar or cigarette, or anything that would be liable to set fire to any grass, tree, shrub, building, or other property provided, however, that nothing in this subsection prohibits persons from kindling fires in areas designated by the City of Safford as cooking areas.

I. *Hot air balloons*. Launching or landing a hot air balloon or other aircraft in a park, facility or parkland.

J. *Skateboards, bicycles and other recreational equipment*. Except as provided for elsewhere in this chapter, riding a skateboard, rollerblades, roller-skates and/or extreme, freestyling or trick bike on any brickwork, ornamental surface, picnic table, bench, tennis, basketball or volleyball court, playground area, fountain area, planter, sculpture, or where such activity is specifically prohibited by written posted notice.

K. *Glass containers*. Possessing or using a glass container of any kind within a park or facility, except in locations where such containers are permitted under the terms of a lease, operating agreement or permit.

L. *Removal of property or equipment*. Removing equipment or property within a park or facility.

M. *Consuming/possession of any alcoholic beverages*, including beer, in parks, facilities and parklands operated by the city. Signs shall be posted and notices shall be placed on bulletin boards in the parks, stating substantially as follows: NO ALCOHOLIC BEVERAGE OR BEER MAY BE BROUGHT INTO THIS PARK OR CONSUMED IN THIS PARK. CITY ORDINANCE ENFORCED. The signs shall be placed in locations to be visible on entering the park.

Any person, firm or corporation violating any provision of this section shall be fined not less than fifty dollars (\$50.00), nor more than five hundred dollars (\$500.00) for each offense, and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

Notwithstanding the above, any person or organization may apply for a special event liquor permit for an event to be conducted at a public park operated or owned by the city. The factors to be considered in the issuance of a permit shall include: nature of the event; security measures taken by the applicant; type of alcohol to be used or sold at the event; length of the event; whether the event will be open to the public; anticipated number of attendees; specific areas of the park to be used; restroom facilities available for attendees; whether the applicant has previously obtained permits hereunder and any problems associated with the previous event; any criminal history of the applicant; potential for problems in the neighborhood of the proposed event in terms of noise, hours and time of day; and whether a special event license has been applied for or pending under Arizona Revised Statutes Section 4-203.02.

Application shall be made in the form prescribed by the city clerk and filed with that office no later than forty-five (45) days prior to the proposed event. The city clerk shall arrange for the application to be considered at the next regularly scheduled city council meeting at which it can be legally heard. A nonrefundable twenty-five dollars (\$25.00) fee shall accompany each application. A permit issued under this section must be on-site and in the possession of the applicant or a designee during the entire length of the event. Authority of approval or disapproval of permits rests exclusively with the city council.

N. *Deadly weapons.* Discharging of firearms in parks, facilities, and parklands, **except in designated areas or** as allowed for justification as set forth in Chapter 4 of Title 13 of Arizona Revised Statutes.

O. *Bathing and laundering.* Bathing or laundering clothing in any recreation facility, restroom, water playground, or fountain, except when participating in fitness and recreation programs, or when entering and leaving the municipal pool/aquatic facilities in areas designated for that purpose.

P. *Wildlife.* Harassing, approaching, or otherwise intentionally disturbing wildlife occurring in parks.

Q. *Disturbance.* Disturbing or interfering with any individual, party, or group using a park or facility.

R. *Release of animals or other life.* Releasing or abandoning animals, fish, fowl or aquatic life in parks.

S. *Park grills.* Setting fire to the contents of a trash container, or placing or burning garbage in park grills.

T. *Ashes.* Depositing or dispersing the ashes of any person or pet in any park or facility.

U. *Car washing or maintenance.* Cleaning, washing, polishing, changing oil or making other than emergency repairs upon any automobile, motorcycle, or other self-driven vehicle.

V. *Closed area.* Entering any closed area of any park or facility.

W. *Restrooms.* Entering any toilet or restroom set apart for members of the opposite sex, provided that this subsection does not apply to children under ten (10) years of age or a disabled person of any age accompanied by their parent or guardian.

X. *Dangerous act.* Committing any act in a park or facility that would endanger the health, safety or welfare of any person.

Y. *Posting of handbills.* Littering, throwing, or depositing on the ground; or posting or affixing to any tree, fence, or structure situated within or on any City-owned park or facility, any handbills, circulars, pamphlets, tracts, dodgers, papers, or advertisements.

Z. *Conduct.* Engaging in any indecent conduct or indulge in any riotous, boisterous, or threatening behavior.

AA. *Dogs.* Except for service animals, dogs are not allowed in municipal pool/aquatic facilities, indoor facilities, lakes, fountains, water playgrounds or where dogs are prohibited by written posted notice.

BB. *Horses and vehicles.* Leaving or hitching any horse, mule or other pack animal; or leaving or parking any automobile, motorcycle, or other self-driven vehicle on any park or facility except at such places as are provided and designated for those purposes.

CC. *Solicitation.* Soliciting, carrying on, conducting, or soliciting for any trade, occupation, business or profession.

DD. Golfing, operating model rockets or remote control models including airplanes, helicopters and boats in areas not designated for such activity.

EE. Playing disc golf or archery in areas not designated for such use.

FF. Driving, riding, or operating a motorized or motor-assisted vehicle or device including, but not limited to: any automobile, truck, motorcycle, motorbike, motor scooter, or all-terrain vehicle, within a park or facility, except upon public roadways, or in areas specifically designated, or designated parking areas. This prohibition shall not apply to City-owned vehicles, permitted concessionaires, motorized wheelchairs, similar motorized mobility devices and emergency/public safety vehicles. The speed of any motorized vehicle or motor-assisted vehicle or device shall not exceed fifteen (15) miles per hour unless designated otherwise. All such vehicles or devices shall be operated in a safe manner and shall not infringe upon or endanger the safety of the driver or the general public.

GG. *Large groups.* It is unlawful for any group of persons consisting of fifty (50) or more persons to hold, conduct or participate in any celebration, parade, service, picnic, or exercise of any kind.

### **20.01.030 - Uses and Activities Requiring Permit From City of Safford.**

The following activities are permitted in parks and facilities upon obtaining a permit from the City of Safford:

AB. Moving any equipment onto a park, setting up dunk tanks, tents, generators, and lights, other equipment or structures in any park or facility.

BC. Parking or camping overnight in a park, facility, or in parking lots administered by the City of Safford.

CD. Remaining in a park or facility or entering a park or facility other than during designated hours.

DE. Using amplification equipment in any park or facility. Noise must remain at a level that does not disturb adjacent neighbors or the reasonable use of the park or facilities by others.

EF. Setting up, maintaining, or giving any exhibition, show, performance, lecture, concert, or concert hall.

FG. Conducting any concession sales activity in a park or facility without having obtained a concession operation request letter of agreement recommended by staff and approved by the City of Safford. A person conducting a concession sales activity in a park or facility is required to have in his or her possession an approved copy of the concession operation request letter of agreement and shall produce the agreement for inspection upon the request of a police officer, park ranger, or other employee of the City of Safford (Replaces City Code 17.12.070)

GH. Consuming spirituous liquors in parks, facilities and parklands.

H. Renting of facilities.

**20.01.040 - Dogs: Dogs In General and Dog Parks.**

A. *Dogs in general.*

1. Dogs are required to be on a leash no longer than six (6) feet in length and under the owner's control at all times.
2. Owners are required to immediately remove any dog exhibiting aggressive behavior toward another dog or any person including the owner from a park, facility or parkland.
3. Owners of dogs or persons who bring any dog to a park, facility or parkland are required to clean up after such dogs.
4. Children under twelve (12) years of age must be accompanied by a person at least eighteen (18) years old in order to bring a dog to a park, facility or parkland.

DRAFT



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**CITY COUNCIL COMMUNICATION**

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**TO:** Mayor and Council  
**FROM:** Joe Brugman, Chief of Police  
**SUBJECT:** Adoption of Resolution Number 15-013 declaring Ordinance Number 15-003 Adding Safford Public Parks and Recreational Facilities Ordinance – Title 20  
**DATE:** Monday, April 27, 2015 at 6:00 p.m.

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**Purpose and Recommended Action:** Consider approving and adopting Resolution Number 15-013, declaring Ordinance number 15-003, adding Title 20- Public Parks and Recreational Facilities to the City of Safford Municipal Code to become effective May 27, 2015 and to be a public record.

**Background:** A Public Hearing and first reading of Ordinance Number 15-003 was held April 13, 2015. A few revisions were recommended following a review and discussion of the ordinance. Those revisions are inclusive in the ordinance and are highlighted in yellow.

**Analysis:** City staff recognized a need to revise our City ordinance concerning park use. Our goal in developing this ordinance has been to standardize and broaden park rules in order to enhance our parks, and to further develop safe and pleasant areas for our citizens. This ordinance will allow for consistent enforcement of the code and to establish rules for future use of these areas.

**Attachments:** Proposed Resolution

**RESOLUTION NUMBER 15-013  
ADOPTION BY REFERENCE  
(Declaring Document a Public Record)**

**A RESOLUTION OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA, DECLARING ORDINANCE NUMBER 15-003, ADDING *TITLE 20 - PUBLIC PARKS AND RECREATIONAL FACILITIES* TO THE CITY OF SAFFORD MUNICIPAL CODE, TO BECOME EFFECTIVE MAY 27, 2015, AND TO BE A PUBLIC RECORD.**

**WHEREAS**, *Arizona Revised Statute § 9-802* permits the enactment and publication by reference of a code or public record, including statute, rule or regulation of the municipality; and,

**WHEREAS**, adding Title 20 – Public Parks and Recreational Facilities, of the *City of Safford Municipal Code* is a lengthy document, and would qualify for enactment by reference by law; and,

**WHEREAS**, the effective date of the amendment, dated April 27, 2015 shall be May 27, 2015, or upon completion of publication and posting as provided by law, whichever is later, but not less than thirty days after enactment. A Public Hearing was held on Monday, April 13, 2015.

**NOW THEREFORE BE IT ORDAINED** by the Mayor and City Council of the City of Safford, Graham County, Arizona that **Title 20 – Public Parks and Recreational Facilities** of the *City of Safford Municipal Code* be added as shown in the attached hereto and incorporated herein by reference, to be public record pursuant to *Arizona Revised Statute § 9-802*, and that three (3) copies of Resolution Number 15-012, together with the addition which are

adopted, be permanently filed in the office of the City Clerk and available for public inspection.

**PASSED, APPROVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL** of the City of Safford, this 27<sup>th</sup> day of April, 2015 with an effective date of May 27, 2015.

\_\_\_\_\_  
Wyn "Chris" Gibbs, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Georgia Luster, MMC  
City Clerk

\_\_\_\_\_  
William J. Sims, III  
Interim City Attorney

CERTIFICATION

STATE OF ARIZONA     )  
                                  )    SS  
County of Graham     )

I HEREBY CERTIFY that the foregoing Resolution Number 15-012 was duly passed and adopted by the Mayor and City Council of the City of Safford, Graham County, Arizona, at a special council meeting held April 27, 2015 with an effective date of May 27, 2015.

\_\_\_\_\_  
Georgia Luster, MMC, City Clerk

\_\_\_\_\_  
Date:

## TITLE 20 – PUBLIC PARKS AND RECREATIONAL FACILITIES

### CHAPTER 20.01

#### 20.01.010 - Parks and Facilities Rules.

- A. *Hours.* Unless otherwise prohibited by ordinance or by license, permit or posting, or pursuant to this chapter of the Safford City Code, City of Safford Parks, parklands and designated recreation areas shall be open for public use from 6:00 a.m. to 10:00 p.m. Passive activities including, but not limited to: running, jogging, walking, bike riding, or the attendance of fitness classes or camps shall be allowed between the hours of 5:00 a.m. to 10:00 p.m. except in those facilities within the park that have been posted separately.
- B. *Entering unlawful when not open to public use.* Unless otherwise permitted by ordinance, license, permit or posting, it is unlawful for any person, other than City personnel performing security or park/facility maintenance services, to enter upon or remain within a park, facility, parklands at any time the park, parkland or facility is not open to public use.
- C. *Public notice of open and closed areas.* The Public Works Director shall provide public notice of the designation of areas as open or closed to public use by publishing a map as follows:
1. Posting of signs or maps; or
  2. Establishing physical barriers including, but not limited: to posts, branches or rocks; or
  3. Any other means reasonably calculated to give notice to the public of areas open or closed to public use and/or designated for a particular use.

## **20.01.020 - Prohibited Uses and Activities.**

Except where such use is conducted by the City or by others pursuant to a City organized program or City of Safford issued permit, for maintenance or as specifically authorized in this chapter, the following activities are prohibited in parks and facilities:

A. *Fireworks.* Discharging any firearm, firecracker, bomb, torpedo, rocket, or other fireworks.

B. *Environmental disturbance.* Injuring, destroying, cutting or removing any tree, shrub, plant, wood, turf, grass, soil, or rock in any City-owned park or facility.

C. *Defacement of property.* Cutting, breaking, defacing, or injuring any building, monument, rock, fountain, cage, pen, fence, bench, hydrant, swing, or other structure, apparatus or property. This also includes but is not limited to: pasting, gluing, tacking, taping, or otherwise attaching any decoration, sign, or placard to any parks, facility, picnic shelter, pole, or other structure.

D. *Dumping.* Depositing or dumping any garbage, refuse, dirt, ashes, broken glass, crockery, bones, tin cans, or like substances, or any carcass of any animal or fowl in a park or facility except that such material and matter may be deposited in receptacles provided for such purpose.

E. *Littering.* Leaving or scattering about any boxes (empty or otherwise), waste paper, remains of meals, newspaper, tobacco, remains of any material capable of being smoked, or rubbish of any kind, except that such material and matter may be deposited in receptacles provided for such purpose.

F. *Park and facility water.* Bathing in the waters of any lake, pond, pool/aquatic facility, fountain or at any hydrant; or throwing into or depositing any dirt, filth or foreign matter in the waters of any lake, pond, pool/aquatic facility, or in like manner pollute the same.

G. *Mistreatment of animals.* Taking, killing, wounding, disturbing or mistreating any bird or animal, either wild or domesticated,

unless such animal shall have been declared noxious by the Public Works Director.

H. *Fires*. Kindling or allowing to be kindled any fire or bonfire; or throw upon the ground a lighted match, lighted cigar or cigarette, or anything that would be liable to set fire to any grass, tree, shrub, building, or other property provided, however, that nothing in this subsection prohibits persons from kindling fires in areas designated by the City of Safford as cooking areas.

I. *Hot air balloons*. Launching or landing a hot air balloon or other aircraft in a park, facility or parkland.

J. *Skateboards, bicycles and other recreational equipment*. Except as provided for elsewhere in this chapter, riding a skateboard, rollerblades, roller-skates and/or extreme, freestyling or trick bike on any brickwork, ornamental surface, picnic table, bench, tennis, basketball or volleyball court, playground area, fountain area, planter, sculpture, or where such activity is specifically prohibited by written posted notice.

K. *Glass containers*. Possessing or using a glass container of any kind within a park or facility, except in locations where such containers are permitted under the terms of a lease, operating agreement or permit.

L. *Removal of property or equipment*. Removing equipment or property within a park or facility.

M. *Consuming/possession of any alcoholic beverages*, including beer, in parks, facilities and parklands operated by the city. Signs shall be posted and notices shall be placed on bulletin boards in the parks, stating substantially as follows: NO ALCOHOLIC BEVERAGE OR BEER MAY BE BROUGHT INTO THIS PARK OR CONSUMED IN THIS PARK. CITY ORDINANCE ENFORCED. The signs shall be placed in locations to be visible on entering the park.

Any person, firm or corporation violating any provision of this section shall be fined not less than fifty dollars (\$50.00), nor more than five hundred dollars (\$500.00) for each offense, and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

Notwithstanding the above, any person or organization may apply for a special event liquor permit for an event to be conducted at a public park operated or owned by the city. The factors to be considered in the issuance of a permit shall include: nature of the event; security measures taken by the applicant; type of alcohol to be used or sold at the event; length of the event; whether the event will be open to the public; anticipated number of attendees; specific areas of the park to be used; restroom facilities available for attendees; whether the applicant has previously obtained permits hereunder and any problems associated with the previous event; any criminal history of the applicant; potential for problems in the neighborhood of the proposed event in terms of noise, hours and time of day; and whether a special event license has been applied for or pending under Arizona Revised Statutes Section 4-203.02.

Application shall be made in the form prescribed by the city clerk and filed with that office no later than forty-five (45) days prior to the proposed event. The city clerk shall arrange for the application to be considered at the next regularly scheduled city council meeting at which it can be legally heard. A nonrefundable twenty-five dollars (\$25.00) fee shall accompany each application. A permit issued under this section must be on-site and in the possession of the applicant or a designee during the entire length of the event. Authority of approval or disapproval of permits rests exclusively with the city council.

N. *Deadly weapons.* Discharging of firearms in parks, facilities, and parklands, **except in designated areas or** as allowed for justification as set forth in Chapter 4 of Title 13 of Arizona Revised Statutes.

O. *Bathing and laundering.* Bathing or laundering clothing in any recreation facility, restroom, water playground, or fountain, except when participating in fitness and recreation programs, or when entering and leaving the municipal pool/aquatic facilities in areas designated for that purpose.

P. *Wildlife.* Harassing, approaching, or otherwise intentionally disturbing wildlife occurring in parks.

Q. *Disturbance.* Disturbing or interfering with any individual, party, or group using a park or facility.

R. *Release of animals or other life.* Releasing or abandoning animals, fish, fowl or aquatic life in parks.

S. *Park grills.* Setting fire to the contents of a trash container, or placing or burning garbage in park grills.

T. *Ashes.* Depositing or dispersing the ashes of any person or pet in any park or facility.

U. *Car washing or maintenance.* Cleaning, washing, polishing, changing oil or making other than emergency repairs upon any automobile, motorcycle, or other self-driven vehicle.

V. *Closed area.* Entering any closed area of any park or facility.

W. *Restrooms.* Entering any toilet or restroom set apart for members of the opposite sex, provided that this subsection does not apply to children under ten (10) years of age or a disabled person of any age accompanied by their parent or guardian.

X. *Dangerous act.* Committing any act in a park or facility that would endanger the health, safety or welfare of any person.

Y. *Posting of handbills.* Littering, throwing, or depositing on the ground; or posting or affixing to any tree, fence, or structure situated within or on any City-owned park or facility, any handbills, circulars, pamphlets, tracts, dodgers, papers, or advertisements.

Z. *Conduct.* Engaging in any indecent conduct or indulge in any riotous, boisterous, or threatening behavior.

AA. *Dogs.* Except for service animals, dogs are not allowed in municipal pool/aquatic facilities, indoor facilities, lakes, fountains, water playgrounds or where dogs are prohibited by written posted notice.

BB. *Horses and vehicles.* Leaving or hitching any horse, mule or other pack animal; or leaving or parking any automobile, motorcycle, or other self-driven vehicle on any park or facility except at such places as are provided and designated for those purposes.

CC. *Solicitation.* Soliciting, carrying on, conducting, or soliciting for any trade, occupation, business or profession.

DD. Golfing, operating model rockets or remote control models including airplanes, helicopters and boats in areas not designated for such activity.

EE. Playing disc golf or archery in areas not designated for such use.

FF. Driving, riding, or operating a motorized or motor-assisted vehicle or device including, but not limited to: any automobile, truck, motorcycle, motorbike, motor scooter, or all-terrain vehicle, within a park or facility, except upon public roadways, or in areas specifically designated, or designated parking areas. This prohibition shall not apply to City-owned vehicles, permitted concessionaires, motorized wheelchairs, similar motorized mobility devices and emergency/public safety vehicles. The speed of any motorized vehicle or motor-assisted vehicle or device shall not exceed fifteen (15) miles per hour unless designated otherwise. All such vehicles or devices shall be operated in a safe manner and shall not infringe upon or endanger the safety of the driver or the general public.

GG. *Large groups*. It is unlawful for any group of persons consisting of fifty (50) or more persons to hold, conduct or participate in any celebration, parade, service, picnic, or exercise of any kind.

### **20.01.030 - Uses and Activities Requiring Permit From City of Safford.**

The following activities are permitted in parks and facilities upon obtaining a permit from the City of Safford:

AB. Moving any equipment onto a park, setting up dunk tanks, tents, generators, and lights, other equipment or structures in any park or facility.

BC. Parking or camping overnight in a park, facility, or in parking lots administered by the City of Safford.

CD. Remaining in a park or facility or entering a park or facility other than during designated hours.

DE. Using amplification equipment in any park or facility. Noise must remain at a level that does not disturb adjacent neighbors or the reasonable use of the park or facilities by others.

EF. Setting up, maintaining, or giving any exhibition, show, performance, lecture, concert, or concert hall.

FG. Conducting any concession sales activity in a park or facility without having obtained a concession operation request letter of agreement recommended by staff and approved by the City of Safford. A person conducting a concession sales activity in a park or facility is required to have in his or her possession an approved copy of the concession operation request letter of agreement and shall produce the agreement for inspection upon the request of a police officer, park ranger, or other employee of the City of Safford (Replaces City Code 17.12.070)

GH. Consuming spirituous liquors in parks, facilities and parklands.

H. Renting of facilities.

**20.01.040 - Dogs: Dogs In General and Dog Parks.**

A. *Dogs in general.*

1. Dogs are required to be on a leash no longer than six (6) feet in length and under the owner's control at all times.
2. Owners are required to immediately remove any dog exhibiting aggressive behavior toward another dog or any person including the owner from a park, facility or parkland.
3. Owners of dogs or persons who bring any dog to a park, facility or parkland are required to clean up after such dogs.
4. Children under twelve (12) years of age must be accompanied by a person at least eighteen (18) years old in order to bring a dog to a park, facility or parkland.

DRAFT

**ORDINANCE NUMBER 15-003**

**AN ORDINANCE OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA ADOPTING BY REFERENCE, TITLE 20 – PUBLIC PARKS AND RECREATIONAL FACILITIES BE ADDED TO THE CITY OF SAFFORD MUNICIPAL CODE.**

**WHEREAS**, *Arizona Revised Statute § 9-802* permits the enactment and publication by reference of a code or public record, including statute, rule or regulation of the municipality; and,

**WHEREAS**, adding Title 20 – Public Parks and Recreational Facilities of the *City of Safford Municipal Code* is a lengthy document, and would qualify for enactment by reference by law; and,

**WHEREAS**, the effective date of the amendment, dated April 27, 2015, shall be May 27, 2015 or upon completion of publication and posting as provided by law, whichever is later, but not less than thirty days after enactment.

**NOW THEREFORE BE IT ORDAINED** by the Mayor and City Council of the City of Safford, Graham County, Arizona that **Title 20 – Public Parks and Recreational Facilities** of the *City of Safford Municipal Code* be added as adopted by reference pursuant to Resolution Number 15-012 shown in the attachment to attached hereto and incorporated herein by reference.

*Arizona Revised Statutes § 9-803* prohibits the adoption of penalty clauses by reference. Accordingly, the following penalty clauses of Title 20 – Public Parks and Recreational Facilities are set forth below.

**20.01.010 - Parks and Facilities Rules.**

M. Any person, firm or corporation violating any provision of this section shall be fined not less than fifty dollars (\$50.00), nor more than five hundred dollars (\$500.00) for each offense, and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

**PASSED, APPROVED AND ADOPTED BY THE MAYOR AND CITY COUNCIL** of the City of Safford, this 27th day of April, 2015 with an effective date of May 27, 2015.

\_\_\_\_\_  
Wyn "Chris" Gibbs, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Georgia Luster, MMC  
City Clerk

\_\_\_\_\_  
William J. Sims, III  
Interim City Attorney

CERTIFICATION

STATE OF ARIZONA     )  
  ) ss  
County of Graham     )

I HEREBY CERTIFY, that the foregoing Ordinance Number 15-003 was duly passed and adopted by the Mayor and City Council of the City of Safford, Graham County, Arizona, at a special council meeting held April 27, 2015 with an effective date of May 27, 2015. A quorum of the Council was present at the meeting.

\_\_\_\_\_  
Georgia Luster, MMC, City Clerk

\_\_\_\_\_  
Date:



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**CITY COUNCIL COMMUNICATION**

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**TO:** Mayor and Council  
**FROM:** All Departments  
**SUBJECT:** Monthly/Quarterly Reports  
**DATE:** Monday, April 27, 2015 at 6:00 p.m.

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**Purpose and Recommended Action:** Review departmental reports.

**MONTHLY/QUARTERLY REPORTS:**

1. Police Report
2. Building Inspection Report
3. Public Works Report
4. Human Resources Report
5. Clerk's Office Report
6. Library Report
7. Utilities Consumption/Water Production Reports
8. Projects Planning and Grants Administration
9. Prosecution Report
10. Airport Reports
11. Expense Report over \$5,000
12. Purchasing Card Report

**INFORMATION/DISCUSSION**

## Safford Police Department Quarterly Report March 2015

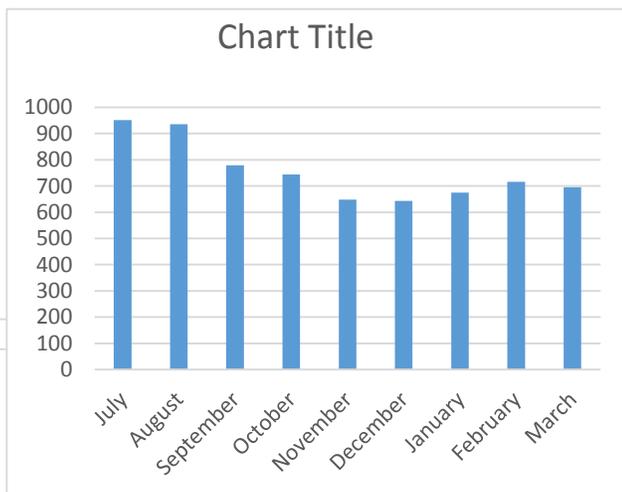
July 2014-present

### Crime Related Statistics

As of July 2014 the Safford Police Department is completing all UCR reporting. The crime statistics for the past months are as follows:

#### CALLS FOR SERVICE:

<b>July</b>	<b>951</b>
<b>August</b>	<b>936</b>
<b>September</b>	<b>779</b>
<b>October</b>	<b>744</b>
<b>November</b>	<b>648</b>
<b>December</b>	<b>643</b>
<b>January</b>	<b>675</b>
<b>February</b>	<b>716</b>
<b>March</b>	<b>695</b>



#### 1-1-14 to 03-31-14

#### 01-01-15 to 3-31-15

<b>SAFFORD PD</b>	<b>2184</b>	<b>SAFFORD PD</b>	<b>2084</b>
<b>GRAHAM COUNTY</b>	<b>1274</b>	<b>GRAHAM COUNTY</b>	<b>1268</b>
<b>THATCHER PD</b>	<b>630</b>	<b>THATCHER PD</b>	<b>676</b>

## Uniform Crime Report Figures

	JULY	AUG	SEPT	OCT	NOV	DE C	JAN	FEB	MAR
Homicide	0	0	0	0	0	0	0	0	0
Forcible Rape	1	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Agg Assault	1	0	2	0	1	1	0	0	1
<b>Total Violent Crimes</b>	<b>2</b>	<b>0</b>	2	0	1	1	0	0	1
Burglary	12	12	15	6	8	16	15	9	10
Theft	37	27	57	61	29	41	47	42	32
Motor Vehicle Theft	1	1	1	2	4	2	4	2	3
Arson	0	0	0	0	1	0	0	0	0
<b>Total Nonviolent Crime</b>	50	40	73	69	42	59	66	53	45
<b>Total Offenses</b>	52	40	75	69	43	60	66	53	46

## PART II

Neg Manslaughter	0	0	0	0	0	0	0	0	0
Kidnapping	0	1	0	0	0	0	0	1	0
Arson	0	0	0	0	1	0	0	0	0
Simple Assault	11	12	6	20	5	3	13	13	9
Fraud	8	14	9	13	8	7	12	9	11

**TRAFFIC** **2014**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Tickets	86	71	59					82	77	87	81	78
Warnings	23	36	79					23	29	21	53	37

**ARRESTS**

Adult	50	41	44					53	45	39	52	48
Juvenile	13	9	2					7	5	14	10	8

**Employee Training**

Safford Police Officers have completed over 600 hours of training so far this year. This number in its-self is impressive—during the next 12 months we have a plan to double this amount!

**Partnerships**

The Safford Police Department works in partnership with area schools and the Graham County Substance Abuse Coalition to provide crime related education to our community, knowing that education is key to lowering crime, decreasing fear the of crime and promoting a positive quality of life for all of our citizens.

**Staffing**

The Safford Police Department has a strong emphasis on street level crimes in our community. In order to have an even greater impact, we have placed officers into assignments that allowed them the ability to have a direct impact on Narcotics and Thefts. This action has resulted in impressive results to include:

Marijuana: 18 cases

Heroin: 10 cases

Meth: 13 cases

Pills: 4 cases

Drug paraphernalia: 50 cases

Responsible Case Officer: 165 cases total

Assisting the case Officers: 210+

Warrant arrest: 12 Felony & 31 misdemeanor

Drug arrest/cases: 51 arrest (this includes booking and cite and release)

Other Arrest: 4

**Patrol shifts** changed to allow officers and sergeants to rotate shifts every quarter rather than every 28 days.

The Department realigned our detectives and changed all investigative positions to performance based assignments. The officers that acquire a detective position are now assigned for 3 years and can gain additional years in a detective position through their work performance.

To ensure supervisor coverage in Patrol, the Police Department converted an officer position to sergeant. In doing so, our citizens are more likely to be able to speak to a supervisor during times that, in the past, one would not have been available.

With the upcoming retirements this year, we have enhanced service by placing one of the existing civilian employees into a supervisory role. Through this we can expect a smooth transition of employees during the next year. This position is also being trained in grant writing and management which will assist us in acquiring more grant funding.

## **Technology**

Since July 2014 the Police Department has completed the following projects:

Body cameras for all officers—we requested and received a grant from the United Way of Graham County for approximately \$79,000 to equip our officers with body cameras. Body cameras on our officers will assist us in the continued building of public trust and agency transparency. This program puts us ahead of much of the country's law enforcement agencies in a national push to put cameras on all officers. Furthermore, this program has enabled us to move away from the in-car cameras, which will save the City of Safford at least \$75,000.

Accident Reporting Software and Equipment—Through the use of RICO funds and a recent \$25,000 grant from the State we are implementing Accident Reporting Software and Equipment which will result in greater officer efficiency (saving time), and will allow us to submit data to ADOT digitally.

The Safford Police Department submitted a grant request to State Homeland Security to equip Gila Valley law enforcement agencies with new mobile data computers (MDCs). This grant, which will provide 46 MDCs will save our communities over \$300,000 and will replace the outdated or poor functioning equipment with modern computers that will be able to increase performance.

Several of our Safford Police vehicles have been equipped with night vision equipment that enables our officers working at night to have an even greater effect on crime in our community. This equipment was purchased with grant money. It is our intent to expand this program once we replace the older MDCs.

Our Property and Evidence documentation is being automated through bar coding technology. We expect this project to create greater efficiency levels for our officers and our Property and

Evidence staff. This project will also enhance our ability to track every piece of property that we come into contact with.

### 2014-2015 Grants

Arizona Governor's Office of Highway Safety \$18,000.00  
Overtime Funding & Equipment  
United Way Grant \$79,551.00  
Body Cameras  
Department of Homeland Security \$81,000.00  
Operation Stonegarden

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Total 2014-2015 \$178,551.00

### 2015-2016 Grant Proposals

Arizona Governor's Office of Highway Safety \$26,050.00  
Overtime Funding & Equipment  
Department of Homeland Security \$315,100.00  
State Homeland Security Grant Program (SHSGP)  
Mobil Digital Computer Replacement  
Department of Homeland Security \$197,615.00  
Operation Stonegarden

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Total Proposed 2015-2016 \$538,765.00

### Planned projects for the coming months:

Patrol Response Team	Officers from Safford Police Department, Graham County Sheriff's Office and Thatcher Police Department will train together and be equipped to better respond to critical incidents and for search warrants.
Honor Guard	A Sergeant and 7 Officers will be trained to serve as an Honor Guard Team, representing our Department and City at formal events and flag ceremonies.

<b>BUILDING PERMIT REPORT</b>	February	February Valuation	March	March Valuation	YTD Permits	YTD Valuation
<b>Residential</b>						
New Single Family	2	\$157,000.00	4	\$544,000.00	7	\$851,000.00
Multi-Units					0	\$0.00
<b>Total New Residential</b>	2	\$157,000.00	4	\$544,000.00	7	\$851,000.00
<b>Other Residential</b>						
Manufactured Home					0	\$0.00
Additions and Alterations	5	\$79,942.00	3	\$0.00	10	\$87,942.00
Carport or Garage					1	\$1,500.00
Swimming Pools					0	\$0.00
Storage and Shops			2	\$3,450.00	3	\$5,950.00
Patios					0	\$0.00
Demolition	1	\$0.00	3	\$0.00	4	\$0.00
<b>Total Other Residential</b>	6	\$79,942.00	8	\$3,450.00	18	\$95,392.00
<b>Commercial</b>						
Assembly					0	\$0.00
Business					0	\$0.00
Educational			1	\$1,500.00	1	\$1,500.00
High Hazard					0	\$0.00
Additions or Alterations	2	\$0.00	5	\$15,000.00	7	\$15,000.00
Commercial Remodel	1	\$20,300.00	1	\$5,000.00	4	\$80,300.00
Industrial					0	\$0.00
Commercial Storage					0	\$0.00
Signs			1	\$2,000.00	3	\$3,415.22
Antennas					0	\$0.00
Hospitals/Institutional/Modular Remodel					1	\$10,000.00
Demolition					0	\$0.00
<b>Total Other Than Residential</b>	3	\$20,300.00	8	\$23,500.00	16	\$110,215.22
<b>Total All Building Permits</b>	11	\$257,242.00	20	\$570,950.00	41	\$1,056,607.22
<b>Utility Permits</b>						
Electrical	8		14		26	
Mechanical	5		6		14	
Plumbing	3		4		10	
Sewer	0		4		4	
<b>Total Utility Permits</b>	16		28		54	
<b>Total # Building Inspections</b>	193		206		604	
<b>Total # Fire Inspections</b>	6		8		18	
<b>Total # Zoning Inspections</b>	48		107		213	

Utility Permits listed with no valuation are issued as separate permits.

March 2015

Respectfully submitted



**Public Works Department  
Monthly Report  
March 2015**

**#9.3**

**Jenny Howard, Public Works Director**

**Public Works Administration**

Employees: 2

**MONTHLY OPERATIONS:**

- Maintain Blue Stakes
- Administration Of Reports And Sharepoint Database
- Office 365, continued training/assistance within our department and as needed with Utility Personnel
- Adopt-A-Road / Trail Program
- Cemetery Business and administration of cemetery property, new deeds, burials, etc.
- Remaining FY15 Capital Project schedules discussed
  - Court Building, April 30 completion
  - Main Street Improvements
    - Attended weekly progress meetings, discussed action items, schedule
    - PW assistance with concrete repairs, electrical, foundation
    - Ongoing construction support as needed
    - Weekly Main Street Project meetings
  - Dry Lake Improvements 95% complete, May Completion
  - Flushing and Chipseal, completed now striping
  - Paving Projects, Out to bid, May construction
- Recycling-Conceptual Planning and Discussions
- Administer Capital Projects/Schedules
- Utility Patching
- DOC Training
- COI Contract Training
- Frye Mesa Dam – potential removal meeting
- General Plan Committee Meeting and Interviews
- Department Budget
- Main Street Improvement
- Utilities and Public Works shared projects

**WORK ORDERS COMPLETED BY PUBLIC WORKS DEPARTMENT**

- Received: 141
- Active: 40
- Completed: 101

**MARCH SPECIAL EVENTS: Special Olympics (SE301)**

Labor: \$54.02

Material/Other: \$156.00

Equipment: \$95.00

## Building Maintenance Division

Employees: 5 Inmate(s): 1

### WORK COMPLETED IN MARCH:

Monthly air filter replacements, fire extinguisher and light inspections completed

Work continues on the City Magistrate Court remodel

Drop ceiling installed

Sheetrock and painting complete

Electrical completed

Exterior painting and cleaning completed

Bid flooring

Completion slated for 4/30.

### WORK PLANNED FOR APRIL:

Complete interior work at City Magistrate Court

Complete work on back porch, handicap ramps and hand rails at City Magistrate Court building

Monthly air filter replacements, fire extinguisher and light inspections completed

Daily repairs on all city facilities

## Fleet Division

Employees: 4 Inmates: 2

### PREVENTIVE MAINTENANCE & REPAIRS

PM'S completed in March: 49

Repairs Completed in March: 97

Billable Hours 505.5

Repair Type	Number
▪ ACCESSORIES	30
▪ SERVICE CALL	5
▪ AIR CONDITIONING/HEATING	1
▪ BODY AND GLASS	1
▪ BRAKES	4
▪ BROOMS	3
▪ BUCKETS	2
▪ CHARGING	2
▪ COOLING	3
▪ CRANKING	3
▪ HYDRAULIC SYSTEMS	2
▪ TUNE UP	2
▪ LIGHTS	12
▪ REFUSE BODY	10
▪ STEERING & SUSPENSION	2
▪ TIRE REPAIR	12
▪ NEW TIRES	2
▪ TRANSMISSION	1

**Training:** Completed AC Training for all Mechanics

## Parks and Cemetery Division

Employees: 5 Inmate(s): 6

**PARKS, GROUNDS MAINTENANCE AND CEMETERY**

**WORK COMPLETED IN MARCH:**

Continued work at the archery range facility, to be completed in May  
Repaired all irrigation lines and sprinkler heads at Firth Park and Annex, finished trimming all trees  
Temporarily abandon irrigating the west 1/3 of Firth Park in an effort to save the lawn on the east side  
Sprayed weeds city wide  
Aeriated and fertilized all city lawns

**CEMETERY MAINTENANCE:**

Repaired curbing, sprayed weeds and burned  
Continue dead tree and vegetation removal

*Areas of Maintenance and the Maintenance Level Determined by Facilities and Vegetation. Maintenance levels are subject to change at any time. Maintenance Levels: H (High)-3 times/week. M (Med) 2 times/week, L (Low) 1 time/week.*

<b>PARKS – MAINTENANCE AREAS</b>	<b>LEVEL</b>
FIRTH PARK	H
GLENN MEADOWS PARK	H
CITY HALL	H
MONTANA VISTA PARK	M
LIBRARY	M
CITY HALL ANNEX	H
LA TIERRA SUBDIVISION	M
PALMS SUBDIVISION	M
CENTRAL AVE BASKETBALL COURT	L
MOTOR VEHICLE DIVISION	M
POLICE STATION	M
14TH AVE SOCCER FIELD	H
RAMADA WATER CATCHMENT	M
CRIMSON CANYON SUBDIVISION	M
MULTI-USE-TRAIL	M
CRIMSON CANYON SUBDIVISION	M
MULTI-USE-TRAIL	M

**WORK PLANNED FOR APRIL:**

Prepare pool for opening  
Continue work on the archery range  
Continue weed spraying city wide  
Prepare maintenance plan for Main Street  
Train new hire

**Sanitation Division**

Employees: 6 Inmate(s): 2

**SERVICES PROVIDED IN MARCH:**

- Residential Solid Waste Customers: 3326
- Commercial Solid Waste Customers: 371
- Sanitation Containers Repaired or Replaced: 32
- Landfill Loads Delivered: 153

**Street Division**

Employees: 10 Inmate(s): 2

**WORK COMPLETED IN MARCH:**

Fog Sealed scheduled city streets  
Cleaned drainage ditch on 16<sup>th</sup> St

Completed hot-mix repairs on Discovery Park Blvd  
 Completed chip seal on patches on Discovery Park Blvd  
 Continued Sidewalk Repairs concurrent with Main Street Project

**ALLEY MAINTENANCE**

DATE	LOCATION
03/10/2015	E LOS DIEZ

**RETENTION POND MAINTENANCE**

DATE	LOCATION
02/26/2015	Cota Ranch, La Tierra, 8th Ave & 23rd St, Wal-Mart (2)
03/04/2015	12th Ave & 7th St, Mesa Vista, 12th Ave & 31st St
03/11/2015	14th Ave, E. And W. Side, S. Of Relation St, 2nd Ave, N. Of Cochise
03/11/2015	La Tierra, 8th Ave & 23rd St

**WORK PLANNED FOR APRIL:**

Hot-mix patching for utilities dept. (two weeks)  
 Complete sidewalk repairs on Main St Improvement Project  
 Sidewalk repairs in front of Annex bldg  
 Work on 1<sup>st</sup> Ave ditch (band reinforcement)  
 Work on 1<sup>st</sup> Ave ditch (landscaping)  
 Prepare for annual sidewalk cleaning, Main Street



## EDUCATION ASSISTANCE PROGRAM

**Current Participants:**

- Tammi Webster – AA in Business through Eastern Arizona College
- Herschel Medlin (Police Dept) – BA Homeland Security & Emergency Preparedness

**Plan:**

- Education Assistance Program re-launched March 2015
- Conduct Succession Planning analysis



# Safford City-Graham County Library

## Statistical Report

March-15

SUMMARY	Patron Visits	Circulation	Computer Usage			Open Hours	Reference Questions	Homework Help Students Served	Jobs Help Sessions	Website visits	Items in Collection	Facebook- New Likes	Total Reach
			Uses	Minutes	Wi-Fi Uses								
July	10008	10665	1298	68023	362	162	1467	9	35	6801	38593	30	4405
August	8001	8691	1148	66052	330	144	1582	32	31	6259	38804	27	4693
September	9000	9912	1068	66118	336	153	1186	54	46	6483	38709	10	1699
October	8500	9151	1107	62497	359	151	715	50	55	6311	38580	21	4733
November	6900	7169	918	52840	279	126	890	35	46	5522	38446	7	1795
December	7900	7486	1086	66216	443	157	1057	44	22	5457	38527	7	5146
January	8100	8631	1084	62269	357	135	1202	31	34	6224	38645	7	1374
February	8300	8512	1143	67003	357	144	1026	34	42	5704	38830	11	3617
March	9000	9569	1277	77919	389	162	1066	16	50	6240	38754	21	5246
April													
May													
June													
<b>Year to Date</b>	<b>75709</b>	<b>79786</b>	<b>10129</b>	<b>588937</b>	<b>3212</b>	<b>1334</b>	<b>10191</b>	<b>305</b>	<b>361</b>	<b>55001</b>	<b>38754</b>	<b>141</b>	<b>32708</b>

	Volunteers			Interlibrary Loans		Classes Taught		Outreach Events		Library Tours		Computer Lab Uses
	Total #	New Volunteers	Hours	Incoming	Outgoing	# of classes	# of students	# of Outreach	# of Attendees	# of Tours	Participants	# of sessions
July	18	18	310	19	6	5	47	0	0	0	0	0
August	23	7	352.5	20	11	3	25	3	651	1	1	2
September	24	8	343	12	12	3	93	2	45	1	5	0
October	26	5	383.5	26	10	5	46	1	346	0	0	0
November	27	5	299.5	19	5	4	39	0	0	1	4	0
December	23	1	292	18	12	2	9	0	0	1	1	0
January	20	1	391.5	18	8	5	90	0	0	2	34	1
February	28	3	284	37	12	12	179	2	24	1	3	0
March	31	4	389	43	9	6	37	1	10	1	17	3
April												
May												
June												
<b>Year To Date</b>	<b>220</b>	<b>52</b>	<b>3045</b>	<b>212</b>	<b>85</b>	<b>45</b>	<b>565</b>	<b>9</b>	<b>1076</b>	<b>8</b>	<b>65</b>	<b>6</b>

	New Registrations			Total Number of Patrons		
	Non-			Non-		
	Safford	Safford	Total	Safford	Safford	Total
July	45	62	107	5263	6157	11420
August	41	60	101	5255	6128	11383
September	34	37	71	5213	6083	11296
October	37	54	91	5181	6056	11237
November	32	50	82	5102	6054	11156
December	30	41	71	5085	6038	11123
January	45	43	88	5057	6027	11084
February	27	54	81	5067	6057	11124
March	48	54	102	5058	6027	11085
April						
May						
June						
<b>Total</b>	<b>339</b>	<b>455</b>	<b>794</b>	<b>5058</b>	<b>6027</b>	<b>11085</b>

PROGRAMS	Adults		Children 0-5		Children 6-11		Teens	
	# of Programs	Attendance	# of Programs	Attendance	# of Programs	Attendance	# of Programs	Attendance
	July	5	211	24	448	9	443	5
August	0	0	18	393	0	0	1	8
September	2	27	18	425	7	216	1	12
October	3	107	28	955	1	295	1	11
November	1	3	20	370	6	154	1	7
December	1	250	29	357	1	7	1	6
January	2	12	24	478	7	253	1	12
February	4	37	25	481	4	530	2	11
March	2	199	29	527	7	320	1	5
April								
May								
June								
<b>Year to Date</b>	<b>20</b>	<b>846</b>	<b>215</b>	<b>4434</b>	<b>42</b>	<b>2218</b>	<b>14</b>	<b>94</b>

<b>Funds Collected</b>					
	Fines	Photo Copies	Computer Copies	Supplies	Total
July	\$ 53.00	\$ 36.10	\$ 130.60	\$ 15.00	\$ 234.70
August	\$ 126.98	\$ 10.20	\$ 135.95	\$ 15.00	\$ 288.13
September	\$ 164.00	\$ 25.20	\$ 158.25	\$ 3.00	\$ 350.45
October	\$ 148.00	\$ 38.15	\$ 106.10	\$ 6.00	\$ 298.25
November	\$ 87.00	\$ 10.60	\$ 123.15	\$ 3.00	\$ 223.75
December	\$ 166.00	\$ 24.10	\$ 102.05	\$ 6.00	\$ 298.15
January	\$ 75.00	\$ 27.20	\$ 131.55	\$ 12.00	\$ 245.75
February	\$ 169.00	\$ 36.80	\$ 141.50	\$ -	\$ 347.30
March	\$ 148.75	\$ 49.40	\$ 159.25	\$ 12.00	\$ 369.40
April					
May					
June					
<b>Year to Date</b>	<b>\$ 1,137.73</b>	<b>\$ 257.75</b>	<b>\$ 1,188.40</b>	<b>\$ 72.00</b>	<b>\$ 2,655.88</b>

## Circulation Elements

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Follett	9790	7680	9055	7889	6298	6705	7671	7274	8254		
Browse	250	230	146	150	218	210	157	168	200		
OneClick	108	143	95	72	83	94	177	106	131		
E-Books	192	145	131	157	140	148	134	139	129		
Tumblebooks	230	437	456	812	398	270	334	729	789		
Zinio	95	56	29	71	32	59	158	96	66		
<b>Total</b>	<b>10665</b>	<b>8691</b>	<b>9912</b>	<b>9151</b>	<b>7169</b>	<b>7486</b>	<b>8631</b>	<b>8512</b>	<b>9569</b>		
<b>FOLLETT</b>	Destiny Follett Software - The checkout system the library uses to check out materials available in the library.										
<b>BROWSE</b>	Donated paperback books which are in good condition and are not cataloged in our checkout system.										
	These are checked out by patrons giving us the number of paperback books they are borrowing.										
<b>ONE CLICK</b>	Digital Recorded Books - A collection of downloadable audiobooks available for checkout through our website.										
<b>E-BOOKS</b>	OverDrive - eBooks and audiobooks available for checkout through our library website.										
<b>TUMBLEBOOKS</b>	An online collection of animated, talking picture books for young children available through our website.										
<b>ZINIO</b>	An online collection of downloadable popular magazines available through our website.										

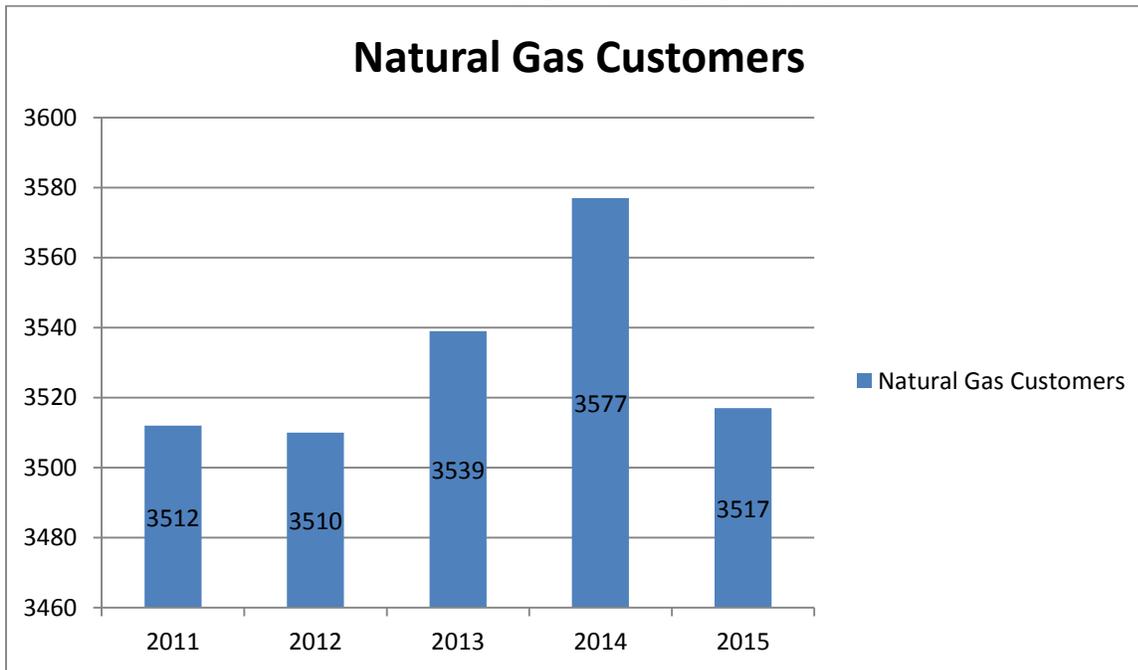




**GAS UTILITY REPORT  
MARCH 2015**

The City’s gas utility current customer count for the month of March is 3,517, compared to 3,577 in March of last year.

5 Year Customer Growth



Year	2011	2012	2013	2014	2015
MCF*	24,357	25,338	25,003	15,557	15,759
#Customers	3,512	3,510	3,539	3,577	3,517

The City has 3,097 residential customers and 420 business customers. The following is a breakdown of natural gas consumed by class:

Business: 5,277 MCF

Residential: 10,482 MCF

During the month of March: peak load 366 MCF on March 5th.  
low load 173 MCF on March 28th.

The average cost per MCF for purchased natural gas for **February** was \$6.28

\*MCF = thousand cubic feet

**LANDFILL UTILITY REPORT  
MARCH 2015**

**Revenues**

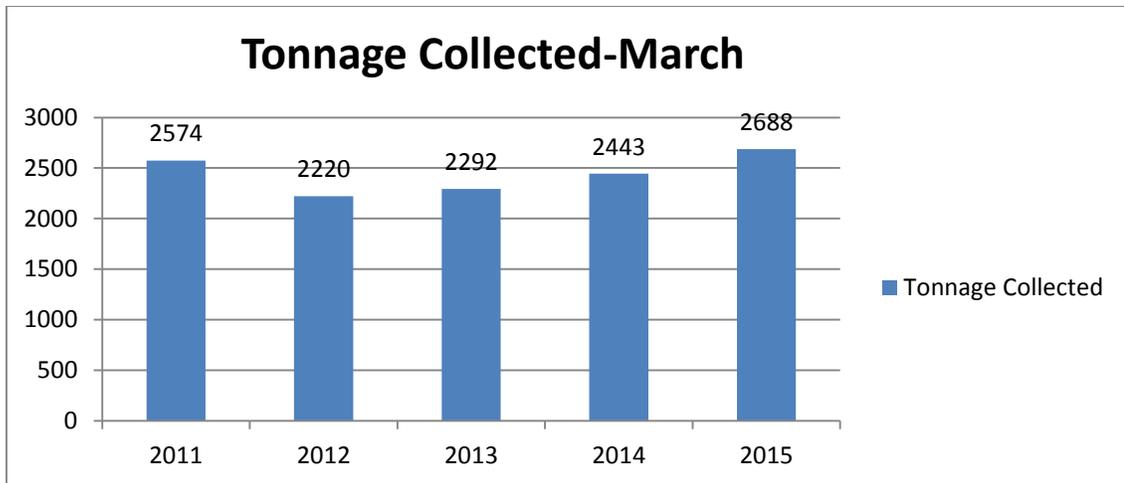
General Fees	\$ 115,729.60
Closure Fees	<u>\$ 5,759.52</u>
<b>Total Collection for Month</b>	<b>\$ 121,489.12</b>

**Expenses**

Personnel	\$ 12,113.15
General Operations	<u>\$ 85,562.31</u>
<b>Total Operation Cost</b>	<b>\$ 97,675.46</b>

**Source**

Private Refuge Carriers	2,096
Residential waste not picked up by refuge carrier	299
Commercial not picked up by refuge carrier	<u>293</u>
<b>TOTAL TONNAGE COLLECTED</b>	<b>2,688</b>



**Other Activity**

Tire count: 2,520

Dead Animal count: 75

Gas Well Readings:

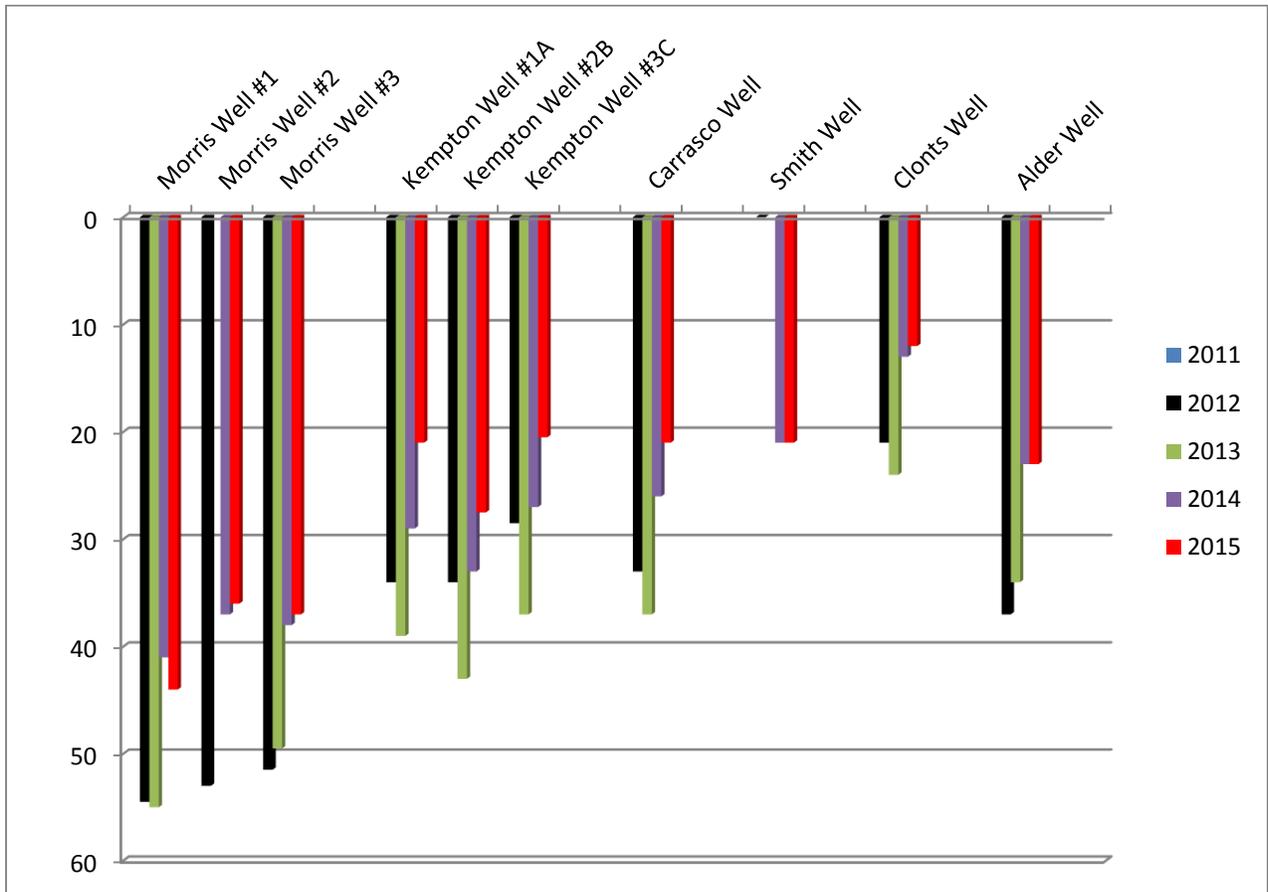
Of the five wells we monitor, two have methane readings over the 5% lower explosive limit. The remaining three wells have readings that do not exceed this threshold. These wells produce normal amounts of gas for a landfill of our size they pose no danger to either staff or the public.



**WATER UTILITY REPORT  
FOR  
MONTH OF MARCH 2015**

**2015 WATER WELL DEPTHS  
MARCH**

	Morris Well #1	Morris Well #2	Morris Well #3	Kempton Well A	Kempton Well B	Kempton Well C	Carrasco Well	Smith Well	Clonts Well	Alder Well
PUMP DEPTH	75'	74'	80'	63.5'	80'	65'	75'	65'	72.5'	65'
WATER TABLE	44	36	37	21	27.5	20.5	21	21	12	23



I am also including some additional information for you to better understand the status of the water production and delivery system.

We have 11 wells on the system 5 is currently in production.

**WELLS OPERATING IN MARCH 2015**

- Morris Well #1
- Morris Well #3
- Clonts Well
- Carrasco Well
- Well #15, emergency back up well for Bonita Creek.

**WELLS NOT OPERATING IN MARCH 2015**

- Kempton Well A
- Kempton Well B
- Kempton Well C
- Morris Well #2
- Alder Well, will start using when other wells in use cannot keep up.
- Smith Well, emergency back up well when all other wells cannot keep up.

**Five** of our wells were in production during the month of **March 2015**. The wells that were exercised produced **36.91**million gallons collectively. We also collected/produced **44.15** million gallons from the Bonita Creek system for a total production/exercised of **81.06** million gallons this month.

**Month over Month Water Production Table**

	March 2014	March 2015
Well production *	17.01Million gals	36.91 Million gals
Bonita Creek flows	70.31 Million gals	44.15 Million gals
Total Water Produced	87.32 Million gals	81.06 Million gals

\*In 2014 (2) wells were in production; in 2015 (5) wells were in production

**Consumption:** During March of this year the city had 7,889 water customers; 6,978 residential and 911 commercial. In the FY 14/15 the City of Safford water system had 28 new water installations. The table below shows the breakdown of the usage between the customer groups as well as the average consumption by grouping.

	# of customers	Gallons sold	Average Use per customer
Mar 2015 Residential	6,978	39,573,600	5,556*
Mar 2015 Commercial	911	23,917,300	26,254**
Mar 2014 Residential	7,065	43,266,400	5,986*
Mar 2014 Commercial	970	25,239,500	26,020**

\* Residential usage ranges from 5/8" to 3/4 "meter size \*\*commercial usage ranges from a 5/8" to 6" meter size.

Note: consumption and production numbers may not align in the short term. This is due to; read date, number of days in billing cycle, weather patterns, storage tank cycling, non-revenue water use such as flushing, leaks, theft.



## **ENGINEERING DEPARTMENT**

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### **SUMMARY OF PROJECT PLANNING AND GRANTS ADMINISTRATION**

**April 27, 2015**

#### **PUBLIC WORKS DEPARTMENT**

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##### **Streets:**

- 1. Main Street Improvements (139-044) /Traffic Signals (122-155):** Construction is in progress, concrete work will be completed by April 10 and then they will begin landscaping. The improvement project should be completed by the end of April. Traffic Signals will be delivered in June and will be installed by the end of July 2015.
- 2. 20<sup>th</sup> Avenue Widening (Relation to Golf Course) 127-155:** We are currently waiting on ADOT to approve the environmental study; design will start soon after this approval and then we will begin the process to obtain all right of way needed to construct project. We are anticipating design to start in the spring and be completed in the fall.
- 3. ADOT Route 191 Sidewalks (109-155):** The Arizona Department of Transportation (ADOT) continues to work on this project. The improvements at the railroad crossing are scheduled to begin June 2015 with construction of the sidewalk and other US 191 improvements slated for fall 2015. City Council has supported ADOT's proposal to eliminate parking on US 191.
- 4. HSIP City Wide Sign Replacement Project (173-031):** ADOT plans to issue the bid for sign procurement in May 2015. Signs will be installed by Safford Public Works.
- 5. Paving Projects:** The scope of these projects will be to replace existing surface with new pavement. This project has been advertised on the 8th; Bid closes on April 23. Construction should begin in May. These projects are:
  - a. City Hall Parking Lot (184-031):**
  - b. Police Parking Lot (213-031):**
  - c. American Legion Parking Lot (214-031):**
  - d. Magistrate Court (Alternate)**
- 6. Central Avenue Paving Project (219-031)-Design:** This project will ultimately rebuild Central Avenue from 7<sup>th</sup> Street to Main Street. Soil samples have been taken, the material is being tested, and a pavement design is forthcoming. Construction project is in the FY 16 budget.

7. **Replace Undersized Box & Culvert at East 4<sup>th</sup> Street (221-031):** Project is in design to upgrade the system to be able to pass required flows through the area, minimizing flooding potential. Once design is complete, Public Works will perform the upgrades. Construction will be completed by city forces and is scheduled for spring of 2015.
8. **Reconstruct Sidewalk on Central between Main and Hwy 70 (182-031):** The existing sidewalk is out of compliance and unsafe for pedestrians. Sidewalk replacement/construction will take place concurrent with the Main Street Improvement Project and the outcome will align the sidewalk to new curb elevations. Project is slated to begin in May.
9. **Handicap Ramps (185-031):** Public Works needs to replace existing ramps with ADA compliant sidewalk ramps. Need to review sites and determine best areas to revise. Bid in spring 2015.

#### **Building Maintenance:**

10. **Relocation of Magistrate Court (211-152):** Construct addition (new court room) on the south side of the old attorney's office, remodel entrance of existing building to accommodate receptionist, new carpet and paint and if budget allows we will pave the west side of the parking lot. Project should be completed at the end of [April](#).

#### **Parks:**

11. **Dry Lake Archery Range Improvements (215-155):** This project includes reconfiguration of shooting lanes, clearing lanes, new targets, relocation and construction of new awning. These changes will make the shooting range much safer and user friendly. This project is 80% complete and is slated for final completion at the end of May.

#### **AIRPORT**

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12. **2014 ADOT Airport Pavement Preservation Project, Runway 8/26 (204-045):** The project includes sealing existing cracks, mill to 1" depth existing pave, and replace with 1" porous friction course overlay on Runway 8/26. Construction scheduled for fall 2015.
13. **2015 ADOT Airport Project, Demo Taxiway A2 & Design Crack Seal/Seal Coat Runway 12/30 (208-045):** Design is complete and we are budgeting this project for construction. We will be using Entitlement Funds from the FHWA with Entitlement Funds from another Airport.
14. **Rehab 12/30 Edge Lights, Replace Electric Vault & Replace Signage:** Design services for the rehabilitation of Runway 8/26 edge lighting, replacement of electrical vault and airport improvements. Design is complete. Apply for FAA grant for construction in spring 2015.

#### **UTILITY DEPARTMENT**

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#### **Water:**

15. **Jensen Addition Service Renewals and Cleanouts (CDBG) 66-653:** This project includes renewing 46 water service lines and installing 59 sewer cleanouts in the Jensen Addition, an area bounded by 8<sup>th</sup> Street and Main Street, between US 191 and US 70. We received the executed contract in January and held the pre-design meeting in March. Design should be completed by August 2015.

- 16. Flex-Net Meter Program (66-630, 68-630, 69-630):** Ongoing replacement of old style meters with the new AMI System. The majority of the water meters within Safford city limits are complete and we are currently working on the meters in the Town of Thatcher. Gas and Electric meters will be complete in June 2015, Water meters will be complete December 2016.
- 17. Phase II 20th Avenue 12" Main Extension (66-637):** This project includes design and construction of 12" main from 26th Street to Golf Course Road. Design to be completed in FY 15 and construction in FY 16.
- 18. Water Source Exploration (66-544):** This will be another exploratory drilling project to look for another additional water source on the Carrasco Well Property.
- 19. Water Relocation Line - Stratton Drive (66-652):** The Engineering Department has started the design process.
- 20. 14th Avenue/Meadow Lane Water Line Relocation (66-657):** Looking at the possibility of relocating the existing water line to the Relation Street right of way.
- 21. Bluff Well (66-660):** Complete purchase of well and the construction of the water main that will connect the Bluff Well with our existing system. This pipeline is 3,530 feet in length and will require easements from three separate property owners. The agreement has almost been finalized with one of the property owners and we are working on agreements with the remaining two. Once the agreement is finalized, material bids will be solicited. Construction is tentatively slated to begin in June.
- 22. U of A Pipeline Project (66-661):** This project is the construction of approximately 7,700 feet of water main from two U of A well sites. Project is currently under construction and anticipated to be complete in summer 2015. Waiting for permits from Arizona State Land Department.

**Wastewater:**

- 23. Sewer 20th Street and Central (67-622):** Need to examine and perhaps redesign a portion of this sewer line to remove a constriction as time permits.
- 24. WWTP – Reclaimed Water Line Project (67-667):** Design outfall mods, lagoon mods and pumping station. Water crew will order and start installing pipe in April to begin Phase I of III.
- 25. Manhole Rehab 14/15 (67-613):** This project is the rehabilitation of approximately 40 manholes. The rehab consists of cleaning, re-grouting and applying an epoxy coating over the entire surface of each manhole. Bid closes on April 20, plan to award on April 27.
- 26. Vac Truck Shade Structure 40ft x 60ft (67-642):** Site work, foundation and erection of one (1) 40ft x 60ft pre-fabricated steel building. This is a prefabricated building that has already been purchased and proposed to be built on the west side of the Mesa Yard. This building will house the VAC-CON sewer truck and other equipment such as our valve exerciser. We requested quotes for the construction in December and quotes came in higher than our anticipated amount of \$50,000. We are exploring Job Order Contracting options.

**Electric:**

**27. Underground Electrical Conduit (69-670):** Install conduit at the Valley Apartments, Cluff Addition and GC Health Dept. We only received on quote, which exceed our budget amount. We will reissue RFQ early January. Project awarded to Banning Creek Enterprises of Bisbee, the contractor mobilized at the end of March and the project should be 100% complete by the end of April.

**28. Substation Upgrade (69-665):** This project consists of replacing switches, old outdated portions of some underground primary and the installation of one distribution steel pole just outside of the substation that will replace two old wooden poles. There has been a steady increase in loads and this upgrade will compensate for additional loads and redundancy. Held design kick-off meeting with TOR Engineering in April, design should be complete by the end of May. Planning construction in 15/16.

**29. NW 70 Rebuild (69-672):** This project consists of the replacement of eight wooden distribution poles with steel engineered poles. The project area is located on the north side of Highway 70 from the 1500 block west to the 1900 block. Held design kick-off meeting with TOR Engineering in April, design should be complete by the end of May. Planning construction in 15/16.

**Landfill:**

**30. Landfill Vertical Expansion (228-650):** This project will prepare an amendment to the Graham County Regional Landfill Solid Waste Facility Plan (SWFP) as a Type IV Change in order to permit a vertical expansion and provide capacity for solid waste disposal for the next 30 years.

**31. Landfill 404 Compliance (235-650):** This project is proceeding, our consultant, Kimley-Horn is working on this project which will bring us into 404 Compliance with Corp of Engineers. We have answered the Corps concerns on the Notice of Violation and we are now beginning the work on the plans that will address concerns.

**Public Works Projects – Planning Stage**

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- 1. Relation Street improvements from 14<sup>th</sup> Ave to 20<sup>th</sup> Ave.** Design for this project is on the FY 16 CIP.
- 2. Frye Mesa Dam Safety Improvements.** This project is currently on hold. A meeting is scheduled to discuss the City's continuing role with the dam.
- 3. Graveyard Dam Improvements:** Based on the results of the Kimley-Horn & Associates (KHA) report, the minimum freeboard during the half Probable Maximum Flood (PMF) event is less than the Arizona Department of Water Resources (ADWR) requirements for existing dams. The second phase of these improvements will be to actually complete the design followed by phase 3, construction. Construction was estimated at \$3.0 million of which the City would have to match 1/3 of the construction cost. We have received a \$20,000 grant from NRCS to study the Emergency Spillway.
- 4. 14<sup>th</sup> Avenue from Relation Street to 8<sup>th</sup> Street:** Researching projected cost and funding sources. The design for this project is on the FY 16 budget.

**Grant Administration**

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- 1.** This office continues to review grant requests and possible matching grants.

## **Unfunded Projects**

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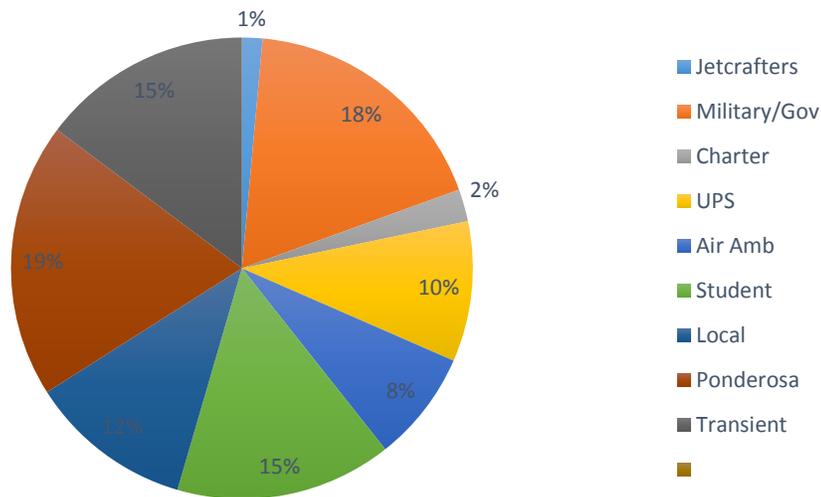
1. 26<sup>th</sup> Street Improvements.
2. Safety improvements to Graveyard Wash Dam.
3. E. 8<sup>th</sup> Street from US 191 to US 70
4. Hollywood Road from US 70 to City Limits
5. Discovery Park from 20<sup>th</sup> Avenue to US 191
6. 20<sup>th</sup> Avenue from Discovery Park to Golf Course Road
7. Water Tank at Airport to increase fire flow

**Law Office of Matt N. Clifford, P.C.**  
**City of Safford Prosecutor Report**  
**MARCH, 2015**

Declined to Prosecute	2
Complaints Filed	12
Citations Issued	21
Pretrial Conferences	26
Trials	1
Restitution Hearings	None
Dismissed Cases	3
Shoplifting	9
Criminal Damage	2
Assault	4
Disorderly Conduct	1
Domestic Violence Allegations	3
Indecent Exposure	1
Reckless Driving	1
Underage Possession of Alcohol	2
Theft	1
False Reporting to Police Officer	1
Bad Check	1
Trespass	1
DUI	2
Possession of Drug Paraphernalia	11
Possession of Marijuana	2
Violation of Court Order	4
<b>Plead Guilty</b>	<b>53</b>

Jetcrafters	7	1%
Military/Gov	88	18%
Charter	11	2%
UPS	48	10%
Air Amb	38	8%
Student	74	15%
Local	56	11%
Ponderosa	94	19%
Transient	72	15%
	488	100%

### Airport Activity



CHECK DAT	REF #	PAYEE	DESCRIPTION	AMOUNT
2/24/2015	137089	ARIZONA POWER AUTHORITY	MONTHLY APA PURCHASED ELECTRIC	\$6,370.42
2/10/2015	137001	ARIZONA STATE TREASURER	MONTHLY PASS THRU COLLECTIONS FROM MAGISTRATE	\$13,763.53
2/10/2015	137002	BORDER STATES INDUSTRIES INC	INVENTORY GAS AND ELECTRIC	\$6,153.36
2/10/2015	137003	CITY OF SAFFORD	COS UTIL BILLS JANUARY 2015	\$47,335.65
2/10/2015	137004	CITY OF SAFFORD-LANDFILL	LANDFILL CHARGES JANUARY 2015	\$31,707.34
2/24/2015	137094	CLEAN HARBORS	OIL REMOVAL @ WASTEWATER TREATMENT PLANT	\$5,573.00
2/10/2015	137071	CONTECH ENGINEERED SOLUTIONS	CULVERT FOR WESTSIDE OF 2ND AVE	\$5,457.00
2/10/2015	137006	D O WARD'S CUSTOM BUILDERS INC	AIRPORT BARRACKS BLDG DEMO	\$29,120.00
2/10/2015	eC24680004	DANA KEPNER COMPANY, INC.	INVENTORY WATER	\$45,575.94
2/24/2015	eC24700011	DANA KEPNER COMPANY, INC.	INVENTORY WATER	\$10,729.03
2/10/2015	eC24680005	DOLLYWOOD FOUNDATION	LIBRARY IMAGINATION BOOKS	\$9,567.94
2/24/2015	137097	EAST VALLEY STONE & MASONRY	BLOCK WALL @ CHEYENNE WELL	\$6,460.00
2/24/2015	eC24700016	EL PASO NATURAL GAS CO.	MONTHLY EL PASO PURCHASED GAS	\$18,149.45
2/24/2015	eC24700019	ERMCO	INVENTORY ELECTRIC	\$7,430.21
2/10/2015	137007	FARNSWORTH WHOLESALE COMPANY	INVENTORY-WATER	\$11,219.39
2/24/2015	eC24700022	GRAHAM COUNTY CHAMBER OF	2.5% BED TAX ADOR REPORT-MONTHLY	\$5,993.36
2/24/2015	137098	GRAHAM COUNTY ELECTRIC CO-OP	MNTHLY CITYWIDE ELECTRIC & GAS	\$16,497.03
2/10/2015	137009	HINTON BURDICK CPAS & ADVISORS	AUDIT FY 13-14	\$33,723.80
2/24/2015	137103	KIMLEY HORN & ASSOCIATES, INC	LANDFILL FEASIBILITY STUDY	\$5,772.58
2/24/2015	137095	MATT N. CLIFFORD	PROSECUTION SERVICES FEB 2015	\$7,000.00
2/24/2015	137119	NATIONAL BANK	HANGAR PAYMENTS-MONTHLY	\$13,482.16
2/24/2015	137122	SAFFORD VOLUNTEER FIREFIGHTERS	FY 14 BUDGET CONTRIBUTION FIREFIGHTERS	\$35,000.00
2/10/2015	137067	SENERGY PETROLEUM	7471 GALS DIESEL #2 FUEL	\$15,054.07
2/24/2015	137124	SEVERN TRENT ENVIRONMENTAL	O&M BASE SVC FEE FEB 2015 WASTERWATER FACILITY	\$11,001.31
2/24/2015	137125	SIMS MURRAY LTD	PROFESSIONAL SERVICES DEC 2014	\$5,304.00
2/10/2015	137070	SMARTWORKS PLUS INC	MONTHLY CONTRACT PYMNT	\$22,897.00
2/24/2015	137128	SOUTHWEST PUBLIC POWER AGENCY	MONTHLY SWPPA PURCHASED ELECTRIC	\$283,001.39
2/24/2015	137129	SOUTHWEST TRANSMISSION	MONTHLY SW TRANS PURCHASED ELECTRIC	\$53,139.29
2/24/2015	137130	SPRINGBOK DEVELOPMENT LLC	MAINTENANCE PMT MAR 2015	\$16,666.00
2/24/2015	eC24700044	U.S. DEPT. OF ENERGY	POINT TO POINT TRANSMISSION SERVICE	\$5,810.80
2/24/2015	137132	UNITED STATES POSTAL SERVICE	POSTAGE FOR UTIL BILL SHUT OFF	\$15,000.00
2/10/2015	137077	WESTERN REFINING WHOLESALE	8486 GALS UNLEADED FUEL	\$14,409.99

DATE	REF #	DESCRIPTION	AMOUNT
2/28/2015	JE 02-04	MUNIGAS JAN 2015 DELIVERIES	\$166,724.81
2/28/2015	JE 02-05	SALES TAX PD FOR JAN 2015	\$132,212.16
2/28/2015	JE 02-05	CC COLL FEE CHASE BANK	\$8,945.28

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Date	Amount of Purchase	Department Total Purchase	Vendor Subtotal	Vendor	Description of Purchase
<b>Admin Services</b>					
1/21/2015	21.40			EL CHARRO OF SAFFORD	NEW EMPLOYEE LUNCH 2 PEOPLE
1/26/2015	456.12			INT CMI QUICK COPY	UTIL CHNG FORMS, LABEL ENVELOPES
2/3/2015	8.56			WM SUPERCENTER #1149	CREDIT CARD CONTAINERS
2/10/2015	219.00			ONLINE INFORMATION SVC	WEB ACCESS/DEP CHECKS
2/13/2015	78.04			MISSION LINEN	UNIFORM RENTALS
2/17/2015	149.00			SKILLPATH SEMINARS MAI	TRAINING MGRS SUPERVISORS CONF
2/19/2015	149.00			SKILLPATH SEMINARS MAI	TRAINING WOMEN'S CONFERENCE
1/28/2015	<u>4.54</u>			SAFFORD BLDG & ACE HDW	FUEL BUTANE RONSON
		\$1,085.66			
<b>Accounting Services</b>					
1/21/2015			6,746.32	VZWRLLS IVR VB	CELL PHONE CHARGES All departments
2/14/2015			6,508.34	VZWRLLS IVR VB	CELL PHONE CHARGES
			8,213.62	CENTURYLINK	Land line phones in all office building
			<u>132.95</u>	NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
1/21/2015	43.26			JOESCRBSHK-TEMPE BASE	1 PERSON 1 MEAL 2015 LOCAL & ST GOVT CONF
1/22/2015	160.84			DOUBLETREE PHX TEMPE	1 NIGHT 2015 LOCAL & ST GOVT CONF LOCATION
1/29/2015	99.00			NETSOFT/1099 EXPRESS	2015 1099 PROGRAM
2/5/2015	1,938.10			DIGITAL IMAGING SYSTEM	CITYWIDE PRINTING COSTS
2/7/2015	22.47			IN METCO WATER LLC	WTR - CITY HALL UPSTAIRS
2/13/2015	292.00			HIBU INC. - PACIFIC	YELLOW PGS ADVERTISING
2/13/2015	32.19			MISSION LINEN	ANNEX OFFICE LINEN/RUGS
2/5/2015	<u>220.00</u>			INST OF CERTIFIED MGMT	MEMBERSHIP FOR IMA
		\$24,548.74			
<b>City Clerk</b>					
1/22/2015	75.38			WAL-MART #1149	Snacks for Council Work Session
2/6/2015	20.80			IN METCO WATER LLC	WTR - City Hall
1/21/2015	68.68			EASTERN ARIZONA COURIE	Legal Advertising Liquor License
1/26/2015	360.00			SESAC INC	Event Music License
1/26/2015	150.00			DAIRY QUEEN #15092	B-Day Gift Cards Feb-March
2/9/2015	103.86			MISSION LINEN	Rugs & Janitorial Supplies
2/9/2015	<u>98.34</u>			MISSION LINEN	Rugs & Janitorial Supplies
		\$877.06			
<b>City Manager</b>					
2/2/2015	<u>37.62</u>			EL CHARRO OF SAFFORD	MEETING ON BC AGREEMENT 4 PEOPLE
		\$37.62			
<b>City Court</b>					
1/27/2015	25.00			QUILL CORPORATION	deskpads/adhesive notes
1/28/2015	190.05			ABACUS SOLUTIONS LLC	court forms
2/6/2015	22.30			IN METCO WATER LLC	wtr - court
2/10/2015	<u>43.65</u>			MISSION LINEN	rug srvs
		\$281.00			

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<b>Engineering</b>					
2/17/2015	335.00			PERFECT PRINTZ	BELT KIT AND LABOR FOR PLOTTER
2/12/2015	30.00			AMER SOC CIVIL ENGINEE	STATE MEMBERSHIP DUES
2/12/2015	255.00			AMER SOC CIVIL ENGINEE	NATIONAL MEMBERSHIP DUES
2/17/2015	86.83			MHP ENGINEERING NEWS R	SUBSCRIPTION RENEWAL
2/17/2015	30.00			SHELL OIL 605412204QPS	FUEL- PHNX CORPS OF ENGINEERING MTG
2/9/2015	2,943.95			TRI COUNTY MATERIALS	Landscaping Rock-BOR Grant
2/11/2015	110.00			AMAZON MKTPLACE PMTS	toner cartridge-gjs
2/18/2015	26.89			WM SUPERCENTER #1149	card stock & tabs not @ WH
2/18/2015	27.14			VERIZON WRLS W4615-01	Screen protector
		\$3,844.81			
<b>Fire Department</b>					
2/14/2015	288.75			WM SUPERCENTER #1149	Cameras qty 2 and Camera Bag qty 2
2/17/2015	193.95			L N CURTIS & SONS	Helmet qty 1
2/17/2015	3,573.90			L N CURTIS & SONS	Rescue Jacks
2/17/2015	173.28			L N CURTIS & SONS	Helmet qty 1
2/17/2015	460.28			L N CURTIS & SONS	Class A Foam
2/17/2015	173.28			L N CURTIS & SONS	Helmet qty 1
		\$4,863.44			
<b>Human Resources</b>					
1/20/2015	18.18			EL CHARRO OF SAFFORD	New hire Lunch Cliff, Tammy
2/13/2015	43.44			5TH AVENUE FLORIST AND	Funeral Sally Holguin's brother
<b>2/16/2015</b>			<b>577.00</b>	<b>GILA HEALTH RESOURCES</b>	<b>CDL Testing</b>
2/16/2015	158.45			TERRYBERRY COMPANY	YOS pin / Alice Barragan
2/18/2015	43.44			5TH AVENUE FLORIST AND	Funeral Robbie Claridge's Sister
		\$840.51			
<b>IT Department</b>					
1/20/2015	108.50			Amazon.com	10 SanDisk 16 GB Class 4 SDHC Memory Card for Police / Supplies
1/22/2015	18.59			AMAZON MKTPLACE PMTS	Laser Pointer for antenna alignment
1/29/2015	678.15			CDW GOVERNMENT	Server Memory Purchase
2/3/2015	4.75			Amazon web services	Cloud Storage Backups
2/4/2015	1,296.75			SOLARWINDS	IP Address tracker and management tool
2/5/2015	19.99			AMAZON MKTPLACE PMTS	Mouse replacement for IT
2/6/2015	53.42			AMAZON MKTPLACE PMTS	Ergonomic mouse and keybaord for Leslie
2/10/2015	21.71			AMAZON.COM	Replacement charger
2/11/2015	54.25			AMAZON.COM	Lightning to USB Cables
2/12/2015	81.19			AMAZON MKTPLACE PMTS	Flying Leads for New Court Cabling
2/13/2015	178.06			AMAZON MKTPLACE PMTS	100 ft multi-format cable and wall plates
2/13/2015	279.76			AMAZON MKTPLACE PMTS	100 ft digital runner cable
1/22/2015	9.20			WAL-MART #1149	Gorilla Tape for securing cables during the council retreat.
2/6/2015	573.53			TELEPHONYWARE LLC	Extended Microphones for Myoc and Annex Conference Phones.
2/19/2015	49.89			SQ CJC TECHNOLOGIES L	Replacement and spare batteries for ethernet cable tester.
1/21/2015	644.98			WWW.NEWEGG.COM	PC parts for faulty IT computer
1/22/2015	156.37			CRUCIAL.COM	16 Gb Memory sticks
1/21/2015	21.59			WAL-MART #1149	Long USB cable for police dept

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			<b>1,375.28</b>	<b>AMAZON MKTPLACE PMTS</b>	<b>Various IT supplies</b>
2/4/2015	154.00			NEUSTAR/NEULEVEL, INC.	DNS hosting for ci.safford.az.us
2/5/2015	39.95			LNR LUNARPAGES WEBHOST	Cityofsafford.us web hosting
2/12/2015	8.11			SAFFORD BLDG & ACE HDW	3 Boxes for network drops
2/12/2015	8.11			SAFFORD BLDG & ACE HDW	3 Boxes for network drops
2/14/2015	21.95			HSW HOSTWAY.COM	Web hosting for saffordcitycode.net
2/18/2015	500.00			ICON ENTERPRISES INC	Civic Plus Media Center
		\$6,358.08			
<b>Library Department</b>					
1/20/2015	79.80			WM SUPERCENTER #1149	5 DVD's for Library Collection
1/27/2015	59.40			COVER ONE	Glue sticks for book repair
1/29/2015	115.49			WALKER DISPLAY, INC	Rods and hooks for art displays
1/30/2015	58.28			DEMCO INC	Paper hinge tape for books
2/3/2015	36.02			AMAZON MKTPLACE PMTS	2 Series DVD's for Library Collection
2/3/2015	13.99			AMAZON MKTPLACE PMTS	1 YA Manga series bk for YA Collection
2/3/2015	15.38			WM SUPERCENTER #1149	Bulbs for restroom-Feather duster not @ WH
2/3/2015	10.86			DOLLAR GENERAL #6614	Cooling fan for front desk
2/5/2015	53.88			WAL-MART #1149	5 DVD's for Library Collection
2/5/2015	141.43			QUILL CORPORATION	Therm rolls for receipt printer
2/8/2015	152.98			AMAZON MKTPLACE PMTS	9 Series DVD's for Library Collection
2/11/2015	110.10			MISSION LINEN	Linen Service
2/1/2015	110.50			CABLE ONE INC 1	Internet for Public computers
2/6/2015	1,009.00			FOLLETT SCHOOL SOLUTIO	Annual Access for ILS system
2/11/2015	189.14			OCLC	Monthly Access(Vendor split recpt on full pmt.)
2/16/2015	5.54			WAL-MART #1149	Reusabe fabric for Book Displays
2/18/2015	378.28			OCLC	Monthly Access(Vendor split recpt on full pmt.)
2/6/2015	96.94			ULINE SHIP SUPPLIES	Kraft shopping bags for Community Baby Shower
2/9/2015	212.91			USPS 03725205533806167	Postage for FTF Imagination Lib. Bks.
		\$2,849.92			
<b>Planning &amp; Zoning</b>					
2/6/2015	28.47			IN METCO WATER LLC	WTR City Annex
2/12/2015	76.92			EASTERN ARIZONA COURIE	General Plan RFP Legal Ad
2/12/2015	39.98			EASTERN ARIZONA COURIE	Down Through the Years Promo
2/18/2015	25.43			WM SUPERCENTER #1149	Mailing Labels; Cardstock
		\$170.80			
<b>Police Department</b>					
1/22/2015	24.00			PP ARIZONAASSO	Reg for AzCOPS Meeting/no lunch
1/22/2015	7.09			GUAYOS EL REY	Mealx1/AzCOPS Meeting/enrt to Safford
2/10/2015	4,983.82			B AND B ENTERPRISE	4 Utility Boxes for Police Tahoes
2/16/2015	8,745.04			IN CURTIS LANDSCAPE A	Firing Range/reinforce & stabilization/CIP Project
2/17/2015	116.37			Amazon.com	Lable Printers for Evidence
1/21/2015	1,811.76			INTOXIMETERS	AzGOHS Grant Awarded/ PBTPProject #227-146
1/27/2015	150.00			IACP	ISCPP Duesx2/O'Neal & Lackner
2/6/2015	30.34			CHILL'S SUPERSTITION S	Mealx2/AzGOHS Grant Trng/O'Neal-Lackner
2/6/2015	26.62			CHEVRON 0302139	Fuel/AzGOHS Grant Trng/ V 11-18

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2/12/2015	50.00			PAYPAL PHXTRAINING	Regx1/Crim Inv Cellular Tech Trng/Phx
2/11/2015	7.49			INT CMI QUICK COPY	Badge Return/Entenemann & Rovin
2/18/2015	35.70			MISSION LINEN	Cleaning Maintenance
2/18/2015	146.25			ENTENMANN-ROVIN COMPAN	Flat Badge for Ofc. Palma
2/10/2015	25.87			WAL-MART #1149	Office Supplies not in Warehouse
2/17/2015	36.26			CIRCLE K 06665	Fuel/Pinetop for MRAP Vehicle V 11-38
2/16/2015	23.82			BUFFALO WILD WINGS 019	Mealx1/Black Asphalt Trng/Florence, Az
2/17/2015	8.21			SUBWAY 00314807	Mealx1/Black Asphalt Trng/Florence, Az
2/17/2015	40.25			BJS RESTAURANTS 446	Mealx1/Black Asphalt Trng/Florence, Az
2/18/2015	10.11			SUBWAY 00314807	Mealx1/Black Asphalt Trng/Florence, Az
2/18/2015	28.14			BUFFALO WILD WINGS 019	Mealx1/Black Asphalt Trng/Florence, Az
2/19/2015	8.12			JACK IN THE BOX #1160	Mealx1/Black Asphalt Trng/Florence, Az
2/19/2015	482.34			LA QUINTA INNS 0976	Black Asphalt Trng/ 3 Nights, 2 People
1/20/2015	195.35			WM SUPERCENTER #1149	Camera for Officer Chris Palma
2/4/2015	770.00			JOHN E. REID AND ASSOC	Registration/Interview Trng/Tempe
2/10/2015	24.43			TEXAS RDHSE HOLDINGS L	Mealx1/Interview Trng/Tempe
2/11/2015	16.50			APPLEBEES 925798292576	Mealx1/Interview Trng/Tempe
2/11/2015	7.84			CHIPOTLE 0744	Mealx1/Interview Trng/Tempe
2/12/2015	7.44			EINSTEIN BROS BAGELS11	Mealx1/Interview Trng/Tempe
2/11/2015	14.44			PITA JUNGLE TEMPE	Mealx1/Interview Trng/Tempe
2/13/2015	542.96			FOUR POINTS BY SHERATO	Interview Trng/ 4 Night 1 Person
2/13/2015	8.10			JIMMY JOHNS - 90038	Mealx1/Interview Trng/Tempe
2/12/2015	28.37			CIRCLE K 08592	Fuel/Interview Trng/Tempe V 11-18
2/12/2015	18.39			CHILI'S DOBSON	Mealx1/Interview Trng/Tempe
2/17/2015	6.74			SUBWAY 00314807	Mealx1/Black Asphalt Trng/Florence, Az
2/16/2015	23.82			BUFFALO WILD WINGS 019	Mealx1/Black Asphalt Trng/Florence, Az
2/17/2015	35.74			BJS RESTAURANTS 446	Mealx1/Black Asphalt Trng/Florence, Az
2/18/2015	1.52			CHEVRON 0352231 Q61	Mealx1/Black Asphalt Trng/Florence, Az
2/18/2015	10.11			SUBWAY 00314807	Mealx1/Black Asphalt Trng/Florence, Az
2/18/2015	22.14			BUFFALO WILD WINGS 019	Mealx1/Black Asphalt Trng/Florence, Az
2/19/2015	7.58			JACK IN THE BOX #1160	Mealx1/Black Asphalt Trng/Florence, Az
2/18/2015	35.00			CHEVRON 0209364	Fuel/Black Asphalt Trng/Florence, Az V 11-90
1/29/2015	1,377.75			UNIVERSAL POLICE SUP	ProTac HL Flashlightsx12
2/12/2015	218.28			SILVER CREEK/RODEWAY I	Lodging for Cadet Brooks Knight
2/17/2015	45.48			CATTLEMENS STEAKHOUSE	Mealx3/Pinetop/Pick up MRAP Vehicle
		\$20,215.58			
<b>Public Works</b>					
2/2/2015	378.61			ADVNC D AIR9284287425	REPAIR A/C UNIT @ PW OPS
2/17/2015	74.43			AIRGAS WEST	WELDING SUPPLIES - TRAILER
2/2/2015	1,130.68			Arizona Refuse Sales	FRONT/REAR WLDMT GRIP V17-429
2/14/2015	460.50			Arizona Refuse Sales	SENSOR, ROTARY V17-424
2/12/2015	783.00			B & D AIR CONDITIONING	LANDFILL A/C REPAIR
2/9/2015	54.98			BALAR EQUIPMENT	GROMMET-WTR TRK V17-335
1/26/2015	448.60			BARONE, INC	FILTERS - POTABLE TRK V99-WTR
1/29/2015	3,789.45			BOULEVARD GLASS	CITY COURT AUTO DOOR OPENER
2/17/2015	229.28			BOULEVARD GLASS	WINDSHIELD V13-150
2/5/2015	95.82			COUNTRY INNS & SUITES	RMFMA QTRLY MEETING & P/U PARTS

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2/5/2015	580.81			CRAFCO (CHANDLER CORP)	8TH AVE PTS/TOOLS CRACK SEALER
1/22/2015	1,350.00			CRANE & HOIST OF ARIZO	ANNUAL CRANE (2) INSPECTIONS
2/10/2015	102.50			EASTERN ARIZONA COURIE	SANITATION MLK HOLIDAY PSA
			<b>1,410.35</b>	<b>EMPIRE BLYTHE 50</b>	
			<b>3,268.44</b>	<b>EMPIRE SAFFORD #18</b>	
2/10/2015	120.21			ENGLAND & SON WELDING	BRAKE BACKING PLATE V20-383
1/22/2015	77.82			FLEETMATICS USA, LLC	FLEET TRACKING SUBSCRIPTION
1/22/2015	252.09			FLEETMATICS USA, LLC	FLEET TRACKING SUBSCRIPTION
1/29/2015	77.82			FLEETMATICS USA, LLC	FLEET TRACKING SUBSCRIPTION
1/29/2015	155.68			FLEETMATICS USA, LLC	FLEET TRACKING SUBSCRIPTION
2/4/2015	491.70			GCR TIRE CENTER #292	TIRES V14-155
1/27/2015	1,012.94			HARALSON'S TIRE CO	TIRES V16-194
1/29/2015	607.26			HARALSON'S TIRE CO	TIRES V14-124
2/11/2015	520.51			HARALSON'S TIRE CO	TIRES V13-339
2/12/2015	629.88			HARALSON'S TIRE CO	TIRES V26-427
2/19/2015	469.77			HARALSON'S TIRE CO	TIRES V14-382
2/11/2015	1,853.52			HIGHLAND PRDCTS GRP LL	ARCHERY RANGE TABLES
2/12/2015	493.44			HIGHLAND PRDCTS GRP LL	ARCHERY RANGE GRILLS
2/18/2015	307.20			HOLLOWAY TRIM SERVICE	SEAT REPAIR V13-114
1/28/2015	630.00			IN CRISLER PEST CONTR	BEE REMOVAL/CITY PEST SPRAY
2/12/2015	40.00			IN CRISLER PEST CONTR	BEE REMOVAL IN METER BOX
2/12/2015	40.00			IN CRISLER PEST CONTR	BEE REMOVAL IN METER BOX
2/5/2015	392.61			IN ZONE DEFENSE LLC	HOPPER, BU CAMERAS V17-424
2/5/2015	141.21			IN ZONE DEFENSE LLC	HOPPER CAMERA V17-429
1/27/2015	28.49			INT CMI QUICK COPY	NO DUMP SIGN 4TH ST
2/10/2015	10.97			INT CURTIS LANDSCAPE	FERTILIZER FOR SHRUBS
2/12/2015	177.54			INT CURTIS LANDSCAPE	FERTILIZER FOR SHRUBS
2/18/2015	47.73			INT CURTIS LANDSCAPE	IRRIGATION REPAIR-CITY HALL
2/2/2015	42.21			JOE'S PLUMBING	PIPE FOR TRAIL BALLARDS
1/29/2015	803.41			JOHNSON MOTORS	GEARS,BEARINGS V11-048
2/10/2015	105.86			JOHNSON MOTORS	TENSIONER, BELT V14-366
2/10/2015	28.43			JOHNSON MOTORS	KEY V14-366
2/2/2015	21.90			KEMPTON CHEV BUICK LTD	FRONT CRANK SEAL V13-135
2/5/2015	37.79			KEMPTON CHEV BUICK LTD	SPARE TIRE HOIST PTS V14-426
2/10/2015	59.60			KEMPTON CHEV BUICK LTD	PULLEY V14-366
2/18/2015	247.99			KEMPTON CHEV BUICK LTD	THROTTLE BODY V14-382
2/5/2015	304.03			KIMBALL MIDWEST	24V JUMP BOX
2/5/2015	406.82			KIMBALL MIDWEST	HYD HOSE FITTINGS
			<b>739.88</b>	<b>MACKS AUTO SUPPLY</b>	<b>Various auto supplies (23 individual purchases)</b>
1/22/2015	327.79			MATLOCKGAS&EQUIPCO,INC	GRAVEYARD WSH-WD BRNER FUEL
1/28/2015	168.71			MATLOCKGAS&EQUIPCO,INC	GRAVEYARD WSH-WD BRNER FUEL
2/2/2015	389.33			MATLOCKGAS&EQUIPCO,INC	GRAVEYARD WSH-WD BRNER FUEL
2/10/2015	11.39			MATLOCKGAS&EQUIPCO,INC	CITY COURT HEATER FUEL
2/11/2015	23.96			MATLOCKGAS&EQUIPCO,INC	CITY COURT HEATER FUEL
			<b>1,817.43</b>	<b>MERLE'S AUTO SUPPLY</b>	<b>Various auto supplies (19 individual purchases)</b>
			<b>1,074.58</b>	<b>MISSION LINEN</b>	<b>Uniforms for Streets, Fleet, Parks and Building</b>
2/4/2015	183.16			MSC CLASS C	DRILL BITS,WHEEL WEIGHTS
1/22/2015	15.00			NCE	KEYS - UTILITIES DIV

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1/26/2015	16.00			NCE	CHAIN FOR POLE SAW
2/3/2015	85.00			NCE	1ST AVE - CHAIN SAWS
2/3/2015	6.50			NCE	KILL SWITCH V99-STR
2/10/2015	9.00			NCE	KEYS - LANDFILL
2/10/2015	7.50			NCE	AIRPORT SIDE GATE KEYS
2/3/2015	2,428.57			NEW INSULATION CONCE	CITY COURT CEILING INSULATION
2/3/2015	72.36			OFFICE DEPOT #5101	VINYL LETTERING-SIGNAGE
2/4/2015	551.41			OFFICE DEPOT #5101	PRINTER CARTRIDGES N/A @ WHSE
2/18/2015	24.29			OFFICE DEPOT #5101	BINDERS N/A @ WHSE
2/18/2015	35.89			OFFICE DEPOT #5125	CEMETERY NOTEBK N/A @ WHSE
2/16/2015	16.97			PECKS WELDING	ARCHERY RANGE AWNING ENDS
2/17/2015	37.15			PECKS WELDING	SCREWS FOR ARCHERY RANGE RAMADA
1/20/2015	150.00			POLLOCKS WESTERN	SAFETY BOOTS-N. KNIGHT
2/18/2015	30.00			ROCKY MNTN FLEET MNGMN	RMFMA QTRLY MTG
2/19/2015	292.28			SAFETY KLEEN CORP	PARTS WASHER SERVICE
			<b>5,957.06</b>	<b>SAFFORD FEED AND PET S</b>	<b>Miscellaneous Supplies</b>
1/22/2015	15.00			SAFFORD MVD	CDL LICENSE RENEWAL FEE
1/28/2015	6.00			SAFFORD SHINING TIMES	CITY VEHICLE WASH V10-181
2/19/2015	4.25			SHINING TIMES CARWASH	CITY VEHICLE WASH V10-181
2/18/2015	2,272.50			SQ STORMWATER PROS, L	VIDEO CULVERT INSPECTIONS
			<b>1,071.30</b>	<b>THE HOME DEPOT #0446</b>	<b>Miscellaneous Supplies</b>
2/19/2015	151.99			TREK RV & OUTDOOR	HOTT ROD - 10 GALLONS
			<b>3,310.34</b>	<b>TRI COUNTY MATERIALS</b>	<b>Miscellaneous Supplies</b>
1/22/2015	218.29			TROPHIES N TEES	SAFETY JKTS B NORTON,D DELGADO
2/19/2015	632.44			UNITED RENTALS #018395	7TH AVE HAMMER POINT RENTAL
1/19/2015	440.11			VANGUARD TRUCK TUS PTS	FUEL PUMP V19-610
2/4/2015	32.57			VERIZON WRLS W4615-01	CITY CELL PHONE CASE
2/13/2015	65.15			VERIZON WRLS W4615-01	CITY CELL PHONE CASE
1/20/2015	12.16			WAL-MART #1149	HERBICIDE CLASS-COFF/CREAM
2/4/2015	-12.46			WAL-MART #1149	CHRISTMAS FLOAT SUPPLIES
2/10/2015	11.88			WAL-MART #1149	ANNEX WINDOW BLINDS
2/19/2015	8.79			WENDY'S #7531	RMFMA QTRLY MTG
2/10/2015	37.98			WM SUPERCENTER #1149	BATTY TENDER-FOR WD THATCHER
1/27/2015	38.44			WW GRAINGER	OIL LEVEL SIGHT PLUG V16-194
1/29/2015	1,856.40			ZUMAR IND INC - AZ	THERMALS-8TH AVE CROSSINGS
		\$49,059.61			
<b>Utilities</b>			<b>345.96</b>	<b>AIRGAS WEST</b>	<b>Miscellaneous Supplies</b>
1/21/2015	107.98			AMAZON MKTPLACE PMTS	IPHONE6 CELL PHONE CASE & BATTERY JUMP STARTER
1/25/2015	95.00			AMERICAN BACKFLOW PREV	TESTER APPLICATION FEE
2/13/2015	517.14			AMERIPRIDE SERVICES	JAN UNIFORM RENTAL - ELEC Dept.
1/22/2015	45.00			ATYOURPACEONLINE.COM	ADEQ OPERATOR CERIFICATION RENEWAL
2/18/2015	76.13			BACKFLOW PREVENTION DE	BACKFLOW REPAIR KIT
1/26/2015	1,077.74			BEST WESTERN AIRPORT I	PHNX BACKFLOW TRAINING - 5 NIGHTS 1 PERSON
1/26/2015	8.87			CHICK-FIL-A #01524	MEAL , PHNX BACKFLOW TRAINING 1 PERSON
1/30/2015	38.63			CIRCLE K 05316	FUEL - PHNX BACKFLOW TRAINING
2/4/2015	67.64			CITY ELECTRIC SUPPLY#3	LINE TRUCK STOCK

**P-Card Report**  
for the month of February  
January 21, 2015 - February 20, 2015

Date	Amount of Purchase	Department Total Purchase	Vendor Subtotal	Vendor	Description of Purchase
2/9/2015	55.91			CITY ELECTRIC SUPPLY#3	PVC & COMPRESSION LUG - MAIN ST BUMP-OUTS
2/16/2015	164.71			CITY ELECTRIC SUPPLY#3	CATHODIC PROTECTION FOR WATER MAIN
2/9/2015	143.98			CITY ELECTRIC SUPPLY#3	PVC - MAIN ST PROJECT
1/28/2015	12.19			COSTA VIDA TEMPE	MEAL , PHNX BACKFLOW TRAINING 1 PERSON
1/30/2015	130.00			CROSS CONNECTION ENVIR	BACKFLOW TEST KIT CALIBRATION
2/2/2015	539.31			HACH COMPANY	CL2 ANALYZERS REAGENT
1/27/2015	7.24			IN-N-OUT BURGER #155	MEAL , PHNX BACKFLOW TRAINING 1 PERSON
1/29/2015	8.75			JACK IN THE BOX #1535	MEAL , PHNX BACKFLOW TRAINING 1 PERSON
1/28/2015	108.59			MACKS AUTO SUPPLY	IMPACT WRENCH
1/28/2015	92.30			MACKS AUTO SUPPLY	FUEL TANK NOZZLE
2/18/2015	25.91			MACKS AUTO SUPPLY	FUEL TANK FILTERS
2/3/2015	60.25			MACKS AUTO SUPPLY	5LB BOX OF RODS
2/10/2015	500.00			MESA HOTLINE SCHOOL	HOTLINE SCHOOL REGISTRATION - 2 PEOPLE
			<b>491.32</b>	<b>MISSION LINEN</b>	<b>Uniform Rental</b>
2/10/2015	16.25			NCE	KEYS FOR SCALE HOUSE
1/26/2015	4.75			NCE	MAGNETIC KEY HOLDER
2/9/2015	20.56			PF CHANGS #9986	MEAL FOR ONE - PIPELINE SAFETY SEMINAR
1/30/2015	171.13			POLLOCKS WESTERN	SAFETY BOOTS - JONATHAN DRIVER
2/12/2015	93.17			POLLOCKS WESTERN	SAFETY BOOTS - DANIEL RIOS
1/30/2015	6.69			RAISING CANE'S AZ5	MEAL , PHNX BACKFLOW TRAINING 1 PERSON
1/31/2015	10.25			RODEHOUSE RESTAURANT	MEAL , PHNX BACKFLOW TRAINING 1 PERSON
			<b>733.98</b>	<b>SAFFORD BLDG &amp; ACE HDW</b>	<b>Miscellaneous Supplies</b>
2/19/2015	25.00			SAFFORD MVD	CDL LICENSE - ADRIAN LOPEZ
1/21/2015	75.00			SHELL OIL 57443218706	TRUCK 124 FUEL - MYOC PUMP DOWN
2/2/2015	72.00			SQ SCARBOROUGH PUMPIN	JAN PORTA-JOHN SERVICE LANDFILL
1/26/2015	8.43			SUB SHOP	MEAL , PHNX BACKFLOW TRAINING 1 PERSON
1/27/2015	9.08			SUB SHOP	MEAL , PHNX BACKFLOW TRAINING 1 PERSON
1/28/2015	8.86			SUB SHOP	MEAL , PHNX BACKFLOW TRAINING 1 PERSON
1/29/2015	8.32			SUB SHOP	MEAL , PHNX BACKFLOW TRAINING 1 PERSON
1/30/2015	8.43			SUB SHOP	MEAL , PHNX BACKFLOW TRAINING 1 PERSON
2/2/2015	567.00			TEST AMERICA LABOR	ANALYTICAL TESTING - STAGE 2 DBPS COMPLIANCE
2/2/2015	21.00			TEST AMERICA LABOR	ANALYTICAL TESTING - TMT WATER HARDNESS TEST
2/2/2015	81.90			TEST AMERICA LABOR	ANALYTICAL TESTING - CARRASCO WELL BLENDING
2/2/2015	196.35			TEST AMERICA LABOR	ANALYTICAL TESTING - CUSTOMER PRIVATE WELL
1/31/2015	19.38			TEXAS ROADHOUSE 2319	MEAL , PHNX BACKFLOW TRAINING 1 PERSON
2/11/2015	10.83			THE HOME DEPOT #0445	SET OF ALLEN WRENCHES- TRK 171 STOCK
1/26/2015	6.48			THE HOME DEPOT #0445	TOOL BAG - TRUCK 171 STOCK
			<b>13,312.73</b>	<b>TRI COUNTY MATERIALS</b>	<b>Various Materials and Supplies</b>
			<b>70.00</b>	<b>UNITED RENTALS #018396</b>	<b>Miscellaneous Supplies</b>
1/28/2015	130.82			UNITED RENTALS #018395	AIR HOSE - BONITA CRK MAINT
2/5/2015	176.56			UNITED RENTALS #018395	CHAIN SAWS - TRUCK STOCK
2/18/2015	44.78			VERIZON WRLS W4615-01	CELL PHONE CASE AND SCREEN PROTECTOR
2/4/2015	24.42			VERIZON WRLS W4615-01	CELL PHONE CASE
2/9/2015	86.86			VERIZON WRLS W4615-01	IPHONE CASE AND CHARGER
1/22/2015	28.11			WAL-MART #1149	IPHONE 5 CELL PHONE CASE
1/23/2015	350.00			WESTERN TECHNOLOGIES	WELDING CERTIFICATIONS
2/18/2015	1.35			WM SUPERCENTER #1149	CARDSTOCK FOR CAPITAL PRJ PACKETS NOT @ WH
2/5/2015	46.05			WM SUPERCENTER #1149	CELL PHONE COVER

**P-Card Report**  
for the month of February  
January 21, 2015 - February 20, 2015

Date	Amount of Purchase	Department Total Purchase	Vendor Subtotal	Vendor	Description of Purchase
2/17/2015	25.93			WM SUPERCENTER #1149	SUNSCREEN FOR GAS CREW
1/29/2015	9.71			WM SUPERCENTER #1149	PENCILS AND BINDER - NOT @ WH
2/19/2015	11.93			WM SUPERCENTER #1149	DOG TREATS - TRK 171 STOCK
1/23/2015	1,549.71			WSTRN REF WHOLESAL LL	FUEL FOR LANDFILL EQUIPMENT
1/30/2015	1,505.30			WSTRN REF WHOLESAL LL	FUEL FOR LANDFILL EQUIPMENT
2/11/2015	730.64			WSTRN REF WHOLESAL LL	FUEL FOR LANDFILL EQUIPMENT
		\$24,978.58			
<b>Warehouse</b>					
1/20/2015	518.25			UNITED RENTALS #018395	INV-300 cutting wheels 4"-8 boxes of glasses cleaner-3 hard hat fb
1/20/2015	832.33			SAFFORD BLDG & ACE HDW	INV-4 diamond blades 14"-10 saw-10 flashlight 2d-2 ratchets 3/8"
1/22/2015	2,164.44			FERTIZONA THATCHER	INV-16 flashlights pocket led
1/22/2015	301.35			BOSS SAFETY PRODUCTS	INV-4 honchl plus 30 gallon
1/22/2015	307.66			NSG GALETON GLOVES	INV-21 rain jackets
1/22/2015	976.12			FERTIZONA THATCHER	INV-huvar xl gallon
1/22/2015	1,002.06			SAFFORD BLDG & ACE HDW	INV-50 x80 wipeall-20 tape measure 25'
1/22/2015	91.20			WAL-MART #1149	INV-34 fabreeze
1/29/2015	24.21			SAFFORD BLDG & ACE HDW	3 pks of ties 36'
1/30/2015	-1,254.96			NORTHWEST PUMP & EQUIP	returned damage encoder
2/2/2015	371.87			UNITED RENTALS #018395	INV-30 boxes of latex gloves-6 hard hat fb
2/3/2015	741.43			SAFFORD BLDG & ACE HDW	INV-2 nails 50d-4 cases of cups 16 oz-6 broom angle-6 grind wheel 5"-4 pliers 10"-4 adj wrench 12"-120 qt spray bottles
2/3/2015	303.32			SAFFORD BLDG & ACE HDW	INV-70 premix
2/4/2015	11.95			WM SUPERCENTER #1149	heater
2/4/2015	8.07			SAFFORD BLDG & ACE HDW	1 pk of cable ties 36"
2/10/2015	267.09			UNITED RENTALS #018395	INV-12 buckets of scrubs-3 gas cans 5 gallon
2/10/2015	28.25			UNITED RENTALS #018395	INV-3 twine
2/11/2015	2,641.89			FERTIZONA THATCHER	INV-4 honcho plus 30 gallon-6 honcho plus 2.5 gallon
2/11/2015	60.56			WAL-MART #1149	INV-8 sunscreen
2/11/2015	2,360.35			WAXIE SANITARY SUPPLY+G132	INV-8 cs of air freshner for dispensers-2 dispensers for air freshner-144 hand sanitizer-36 swish cleaner-48 glass cleaner-48 speedball cleaner-4 disinfectant packet cleaner-10 packet cleaner for toilet bowls-12 zap insect killer-33 cases of trash bags
2/16/2015	1,152.82			SAFFORD BLDG & ACE HDW	INV-12 carton tape-12 great stuff-18 bleach-4 industrial rake-6 screwdriver philips #2-6 pliers 12"-2 cup brush 3"-1 torpedo level-16 push broom
2/16/2015	150.64			SAFFORD BLDG & ACE HDW	24"-4 diamond blades 14"
2/17/2015	866.17			REFLECTIVE APPAREL	INV-10 tape open trench-pallet charge
2/19/2015	677.43			SAFFORD BLDG & ACE HDW	INV-12 rain jacket type 3-30 beanies reflective
2/19/2015	1,452.97			UNITED RENTALS #018395	INV-12 super glue-12 shovel rp-12 shovel sqp-6 flash light led 2d-4 cases of urnial screen
2/20/2015	81.78			AIRGAS WEST	INV-4 marking wand-1 cutoff saw 14"
1/22/2015	53.40			WM SUPERCENTER #1149	INV-soapstone holder-4 gloves tig-1 safety glasses #5 shade
1/22/2015	80.86			CITY ELECTRIC SUPPLY#3	INV-11 oil 2 cycle
1/22/2015	775.17			GCR TIRE CENTER #292	INV-3 elbows 4"-2 end caps 4"
1/28/2015	288.57			CITY ELECTRIC SUPPLY#3	INV5 tires p265-60r17-1 tire lt245/75r16
1/28/2015	2,631.20			CITY ELECTRIC SUPPLY#3	INV-6 conduit 4"-2 coupling 4"-6 end caps 4"
1/29/2015	79.36			MERLE'S AUTO SUPPLY	INV-1 electric meter cabinet
1/29/2015	0.96			WAL-MART #1149	INV-12 wd40
2/5/2015	260.11			MERLE'S AUTO SUPPLY	1 binder
2/5/2015	309.20			MACKS AUTO SUPPLY	INV-12 oil 5w30-12 oil 30wt-12 oil 15w40-8 tape-10 auto filters
2/7/2015	97.12			WIST SUPPLY EQUIPMENT	INV-3 def 2.5 gallon-9 oil 15w40 gallon-5 grease guns-6 wiper blades
2/11/2015	451.06			HARALSON'S TIRE CO	INV-4 label maker tape
					labor to install scraper tires 26-371 wo#97841

**P-Card Report**  
for the month of February  
January 21, 2015 - February 20, 2015

Date	Amount of Purchase	Department Total Purchase	Vendor Subtotal	Vendor	Description of Purchase
2/12/2015	421.55			IN THE SWIM-CATALOG	Inv-44 test tabs
2/11/2015	12.35			SAFFORD BLDG & ACE HDW	INV-3 spray apint
2/11/2015	6,164.40			HARALSON'S TIRE CO	INV-2 scraper tires 29.5-29 28 ply
2/12/2015	314.40			CITY ELECTRIC SUPPLY#3	INV-150 h taps yho-150
2/11/2015	32.12			MACKS AUTO SUPPLY	INV-2 antireeze red gallon
2/12/2015	461.16			MERLE'S AUTO SUPPLY	INV-26 autofilters-60 electric tape
2/12/2015	3,256.19			GCR TIRE CENTER #292	INV-f tires315/80r22.5
2/12/2015	2,120.96			BOULEVARD SERVICE LLC	INV-6 tires lt215/85r19-4 tires p265/60r17
2/19/2015	878.01			CITY ELECTRIC SUPPLY#3	Inv-100 h taps 4/0-76 lamp sockets 90w
1/22/2015	19.61			UPS 1Z3TK2960390007211	shipping for warehouse gas items returned
1/21/2015	207.55			PARISH MAINT SPLY CORP	Inv-12 degreaser gallon- 12 enzyme deoderent qt
1/25/2015	2.52			UPS ADJ00176712450451	shipping for warehouse gas items returned
1/23/2015	57.00			OSI DISCOUNTSAFETYGEAR	INV-12 safety glasses tinted
1/28/2015	264.00			TX AMERICA SAFETY	INV-48 safety glasses tinted
1/29/2015	6.96			IN ELKO WIRE ROPE OF	cable clips for sanitation dept.
1/29/2015	108.58			SAFFORD BLDG & ACE HDW	INV-2 rake 32'
1/29/2015	47.59			ZORO TOOLS INC	INV-1 fire ext bracket
1/31/2015	167.18			AIRGAS WEST	INV-3 safety vest FR
1/31/2015	163.75			AIRGAS WEST	INV-4 safety vest FR
2/4/2015	43.71			UPS 1Z3TK2960399284834	Shipping for electric dept
2/4/2015	9.43			UPS 1Z3TK2960393475228	Shipping for gas dept
2/4/2015	71.47			UPS 1Z3TK2960398278049	Shipping for electric dept
2/4/2015	26.76			UPS 1Z3TK2960399083426	Shipping for electric dept
2/4/2015	69.39			UPS 1Z3TK2960398827053	Shipping for electric dept
2/4/2015	434.72			MSC CLASS C	safety glasses shipped in error, will be returned
2/4/2015	16.70			JOSEPH P. FAZZIO INC	chain latch for sanitation dept
2/4/2015	328.94			MSC CLASS C	INV-4 cleaner/degreaser gallon-90 marking paint
2/5/2015	13.11			SAFFORD BLDG & ACE HDW	1 compressor oil for waehouse
2/4/2015	7.57			HOMEDEPOT.COM	1 tool pouch
2/8/2015	2.06			UPS ADJ00176712450651	shipping for electric dept
2/10/2015	37.26			ENCO	INV-6 hole saws-4 pilot bits
2/9/2015	92.06			INDUSTRIALZONE.COM	Manometer for gas dept
2/11/2015	33.63			ENCO	part of above order from ENCO
2/11/2015	14.39			UPS 1ZY13W920392125572	Shipping for gas dept
2/11/2015	35.88			MISSION LINEN	uniforms for Mickey, Erina nd Cadre
		\$37,109.22			
		<u>\$177,120.63</u>			



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**CITY COUNCIL COMMUNICATION**

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**TO:** Mayor and Council  
**FROM:** Jenny Howard, Interim Utility Director  
**SUBJECT:** Award of Contract – CCTV Inspection of Sewer Lines Service Contract  
**DATE:** Monday, April 27, 2015 at 6:00 p.m.

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**Purpose and Recommended Action:**

This project consists of the CCTV inspection of approximately 85,000 feet of gravity sewer lines. Funding for the project will be provided from the current City Council adopted budget for the wastewater division professional services fund. The budget for this project is \$35,000, the remaining \$19,810.95 will be covered through the professional services fund.

It is the recommendation of the Interim Utility Director that the City Council award the project to American Industrial & Municipal Services of Phoenix, AZ in the amount of \$54,810.95.

**Background:**

As required in R18-9-C30 of the Arizona Administrative Code, this project fulfills our obligation with the Arizona Department of Environmental Quality (ADEQ) to inspect 20% of our system each year, bringing it to full cycle every five years. This project is in accordance with the Capacity, Management, Operations and Maintenance program (CMOM) as put forth by the U.S. Environmental Protection Agency (EPA).

A broad overview of the CMOM program includes the following:

- Ensure adequate wastewater collection and treatment capacity;
- Better manage, operate and maintain collection systems;
- Assist to effectively investigate capacity-constrained areas of the collection system;
- Proactively prevent sanitary sewer overflows (SSOs); and
- Establish procedures to help operators respond effectively to SSO events.

In March 2015, following formal bidding procedures, we issued the Invitation to Bid, and the bids were due on April 20, 2015; three proposals were received and are summarized below:

<u>Bidder</u>	<u>Bid Amount</u>
American Industrial & Municipal Services (AIMS), Phoenix, AZ	\$54,810.95
ProPipe, Phoenix, AZ	\$58,867.65
Sewer and Storm Maintenance, Wickenburg, AZ	\$77,271.35

**Analysis:**



**CITY COUNCIL COMMUNICATION**

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**TO: Mayor and Council**  
**FROM: Jenny Howard, Interim Utility Director**  
**SUBJECT: Award of Contract – 2014-15 Manhole Rehabilitation**  
**DATE: Monday, April 27, 2015 at 6:00 p.m.**

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**Purpose and Recommended Action:**

This project consists of the rehabilitation of twenty-nine (29) in various stages of deterioration due to hydrogen sulfide attack. The project encompasses the area between Thatcher Boulevard (US Hwy 70) south to 8<sup>th</sup> Street and from 20<sup>th</sup> Avenue east to 8<sup>th</sup> Avenue. Funding for the project will be provided from the current City Council adopted budget for the wastewater division capital improvements.

It is the recommendation of the Interim Utility Director that the City Council award the project to Manhole Coatings, LLC of Scottsdale, AZ in the amount of \$85,272.68.

**Background:**

This is the continuing rehabilitation of sewer manholes. The rehabilitation consists of the contractor cleaning, re-grouting and applying an epoxy coating over the entire surface of each manhole.

In March 2015, following formal bidding procedures, we issued the Invitation to Bid, and the bids were due on April 20, 2015; two proposals were received and are summarized below:

<u>Bidder</u>	<u>Bid Amount</u>
Southwest Environmental, Inc., Phoenix, AZ	\$95,317.00
Manhole Coatings, LLC, Scottsdale, AZ	\$85,272.68

**Analysis:**



**CITY COUNCIL COMMUNICATION**

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**TO:** Mayor and Council  
**FROM:** Jenny Howard, Interim Utility Director  
**SUBJECT:** Approval - Site License Agreement with University of Arizona  
**DATE:** Monday, April 27, 2015 at 6:00 p.m.

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**Purpose and Recommended Action:**

The purpose of this Agreement is to allow the city of Safford to construct well buildings and infrastructure at (2) existing wells sites located on U of A property, and 1.5 miles of 12" water transmission line from the wells east along Swift Trail (SR366). Once completed and in service, the wells will provide potable drinking water to residents within the City of Safford water service area.

It is the recommendation of the Interim Utility Director that the City Council approve the Site License Agreement between the City of Safford and the University of Arizona.

**Background:**

The City of Safford continues to seek potable water sources. There is currently a lack of direct sources in the south service area. February 27, 2013 the U of A granted the City of Safford a right of entry to drill two (2) exploratory wells in hopes of finding a good potable water source in the south valley. The wells were tested and the flows were proven as a good, reliable, long term source. The City of Safford and U of A will now enter into an agreement allowing the city to construct infrastructure to draw and convey the water from the two potable well sites located on U of A property.

The proposed pipeline is designed and has been approved by ADEQ. The pipeline alignment is also within an ADOT right-of-way/easement that crosses land leased by the Safford Federal Correctional Institution (FCI) from BLM. The City has received approvals to construct the pipeline from FCI, BLM, and ADOT and construction is complete within those rights-of-way.

There is also 700' of pipeline to be constructed on State Land along Swift Trail. The application to State Lands has been submitted and is pending approval. Staff is currently working with State Lands to expedite application approval.

**Analysis:**

## UNIVERSITY OF ARIZONA SITE LICENSE

THIS SITE LICENSE AGREEMENT ("**Agreement**") is effective \_\_\_\_\_, 2015, ("**Effective Date**") between ARIZONA BOARD OF REGENTS, a body corporate, for and on behalf of The University of Arizona ("**Licensor**"), c/o Real Estate Administration, 1125 N. Vine Ave., P.O. Box 210416, Tucson, Arizona 85721, and the CITY OF SAFFORD, a municipal corporation ("**Licensee**"), whose address is 405 W. Discovery Park Blvd. Safford, AZ 85546 (telephone number (928) 432-4201).

1. Grant of License. For the period and on the terms set forth in this Agreement, Licensor does hereby grant to Licensee a license over certain real property legally described and depicted on the attached **Exhibit A** (the "**Well Property**") which is a portion of Licensor's property commonly known as UA Mount Graham International Observatory (MGIO) Base Camp Facility, in Safford, Arizona. Licensor grants Licensee the right to use the Well Property and to install and maintain two water wells and associated infrastructure and supply utility service and power to the wells as described on **Exhibit B** (the "**Well Facilities Plan for Base Camp Property**"), in accordance with the terms of the Statement of Work attached hereto as **Exhibit C**. In addition, Licensor grants Licensees permission to access to the Well Property through the Base Camp Property during regular business hours and after hours in an emergency in accordance with the Statement of Work.

2. Duration of the License. Licensor grants to Licensee use of the Property for a Term of five (5) years, commencing on \_\_\_\_\_ (the "**Commencement Date**") and ending on \_\_\_\_\_ (the "**Initial Term**"). This Agreement may be renewed upon mutual written agreement of the Parties for four (4) consecutive five (5) year terms. The Initial Term plus any renewal term will be referred to collectively in this Agreement as the "**Term**."

3. Approvals and Permits. During the Term, Licensee will obtain and maintain all necessary governmental approvals and permits prior to commencing installation and operation of the Well Facilities. Licensee shall comply with all standards and requirements of any applicable state, county and municipal regulators, to the same extent as if the Well Property were on private property.

4. Permitted Use; Consideration.

(A) Licensee may, at its sole cost and expense, construct, maintain, repair, replace or remove the Well Facilities (the "**Permitted Use**"), no part of which shall become a fixture and all of which shall remain the personal property of Licensee. During the Term, Licensee shall, at Licensee's sole expense, keep and maintain the Well Property and the Well Facilities in good condition and repair throughout the Term. Upon termination of the License, Licensee shall remove the Well Facilities and restore the Well Property to its original condition, normal wear excepted. Licensee shall be responsible for any damage to the Well Property, the Base Camp Property or

facilities caused by Licensee's activities (including installation, maintenance, repair, replacement and removal of facilities) under this Agreement.

(B) Licensee shall provide to Licensor from the Well Facilities the amount of water used at the Base Camp up to 300,000 gallons per year (25,000 gallons per month) as consideration for the granting of the License. The water will be metered by Licensee for record keeping purposes only and not billed to Licensor.

5. Interference.

(A) Licensee shall not, except as specifically permitted by this Agreement, use the Well Property or access over the Base Camp Property in any way which interferes with the use of the Base Camp Property by Licensor or any third party claiming under Licensor.

(B) Licensee shall not interfere with Licensor's use of the Base Camp Property, including but not limited to faculty and University sponsored research installations, or with licenses granted to third parties including but not limited to various faculty and University sponsored research installations.

6. Utilities and Access. Licensee shall pay fifty percent (50%) of all costs incurred to extend the electrical service along Highway 366 to the Base Camp Property. Licensee will pay for all other electrical costs, including the extension of underground electrical lines service to the two well sites and the installation of underground electrical service to one well site. Licensor is not responsible for any equipment and utility failure on the Well Property.

7. Taxation; insurance.

(A) Licensee shall pay any personal property taxes that may be assessed on the Well Facilities. Licensee shall pay, when due, all real property taxes, fees and assessments attributable to the Licensee's use of the Well Property and the Well Facilities and the payment of a License Fee.

(B) In addition to the self-insurance program generally maintained by Licensee for its operations, Licensee shall cause its Contractor to obtain and maintain a general liability insurance policy that shall insure the design and construction of the Well Facilities in an amount commercially reasonable given the work to be performed. For all self-insurance programs and insurance policies applicable to the Well Property and the Well Facilities, whether provided by Licensee or their Contractors, those programs and policies providing commercial general liability and commercial auto liability coverage shall be endorsed to name the State of Arizona, the Arizona Board of Regents, and the University of Arizona as additional insureds. Certificates of Insurance (ACORD form or equivalent) providing evidence of all required insurance coverage and endorsements shall be provided to Licensor prior to commencement of work on the Well property, and, upon request, copies of the policies shall be delivered to Licensor. Licensor shall be notified of any modification, suspension, or cancellation of insurance coverage in accordance with the underlying policy provisions. In addition to the insurance to be obtained by Licensee hereunder,

Licensee hereby acknowledges that the Licensor is intended to be a third party beneficiary and Licensee hereby agrees to enforce all warranties for the benefit of the Licensor and consistent with the Project.

(C) Except for Claims (defined below) arising solely and exclusively from the negligent or willful acts of the Indemnitees (defined below), Licensee shall indemnify, defend save and hold harmless the Licensor, the Arizona Board of Regents, the State of Arizona and its officers, officials, agents, and employees (collectively, the "Indemnitees") from and against any and all claims, actions, liabilities, damages, losses, expenses, and costs, including court costs, attorneys' fees, and costs of claim processing, primary loss investigation, and litigation (collectively, "Claims") for bodily injury or personal injury (including death), loss or damage to tangible or intangible property, and economic or financial loss excluding consequential damages: (1) arising out of the work or out of the anticipated and performed construction under the terms of this Agreement including, but not limited to, maintenance of the Well property; (2) caused, or alleged to be caused, in whole or in part, by the negligent acts or omissions or by the intentional torts of the Licensee or any of its owners, officers, directors, agents, or employees or (3) resulting from the Licensee or its agents or contractors entry on the Well Property or the Base Camp Property.

It is the specific intent of both the Licensee and Licensor that the Indemnitees shall, in all instance except loss or damage resulting from the sole and exclusive negligent or willful misconduct of the Indemnitees, be indemnified against all liability, loss or damage of any nature whatever or on account of any injuries to or death of person or damages to or destruction of property belonging to any person, or economic or financial losses, excluding consequential damages, arising out of or in any way connected with the performance of this Agreement.

This indemnity includes, but is not limited to, any Claims arising out of or recovered under the Workers' Compensation Law or arising out of the failure of Licensee to conform to any federal, state, or local law, statute, ordinance, rule, regulation, or court decree.

8. Notices. All Notices and demands shall be in writing and be deemed given if personally delivered, mailed certified mail, return receipt, or sent by overnight carrier to the following address.

If to Licensor:

Real Estate Administration  
The University of Arizona  
1125 N. Vine Ave.  
P.O. Box 210416  
Tucson, AZ 85721

With a copy to:

Office of the General Counsel  
The University of Arizona  
103 Administration Building  
P.O. Box 210066  
Tucson, Arizona 85721

Fax: 520-621-9001

If to Licensee:

Utility Director  
City of Safford  
405 W. Discovery Park Blvd.  
Safford, AZ 85546

9. Hazardous Materials.

(A) Licensee shall not generate, store or dispose of any hazardous materials on, under or about the Property in violation of hazardous substance laws and shall indemnify and defend Licensor from any losses, claims, damages, penalties and liabilities arising from any breach of this provision, including reasonable attorneys' fees and costs, arising out of or in connection with the cleanup or restoration of the Property or Licensor's adjacent property associated with the Licensee's use of Hazardous Materials.

(B) The obligations of this **Paragraph 9** shall survive the expiration or other termination of this agreement.

10. Design and Appearance. Plans, designs, and drawings for the location of externally visible components of the Well Facilities shall be subject to the review and approval of the Licensor. Such approval shall not be unreasonably withheld or delayed. Licensee shall use City of Safford work forces when available or licensed contractors for the installation of the Well Facilities. Licensee shall design, install, and maintain its Well Facilities in a manner that minimizes the visual intrusiveness of the facilities, insofar as is practicable consistent with the requirements of the Permitted Use.

11. Assignment. Licensee may not assign its interest in this Agreement, in part or in whole, including its right to renew.

12. Miscellaneous.

(A) The parties agree that should a dispute arise between them concerning this Agreement and no party seeks affirmative relief other than money damages in the amount of Fifty Thousand Dollars (\$50,000) or less, exclusive of interest, costs and attorneys' fees, the parties shall submit the matter to arbitration pursuant to the Revised Uniform Arbitration Act, A.R.S §12-3001 et seq. (the "Act"), whose rules shall govern the interpretation, enforcement, and proceedings pursuant to this section. Except as otherwise provided in the Act, the decision of the arbitrator(s) shall be final and binding upon the parties.

(B) Licensor shall not be responsible for any damage to Licensee's property due to vandalism or unauthorized entry into any facility.

(C) The parties agree to be bound by applicable state and federal rules governing Equal Employment Opportunity, Non-Discrimination and Immigration.

(D) This Agreement is subject to cancellation pursuant to the provisions of Arizona Revised Statute § 38-511 regarding Conflict of Interest.

(E) This Agreement is made under and shall be interpreted according to Arizona law and the parties agree to consent to the jurisdiction of the state and federal courts in Pima County Arizona for resolving any dispute arising out of this Agreement.

LICENSOR:

ARIZONA BOARD OF REGENTS, a body corporate, for and on behalf of The University of Arizona

By \_\_\_\_\_  
Name:  
Title:  
Date:

LICENSEE:

CITY OF SAFFORD, a municipal corporation

By \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date:

Attachments:

Exhibit A – Legal Site Description and Depictions for the Well Property

Exhibit B – Well Facilities Plan for Base Camp Property

Exhibit C – Statement of Work

EXHIBIT A: Legal Site Descriptions and Depictions for the Well Property

**LEGAL DESCRIPTION**

(Lower Well)

A piece of property located in that part of the Southwest Quarter of the Southwest Quarter of Section 19, Township 8 South, Range 26 East of the Gila and Salt River Meridian, Graham County Arizona, described as follows:

COMMENCING at the West Sixteenth Corner of Sections 19 and 30, monumented by a BLM Brass Cap; THENCE North 89°54'57" West along the North line of said Section 30 and the Basis of Bearing, 57.96 feet to an ADOT Brass Cap on the North line of said Section 30, and on the Northwestern Right of Way of SR 366 as described in the Results of Survey recorded as Fee # 2006-05911 with the Graham County Recorder's Office;

THENCE North 40°14'14" East, 133.43 feet;

THENCE North 49°45'46" West, 148.00 feet and the POINT OF BEGINNING;

THENCE continuing North 49°45'46" West, 40.00 feet;

THENCE North 40°14'14" East, 40.00 feet;

THENCE South 49°45'46" East, 40.00 feet;

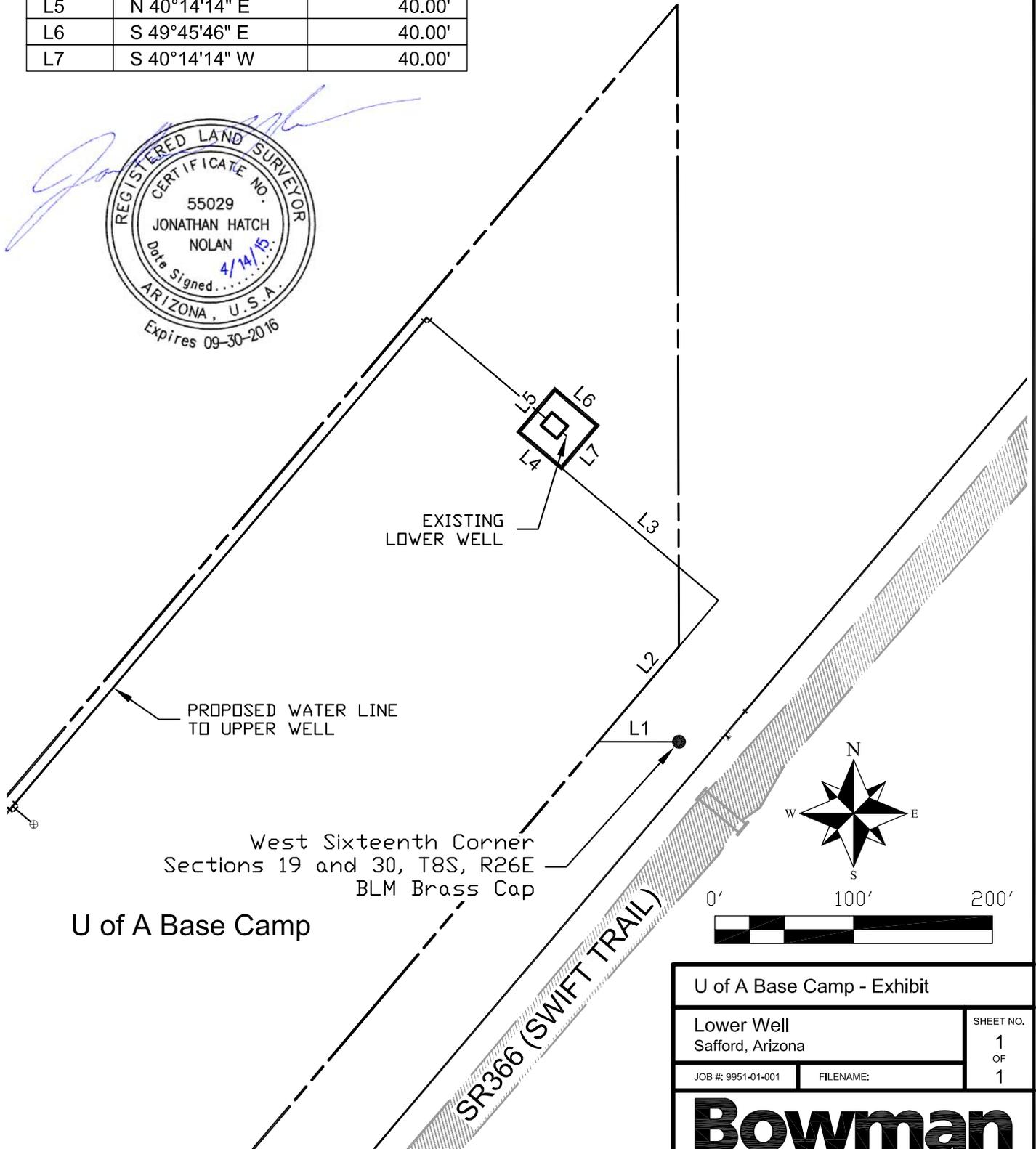
THENCE South 40°14'14" West, 40.00 feet to the POINT OF TERMINUS;

Having an Area of 0.037 Acre, more or less.



EXHIBIT A: Legal Site Descriptions and Depictions for the Well Property

LINE	BEARING	DISTANCE
L1	N 89°54'57" W	57.96'
L2	N 40°14'14" E	133.43'
L3	N 49°45'46" W	148.00'
L4	N 49°45'46" W	40.00'
L5	N 40°14'14" E	40.00'
L6	S 49°45'46" E	40.00'
L7	S 40°14'14" W	40.00'



U of A Base Camp

U of A Base Camp - Exhibit

Lower Well  
Safford, Arizona

SHEET NO.  
1  
OF  
1

JOB #: 9951-01-001

FILENAME:

**Bowman**  
CONSULTING  
305 E 4th St. Phone: (928) 428-3898  
Safford, AZ 85546 www.bowmanconsulting.com

EXHIBIT A: Legal Site Descriptions and Depictions for the Well Property

**LEGAL DESCRIPTION**

(Upper Well)

A piece of property located in that part of the Northwest Quarter of the Northwest Quarter of Section 30, Township 8 South, Range 26 East of the Gila and Salt River Meridian, Graham County Arizona, described as follows:

COMMENCING at the West Sixteenth Corner of Sections 19 and 30, monumented by a BLM Brass Cap; THENCE North 89°54'57" West along the North line of said Section 30 and the Basis of Bearing, 57.96 feet to an ADOT Brass Cap on the North line of said Section 30, and on the Northwesterly Right of Way of SR 366 as described in the Results of Survey recorded as Fee # 2006-05911 with the Graham County Recorder's Office;

THENCE South 40°14'14" West along said Northwesterly Right of Way of SR 366, 1150.32 feet;

THENCE North 49°45'46" West 188.00 feet to the POINT OF BEGINNING;

THENCE South 40°14'14" West, 40.00 feet;

THENCE North 49°45'46" West, 40.00 feet;

THENCE North 40°14'14" East, 40.00 feet;

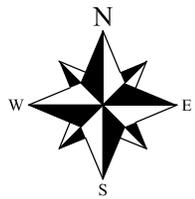
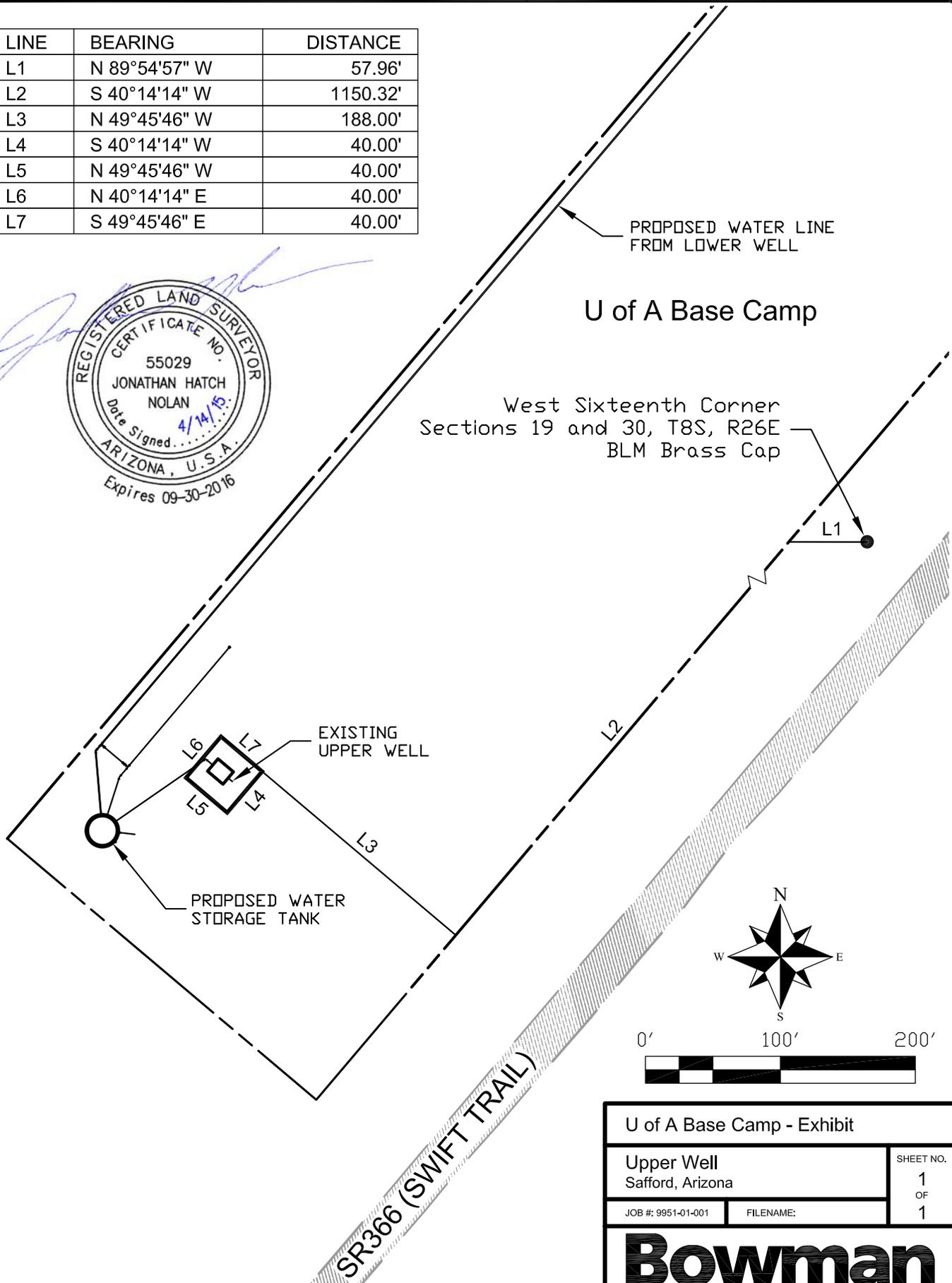
THENCE South 49°45'46" East, 40.00 feet to the POINT OF TERMINUS;

Having an Area of 0.037 Acres, more or less.



EXHIBIT A: Legal Site Descriptions and Depictions for the Well Property

LINE	BEARING	DISTANCE
L1	N 89°54'57" W	57.96'
L2	S 40°14'14" W	1150.32'
L3	N 49°45'46" W	188.00'
L4	S 40°14'14" W	40.00'
L5	N 49°45'46" W	40.00'
L6	N 40°14'14" E	40.00'
L7	S 49°45'46" E	40.00'



U of A Base Camp - Exhibit		SHEET NO. 1 OF 1
Upper Well Safford, Arizona		
JOB #: 9951-01-001	FILENAME:	
<b>Bowman</b> CONSULTING 305 E 4th St. Phone: (928) 428-3898 Safford, AZ 85546 www.bowmanconsulting.com		

EXHIBIT A: Legal Site Descriptions and Depictions for the Well Property

**LEGAL DESCRIPTION**  
(Water Storage Tank)

A piece of property located in that part of the Northwest Quarter of the Northwest Quarter of Section 30, Township 8 South, Range 26 East of the Gila and Salt River Meridian, Graham County Arizona, described as follows:

COMMENCING at the West Sixteenth Corner of Sections 19 and 30, monumented by a BLM Brass Cap; THENCE North 89°54'57" West along the North line of said Section 30 and the Basis of Bearing, 57.96 feet to an ADOT Brass Cap on the North line of said Section 30, and on the Northwesterly Right of Way of SR 366 as described in the Results of Survey recorded as Fee # 2006-05911 with the Graham County Recorder's Office;

THENCE South 40°14'14" West along said Northwesterly Right of Way of SR 366, 1235.32 feet;

THENCE North 49°45'46" West 225.00 feet to the POINT OF BEGINNING;

THENCE South 40°14'14" West, 50.00 feet;

THENCE North 49°45'46" West, 50.00 feet;

THENCE North 40°14'14" East, 50.00 feet;

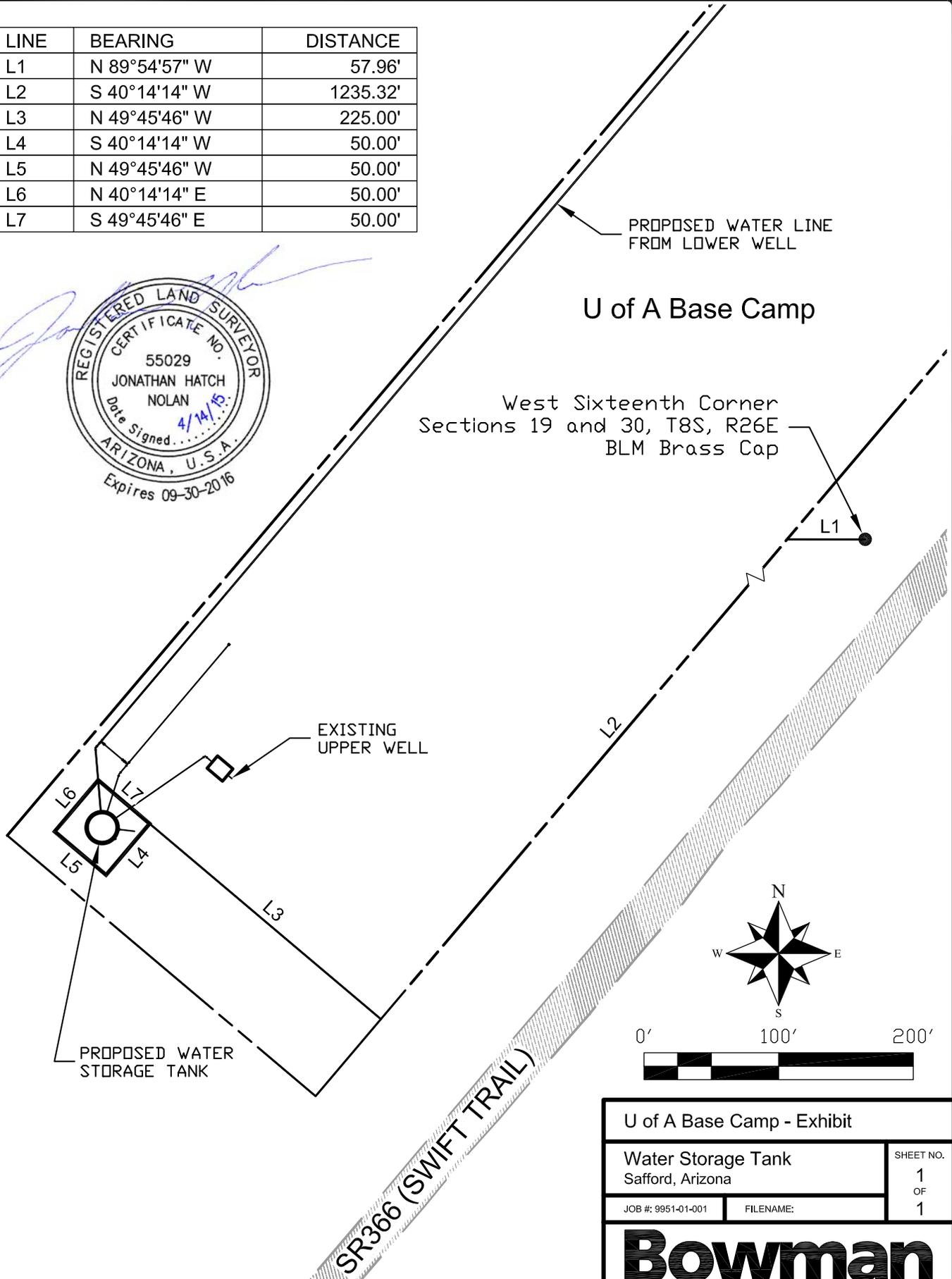
THENCE South 49°45'46" East, 50.00 feet to the POINT OF TERMINUS;

Having an Area of 0.057 Acre, more or less.



EXHIBIT A: Legal Site Descriptions and Depictions for the Well Property

LINE	BEARING	DISTANCE
L1	N 89°54'57" W	57.96'
L2	S 40°14'14" W	1235.32'
L3	N 49°45'46" W	225.00'
L4	S 40°14'14" W	50.00'
L5	N 49°45'46" W	50.00'
L6	N 40°14'14" E	50.00'
L7	S 49°45'46" E	50.00'



U of A Base Camp - Exhibit

Water Storage Tank  
Safford, Arizona

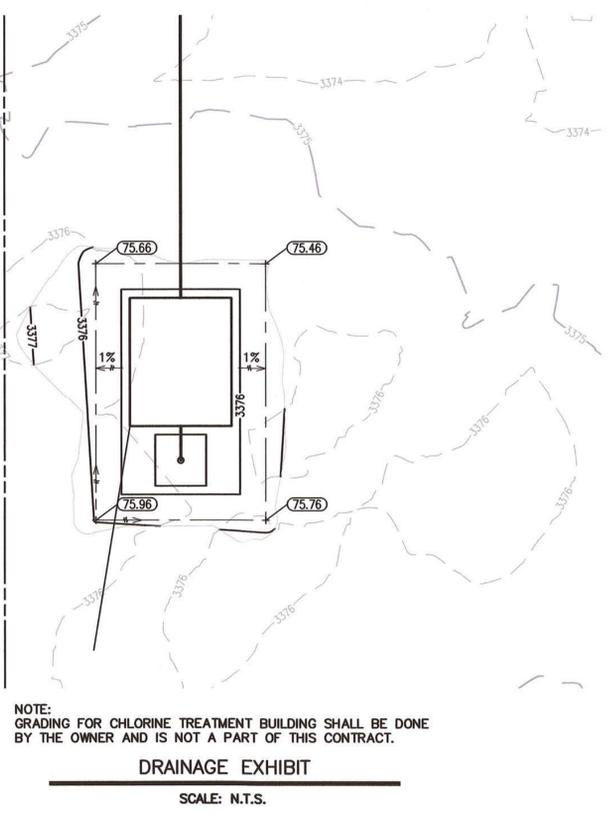
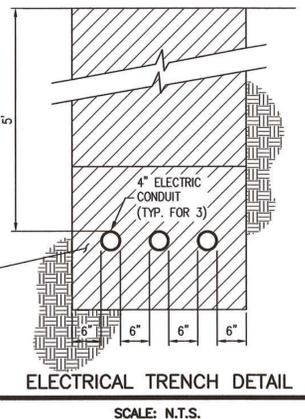
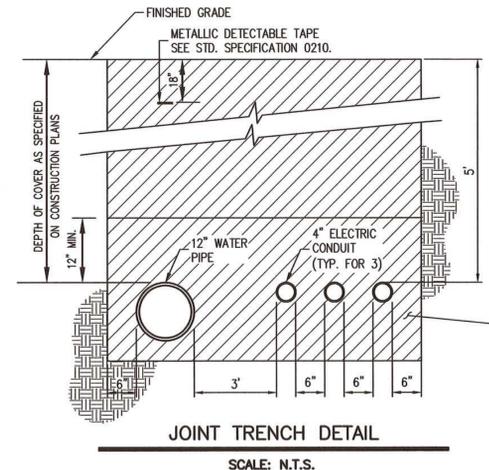
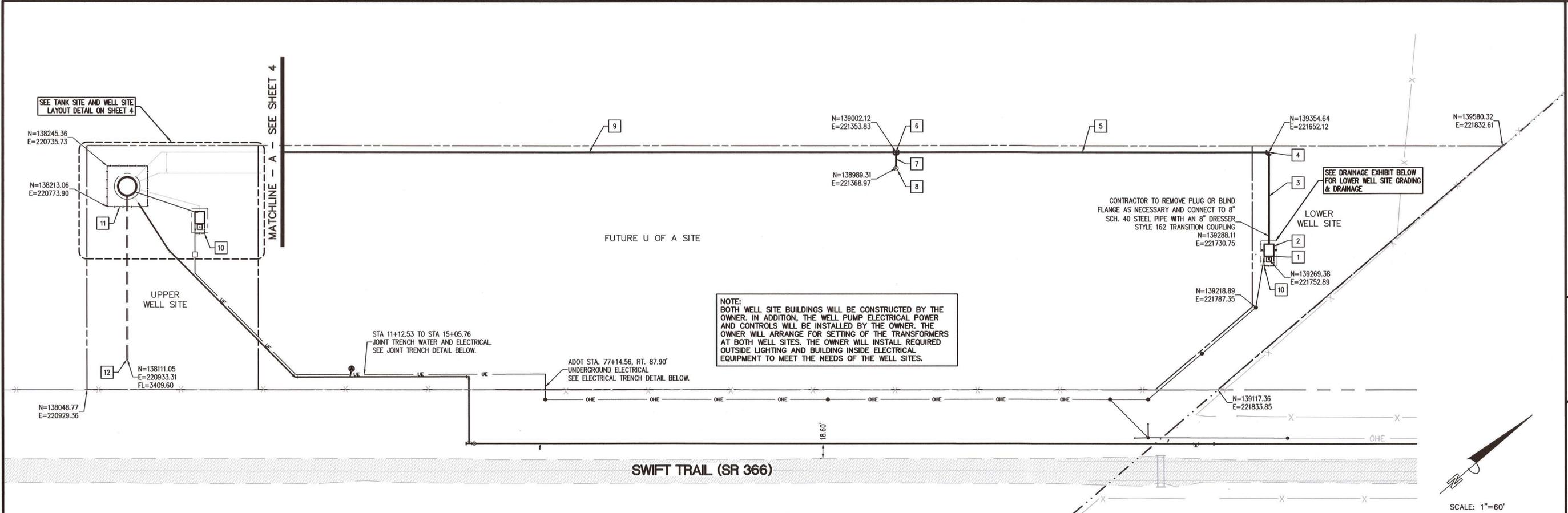
SHEET NO.  
1  
OF  
1

JOB #: 9951-01-001

FILENAME:

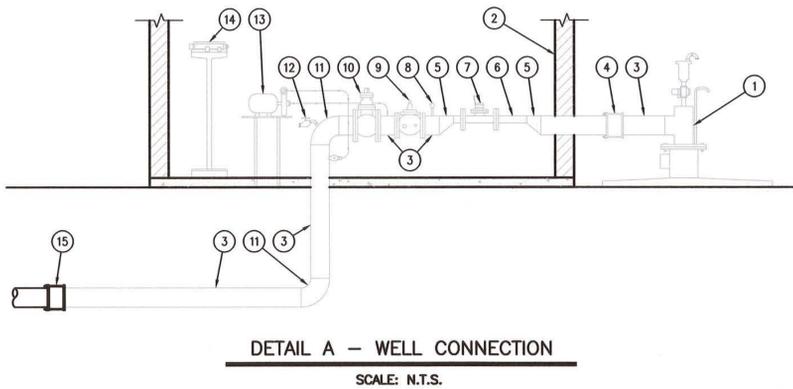
**Bowman**  
CONSULTING  
305 E 4th St. Phone: (928) 428-3898  
Safford, AZ 85546 www.bowmanconsulting.com

**EXHIBIT B**  
**Well Facilities Plan for Base Camp Property**



- SITE KEYNOTES:**
- OWNER TO CONNECT TO EXISTING WELL. SEE DETAIL A THIS SHEET.
  - CONNECT TO 12"x15' CHLORINE TREATMENT BUILDING (BY OWNER), SEE DETAIL A THIS SHEET.
  - INSTALL 113.00 L.F. 8" AWWA C900 DR14 PVC PIPE.
  - INSTALL 12"x90" BEND.
  - INSTALL 461.79 L.F. 8" AWWA C900 DR14 PVC PIPE.
  - INSTALL 8"x6" TEE.
  - INSTALL 20.00 L.F. 6" AWWA C900 DR14 PVC PIPE.
  - INSTALL 6" GATE VALVE, BOX & COVER, WITH BLIND FLANGE.
  - INSTALL 759.50 L.F. 8" AWWA C900 DR14 PVC PIPE.
  - INSTALL 36.00 L.F. 6' HIGH CHAIN LINK FENCE IN ACCORDANCE WITH TUCSON WATER DETAIL SD-1615.
  - INSTALL 200.00 L.F. 6' HIGH CHAIN LINK FENCE IN ACCORDANCE WITH TUCSON WATER DETAIL SD-1615.
  - INSTALL GROUTED RIP-RAP D<sub>50</sub>=6" SEE DRAIN PIPE END SECTION DETAIL C SHEET 4, FLOWLINE PER PLAN.

- WELL CONNECTION KEYNOTES:**
- EXISTING WELL WITH WELL PUMP AND DISCHARGE PIPING.
  - OWNER TO CONSTRUCT 15'x12' BUILDING.
  - OWNER TO INSTALL 8" SCH. 40 STEEL PIPE.
  - OWNER TO INSTALL FLEXIBLE COUPLING.
  - OWNER TO INSTALL 8"x3" ECCENTRIC REDUCER.
  - OWNER TO INSTALL 3" SCH. 40 STEEL PIPE.
  - OWNER TO INSTALL 3" ULTRA MAG FLOW METER IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS.
  - OWNER TO INSTALL PRESSURE GAUGE.
  - OWNER TO INSTALL 8" CHECK VALVE.
  - OWNER TO INSTALL 8" GATE VALVE.
  - OWNER TO INSTALL 8"x90" BEND.
  - OWNER TO INSTALL SAMPLE PORT.
  - OWNER TO INSTALL CHLORINATION PUMP AND CONNECTION TO 8" PIPING.
  - OWNER TO PROVIDE CHLORINE SCALE.
  - CONTRACTOR TO REMOVE PLUG OR BLIND FLANGE AS NECESSARY AND CONNECT TO 8" SCH. 40 STEEL PIPE WITH AN 8" DRESSER STYLE 162 TRANSITION COUPLING. SEE PLANS FOR NORTHING AND EASTING LOCATIONS.



**EXHIBIT C**  
**Statement of Work**

Site:	UA MGIO Base Camp Facility, Safford, Arizona
Permitted Use:	Access to the Well Property for purposes of installing and operating two water wells and associated infrastructure.
Access:	<p>Fencing will be installed and maintained at Licensee's expense around both well sites, including the access gates.</p> <p>Licensee will access the Well Property through existing dirt roads.</p> <p>Should an improved entry be required, Licensee will provide at Licensee's expense and with prior approval by Licensor.</p> <p>Licensee will observe and abide by the storm water pollution prevention plan (SWPP) prior to any development.</p>
Installation:	<p>The Description of Well Facility, Exhibit B-2, depicts Licensee's site plan. Licensee shall not vary from the statement of work, Exhibit C without written approval of Licensor.</p> <p>Construction of the well system shall be done with limited damage to the Property. Following construction the site shall be restored to its pre-construction state.</p> <p>Licensee will accommodate the drainage feature in the lower well site that is an integral part of the SWPP.</p>
Maintenance:	<p>Licensee will own all of the well and well system infrastructure and equipment and will be responsible for all maintenance, repairs, and improvements necessary for the operation of the well system to include compliance with Arizona Department of Environmental Quality regulations.</p> <p>Well Performance Reporting Requirement: Licensee is required to provide Licensor an initial baseline report regarding the performance of the wells.</p>

	<p>Licensee agrees to maintain the well sites in a neat and orderly condition at all times, free of visible construction materials, parts, debris not being used for active work, and decay (i.e., rust). Above ground equipment (i.e., tank, pump/chlorinator building, pump heads) shall be painted in earth tone colors to best match the environment.</p> <p>Electrical utilities will be placed underground to the upper well (#1)  Electrical utilities will be placed overhead to the lower well (#2) as per approved construction plans.</p> <p>Licensee will contact Licensor’s personnel to perform repairs and maintenance on the Property, and will restore the site to its normal condition as closely as practically possible following work.</p> <p style="text-align: center;">Mount Graham International Observatory  Attn: Director  1480 W. Swift Trail  Safford, AZ 85546  (928) 428-2739</p>
<p>Easements:</p>	<p>Licensor will provide easements for 8” and 12” water lines to connect the lower and upper well sites running along the back of Base Camp Property in accordance with an easement agreement containing commercially reasonable terms, including an indemnification of Licensor, and drafted by Licensor.</p> <p>Licensee is responsible for maintenance and repairs to the water line at Licensee’s expense, excepting damage to the water line resulting solely from Licensor’s intentional acts.</p>
<p>Contingency Clauses:</p>	<p>In the unexpected event that the well production were to decline, the water quality were to become unacceptable, or the well system were to suffer a catastrophic failure, the following clauses would apply:</p> <ul style="list-style-type: none"> <li>• Licensee would place a high priority on repairing the well system to restore water. In event of a well failure, Licensee will pump water back to the site to maintain water in the on-site storage tank, vital to Licensor’s property.</li> <li>• In the event of an extended outage, Licensee will allow Licensor to obtain water from the fill station near the Licensee’s engineering offices as presently done. There is no charge for this water.</li> </ul>

Miscellaneous:	<p>Licensee will provide a temporary standpipe at the existing site so that Licensor can obtain water during construction of the well project and until such time water is fully-serviceable to Licensee's Property.</p> <p>Licensor agrees to dump all summit-generated septage at the Safford Municipal Effluent Plant at the prevailing rate charged to other similar large commercial dumping services.</p>
Representative- UA	<p>Director, Mount Graham International Observatory 1480 W. Swift Trail Safford, AZ 85546 (928) 428-2739</p>
Representative- City of Safford	<p>Utility Director, City of Safford 405 W. Discovery Park Blvd. Safford, AZ 85546 (928) 432-4201</p>




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**CITY COUNCIL COMMUNICATION**

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**TO:** Mayor and Council  
**FROM:** Jenny Howard, Public Works Director  
 Lance Henrie, Staff Engineer  
**SUBJECT:** Award of Contract – 2014-15 City Paving Project  
**DATE:** Thursday, April 23, 2015 at 6:00 p.m.

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**Purpose and Recommended Action:**

This project consists of paving four locations within the City; City Hall parking lot and Police Station parking lot (Base Bid), American Legion parking lot (Additive Alternate No. 1) and Magistrate Court parking lot (Additive Alternate No. 2). Funding for the project will be provided from the current City Council adopted budget for the streets division and building maintenance (Magistrate Court) capital improvements.

It is the recommendation of the Public Works Director that the City Council award the project to CKC Construction of Safford, AZ in the amount of \$130,115.55.

**Background:**

The City opened bids for this project on April 23, 2015. The Invitation to Bid was published in the Eastern Arizona Courier, in accordance with City of Safford procurement policies. Three (3) proposals were received, as indicated in the following table:

<b>Contractor</b>	<b>Base Bid</b>	<b>Additive Alternate No. 1</b>	<b>Additive Alternate No. 2</b>	<b>Total Bid</b>
<b>CKC Construction, Safford, AZ</b>	<b>\$69,232.30</b>	<b>\$39,661.25</b>	<b>\$21,222.00</b>	<b>\$130,115.55</b>
Pima Paving, Inc, Tucson, AZ	\$69,591.85	\$41,686.29	\$19,684.77	\$130,962.91
Surface Contracting, Inc, Glendale, AZ	\$118,632.00	\$71,418.00	\$29,043.00	\$219,093.00

**Analysis:**

All three (3) bids were judged to be responsive. CKC Construction was the low bidder for both the Base Bid at \$69,232.30, and for the Base Bid plus Additive Alternates No. 1 and No. 2 at \$130,115.55.



# FORMAL BID OPENING REPORT

Project: 2014-2015 City Paving Project, Project Nos. 184-031, 213-031, 214-031 & 211-152

Courier Publish: April 8 & 15, 2015

Bid Opening Date: Thursday, April 23, 2015 @ 2:00 p.m.

Pre-Bid Conference:

Hilary Cuenin, Project Management Assistant; 928-432-4082; hcuenin@saffordaz.gov

Michael R. Faunce, Material Management Supervisor; Phone # 928-432-4081; E-mail: mfaunce@saffordaz.gov

NAME OF BIDDER	DATE/TIME BID RECEIVED	Base Bid	Alternate 1	Alternate 2	Total
1. Pima Paving, Inc.	4/23/15 @ 8:35 a.m.	69,591.85	\$41,686.29	\$19684.77	\$130,962.91
2. Surface Contracting, Inc	4/23/15 @10:35 a.m.	\$118,632.00	\$71,418.00	\$29,043.00	\$219,093.00
3. CKC Construction	4/23/15 @1:37 p.m.	\$69,232.30	\$39,661.25	\$21,222.00	\$130,115.55
4.					
5.					
6.					
7.					

Signed: B. Gustin Date: April 23, 2015

Signature of those present: [Signature]



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**CITY COUNCIL COMMUNICATION**

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**TO:** Mayor and Council  
**FROM:** Terry Quest, Finance Director  
**SUBJECT:** Draft Budgets for various Departments for Fiscal Year 2015-2016  
**DATE:** Monday, April 27<sup>th</sup> 2015 at 6:00 p.m.

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**Purpose and Recommended Action:**

This is a request for Council to review and provide guidance and feedback on various City Departments' draft budgets for Fiscal Year 2015-2016.

**Background:**

Mayor and Council; this is a continuation of the series of draft budget proposals for your review and feedback. In this package, we are beginning the departmental proposed expenditure request. The following departments are included at this time:

1. Planning & Community Development
2. Engineering
3. Library
4. Public Works
5. Police
6. Utilities

Some general instructions given to the departments while preparing their budget this year was to look for efficiency and savings within each department and provide detailed explanations for each expenditure line proposed. The City Manager provided the following general guidelines:

- Each department should be targeting a 5-7% decrease in operating cost for the same level of service previously offered.
- All benefits currently being offered to the staff will be reviewed and reauthorized.
- A 3% of current salaries will be included in the draft budget for possible performance or Merit pay increases should the funds be available.
- A minimum of 5% of budgeted revenues will be appropriated for contingencies with the goal of rebuilding the various fund balances to acceptable levels.
- Vehicles and other equipment replacement request will be evaluated and approved based on a physical assessment rather than a predetermined replacement schedule.

## City of Safford Budget FY 2015-2016

DEPARTMENT:  
FUND:  
DIVISION:

**PLANNING COMMUNITY DEVELOPMENT GROUP**  
**GENERAL FUND**  
**PLANNING & COMNTY DVLPMNT, AIRPORT,**  
**BUILDING SAFETY, RECREATIONAL PROG**

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	325,780	376,941	352,678	362,986	-3.70%
61210 EMPL. BNFT. - GROUP INS.	89,213	129,169	96,424	121,836	-5.68%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	6,213	100.00%
<b>PERSONNEL TOTAL</b>	<b>414,993</b>	<b>506,110</b>	<b>449,102</b>	<b>491,035</b>	<b>-2.98%</b>
62100 PROFESSIONAL SERVICES	11,361	83,700	57,805	28,250	-66.25%
63100 UTILITIES EXPENSE	33,724	40,000	37,272	39,000	-2.50%
65210 MOTOR POOL RENTALS -	5,544	9,660	9,660	10,565	9.37%
66100 INSURANCE EXPENSE	26,289	29,400	27,597	30,000	2.04%
64100 OUTSIDE REP. & MAINT. SERV.	1,324	-	-	-	0.00%
66200 COMMUNICATIONS/ADVERTISING	9,832	10,900	6,362	9,420	-13.58%
66340 ECONOMIC DEVELOPMENT	500	20,000	-	15,000	-25.00%
66500 TRAVEL	5,596	9,650	1,195	6,000	-37.82%
66900 DUES, SUBS. & MEMBERSHIPS	839	2,500	491	725	-71.00%
67000 SUPPLIES	14,117	22,900	19,891	23,100	0.87%
69100 OTHER EXPENSE	122,570	198,506	191,492	4,000	-97.98%
69100 FAÇADE GRANT/FMI GRANTS	-	-	-	17,563	0.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>231,695</b>	<b>427,216</b>	<b>351,765</b>	<b>183,623</b>	<b>-57.02%</b>
68133 INTRL SRV CHRGS I.T./COMMUN	87,551	67,577	67,668	35,773	-47.06%
<b>INTERNAL SERVICES TOTAL</b>	<b>87,551</b>	<b>67,577</b>	<b>67,668</b>	<b>35,773</b>	<b>-47.06%</b>
<b>APPROPRIATIONS</b>	<b>734,240</b>	<b>1,000,903</b>	<b>868,535</b>	<b>710,431</b>	<b>-29.02%</b>

## Budget comments

Decreased overall operating expenditures due to reduction in professional services and debt service.

Total change to the department budget \$ (290,472)

## 3 FTE POSITIONS

2 ADMINSTRATIVE ASSISTANT  
PLAN COMM DEVELOP DIRECTOR

## Retirement Subsidies

**City of Safford Budget FY 2015-2016**

DEPARTMENT:  
FUND:  
DIVISION:

**40 P.C.D.**  
**GENERAL FUND**  
**124 PLANNING & COMNTY DVLPMNT**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 PER. SVC. - SALARIES - REG. PA	163,070	166,026	155,707	166,279	0.15%
61210 EMPL. BNFT. - GROUP INS.	72,186	76,311	61,548	66,820	-12.44%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	4,916	100.00%
<b>PERSONNEL TOTAL</b>	<b>235,256</b>	<b>242,337</b>	<b>217,256</b>	<b>238,014</b>	<b>-1.78%</b>
62100 PROFESSIONAL SERVICES	3,031	40,500	5,595	20,000	-50.62%
63100 UTILITIES EXPENSE	14,334	16,000	19,260	20,000	25.00%
64100 OUTSIDE REP. & MAINT. SERV.	1,324	-	-	-	0.00%
66200 COMMUNICATIONS/ADVERTISING	6,362	7,500	4,260	6,100	-18.67%
66340 ECONOMIC DEVELOPMENT	500	20,000	-	15,000	-25.00%
66500 TRAVEL	2,477	6,000	801	3,500	-41.67%
66900 DUES, SUBS. & MEMBERSHIPS	764	1,500	491	575	-61.67%
67000 SUPPLIES	5,025	7,000	7,681	7,000	0.00%
69100 OTHER EXPENSE	520	75,579	73,302	500	-99.34%
69100 FAÇADE GRANT/FMI GRANTS	-	-	-	17,563	0.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>34,338</b>	<b>174,079</b>	<b>111,389</b>	<b>90,238</b>	<b>-48.16%</b>
68133 INTRL SRV CHRGS I.T./COMMUN	68,841	51,241	51,324	19,881	-61.20%
<b>INTERNAL SERVICES TOTAL</b>	<b>68,841</b>	<b>51,241</b>	<b>51,324</b>	<b>19,881</b>	<b>-61.20%</b>
<b>APPROPRIATIONS</b>	<b>338,436</b>	<b>467,657</b>	<b>379,969</b>	<b>348,133</b>	<b>-25.56%</b>

**Budget comments**

Reduction includes the transfer of Debt Service and a reduction in Professional Services.

Total change to the department budget      \$ (119,524)

**3 FTE POSITIONS**

2 ADMINSTRATIVE ASSISTANT  
PLAN COMM DEVELOP DIRECTOR

**Retirement Subsidies**

**DEPARTMENT EXPENSE DETAIL- PLANNING COMMUNITY DEVELOPMENT**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 PER. SVC. - SALARIES - REG. PA	162,520	165,526	155,076	165,779	0.15%
61120 PER. SVC. - SALARIES - O.T. PA	-	500	-	500	0.00%
61170 PER.SVC.-SALARIES BONUS	551	-	632	-	0.00%
<b>TOTAL SALARIES</b>	<b>163,070</b>	<b>166,026</b>	<b>155,707</b>	<b>166,279</b>	<b>0.15%</b>
61210 EMPL. BNFT. - GROUP INS.	41,751	76,311	32,928	33,773	-55.74%
61220 EMPL. BNFT. - FICA	11,101	-	11,038	13,058	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	18,818	-	17,178	19,579	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	516	-	405	410	100.00%
<b>TOTAL BENEFITS</b>	<b>72,186</b>	<b>76,311</b>	<b>61,548</b>	<b>66,820</b>	<b>-12.44%</b>
<b>Total</b>	<b>235,256</b>	<b>242,337</b>	<b>217,256</b>	<b>233,098</b>	<b>-3.81%</b>

**Explanation:**

Salaries and benefits for three employees including two Administrative Secretaries and Planning and Community Development Director.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 Performance/Merit Increase	-	-	-	4,916	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62100 PROFESSIONAL SERVICES	3,031	40,500	5,595	20,000	-50.62%

**Explanation:**

Expanded work on selected sections of the General Plan, with emphasis on economic development and growth areas.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
63100 UTILITIES EXPENSE	14,334	16,000	19,260	20,000	8.78%

**Explanation:**

Based on previous 12 month usage

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66200 COMMUNICATIONS	5,251	7,500	2,506	5,000	-33.33%
66210 COMMUNIC - TEL. & TEL.	1,111	-	1,124	1,100	100.00%
66300 ADVERTISING	-	-	630	-	0.00%
<b>TOTAL</b>	<b>6,362</b>	<b>7,500</b>	<b>4,260</b>	<b>6,100</b>	<b>-18.67%</b>

**Explanation:**

Legal advertising for zoning cases and special event advertising (Harvest Festival is reimbursable through FMI grant).

One cell phone and internet and long distance.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66340 ECONOMIC DEVELOPMENT	500	20,000	-	15,000	-50.00%

**Explanation:**

Create a destination event in the City of Safford in conjunction with one of the existing events.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	2,477	6,000	801	3,500	-41.67%

**Explanation:**

Funds to cover costs associated with AZ Planning Association (APA) Conference; AZ Association of Economic Development (AAED) Conference, Planning & Zoning Training, Social Media/PR/Advertising Training.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66900 DUES, SUBS. & MEMBERSHIPS	764	1,500	491	575	-61.67%

**Explanation:**

Membership and subscriptions to AZ Planning Association (APA), AZ Association of Economic Development (AAED), AZ Municipal Clerk's Association (AMCA), and planning and zoning cases.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67000 SUPPLIES	3,843	7,000	2,096	3,750	-46.43%
67100 OFFICE SUPPLIES	28	-	-	-	0.00%
67270 OPERATING SUPPLIES - OTHER	1,154	-	5,585	3,250	100.00%
<b>TOTAL</b>	<b>5,025</b>	<b>7,000</b>	<b>7,681</b>	<b>7,000</b>	<b>0.00%</b>

**Explanation:**

Harvest Festival, reimbursable costs from FMI.

Supplies are anticipated to decrease with going to paperless forms and use of iPad/Laserfiche.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
69100 OTHER EXPENSE	520	2,500	223	500	-80.00%
69140 OTHER EXPENSE - DEBT SERVICE	73,079	73,079	73,079	-	-100.00%
69154 CONTRA DEBT SERVICE ACCOUNT	(73,079)	-	-	-	0.00%
<b>TOTAL</b>	<b>520</b>	<b>75,579</b>	<b>73,302</b>	<b>500</b>	<b>-99.34%</b>

**Explanation:**

Annual maintenance/replacement charge for downtown sound system.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
68100 INTRNL SERV WAREHOUSE	384	-	84	-	0.00%
68133 INTRL SRV CHRGES I.T./COMMUN	31,368	21,624	21,624	19,881	-8.06%
68195 INTRL SRV CHRG - ENGINEERING	37,089	29,617	29,616	-	-100.00%
<b>TOTAL</b>	<b>68,841</b>	<b>51,241</b>	<b>51,324</b>	<b>19,881</b>	<b>-61.20%</b>

**Explanation:**

3 Computers, 2 Laptops, 5 Phones, and 1 Copier

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
Downtown Façade Grants	-	-	-	5,000	100.00%
FMI Grants	-	-	-	12,563	100.00%
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,563</b>	<b>100.00%</b>

**Explanation:**

The City of Safford provides \$5000 per year for Façade Grants and the Safford Downtown Association provides \$1000 per year. This budget line item was transferred from City Council budget.

This is the remainder of a \$50,000 grant received from FMI in 2013 to supplement the façade grant program.

## City of Safford Budget FY 2015-2016

DEPARTMENT: 40 P.C.D.  
 FUND: GENERAL FUND  
 DIVISION: 158 AIRPORT

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
62100 PROFESSIONAL SERVICES	3,108	35,000	43,680	3,000	-91.43%
63100 UTILITIES EXPENSE	19,390	24,000	18,012	19,000	-20.83%
65210 MOTOR POOL RENTALS -	1,666	1,860	1,860	637	-65.75%
66100 INSURANCE EXPENSE	26,289	29,400	27,597	30,000	2.04%
66210 COMMUNIC - TEL. & TEL.	797	800	840	800	0.00%
66500 TRAVEL - TRAINING	60	500	-	500	0.00%
66900 DUES- SUBS. & MEMBERS	75	500	-	-	-100.00%
67215 SUPPLIES	4,199	8,000	7,823	7,500	-6.25%
67510 SUPPLIES VEH. & EQUIP. - GAS &	210	400	-	400	0.00%
69144 OTHER EXPENSE	118,922	118,927	115,190	-	-100.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>174,717</b>	<b>219,387</b>	<b>215,002</b>	<b>61,837</b>	<b>-71.81%</b>
68132 INTRNL SRV CHRGES INFO	9,960	9,135	9,144	9,205	0.77%
<b>INTERNAL SERVICES TOTAL</b>	<b>9,960</b>	<b>9,135</b>	<b>9,144</b>	<b>9,205</b>	<b>0.77%</b>
<b>APPROPRIATIONS</b>	<b>184,677</b>	<b>228,522</b>	<b>224,146</b>	<b>71,042</b>	<b>-68.91%</b>

## Budget comments

Decreased overall operating expenditures due to reduction in professional services, operating supplies and debt service.

Total change to the department budget \$ (157,480)

## FTE POSITIONS

## Retirement Subsidies

## DEPARTMENT EXPENSE DETAIL- AIRPORT

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
62100 PROFESSIONAL SERVICES	3,108	35,000	43,680	3,000	-91.43%

**Explanation:**

Decrease due to demolition of Barracks building in 2014. Budget includes cost for maintenance of specialized airport equipment such as runway lighting.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
63100 UTILITIES EXPENSE	674	24,000	680	700	-97.08%
63110 UTILITIES - ELECTRIC	18,488	-	17,018	18,000	100.00%
63130 UTILITIES - WATER	227	-	314	300	100.00%
<b>TOTAL</b>	<b>19,390</b>	<b>24,000</b>	<b>18,012</b>	<b>19,000</b>	<b>-20.83%</b>

**Explanation:**

Utility expense is an expense calculated by what our utility department charges by location. The Electric is an expense incurred by Graham County Electric for our buildings within their service area.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
65210 MOTOR POOL RENTALS -	1,666	1,860	1,860	637	-65.75%

**Explanation:**

2003 PONTIAC GRAND AM

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
66100 INSURANCE EXPENSE	26,289	29,400	27,597	30,000	2.04%

**Explanation:**

Based on Insurance paid in previous years. This is the City Liability insurance.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	762	800	840	800	0.00%
66220 COMMUNIC - PSTG. & ML	35	-	-	-	0.00%
<b>TOTAL</b>	<b>797</b>	<b>800</b>	<b>840</b>	<b>800</b>	<b>0.00%</b>

**Explanation:**

Landline at the airport.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL - TRAINING	60	500	-	500	0.00%

**Explanation:**

Travel/Training expenditure is for Airport, FAA, or funding meeting opportunities.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66900 DUES- SUBS. & MEMBERS	75	500	-	-	-100.00%

**Explanation:**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67100 OFFICE SUPPLIES	62	-	-	-	0.00%
67215 OPERATING SUPPLIES - BLDG. MAT	-	-	15	-	0.00%
67220 OPERATING SUPPLIES-ELECT.	498	-	320	-	0.00%
67270 OPERATING SUPPLIES - OTHER	3,640	8,000	7,488	7,500	-6.25%
<b>TOTAL</b>	<b>4,199</b>	<b>8,000</b>	<b>7,823</b>	<b>7,500</b>	<b>-6.25%</b>

**Explanation:**

Fees for maintenance at the airport.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67510 SUPPLIES VEH. & EQUIP. - GAS &	210	400	-	400	0.00%

**Explanation:**

Fuel for one vehicle.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
69144 OTHER EXP-DEBT SERV O	30,215	118,927	26,438	-	-100.00%
69145 OTHER EXP-DEBT SERV H	16,001	-	16,016	-	0.00%
69146 OTHER EXP-DEBT SERV C	17,407	-	17,422	-	0.00%
69147 OTHER EXP-DEBT SERV C	15,853	-	15,868	-	0.00%
69148 OTHER EXP-DEBT SERV P	14,941	-	14,941	-	0.00%
69149 OTHER EXP-DEBT SERV 1	24,504	-	24,504	-	0.00%
<b>TOTAL</b>	<b>118,922</b>	<b>118,927</b>	<b>115,190</b>	<b>-</b>	<b>-100.00%</b>

**Explanation:**

Transfer to Debt Service Fund.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTERNAL SERVICE CHARGES	72	-	12	-	0.00%
68132 INTRL SRV CHRGES BUS SERVICES	9,888	9,135	9,132	9,205	0.77%
<b>TOTAL</b>	<b>9,960</b>	<b>9,135</b>	<b>9,144</b>	<b>9,205</b>	<b>0.77%</b>

**Explanation:**

## City of Safford Budget FY 2015-2016

DEPARTMENT:  
FUND:  
DIVISION:

40 P.C.D.  
GENERAL FUND  
136 BUILDING SAFETY

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	67,746	102,352	116,095	93,257	-8.89%
61210 EMPL. BNFT.	5,335	38,768	22,659	42,985	10.88%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	1,298	100.00%
<b>PERSONNEL TOTAL</b>	<b>73,081</b>	<b>141,120</b>	<b>138,754</b>	<b>137,540</b>	<b>-2.54%</b>
62100 PROFESSIONAL SERVICES	2,035	4,500	5,380	2,000	-55.56%
65210 MOTOR POOL RENTALS - VEH.	3,878	7,800	7,800	9,928	27.29%
66210 COMMUNIC/ADVERTISING	2,026	2,000	893	2,020	1.00%
66500 TRAVEL/ TRAINING	2,978	3,000	214	1,800	-40.00%
66900 DUES & SUBS	-	400	-	-	-100.00%
67000 SUPPLIES	577	1,000	701	1,000	0.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	1,492	2,500	2,736	3,500	40.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>12,986</b>	<b>21,200</b>	<b>17,724</b>	<b>20,248</b>	<b>-4.49%</b>
68133 INTRL SRV CHRGES I.T./COMMUN	4,476	3,313	3,312	2,898	-12.53%
<b>INTERNAL SERVICES TOTAL</b>	<b>4,476</b>	<b>3,313</b>	<b>3,312</b>	<b>2,898</b>	<b>-12.53%</b>
<b>APPROPRIATIONS</b>	<b>90,543</b>	<b>165,633</b>	<b>159,790</b>	<b>160,686</b>	<b>-2.99%</b>

## Budget comments

Reduction in operational expenses is due to decreases in communication, travel and dues/subscriptions.

Total change to the department budget      \$ (4,947)

## 2 FTE POSITIONS

1 VACANT NEIGHBORHOOD BUILDING INSPECTOR  
NBR\_HD OFFICER-BUILD INSPECTOR

## Retirement Subsidies

1 RETIREMENT SUBSIDY

## DEPARTMENT EXPENSE DETAIL- BUILDING SAFETY

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	208	100,352	42,120	92,257	-8.07%
61120 PER. SVC. - SALARIES - O.T. PA	-	2,000	-	1,000	-50.00%
61170 PER.SVC.-SALARIES BONUS	-	-	316	-	0.00%
61190 SMARTWRKSPLUS SALARIES	67,538	-	73,659	-	0.00%
<b>TOTAL SALARIES</b>	<b>67,746</b>	<b>102,352</b>	<b>116,095</b>	<b>93,257</b>	<b>-8.89%</b>
61210 EMPL. BNFT. - GROUP INS.	96	33,468	9,172	18,996	-43.24%
61220 EMPL. BNFT. - FICA	15	-	2,997	7,157	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	24	-	4,923	10,731	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	-	-	367	901	100.00%
61400 RETIREMENT INS SUBSIDY	5,200	5,300	5,200	5,200	-1.89%
<b>TOTAL BENEFITS</b>	<b>5,335</b>	<b>38,768</b>	<b>22,659</b>	<b>42,985</b>	<b>10.88%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>73,081</b>	<b>141,120</b>	<b>138,754</b>	<b>136,242</b>	<b>-3.46%</b>

**Explanation:**

Salaries and wages for two building inspectors

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
61110 Performance/Merit Increase	-	-	-	1,298	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
62100 PROFESSIONAL SERVICES	870	4,500	5,380	2,000	-55.56%
64100 OUTSIDE SERVICES	1,165	-	-	-	0.00%
<b>TOTAL</b>	<b>2,035</b>	<b>4,500</b>	<b>5,380</b>	<b>2,000</b>	<b>-55.56%</b>

**Explanation:**

Need funds available for properties requiring city action due to non complying situations.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65210 MOTOR POOL RENTALS - VEH.	3,878	7,800	7,800	9,928	27.29%

**Explanation:**

Based on a formula calculated by Jenny. This is based on the fleet in each department. Calculation takes into consideration the make, model, and year of the vehicles used in each department. Calculation also takes into consideration the anticipated maintenance on the vehicles.

2014 CHEVROLET EX CAB  
2008 CHEVROLET COLORADO

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	1,117	2,000	893	2,020	1.00%
66300 ADVERTISING	910	-	-	-	0.00%
<b>TOTAL</b>	<b>2,026</b>	<b>2,000</b>	<b>893</b>	<b>2,020</b>	<b>1.00%</b>

**Explanation:**

Communication cost are attributed to utilization of ipads.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	2,414	3,000	214	1,800	-40.00%
66600 TRAINING	565	-	-	-	0.00%
<b>TOTAL</b>	<b>2,978</b>	<b>3,000</b>	<b>214</b>	<b>1,800</b>	<b>-40.00%</b>

**Explanation:**

Building Inspectors will work on obtaining fire, residential, safety and commercial certifications

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66900 DUES & SUBS	-	400	-	-	-100.00%

**Explanation:**

Dues and Subs were associated with certifications and building safety.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67000 SUPPLIES	577	1,000	701	1,000	0.00%

**Explanation:**

Basic supplies

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67510 SUPPLIES VEH. & EQUIP. - GAS &	1,492	2,500	2,736	3,500	40.00%

**Explanation:**

Increased due to two FT inspectors

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68133 INTRL SRV CHRGES I.T./COMMUN	4,476	3,313	3,312	2,898	-12.53%

**Explanation:**

Based on IT budget, and number of devices in the department. 1 Computer and 1 Phone.

## City of Safford Budget FY 2015-2016

DEPARTMENT:  
FUND:  
DIVISION:

40 P.C.D.  
GENERAL FUND  
138 RECREATIONAL PROGRAM

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	94,964	108,563	80,876	103,450	-4.71%
61220 EMPL. BNFT.	11,692	14,090	12,217	12,031	-14.61%
<b>PERSONNEL TOTAL</b>	<b>106,656</b>	<b>122,653</b>	<b>93,093</b>	<b>115,481</b>	<b>-5.85%</b>
62100 PROFESSIONAL SERVICES	3,187	3,700	3,150	3,250	-12.16%
66200 COMMUNICATIONS/ADVERTISING	647	600	369	500	-16.67%
66500 TRAVEL	80	150	180	200	33.33%
66900 DUES & SUBS	-	100	-	150	50.00%
67000 SUPPLIES	2,613	4,000	950	3,700	-7.50%
69100 OTHER EXPENSE	3,127	4,000	3,000	3,500	-12.50%
<b>OPERATIONAL EXP TOTAL</b>	<b>9,654</b>	<b>12,550</b>	<b>7,649</b>	<b>11,300</b>	<b>-9.96%</b>
68133 INTRL SRV CHRGES I.T./COMMUN	4,274	3,888	3,888	3,789	-2.55%
<b>INTERNAL SERVICES TOTAL</b>	<b>4,274</b>	<b>3,888</b>	<b>3,888</b>	<b>3,789</b>	<b>-2.55%</b>
<b>APPROPRIATIONS</b>	<b>120,585</b>	<b>139,091</b>	<b>104,630</b>	<b>130,570</b>	<b>-6.13%</b>

## Budget comments

Favorable reduction is due to Salaries and benefits.

Total change to the department budget      \$ (8,521)

## FTE POSITIONS

POOL MANAGER  
MULTIPLE LIFE GUARDS

## Retirement Subsidies

**DEPARTMENT EXPENSE DETAIL- RECREATIONAL PROGRAM**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 PER. SVC. - SALARIES - REG. PA	94,471	107,363	80,544	102,250	-4.76%
61120 PER. SVC. - SALARIES - O.T. PA	493	1,200	331	1,200	0.00%
<b>TOTAL SALARIES</b>	<b>94,964</b>	<b>108,563</b>	<b>80,876</b>	<b>103,450</b>	<b>-4.71%</b>
61220 EMPL. BNFT. - FICA	7,265	14,090	6,187	7,914	-43.83%
61270 EMPL. BNFT. - WRKRS. COMP.	4,427	-	6,030	4,117	100.00%
<b>TOTAL BENEFITS</b>	<b>11,692</b>	<b>14,090</b>	<b>12,217</b>	<b>12,031</b>	<b>-14.61%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>106,656</b>	<b>122,653</b>	<b>93,093</b>	<b>115,481</b>	<b>-5.85%</b>

**Explanation:**

Salaries for Swimming Pool (Seasonal)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62100 PROFESSIONAL SERVICES	3,120	3,700	3,150	3,250	-12.16%
62200 TESTING AND CERTIFICATION	22	-	-	-	0.00%
64100 OUTSIDE SERVICES	45	-	-	-	0.00%
<b>TOTAL</b>	<b>3,187</b>	<b>3,700</b>	<b>3,150</b>	<b>3,250</b>	<b>-12.16%</b>

**Explanation:**

Contract with swim coach

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66200 COMMUNICATIONS	-	600	49	-	-100.00%
66210 COMMUNIC - TEL. & TEL.	480	-	320	500	100.00%
66300 ADVERTISING	166	-	-	-	0.00%
<b>TOTAL</b>	<b>647</b>	<b>600</b>	<b>369</b>	<b>500</b>	<b>-16.67%</b>

**Explanation:**

Total Communication budget as \$500 to cover phone at the pool and wifi for Pool Manager use.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	80	150	180	200	33.33%

**Explanation:**

Pool Manager Mileage for supply pickup

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66900 DUES & SUBS	-	100	-	150	50.00%

**Explanation:**

Sirius station at the pool

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67000 SUPPLIES	1,724	4,000	613	3,700	-7.50%
67100 OFFICE SUPPLIES	136	-	-	-	0.00%
67270 OPERATING SUPPLIES - OTHER	754	-	337	-	0.00%
<b>TOTAL</b>	<b>2,613</b>	<b>4,000</b>	<b>950</b>	<b>3,700</b>	<b>-7.50%</b>

**Explanation:**

Swim team, bathroom supplies, office supplies

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
69100 OTHER EXPENSE	3,127	4,000	3,000	3,500	-12.50%

**Explanation:**

For Junior League basketball program. Increased to \$3,500 per their request.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	84	-	-	-	0.00%
68133 INTRL SRV CHRGES I.T./COMMUN	4,190	3,888	3,888	3,789	-2.55%
<b>TOTAL</b>	<b>4,274</b>	<b>3,888</b>	<b>3,888</b>	<b>3,789</b>	<b>-2.55%</b>

**Explanation:**

1 Laptop and 1 Printer

## City of Safford Budget FY 2015-2016

DEPARTMENT:  
FUND:  
DIVISION:

25 ENGINEERING  
ENGINEERING- INTERNAL SRV FUND  
125 ENGINEERING / PRJ MANAGEMENT

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	333,583	381,923	338,122	371,309	-2.78%
61210 EMPL. BNFT.	129,366	167,222	134,382	172,425	3.11%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	8,280	100.00%
<b>PERSONNEL TOTAL</b>	<b>462,948</b>	<b>549,145</b>	<b>472,504</b>	<b>552,013</b>	<b>0.52%</b>
62100 PROFESSIONAL SERVICES	210,375	114,000	74,316	45,100	-60.44%
65210 MOTOR POOL RENTALS - VEH.	14,610	25,068	21,299	24,647	-1.68%
66210 COMMUNIC/ADVERTISING	2,866	4,200	2,808	3,050	-27.38%
66500 TRAVEL/ TRAINING	1,364	5,000	2,715	3,500	-30.00%
66900 DUES- SUBS. & MEMBERSHIPS	1,987	3,500	1,200	5,000	42.86%
67000 SUPPLIES	4,797	6,500	4,265	4,000	-38.46%
67510 SUPPLIES VEH. & EQUIP. - GAS &	1,943	4,500	1,562	2,000	-55.56%
70000 CAPITAL OUTLAY	18,547	-	-	-	0.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>237,942</b>	<b>162,768</b>	<b>108,165</b>	<b>87,297</b>	<b>-46.37%</b>
68133 INTRL SRV CHRGES	22,776	28,014	28,080	25,591	-8.65%
<b>INTERNAL SERVICES TOTAL</b>	<b>22,776</b>	<b>28,014</b>	<b>28,080</b>	<b>25,591</b>	<b>-8.65%</b>
<b>APPROPRIATIONS</b>	<b>723,666</b>	<b>739,927</b>	<b>608,748</b>	<b>664,902</b>	<b>-10.14%</b>

## Budget comments

Favorable variance in Professional Services is due to moving GIS service from the County to providing the service in-house.

Total change to the department budget      \$    (75,025)

## 6 FTE POSITIONS

CITY ENGINEER  
STAFF ENGINEER  
ENGINEERING TECH  
PROJECT MANAGEMENT ASSISTANT  
ENGINEERING ANALYST (PROPOSING)  
GIS ANALYST (PROPOSING)

## Retirement Subsidies

3 Retirement Subsidies

## DEPARTMENT EXPENSE DETAIL- ENGINEERING

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	332,571	381,523	336,827	370,915	-2.78%
61120 PER. SVC. - SALARIES - O.T. PA	133	400	468	394	-1.59%
61170 PER.SVC.-SALARIES BONUS	878	-	827	-	0.00%
<b>TOTAL PAYROLL</b>	<b>333,583</b>	<b>381,923</b>	<b>338,122</b>	<b>371,309</b>	<b>-2.78%</b>
61210 EMPL. BNFT. - GROUP INS.	52,478	149,422	53,386	75,403	-49.54%
61220 EMPL. BNFT. - FICA	23,991	-	24,395	29,039	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	36,458	-	37,245	43,539	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	7,685	-	6,875	6,643	100.00%
61400 RETIREMENT INS SUBSIDY	8,754	17,800	12,481	17,800	0.00%
<b>TOTAL BENEFITS</b>	<b>129,366</b>	<b>167,222</b>	<b>134,382</b>	<b>172,425</b>	<b>3.11%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>462,948</b>	<b>549,145</b>	<b>472,504</b>	<b>543,734</b>	<b>0.52%</b>

**Explanation:**

Increase due to change in personnel. Reclassifying a contract employee into a regular employee.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 Performance/Merit Increase	-	-	-	8,280	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62100 PROFESSIONAL SERVICES	2,678	114,000	68,351	40,000	-64.91%
62200 TESTING AND CERTIFICATION	-	-	33	-	0.00%
64100 OUTSIDE SERVICES	4,512	-	1,153	-	0.00%
64170 COUNTY IGA - PICTOMETRY	203,186	-	4,779	5,100	100.00%
<b>TOTAL</b>	<b>210,375</b>	<b>114,000</b>	<b>74,316</b>	<b>45,100</b>	<b>-60.44%</b>

**Explanation:**

Able to reduce Professional Services by moving contract employee to regular employee into Salaries and Benefits.

ESRI License \$27,145.

Annual Expense for county.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65210 MOTOR POOL RENTALS - VEH.	14,610	25,068	21,299	24,647	-1.68%

**Explanation:**

2015 CHEVROLET EQUINOX

2005 CHEVROLET

2008 CHEVROLET

2007 DODGE DAKOTA ENGINEER

2004 TRAILBLAZER 4X4 (ENG)

2007 DODGE NITRO 4X4 (SPM)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	2,651	4,200	2,584	3,000	-28.57%
66220 COMMUNIC - PSTG. & MLG.	47	-	-	50	100.00%
66300 ADVERTISING	168	-	224	-	0.00%
<b>TOTAL</b>	<b>2,866</b>	<b>4,200</b>	<b>2,808</b>	<b>3,050</b>	<b>-27.38%</b>

**Explanation:**

Telephone expense for 5 cell phones and internet

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	1,347	5,000	2,715	3,500	-30.00%
66550 TRVL- SAME DAY MEALS	17	-	-	-	0.00%
<b>TOTAL</b>	<b>1,364</b>	<b>5,000</b>	<b>2,715</b>	<b>3,500</b>	<b>-30.00%</b>

**Explanation:**

Training for both management level employees and employees who are fairly new. ESRI annual conference.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66900 DUES- SUBS. & MEMBERSHIPS	1,987	3,500	1,200	5,000	42.86%

**Explanation:**

Auto CADD license

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67000 SUPPLIES	234	6,500	-	4,000	-38.46%
67100 OFFICE SUPPLIES	2,099	-	709	-	0.00%
67210 OPERATING SUPPLIES - SMALL TOO	208	-	-	-	0.00%
67270 OPERATING SUPPLIES - OTHER	2,105	-	3,107	-	0.00%
67720 UNIFORM EXPENSE - ALL	150	-	449	-	0.00%
<b>TOTAL</b>	<b>4,797</b>	<b>6,500</b>	<b>4,265</b>	<b>4,000</b>	<b>-38.46%</b>

**Explanation:**

Normal day to day operating supplies that are ordered from amazon and allen instruments, and other warehouse supplies.

Normal day to day operating supplies such as paper, ink, writing utensils.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67510 SUPPLIES VEH. & EQUIP. - GAS &	1,943	4,500	1,562	2,000	-55.56%

**Explanation:**

Decreased budget from previous years budget to reflect a more accurate usage.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	624	-	60	-	0.00%
68133 INTRNL SRV CHRGES I.T./COMMUN	22,152	28,014	28,020	25,591	-8.65%
<b>TOTAL</b>	<b>22,776</b>	<b>28,014</b>	<b>28,080</b>	<b>25,591</b>	<b>-8.65%</b>

**Explanation:**

5 Computers, 2 Laptops, 6 Phones, and 4 Printers

**City of Safford Budget FY 2015-2016**

11-12

City of Safford Budget FY 2015-2016  
 FUND:  
 DIVISION:

**33 LIBRARY  
 GENERAL FUND  
 133 LIBRARY/GENERAL**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 P.R. SVC. - SALARIES - REG. PA	249,231	270,918	242,280	241,514	-10.85%
61210 EMPL. BNFT. - GROUP INS.	92,511	105,379	89,332	95,763	-9.12%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	5,425	100.00%
<b>PERSONNEL TOTAL</b>	<b>341,742</b>	<b>376,297</b>	<b>331,612</b>	<b>342,703</b>	<b>-8.93%</b>
62100 PROFESSIONAL SERVICES	3,394	12,300	6,997	9,450	-23.17%
63100 UTILITIES EXPENSE	26,389	30,000	29,197	30,000	0.00%
64100 OUTSIDE REP. & MAINT. SERV.	5,328	-	-	600	100.00%
66100 INSURANCE EXPENSE	3,694	4,000	3,776	4,000	0.00%
66200 COMMUNICATIONS	2,998	4,200	3,017	3,500	-16.67%
66500 TRAVEL/ TRAINING	251	-	1,001	-	0.00%
66900 DUES, SUBS. & MEMBERSHIPS	400	500	90	460	-8.00%
67100 SUPPLIES	34,824	37,000	31,283	39,100	5.68%
70000 CAPITAL OUTLAY	45,494	-	-	-	0.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>77,278</b>	<b>88,000</b>	<b>75,361</b>	<b>87,110</b>	<b>-1.01%</b>
68133 INTRL SRV CHRGS I.T./COMMUN	113,916	109,674	120,576	115,419	5.24%
<b>INTERNAL SERVICES TOTAL</b>	<b>113,916</b>	<b>109,674</b>	<b>120,576</b>	<b>115,419</b>	<b>5.24%</b>
<b>APPROPRIATIONS- GENERAL FUND LIBRARY</b>	<b>532,935</b>	<b>573,971</b>	<b>527,549</b>	<b>545,232</b>	<b>-5.01%</b>
<b>APPROPRIATIONS- LIBRARY TRUST</b>	<b>21,737</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>0.00%</b>
<b>APPROPRIATIONS- LIBRARY SPECIAL GRANTS</b>	<b>190,552</b>	<b>381,000</b>	<b>212,326</b>	<b>309,758</b>	<b>-18.70%</b>
<b>TOTAL LIBRARY APPROPRIATIONS</b>	<b>745,224</b>	<b>977,971</b>	<b>762,875</b>	<b>877,990</b>	<b>-10.22%</b>

**Budget comments**

Reduction due to changes in Salaries and Benefits due to restructuring of the department.

Total change to the department budget      \$ (28,739)

**6 FTE POSITIONS**

LIBRARY OPERATIONS SUPERVISOR  
 SENIOR LIBRARY TECHNICIAN  
 2 LIBRARY TECHNICIANS  
 LIBRARY AIDE  
 LIBRARY DIRECTOR

**Retirement Subsidies**

2 RETIREMENT SUBSIDIES

## DEPARTMENT EXPENSE DETAIL- LIBRARY

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
61110 P.R. SVC. - SALARIES - REG. PA	248,297	270,918	241,323	241,514	-10.85%
61170 PER.SVC.-SALARIES BONUS	934	-	957	-	0.00%
<b>TOTAL SALARIES</b>	<b>249,231</b>	<b>270,918</b>	<b>242,280</b>	<b>241,514</b>	<b>-10.85%</b>
61210 EMPL. BNFT. - GROUP INS.	39,936	96,579	37,529	38,602	-60.03%
61220 EMPL. BNFT. - FICA	18,456	-	17,987	18,891	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	28,355	-	26,473	28,324	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	563	-	583	585	100.00%
61400 RETIREMENT INS SUBSIDY	5,200	8,800	6,760	9,361	6.38%
<b>TOTAL BENEFITS</b>	<b>92,511</b>	<b>105,379</b>	<b>89,332</b>	<b>95,763</b>	<b>-9.12%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>341,742</b>	<b>376,297</b>	<b>331,612</b>	<b>337,277</b>	<b>-10.37%</b>

**Explanation:**

The reduction in personnel expenses is due to a restructuring of the library staff. In FY 2014-15, the second Library Operations Supervisor position was eliminated and a new Senior Library Technician position was created focusing on eservices and our online presence. This new structure replaced a more top heavy structure while allowing for employee career growth and a more efficient distribution of the workload. The benefits reflect this change in staff structure and also include a 3% increase in insurance costs. There two insurance subsidies in place for personnel who retired in 2012 and 2014 respectively.

Also included in here is an increase for one Library Aide position to change to a Library Tech position.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
61110 Performance/Merit Increase	-	-	-	5,425	100.00%

**Explanation:**

An anticipated 3% merit increase is included to be granted only if any employees are found eligible.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62100 PROFESSIONAL SERVICES	2,360	12,300	5,795	8,300	-32.52%
62200 TESTING AND CERTIFICATION	124	-	171	200	100.00%
CLEANING AND LAUNDRY EXPENSE	910	-	1,031	950	100.00%
<b>TOTAL</b>	<b>3,394</b>	<b>12,300</b>	<b>6,997</b>	<b>9,450</b>	<b>-23.17%</b>

**Explanation:**

This covers the costs for the four main library vendor services: OCLC, Follett, CASSI and Unique Management. OCLC provides MARC records for new and donated materials and our monthly access to WorldCAT for Interlibrary Loan processing. Follett is our Integrated Library System (ILS) that handles our catalog and circulation. CASSI software manages our 17 public computers and printer. Unique Management is the collection service for delinquent patron accounts. Our costs for this service were lower than expected in FY2014-15 due to positive patron response and the need for staff training on the system. We are expecting an increase in normal collections referrals and we will begin sending older accounts to Unique in the coming fiscal year.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
UTILITIES	26,389	30,000	29,197	30,000	0.00%

**Explanation:**

Expense is based on current Utility usage in the library building.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
64100 OUTSIDE REP. & MAINT. SERV.	3,758	-	-	600	100.00%
64140 OUTSIDE REP & MAINT-OTHER	1,571	-	-	-	0.00%
<b>TOTAL</b>	<b>5,328</b>	<b>-</b>	<b>-</b>	<b>600</b>	<b>100.00%</b>

**Explanation:**

Most of the expenses in this area is moved to the Professional Services object. The remaining expenses include any repairs to vacuums, microfilm readers and ILS scanners. These items are used daily by the library and therefore we work to maintain the equipment rather than replace it.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66100 INSURANCE EXPENSE	2,752	4,000	-	-	-100.00%
66110 INSURANCE - LIAB. & FIRE PROT.	942	-	3,776	4,000	100.00%
<b>TOTAL</b>	<b>3,694</b>	<b>4,000</b>	<b>3,776</b>	<b>4,000</b>	<b>0.00%</b>

**Explanation:**

Based on liability insurance paid quarterly

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66200 COMMUNICATIONS	-	4,200	166	-	-100.00%
66210 COMMUNIC - TEL. & TEL.	2,772	-	2,609	3,500	100.00%
66300 ADVERTISING	226	-	242	-	0.00%
<b>TOTAL</b>	<b>2,998</b>	<b>4,200</b>	<b>3,017</b>	<b>3,500</b>	<b>-16.67%</b>

**Explanation:**

This includes our public internet monthly charges through Cable One. Our download/upload speed was increased in late FY13-14 to meet growing demand of our WIFI and public computer users. Monthly long-distance charges for office phones and fax and monthly user fee for a mobile phone are included.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	222	-	404	-	0.00%
66550 TRVL- SAME DAY MEALS	30	-	-	-	0.00%
66600 TRAINING	-	-	597	-	0.00%
<b>TOTAL</b>	<b>251</b>	<b>-</b>	<b>1,001</b>	<b>-</b>	<b>0.00%</b>

**Explanation:**

All travel and training costs will be covered by special grants and the library trust.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66900 DUES, SUBS. & MEMBERSHIPS	400	500	90	460	-8.00%

**Explanation:**

This covers the cost for annual membership dues to the Arizona Library Association (2 members) and the American Library Association (institutional). This allows access to information on important trends in librarianship, training events and significant discounts to conferences.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67100 OFFICE SUPPLIES	3,566	37,000	2,682	4,000	-89.19%
67110 Office Equipment	114	-	388	-	0.00%
67220 OPER. SUPPLIES - ELECTRICAL	-	-	581	-	0.00%
67270 OPERATING SUPPLIES - OTHER	4,437	-	3,480	4,500	100.00%
67400 CLEANING & JNTRL. SUPPLIES	164	-	37	-	0.00%
67600 SUPPLIES - SAFETY	175	-	-	-	0.00%
67605 LIBRARY BOOKS	18,083	-	12,225	18,000	100.00%
67606 LIBRARY- VIDEO	2,050	-	1,588	2,400	100.00%
67607 LIBRARY- AUDIO	5,235	-	3,750	3,000	100.00%
67613 LIBRARY- DATABASES	425	-	6,553	6,600	100.00%
67615 LIBRARY PERIODICALS	576	-	-	600	100.00%
<b>TOTAL</b>	<b>34,824</b>	<b>37,000</b>	<b>31,283</b>	<b>39,100</b>	<b>5.68%</b>

**Explanation:**

This includes all basic office, safety, cleaning and other operational supplies for three areas: maintaining public areas of the library; supporting programming and promotion; and conducting book/DVD/audiobook processing and preservation. Book repair materials costs have increased as we work to extend the life of the collection and we complete an Easy (picture) book collection transition. Supplies also include items needed for the DVD/CD repair machine.

While book donations from the public supplement our collection, new books need to be purchased regularly to fill gaps in the collection, address areas of public interest, bring in popular new titles, and replace books that are worn out or out-of-date. This Library Book expense represents the majority of individual new print books for the library collection. Also includes standing order plans for popular adult and children's authors.

With 20% of the collection's circulation, we set aside \$200 per month for DVD purchases. Thanks to generous second-hand DVD donations from the public, this funding will be used to purchase non-fiction titles, popular patron requests, and movies to be show at public screenings, to continue or complete series, and to replace damaged DVDs.

This expense includes an annual subscription to a downloadable collection of thousands of audiobooks through One Click Digital (Recorded Books). This expense also covers a small number of fiction and non-fiction CD audiobooks. Most new CD audiobooks are purchased through the Library Trust and Friends of the Library donations.

A portion of the increase in expenses is due to a dramatic increase in the cost for our share of the Arizona State Library databases. The increase is based on a new, more expensive, and more user friendly database portfolio. The portfolio includes everything from legal resources and academic databases to Chilton's auto repair library and Ancestry.com. The other database is Tutor.com is a shared cost split between the Safford Library, the Greenlee County library district and the Graham County School Superintendent. We have eliminated a less popular reader's advisory database to help reduce costs.

This expense includes print versions of periodicals for public use and for library journals for collection and professional development. The public periodicals are supplemented by individual donations and Zinnio --the State Library's digital magazine collection.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	1,032	-	300	-	0.00%
68195 INTRL SRV CHRG - ENGINEERING	-	-	-	2,514	0.00%
68133 INTRL SRV CHRGES I.T./COMMUN	112,884	109,674	120,276	116,514	6.24%
<b>TOTAL</b>	<b>113,916</b>	<b>109,674</b>	<b>120,576</b>	<b>119,028</b>	<b>8.53%</b>

**Explanation:**

IT budget, based on how many devices in the department. This expense includes the cost of the library computer training room.

40 Computers, 2 Laptops, 11 Phones, 5 Printers, and 1 Copier

**DEPARTMENT EXPENSE DETAIL- LIBRARY TRUST**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62100 PROFESSIONAL & OUTSIDE SERV	-	4,400	4,000	4,000	-9.09%
66200 COMMUNICATIONS	-	600	-		-100.00%
66300 ADVERTISING	1,389	-	1,000	1,000	100.00%
<b>TOTAL</b>	<b>1,389</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>0.00%</b>

**Explanation:**

Our Summer Reading Program is an important way we engage patrons of all ages. However, we recognize the importance of providing school age children with positive activities that have an emphasis on reading. Therefore we will use some of this funding to pay for a summer reading program coordinator for the elementary school ages. This cost will also cover special presenters for all ages. There is also \$2,000 designated for the Pima Public Library.

This includes all promotional advertising for library programming and services except those covered by ScienceCity or First Things First funding.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	1,958	3,000	2,100	2,500	-16.67%
66550 TRVL- SAME DAY MEALS	22	-	100	100	100.00%
66600 TRAINING	35	-	-	-	0.00%
<b>TOTAL</b>	<b>2,015</b>	<b>3,000</b>	<b>2,200</b>	<b>2,600</b>	<b>-13.33%</b>

**Explanation:**

This expense includes all travel and training for all staff except those covered under First Things First funding. The Arizona Librarian Association's annual conference is the largest expense.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
67100 OFFICE SUPPLIES	3,882	15,000	900	900	-94.00%
67215 OPERATING SUPPLIES - BLDG. MAT	1,069	-	-	-	0.00%
67270 OPERATING SUPPLIES - OTHER	6,151	-	5,100	4,700	100.00%
67605 LIBRARY BOOKS	3,583	-	4,500	4,500	100.00%
67607 LIBRARY- AUDIO	2,850	-	4,500	4,500	100.00%
67613 LIBRARY- DATABASES	799	-	800	800	100.00%
<b>TOTAL</b>	<b>18,333</b>	<b>15,000</b>	<b>15,800</b>	<b>15,400</b>	<b>2.67%</b>

**Explanation:**

This is for special projects not covered under the General Budget.

A bulk of this expense is for annual standing order services for Large Type print books for patrons who have vision impairments. This will also be used for a standing order service for Frontier-themed adult fiction.

This expense includes an annual standing order service for individual audiobooks in digital and CD format.

We will renew our annual subscription to Tumblebooks at a premium level. These animated children's books with read-along capacity are currently our most popular online service.

**DEPARTMENT EXPENSE DETAIL- LIBRARY SPECIAL GRANTS**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 PER. SVC. - SALARIES - REG. PA	94,333	65,801	62,650	64,855	-1.44%
61170 PER.SVC.-SALARIES BON	507	-	316	-	0.00%
<b>TOTAL SALARIES</b>	<b>94,840</b>	<b>65,801</b>	<b>62,965</b>	<b>64,855</b>	<b>-1.44%</b>
61210 EMPL. BNFT. - GROUP I	10,570	21,102	5,763	5,983	-71.65%
61220 EMPL. BNFT. - FICA	7,137	-	4,741	5,110	100.00%
61230 EMPL. BNFT. - REG. R	8,054	-	4,057	7,661	100.00%
61270 EMPL. BNFT. - WRKRS.	304	-	164	160	100.00%
<b>TOTAL BENEFITS</b>	<b>26,066</b>	<b>21,102</b>	<b>14,725</b>	<b>18,914</b>	<b>-10.37%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>120,906</b>	<b>86,903</b>	<b>77,691</b>	<b>83,769</b>	<b>-3.61%</b>

**Explanation:**

Includes the salaries of one full-time employee (Early Literacy Coordinator - comparable to Library Technician position), 75% of benefits for that position and 3 part-time positions for ScienceCity and Imagination Library.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 Performance/Merit Increase	-	-	-	489	100.00%

**Explanation:**

An anticipated 3% merit increase is included to be granted only if any employees are found eligible.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62100 PROFESSIONAL SERVICES	11,775	110,000	100,000	110,000	0.00%
64100 OUTSIDE SERVICES	47,771	-	-	-	0.00%
<b>TOTAL</b>	<b>59,546</b>	<b>110,000</b>	<b>100,000</b>	<b>110,000</b>	<b>0.00%</b>

**Explanation:**

Includes contract services for employment/basic computer counseling for library patrons as well as presenters for ScienceCity's six monthly classes and special events. There is also an agreement with the Dolly Parton's Imagination Library to deliver 24,000 books to children ages 0-5 registered through our local Imagination Library program.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66220 COMMUNIC - PSTG. & MLG.	119	3,500	2,419	3,500	0.00%
66300 ADVERTISING	1,717	-	1,104	1,500	100.00%
<b>TOTAL</b>	<b>1,835</b>	<b>3,500</b>	<b>3,523</b>	<b>5,000</b>	<b>42.86%</b>

**Explanation:**

This covers postage for the Imagination Library books requiring special instructions.

This represents all promotional advertising and marketing materials for First Things First (Early Literacy and Imagination Library) and ScienceCity programming.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	1,136	3,000	1,099	2,000	-33.33%

**Explanation:**

Includes travel to First Things First's Annual Summit for 3 staff members and early literacy trainings held in Phoenix and Tucson. Also includes science education training for ScienceCity staff.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
67100 OFFICE SUPPLIES	1,216	47,597	25,000	500	-98.95%
67110 Office Equipment	-	-	168	2,000	100.00%
67270 OPERATING SUPPLIES - OTHER	-	-	2,295	2,500	100.00%
67605 LIBRARY BOOKS	3,545	-	2,551	3,500	100.00%
67613 LIBRARY- DATABASES	2,369	-	-	-	0.00%
<b>TOTAL</b>	<b>7,129</b>	<b>47,597</b>	<b>30,014</b>	<b>8,500</b>	<b>-82.14%</b>

**Explanation:**

Program Materials for all ScienceCity programs, Early Literacy storytimes, workshops and special events. It also covers materials for special library programs such as the Holiday Open House, Dia De Los Muertos evening, May the Fourth, Back to School events, local author events, and eservices workshops.

This includes all books used in the Early Literacy programs including board books, picture books and incentive books for parents attending workshops, trainings and the Community Baby Shower. A small number of children's non-fiction science books are included in the ScienceCity grant funding.

This is for new ScienceCity equipment such as microscopes, updated robotics kits or possibly a 3-D printer.

This includes reusable science experiment kits and materials for ScienceCity monthly programs and special events. It also includes learning toys for Brain box activities and Babytime funded through First Things First.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
69100 OTHER EXPENSE	-	130,000	-	100,000	-23.08%

**Explanation:**

This is for potential carryover and new grant funding.

## City of Safford Budget FY 2015-2016

DEPARTMENT:

PUBLIC WORKS

FUND:

GENERAL FUND

DIVISION:

PUBLIC WORKS ADMIN, BUILDING & MAINT,  
PARKS, SANITATION, HURF STREETS, FLEET,  
GOLF COURSE

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	1,421,037	1,488,428	1,404,369	1,476,353	-0.81%
61210 EMPL. BNFT.	665,285	689,344	667,743	705,752	2.38%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	39,032	0.00%
<b>PERSONNEL TOTAL</b>	<b>2,086,322</b>	<b>2,177,772</b>	<b>2,072,113</b>	<b>2,221,137</b>	<b>1.99%</b>
62100 PROFESSIONAL & OUTSIDE SERV	19,446	620,000	18,098	211,500	-65.89%
63100 UTILITIES EXPENSE	159,402	175,500	155,100	154,572	-11.92%
64100 OUTSIDE REP. & MAINT. SERV.	610,948	-	611,885	380,100	100.00%
65200 MOTOR POOL RENTALS	753,531	819,239	893,586	716,183	-12.58%
66100 INSURANCE EXPENSE	152,500	169,500	164,668	168,000	-0.88%
66210 COMMUNIC/ ADVERTISING	15,225	19,413	12,265	16,718	-13.88%
66500 TRAVEL/TRAINING	7,843	21,250	879	8,900	-58.12%
66700 PRISONER LABOR	13,914	23,500	3,283	15,656	-33.38%
66900 DUES, SUBS. & MEMBERSHIPS	5,287	7,000	554	1,000	-85.71%
67000 SUPPLIES	599,845	664,000	570,795	573,940	-13.56%
67500 SUPPLIES VEH/EQUIP GAS & REPAIR	160,563	186,500	147,714	165,200	-11.42%
69100 OTHER EXPENSE	802,765	781,450	263,692	21,500	-97.25%
<b>OPERATIONAL EXP TOTAL</b>	<b>3,301,269</b>	<b>3,487,352</b>	<b>2,842,520</b>	<b>2,433,269</b>	<b>-30.23%</b>
68133 INTRL SRV CHRGES	341,778	278,915	309,108	204,717	-26.60%
<b>INTERNAL SERVICES TOTAL</b>	<b>341,778</b>	<b>278,915</b>	<b>309,108</b>	<b>204,717</b>	<b>-26.60%</b>
70000 CAPITAL OUTLAY	885,652	1,987,753	1,077,205	-	-100.00%
<b>CAPITAL TOTAL</b>	<b>885,652</b>	<b>1,987,753</b>	<b>1,077,205</b>	<b>-</b>	<b>-100.00%</b>
<b>APPROPRIATIONS</b>	<b>5,729,368</b>	<b>5,944,039</b>	<b>5,223,741</b>	<b>4,859,123</b>	<b>-18.25%</b>

## Budget comments

Majority of the reduction is due to cost savings in Professional & Outside Services and the reclassification of debt service into the Debt Service Fund

Total change to the department budget      \$ (1,084,916)

## City of Safford Budget FY 2015-2016

DEPARTMENT:

55 PUBLIC WORKS

FUND:

GENERAL FUND

DIVISION:

151 PUBLIC WORKS ADMIN

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	120,152	123,613	117,929	122,186	-1.15%
61210 EMPL. BNFT.	49,316	47,835	45,018	47,969	0.28%
61110 PERFORMANCE/MERTI INCREASE	-	-	-	3,632	100.00%
<b>PERSONNEL TOTAL</b>	<b>169,469</b>	<b>171,448</b>	<b>162,947</b>	<b>173,788</b>	<b>1.36%</b>
62100 PROFESSIONAL SERVICES	-	11,000	10,800	10,000	-9.09%
63100 UTILITIES EXPENSE	10,363	12,000	12,322	11,013	-8.23%
64100 OUTSIDE REP. & MAINT. SERV.	6,641	-	705	500	100.00%
65210 MOTOR POOL RENTALS - VEH.	3,940	4,848	5,321	5,481	13.06%
66210 COMMUNIC - TEL. & TEL.	1,003	1,800	758	1,000	-44.44%
66500 TRAVEL	721	3,000	-	1,000	-66.67%
66700 PRISONER LABOR	7,307	13,000	-	11,000	-15.38%
66800 FREIGHT & EXPRESS	18	-	-	-	0.00%
66900 DUES, SUBS. & MEMBERSHIPS	104	800	89	200	-75.00%
67000 SUPPLIES	11,512	14,000	9,724	7,500	-46.43%
67510 SUPPLIES VEH. & EQUIP. - GAS &	791	2,500	793	700	-72.00%
69185 OTHER EXPENSE - OTHER EXPENSE	58	250	45	-	-100.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>42,457</b>	<b>63,198</b>	<b>40,557</b>	<b>48,394</b>	<b>-23.42%</b>
68133 INTRL SRV CHRGES I.T./COMMUN	31,176	16,971	18,276	16,647	-1.91%
<b>INTERNAL SERVICES TOTAL</b>	<b>31,176</b>	<b>16,971</b>	<b>18,276</b>	<b>16,647</b>	<b>-1.91%</b>
70000 CAPITAL OUTLAY	-	-	43	-	0.00%
<b>CAPITAL TOTAL</b>	<b>-</b>	<b>-</b>	<b>43</b>	<b>-</b>	<b>0.00%</b>
<b>APPROPRIATIONS</b>	<b>243,102</b>	<b>251,617</b>	<b>221,781</b>	<b>238,829</b>	<b>-5.08%</b>

## Budget comments

Majority of the reduction is due to cost savings in supplies and fuel.

Total change to the department budget \$ (12,788)

## 2 FTE POSITIONS

ADMINISTRATIVE ASSISTANT

PUBLIC WORKS DIRECTOR

## Retirement Subsidies

## DEPARTMENT EXPENSE DETAIL- PUBLIC WORKS

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	119,468	122,613	116,423	121,337	-1.04%
61120 PER. SVC. - SALARIES - O.T. PA	431	1,000	1,190	849	-15.07%
61170 PER.SVC.-SALARIES BONUS	254	-	316	-	0.00%
<b>TOTAL SALARIES</b>	<b>120,152</b>	<b>123,613</b>	<b>117,929</b>	<b>122,186</b>	<b>-1.15%</b>
61210 EMPL. BNFT. - GROUP INS.	19,535	46,035	19,882	20,460	-55.56%
61220 EMPL. BNFT. - FICA	8,635	-	8,520	9,625	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	13,866	-	13,680	14,431	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	2,080	-	1,636	1,653	100.00%
61400 RETIREMENT INS SUBSIDY	5,200	1,800	1,300	1,800	0.00%
<b>TOTAL BENEFITS</b>	<b>49,316</b>	<b>47,835</b>	<b>45,018</b>	<b>47,969</b>	<b>0.28%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>169,469</b>	<b>171,448</b>	<b>162,947</b>	<b>170,156</b>	<b>-0.75%</b>

**Explanation:**

(2) employees, salaries and benefits

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 Performance/ Merit Increase	-	-	-	3,632	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in Public Works Administration. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
62100 PROFESSIONAL SERVICES	-	11,000	10,800	10,000	-9.09%

**Explanation:**

This is to cover the expense for ADWR to inspect the cities dams and waterways, including Frye Mesa, Graveyard wash and dam, and Haralson Dam.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
63100 UTILITIES EXPENSE	10,363	12,000	11,957	11,013	-8.23%
63110 UTILITIES - ELECTRIC	-	-	365	-	0.00%
<b>TOTAL</b>	<b>10,363</b>	<b>12,000</b>	<b>12,322</b>	<b>11,013</b>	<b>-8.23%</b>

**Explanation:**

Heating, cooling, electric and water for Public Works Operations Facility.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
64100 OUTSIDE REP. & MAINT. SERV.	5,000	-	-	-	0.00%
64140 OUTSIDE REP & MAINT-OTHER	1,641	-	705	500	100.00%
<b>TOTAL</b>	<b>6,641</b>	<b>-</b>	<b>705</b>	<b>500</b>	<b>0.00%</b>

**Explanation:**

To pay Scarborough for septic maintenance.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65210 MOTOR POOL RENTALS - VEH.	3,940	4,848	5,321	5,481	13.06%

**Explanation:**

2014 CHEVROLET EQUINOX LT (PW)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	1,003	1,800	758	1,000	-44.44%

**Explanation:**

(1) cell phone and long distance

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	721	3,000	-	1,000	-66.67%

**Explanation:**

APWA Conference attendance in Phoenix

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66700 PRISONER LABOR	7,307	13,000	-	11,000	-15.38%

**Explanation:**

All Prisoner Labor should be moved here (except those under enterprise funds)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66800 FREIGHT & EXPRESS	18	-	-	-	0.00%

**Explanation:**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66900 DUES, SUBS. & MEMBERSHIPS	104	800	89	200	-75.00%

**Explanation:**

This will cover some publications such as a recycling publication.  
APWA membership, National Notary Assn.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67000 SUPPLIES	2,855	14,000	-	-	-100.00%
67100 OFFICE SUPPLIES	767	-	-	-	0.00%
67265 OPERATING SUPPLIES - CHEMICALS	66	-	-	-	0.00%
67270 OPERATING SUPPLIES - OTHER	7,823	-	9,724	7,500	100.00%
<b>TOTAL</b>	<b>11,512</b>	<b>14,000</b>	<b>9,724</b>	<b>7,500</b>	<b>-46.43%</b>

**Explanation:**

All operating and cleaning supplies that attribute to the functionality of the Public Works Offices.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67500 SUPPLIES VEH. & EQUIP.	-	-	210	-	0.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	791	2,500	583	700	-72.00%
<b>TOTAL</b>	<b>791</b>	<b>2,500</b>	<b>793</b>	<b>700</b>	<b>-72.00%</b>

**Explanation:**

Fuel for (1) vehicle

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
69185 OTHER EXPENSE - OTHER EXPENSE	58	250	45	-	-100.00%

**Explanation:**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	1,692	-	1,308	-	0.00%
68133 INTRNL SRV CHRGES I.T./COMMUN	29,484	16,971	16,968	16,647	-1.91%
<b>TOTAL</b>	<b>31,176</b>	<b>16,971</b>	<b>18,276</b>	<b>16,647</b>	<b>-1.91%</b>

**Explanation:**

2 Computers, 1 Tablet, 2 Phones, 1 Copier, and 14 Radios.

## City of Safford Budget FY 2015-2016

DEPARTMENT:  
FUND:  
DIVISION:

55 PUBLIC WORKS  
GENERAL FUND  
152 BUILDING & MAINTENANCE

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	271,571	279,243	248,897	276,745	-0.89%
61210 EMPL. BNFT.	118,754	123,469	108,330	126,020	2.07%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	7,976	100.00%
<b>PERSONNEL TOTAL</b>	<b>390,325</b>	<b>402,712</b>	<b>357,227</b>	<b>410,741</b>	<b>1.99%</b>
62100 PROFESSIONAL & OUTSIDE SERV	185	40,000	-	-	-100.00%
63100 UTILITIES EXPENSE	456	1,500	449	600	-60.00%
64100 OUTSIDE REP. & MAINT. SERV.	58,700	-	28,089	25,000	100.00%
65210 MOTOR POOL RENTALS - VEH/EQUIP	30,940	37,612	36,612	35,118	-6.63%
66210 COMMUNIC/ ADVERTISING	2,313	3,000	2,220	2,618	-12.73%
66500 TRAVEL/TRAINING	-	1,000	-	1,000	0.00%
67210 OPERATING SUPPLIES	48,191	80,000	39,401	52,650	-34.19%
67510 SUPPLIES VEH. & EQUIP.	11,079	12,000	10,546	10,500	-12.50%
<b>OPERATIONAL EXP TOTAL</b>	<b>151,863</b>	<b>175,112</b>	<b>117,318</b>	<b>127,486</b>	<b>-27.20%</b>
68133 INTRNL SRV CHRGES	8,772	4,729	5,760	4,369	-7.61%
<b>INTERNAL SERVICES TOTAL</b>	<b>8,772</b>	<b>4,729</b>	<b>5,760</b>	<b>4,369</b>	<b>-7.61%</b>
70000 CAPITAL OUTLAY	14,576	155,000	99,797	-	-100.00%
<b>CAPITAL TOTAL</b>	<b>14,576</b>	<b>155,000</b>	<b>99,797</b>	<b>-</b>	<b>-100.00%</b>
<b>APPROPRIATIONS</b>	<b>550,959</b>	<b>582,553</b>	<b>480,305</b>	<b>542,596</b>	<b>-6.86%</b>

## Budget comments

Reduction is due to a reduction in Professional/Outside Services and supplies.

Total change to the department budget      \$ (39,957)

## 6 FTE POSITIONS

4 FACILITY MAINT WORKER  
FACILITY MAINTENANCE SUPERVISOR  
FACILITY MAINTENANCE ELECTRICIAN

## Retirement Subsidies

1 RETIREMENT SUBSIDYY

**DEPARTMENT EXPENSE DETAIL- BUIDLING & MAINT**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 PER. SVC. - SALARIES - REG. PA	263,004	275,443	235,838	272,794	-0.96%
61120 PER. SVC. - SALARIES - O.T. PA	3,383	3,800	5,990	3,951	3.97%
61130 PER. SVC. - SALARIES - STAND-B	3,742	-	5,305	-	0.00%
61170 PER.SVC.-SALARIES BONUS	1,442	-	1,765	-	0.00%
<b>TOTAL SALARIES</b>	<b>271,571</b>	<b>279,243</b>	<b>248,897</b>	<b>276,745</b>	<b>-0.89%</b>
61210 EMPL. BNFT. - GROUP INS.	55,933	123,469	52,172	55,688	-54.90%
61220 EMPL. BNFT. - FICA	18,722	-	17,370	21,911	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	31,340	-	28,872	32,852	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	12,759	-	9,916	10,368	100.00%
61400 RETIREMENT INS SUBSID	-	-	-	5,200	100.00%
<b>TOTAL BENEFITS</b>	<b>118,754</b>	<b>123,469</b>	<b>108,330</b>	<b>126,020</b>	<b>2.07%</b>
<b>Total</b>	<b>390,325</b>	<b>402,712</b>	<b>357,227</b>	<b>402,765</b>	<b>0.00%</b>

**Explanation:**

Salary information for (6) Employees. New Supervisor will be coming on board early May.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 Performance/Merit Increase	-	-	-	7,976	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62100 PROFESSIONAL & OUTSIDE SERV	-	40,000	-	-	-100.00%
62200 TESTING AND CERTIFICATION	185	-	-	-	0.00%
<b>TOTAL</b>	<b>185</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>-100.00%</b>

**Explanation:**

Last years budget was for Outside Repairs & Maintenance.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
63100 UTILITIES EXPENSE	221	1,500	245	300	-80.00%
63110 UTILITIES - ELECTRIC	161	-	205	300	0.00%
63130 UTILITIES - WATER	74	-	-	-	0.00%
<b>TOTAL</b>	<b>456</b>	<b>1,500</b>	<b>449</b>	<b>600</b>	<b>-60.00%</b>

**Explanation:**

Calculated based on previous years trends. Meter to Facilities Shop only.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
64100 OUTSIDE REP. & MAINT. SERV.	397	-	239	-	0.00%
64140 OUTSIDE RPR & MAINT - OTHER	58,303	-	27,850	25,000	100.00%
<b>TOTAL</b>	<b>58,700</b>	<b>-</b>	<b>28,089</b>	<b>25,000</b>	<b>0.00%</b>

**Explanation:**

Repairs an bi-annual maintenance on all city facilities HVAC with contingency for one HVAC replacement  
 Valley Security-Security Systems Maintenance, annual extinguisher and alarm inspection  
 Facilities Maintenance, glass, lock smith, technical

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
65100 RENTAL/LEASE	-	1,000	-	-	-100.00%
65210 MOTOR POOL RENTALS - VEH.	30,490	36,612	35,856	34,362	-6.15%
65220 MOTOR POOL RENTALS - EQUIP.	450	-	756	756	100.00%
<b>TOTAL</b>	<b>30,940</b>	<b>37,612</b>	<b>36,612</b>	<b>35,118</b>	<b>-6.63%</b>

**Explanation:**

Based on a formula calculated by Jenny. This is based on the fleet in each department. Calculation takes into consideration the make, model, and year of the vehicles used in each department. Calculation also takes into consideration the anticipated maintenance on the vehicles.

2006 CHEVROLET B/M  
 2008 CHEVROLET COLORADO  
 2009 GMC 2500HD (BM)  
 2008 CHEVROLET EXCAB (BM)  
 2006 FORD BUCKET TRUCK (BM)  
 TRAILERS STREET  
 2008 BIGTEX TRAILER (BM)  
 TRAILER UTIL 2 AXLE 7X16 BOX

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
66210 COMMUNIC - TEL. & TEL.	2,313	3,000	1,998	2,618	-12.73%
66300 ADVERTISING	-	-	223	-	0.00%
<b>TOTAL</b>	<b>2,313</b>	<b>3,000</b>	<b>2,220</b>	<b>2,618</b>	<b>-12.73%</b>

**Explanation:**

Expense includes cell phone services for 6 employees.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
66500 TRAVEL/TRAINING	-	1,000	-	1,000	0.00%

**Explanation:**

This is for Travel and Training for staff.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
67210 OPERATING SUPPLIES - SMALL TOO	2,078	80,000	3,647	5,000	-93.75%
67215 OPERATING SUPPLIES - BLDG. MAT	13,586	-	8,476	8,000	100.00%
67220 OPERATING SUPPLIES-ELECTRICAL	2,625	-	4,781	5,000	100.00%
67225 OPERATING SUPPLIES - H.V.A.C.	4,063	-	1,203	5,000	100.00%
67230 OPERATING SUPPLIES - PAINTING	2,010	-	4,002	8,000	100.00%
67235 OPERATING SUPPLIES - PIPE & PL	2,366	-	2,718	5,000	100.00%
67240 OPERATING SUPPLIES - WELDING	1,518	-	466	1,000	100.00%
67245 OPERATING SUPPLIES - STREET MA	14	-	-	-	0.00%
67265 OPERATING SUPPLIES - CHEMICALS	30	-	28	-	0.00%
67270 OPERATING SUPPLIES - OTHER	15,908	-	10,566	12,000	100.00%
67400 CLEANING & JNTRL. SUPPLIES	488	-	206	150	100.00%
67600 SUPPLIES - SAFETY	623	-	582	500	100.00%
67710 UNIFORM EXPENSE - RENTALS	2,883	-	2,728	3,000	100.00%
<b>TOTAL</b>	<b>48,191</b>	<b>80,000</b>	<b>39,401</b>	<b>52,650</b>	<b>-34.19%</b>

**Explanation:**

All these expenses are to cover normal day to day operations and repairs of all city facilities. This next year, under new supervision, Building Maintenance will focus greatly on increasing our customer service levels by planning daily work efficiently, to increase productivity and to become better stewards of city funds when making repairs.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
67510 SUPPLIES VEH. & EQUIP. - GAS &	10,812	12,000	9,950	10,000	-16.67%
67520 SUPPLIES VEH. & EQUIP. - REPAI	267	-	597	500	0.00%
<b>TOTAL</b>	<b>11,079</b>	<b>12,000</b>	<b>10,546</b>	<b>10,500</b>	<b>-12.50%</b>

**Explanation:**

Building Maintenance will better plan their work day as to decrease trips and lower fuel usage by 20%.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
68100 INTRNL SERV WAREHOUSE	3,816	-	1,032	-	0.00%
68133 INTRL SRV CHRGS I.T./COMMUN	4,956	4,729	4,728	4,369	-7.61%
<b>TOTAL</b>	<b>8,772</b>	<b>4,729</b>	<b>5,760</b>	<b>4,369</b>	<b>-7.61%</b>

**Explanation:**

1 Computer, 1 Phone, and 1 Printer

City of Safford Budget FY 2015-2016

11-19

DEPARTMENT:  
FUND:  
DIVISION:

55 PUBLIC WORKS  
GENERAL FUND  
155 PARKS

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	199,043	210,326	201,825	207,517	-1.34%
61210 EMPL. BNFT.	85,174	88,275	85,628	89,900	1.84%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	5,711	100.00%
<b>PERSONNEL TOTAL</b>	<b>284,217</b>	<b>298,601</b>	<b>287,453</b>	<b>303,128</b>	<b>1.52%</b>
62100 PROFESSIONAL & OUTSIDE SERV	689	5,000	1,371	500	-90.00%
63100 UTILITIES EXPENSE	49,211	55,000	48,277	48,259	-12.26%
64100 OUTSIDE REP. & MAINT. SERV.	7,242	-	4,508	5,000	100.00%
65200 MOTOR POOL RENTALS	28,619	37,628	28,320	34,970	-7.06%
66100 INSURANCE EXPENSE	11,719	13,000	12,202	13,000	0.00%
66210 COMMUNIC - TEL. & TEL.	2,266	4,000	1,473	2,000	-50.00%
66500 TRAVEL/ TRAINING	993	3,000	586	900	-70.00%
66700 PRISONER LABOR	2,479	-	-	-	0.00%
66900 DUES & SUBS	-	200	-	-	-100.00%
67000 SUPPLIES	48,806	65,000	48,269	70,900	9.08%
67510 SUPPLIES VEH. & EQUIP. - GAS &	14,618	15,000	8,840	9,000	-40.00%
69182 CLAIMS EXPENSE	-	-	(446)	-	0.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>166,642</b>	<b>197,828</b>	<b>153,400</b>	<b>184,529</b>	<b>-6.72%</b>
68133 INTRL SRV CHRGES I.T./COMMUN	21,040	14,605	16,044	17,684	21.08%
<b>INTERNAL SERVICES TOTAL</b>	<b>21,040</b>	<b>14,605</b>	<b>16,044</b>	<b>17,684</b>	<b>21.08%</b>
70000 CAPITAL OUTLAY	65,185	68,000	26,638	-	-100.00%
70200 CAPITAL OUTLAY - BLDG. & IMPR.	-	-	33,464	-	0.00%
<b>CAPITAL TOTAL</b>	<b>65,185</b>	<b>68,000</b>	<b>60,102</b>	<b>-</b>	<b>-100.00%</b>
<b>APPROPRIATIONS</b>	<b>471,899</b>	<b>511,034</b>	<b>456,897</b>	<b>505,341</b>	<b>-1.11%</b>

Budget comments

More Christmas lights budgeted.

Total change to the department budget \$ (5,693)

5 FTE POSITIONS

3 PARKS MAINTENANCE WORKER  
LEAD PARKS MAINT WORKER  
PARK MAINT SUPERVISOR

Retirement Subsidies

2 RETIREMENT SUBSIDIES

## DEPARTMENT EXPENSE DETAIL- PARKS

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	181,303	199,726	179,833	198,513	-0.61%
61120 PER. SVC. - SALARIES - O.T. PA	10,857	10,600	14,531	9,004	-15.06%
61130 PER. SVC. - SALARIES - STAND-B	5,614	-	5,882	-	0.00%
61170 PER.SVC.-SALARIES BONUS	1,268	-	1,579	-	0.00%
<b>TOTAL SALARIES</b>	<b>199,043</b>	<b>210,326</b>	<b>201,825</b>	<b>207,517</b>	<b>-1.34%</b>
61210 EMPL. BNFT. - GROUP INS.	31,478	80,575	32,732	33,955	-57.86%
61220 EMPL. BNFT. - FICA	14,540	-	14,760	16,610	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	22,970	-	23,412	24,905	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	8,115	-	6,750	6,731	100.00%
61400 RETIREMENT INS SUBSIDY	8,071	7,700	7,974	7,700	0.00%
<b>TOTAL BENEFITS</b>	<b>85,174</b>	<b>88,275</b>	<b>85,628</b>	<b>89,900</b>	<b>1.84%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>284,217</b>	<b>298,601</b>	<b>287,453</b>	<b>297,417</b>	<b>-0.40%</b>

**Explanation:**

Salaries and benefits for (5) employees

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
61110 Performance/Merit Increase	-	-	-	5,711	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
62100 PROFESSIONAL & OUTSIDE SERV	-	5,000	945	-	-100.00%
62200 TESTING AND CERTIFICATION	689	-	426	500	100.00%
<b>TOTAL</b>	<b>689</b>	<b>5,000</b>	<b>1,371</b>	<b>500</b>	<b>-90.00%</b>

**Explanation:**

State Mandated Pesticide/Herbicide Applicators License (1) for new hire.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
63100 UTILITIES EXPENSE	44,890	55,000	43,852	44,000	-20.00%
63110 UTILITIES - ELECTRIC	3,850	-	3,954	3,788	100.00%
63130 UTILITIES - WATER	471	-	471	471	100.00%
<b>TOTAL</b>	<b>49,211</b>	<b>55,000</b>	<b>48,277</b>	<b>48,259</b>	<b>-12.26%</b>

**Explanation:**

Utilty expense based on previous 12 months, also includes Safford Pool.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
64100 OUTSIDE REP. & MAINT. SERV.	1,500	-	-	-	0.00%
64140 OUTSIDE REP & MAINT-OTHER	5,742	-	4,508	5,000	100.00%
<b>TOTAL</b>	<b>7,242</b>	<b>-</b>	<b>4,508</b>	<b>5,000</b>	<b>0.00%</b>

**Explanation:**

Contract Pest control for all city buildings.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
65120 Rental / Lease of Land	730	-	1,095	-	0.00%
65100 RENTAL/LEASE EXP	-	2,000	-	2,000	0.00%
65200 MOTOR POOL RENTALS	139	35,628	-	-	-100.00%
65210 MOTOR POOL RENTALS - VEH.	19,330	-	15,657	21,433	100.00%
65220 MOTOR POOL RENTALS - EQUIP.	8,420	-	11,568	11,536	100.00%
<b>TOTAL</b>	<b>28,619</b>	<b>37,628</b>	<b>28,320</b>	<b>34,970</b>	<b>-7.06%</b>

**Explanation:**

Annual Lease Payment for Playground north of Highway 70.

2008 CHEVROLET PU	TRAILERS PW
2015 CHEVROLET CREWCAB (PARK)	2008 BIG TEX TRAILER (PARKS)
2006 GMC 1/2TON (PARKS)	2009 BIGTEX 6X14 TRA (PARKS)
2008 F250 CREW CAB PARKS	2013 JOHNDEERE 3520 TRACTOR
TRAILER BIG TEX 5'X10'	2006 BROCE BROOM (PARKS)
2005 CASE TRACTOR	2013 JOHNDEERE GATOR (PARKS)
TRAILERS PW FORM TRAILER	

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66100 INSURANCE EXPENSE	11,719	13,000	12,202	13,000	0.00%

**Explanation:**

Calculated based on the quarterly payments made to our liability insurance provider

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	2,266	4,000	1,473	2,000	-50.00%

**Explanation:**

Cell phone charges (5) and long distance charges

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	271	3,000	-	400	-86.67%
66600 TRAINING	722	-	586	500	100.00%
<b>TOTAL</b>	<b>993</b>	<b>3,000</b>	<b>586</b>	<b>900</b>	<b>-70.00%</b>

**Explanation:**

Continued education; low water use landscaping and care.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66700 PRISONER LABOR	2,479	-	-	-	0.00%
66900 DUES & SUBS	-	200	-	-	-100.00%

**Explanation:**

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
67000 SUPPLIES	2,821	65,000		-	-100.00%
67100 OFFICE SUPPLIES	219	-		-	0.00%
67210 OPERATING SUPPLIES - SMALL TOO	599	-	513	600	100.00%
67215 OPERATING SUPPLIES - BLDG. MAT	1,300	-		-	0.00%
67235 OPERATING SUPPLIES - PIPE & PL	17	-		-	0.00%
67252 OPER SUPPLIES - IRRIGATION	-	-	48	500	100.00%
67400 OPERATING SUPPLIES - cleaning & Janit	170	-	-	4,000	100.00%
67265 OPERATING SUPPLIES - CHEMICALS	6,620	-	8,475	12,500	100.00%
67270 OPERATING SUPPLIES - OTHER	34,691	-	36,282	50,000	100.00%
67600 SUPPLIES - SAFETY	-	-	1,125	1,500	100.00%
67710 UNIFORM EXPENSE - RENTALS	2,369	-	1,826	1,800	100.00%
<b>TOTAL</b>	<b>48,806</b>	<b>65,000</b>	<b>48,269</b>	<b>70,900</b>	<b>9.08%</b>

**Explanation:**

Replace or repair sprinkler heads/lines  
Pool Chem and Lawn Fertilizers  
Additional Christmas Lighting

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
67500 SUPPLIES VEH. & EQUIP.	3,036	-		-	0.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	11,582	15,000	8,840	9,000	-40.00%
<b>TOTAL</b>	<b>14,618</b>	<b>15,000</b>	<b>8,840</b>	<b>9,000</b>	<b>-40.00%</b>

**Explanation:**

Reduced budget. Reduce driving time by managing routes.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
68100 INTRNL SERV WAREHOUSE	5,052	-	1,440	-	0.00%
68133 INTRL SRV CHRGES I.T./COMMUN	5,784	7,201	7,200	4,369	-39.33%
68195 INTRL SRV CHRG - ENGINEERING	7,420	7,404	7,404	13,315	79.84%
68196 INTRL SRV CHRG - PRJ	2,784	-	-	-	0.00%
<b>TOTAL</b>	<b>21,040</b>	<b>14,605</b>	<b>16,044</b>	<b>17,684</b>	<b>21.08%</b>

**Explanation:**

1 Computer, 1 Phone, and 1 Printer

City of Safford Budget FY 2015-2016

11-21

DEPARTMENT: 55 PUBLIC WORKS  
 FUND: GENERAL FUND  
 DIVISION: 156 SANITATION

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	229,033	246,133	238,058	249,247	1.27%
61210 EMPL. BNFT.	107,884	114,946	119,276	122,620	6.68%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	4,217	100.00%
<b>PERSONNEL TOTAL</b>	<b>336,917</b>	<b>361,079</b>	<b>357,334</b>	<b>376,084</b>	<b>4.16%</b>
62100 PROFESSIONAL & OUTSIDE SERV	933	289,000	704	500	-99.83%
64100 OUTSIDE REP. & MAINT. SERV.	309,286	-	307,549	305,000	100.00%
65210 MOTOR POOL RENTALS - VEH/ EQUIP	222,851	312,900	312,900	334,840	7.01%
66100 INSURANCE EXPENSE	22,551	25,000	23,471	25,000	0.00%
66210 COMMUNIC/ ADVERTISING	5,337	5,213	4,220	6,200	18.94%
66550 TRVL- SAME DAY MEALS	119	750	-	-	-100.00%
66700 PRISONER LABOR	1,653	2,500	1,114	-	-100.00%
66900 DUES, SUBS. & MEMBERSHIPS	100	-	-	-	0.00%
67100 OPERATING SUPPLIES	68,151	60,000	43,846	45,000	-25.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	75,634	89,000	68,350	80,000	-10.11%
69100 OTHER EXPENSE	4,547	7,000	504	1,500	-78.57%
<b>OPERATIONAL EXP TOTAL</b>	<b>711,161</b>	<b>791,363</b>	<b>762,658</b>	<b>798,040</b>	<b>0.84%</b>
68133 INTRL SRV CHRGS	62,880	53,090	58,692	54,183	2.06%
<b>INTERNAL SERVICES TOTAL</b>	<b>62,880</b>	<b>53,090</b>	<b>58,692</b>	<b>54,183</b>	<b>2.06%</b>
70000 CAPITAL OUTLAY	8,024	-	-	-	0.00%
<b>CAPITAL TOTAL</b>	<b>8,024</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>
<b>APPROPRIATIONS</b>	<b>1,110,958</b>	<b>1,205,532</b>	<b>1,178,684</b>	<b>1,228,307</b>	<b>1.89%</b>

**Budget comments**

Increase is due to the purchase of new equipment.

Total change to the department budget \$ 22,775

**6 FTE POSITIONS**

5 SOLID WASTE COLLECTOR  
 SOLID WASTE COLLECTION SUPERVI

**Retirement Subsidies**

## DEPARTMENT EXPENSE DETAIL- SANITATION

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	218,040	238,733	223,530	243,247	1.89%
61120 PER. SVC. - SALARIES - O.T. PA	7,668	7,400	10,953	6,000	-18.92%
61130 PER. SVC. - SALARIES - STAND-B	2,180	-	2,115	-	0.00%
61170 PER.SVC.-SALARIES BONUS	1,145	-	1,458	-	0.00%
<b>TOTAL SALARIES</b>	<b>229,033</b>	<b>246,133</b>	<b>238,058</b>	<b>249,247</b>	<b>1.27%</b>
61210 EMPL. BNFT. - GROUP INS.	46,997	114,946	59,832	59,585	-48.16%
61220 EMPL. BNFT. - FICA	16,381	-	16,769	19,173	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	26,431	-	27,615	28,747	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	18,075	-	15,060	15,115	100.00%
<b>TOTAL BENEFITS</b>	<b>107,884</b>	<b>114,946</b>	<b>119,276</b>	<b>122,620</b>	<b>6.68%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>336,917</b>	<b>361,079</b>	<b>357,334</b>	<b>371,867</b>	<b>2.99%</b>

**Explanation:**

Restructured within the department to be a more functional unit with 1 Supervisor and 5 Solid Waste Collectors.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 Performance/Merit increase	-	-	-	4,217	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
62100 PROFESSIONAL & OUTSIDE SERV	-	289,000	-	-	-100.00%
62200 TESTING AND CERTIFICATION	933	-	704	500	100.00%
<b>TOTAL</b>	<b>933</b>	<b>289,000</b>	<b>704</b>	<b>500</b>	<b>-99.83%</b>

**Explanation:**

CDL Renewals/physicals

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
64100 OUTSIDE REP. & MAINT. SERV.	97,652	-	307,549	305,000	0.00%
64140 OUTSIDE REP & MAINT-OTHER	211,633	-	-	-	0.00%
<b>TOTAL</b>	<b>309,286</b>	<b>-</b>	<b>307,549</b>	<b>305,000</b>	<b>0.00%</b>

**Explanation:**

Landfill Fees for city garbage, est \$25,000/mo. Total amount needed will not change, but some of the charges may be diverted to the recycling program.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65210 MOTOR POOL RENTALS - VEH.	219,831	312,900	309,372	331,878	6.07%
65220 MOTOR POOL RENTALS - EQUIP.	3,020	-	3,528	2,962	0.00%
<b>TOTAL</b>	<b>222,851</b>	<b>312,900</b>	<b>312,900</b>	<b>334,840</b>	<b>7.01%</b>

**Explanation:**

2007 FORD 150 (SANITATION)	1998 CCC EZ-PACK FRONT LOADER
2006 CHEVROLET SANITATION	2006 HEIL SIDE LOADER 22YD
2004 CHEVROLET C45 DUMP SANTI	2011 SCORPION SIDE LOADER
2015 MACK REAR LOAD	2011 SCORPION SIDE LOADER
2008 INTL HEIL REAR LOADER	2013 MACK SCORPION SL
2009 EZ PACK HERCULES F/L	TRACTOR/LOADER/MOWER (SANTI)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66100 INSURANCE EXPENSE	22,551	25,000	23,471	25,000	0.00%

**Explanation:**

Liability Insurance as Allocated.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	2,128	5,213	1,457	3,700	-29.02%
66300 ADVERTISING	3,209	-	2,763	2,500	100.00%
<b>TOTAL</b>	<b>5,337</b>	<b>5,213</b>	<b>4,220</b>	<b>6,200</b>	<b>18.94%</b>

**Explanation:**

(6) cell phones and long distance. Staff is required to possess cell phones due to having inmates with them so added additional telephone expense for 5 basic cell phones.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67230 OPERATING SUPPLIES - PAINTING	-	-	191	-	0.00%
67265 OPERATING SUPPLIES - CHEMICALS	-	-	1,132	1,500	100.00%
67270 OPERATING SUPPLIES - OTHER	65,544	60,000	40,112	41,000	-31.67%
67600 SUPPLIES - SAFETY	994	-	591	500	100.00%
67710 UNIFORM EXPENSE - RENTALS	1,612	-	1,820	2,000	100.00%
<b>TOTAL</b>	<b>68,151</b>	<b>60,000</b>	<b>43,846</b>	<b>45,000</b>	<b>-25.00%</b>

**Explanation:**

Gloves, rakes, small tools  
DEF, Lubricants (grease all trucks weekly), cleaners,  
PPE  
Uniform rental and cleaning.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67510 SUPPLIES VEH. & EQUIP. - GAS &	75,634	89,000	68,350	80,000	-10.11%

**Explanation:**

Fuel for Sanitation Trucks (5)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
69100 OTHER EXPENSE	1,383	2,000	1,769	1,500	-25.00%
69135 OTHER EXP. - BAD DEBT	3,164	5,000	(1,265)	-	-100.00%
<b>TOTAL</b>	<b>4,547</b>	<b>7,000</b>	<b>504</b>	<b>1,500</b>	<b>-78.57%</b>

**Explanation:**

Insurance Claims (contingency)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	12,564	-	5,592	-	0.00%
68130 INTRL SRV CHRGES CITIZENS SERV	24,828	25,929	25,932	24,307	-6.26%
68195 INTRL SRV CHRG - ENGINEERING	-	-	-	2,989	100.00%
68132 INTRL SRV CHRGES INFO PROCESS	21,840	20,170	20,172	20,323	0.76%
68133 INTRL SRV CHRGES I.T./COMMUN	3,648	6,991	6,996	6,564	-6.11%
<b>TOTAL</b>	<b>62,880</b>	<b>53,090</b>	<b>58,692</b>	<b>54,183</b>	<b>2.06%</b>

**Explanation:**

2 Computers, 1 Phone, and 6 Radios

**City of Safford Budget FY 2015-2016**

DEPARTMENT:  
FUND:  
DIVISION:

**55 PUBLIC WORKS**  
**31 HIGHWAY USER FUND**  
**031 STREETS/STREET LIGHTS**

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	411,949	429,578	405,854	422,898	-1.55%
61210 EMPL. BNFT.	218,569	222,839	222,377	228,552	2.56%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	11,851	100.00%
<b>PERSONNEL TOTAL</b>	<b>630,519</b>	<b>652,417</b>	<b>628,231</b>	<b>663,301</b>	<b>1.67%</b>
62100 PROFESSIONAL SERVICES	1,841	10,000	4,714	-	-100.00%
63100 UTILITIES EXPENSE	84,976	87,000	79,551	82,000	-5.75%
64100 OUTSIDE REP. & MAINT. SERV.	3,630	-	1,418	2,000	100.00%
65210 MOTOR POOL RENTALS - VEH/EQUIP	204,995	280,464	278,642	305,775	9.02%
66100 INSURANCE EXPENSE	54,106	60,000	55,382	60,000	0.00%
66210 COMMUNIC - TEL. & TEL.	2,353	3,200	2,247	3,500	9.38%
66500 TRAVEL/ TRAINING	2,590	3,500	35	-	-100.00%
66700 PRISONER LABOR	2,476	4,500	2,170	1,456	-67.64%
66900 DUES, SUBS. & MEMBERSHIPS	119	-	-	-	0.00%
67210 OPERATING SUPPLIES	124,943	145,000	150,096	116,340	-19.77%
67500 SUPPLIES VEH/EQUIP GAS & REPAIR	52,735	60,000	55,296	60,000	0.00%
69100 OTHER EXPENSE	764,835	772,700	263,588	-	-100.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>1,299,599</b>	<b>1,426,364</b>	<b>893,138</b>	<b>631,071</b>	<b>-55.76%</b>
68133 INTRL SRV CHRGES	185,594	157,899	167,784	82,159	-47.97%
<b>INTERNAL SERVICES TOTAL</b>	<b>185,594</b>	<b>157,899</b>	<b>167,784</b>	<b>82,159</b>	<b>-47.97%</b>
70000 CAPITAL OUTLAY	237,939	438,195	176,144	-	-100.00%
<b>CAPITAL TOTAL</b>	<b>237,939</b>	<b>438,195</b>	<b>176,144</b>	<b>-</b>	<b>-100.00%</b>
<b>APPROPRIATIONS</b>	<b>2,115,711</b>	<b>2,236,680</b>	<b>1,689,154</b>	<b>1,376,531</b>	<b>-38.46%</b>

**Budget comments**

Debt Service transferred to Debt Service Fund

Total change to the department budget      \$ (860,149)

**10 FTE POSITIONS**

STREET SUPERVISOR  
LEAD STREET MAINT WORKER  
STREET MAINT WORKER  
7 STREET MAINT WORKER II

**Retirement Subsidies**

1 RETIREMENT SUBSIDY

## DEPARTMENT EXPENSE DETAIL- STREETS HURF/STREET LIGHTS

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	385,907	411,078	374,361	404,492	-1.60%
61120 PER. SVC. - SALARIES - O.T. PA	16,990	18,500	21,906	18,406	-0.51%
61130 PER. SVC. - SALARIES - STAND-B	7,184	-	7,162	-	0.00%
61170 PER.SVC.-SALARIES BONUS	1,869	-	2,424	-	0.00%
<b>TOTAL SALARIES</b>	<b>411,949</b>	<b>429,578</b>	<b>405,854</b>	<b>422,898</b>	<b>-1.55%</b>
61210 EMPL. BNFT. - GROUP INS.	89,416	217,539	101,471	101,840	-53.19%
61220 EMPL. BNFT. - FICA	29,366	-	28,695	33,258	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	47,549	-	47,079	49,866	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	47,038	-	39,931	38,388	100.00%
61400 RETIREMENT INS SUBSIDY	5,200	5,300	5,200	5,200	-1.89%
<b>TOTAL BENEFITS</b>	<b>218,569</b>	<b>222,839</b>	<b>222,377</b>	<b>228,552</b>	<b>2.56%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>630,519</b>	<b>652,417</b>	<b>628,231</b>	<b>651,450</b>	<b>1.67%</b>

**Explanation:**

Salaries and Benefits for (10) employees

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 Performance/Merit Increase	-	-	-	11,851	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62100 PROFESSIONAL SERVICES	450	10,000	3,409	-	-100.00%
62200 TESTING AND CERTIFICATION	1,391	-	1,305	-	0.00%
<b>TOTAL</b>	<b>1,841</b>	<b>10,000</b>	<b>4,714</b>	<b>-</b>	<b>-100.00%</b>

**Explanation:**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
63100 UTILITIES EXPENSE	907	7,000	894	6,000	-14.29%
63110 UTILITIES - ELECTRIC	3,301	-	3,453	-	0.00%
63130 UTILITIES - WATER	2,054	-	1,863	-	0.00%
63100 UTILITIES EXPENSE	78,715	80,000	73,341	76,000	-5.00%
<b>TOTAL</b>	<b>84,976</b>	<b>87,000</b>	<b>79,551</b>	<b>82,000</b>	<b>-5.75%</b>

**Explanation:**

Yard #2 and Brick Yard

Also includes Street Light Expense

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
64100 OUTSIDE REP. & MAINT. SERV.	3,180	-	-	-	0.00%
64140 OUTSIDE REP & MAINT-OTHER	450	-	1,418	2,000	100.00%
<b>TOTAL</b>	<b>3,630</b>	<b>-</b>	<b>1,418</b>	<b>2,000</b>	<b>0.00%</b>

**Explanation:**

Contracted Tree Trimming in hazardous and un-assessable areas.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
65100 RENTAL/ LEASE EXP	-	1,200	-	600	-50.00%
65210 MOTOR POOL RENTALS - VEH.	125,869	279,264	179,244	191,799	-31.32%
65220 MOTOR POOL RENTALS - EQUIP.	79,126	-	99,398	113,375	100.00%
<b>TOTAL</b>	<b>204,995</b>	<b>280,464</b>	<b>278,642</b>	<b>305,775</b>	<b>9.02%</b>

**Explanation:**

\$600 for stump grinder

2001 CHEVY PU STREET	TRAILERS STREET
2006 CHEVROLET CREWCAB	TRAILER STREET
2006 CHEVROLET 3/4 (STREET)	TRAILERS STREET
2008 CHEVROLET EXCAB (STREET)	CRAFTCO CRACKSEALER (STREET)
2008 CHEVROLET 3/4T PU PW STR	2008 HMDE TRAILER (STREET)
2008 FORD CREWCAB (STREET)	1963 FRUEHAUL TRAILER (STREET)
2009 CHEVROLET COLORADO (STR)	2012 PARKER TRAILER (STREET)
2008 FORD CREW CAB STREET	2015 MAXEY DUMP TRAILER (STR)
2013 MACK DUMP TRUCK (STREET)	COMPRESSOR PW
1992 TMT STRIPER (STREET)	2014 JOHNDEERE GATOR (STREET)
2014 SCHWARZE STREET SWEEPER	2014 JOHNDEERE GATOR (STREET)
2007 SCHWARZE STREET SWEEPER	2005 CAT 420D BACKHOE STREETS
1994 BOOT TRUCK (STREET)	2005 CAT 420D BACKHOE (STREET)
2013 MACK DUMPTRUCK	2008 CAT 140H (STREET)
1996 PETERBUILT 4000GAL W.R.P.	2014 CAT 924K LOADER (STREET)
1985 WATER TRAILER (STREET)	2013 CRAFTCO SUPER SHOT 125D
2007 ATV (STREET)	1993 ROSCO CHIP SPREADER (STR)
UTILITY TRAILER P.W. ROLLER	1994 CAT S/W ROLLER (STREET)
TRAILERS STREET	2005 CAT 9 WHEEL ROLLER
TRAILERS STREET	

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66100 INSURANCE EXPENSE	54,106	60,000	55,382	60,000	0.00%

**Explanation:**

Liability Insurance as calculated

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	2,353	3,200	1,922	3,000	-6.25%
66300 ADVERTISING	-	-	325	500	100.00%
<b>TOTAL</b>	<b>2,353</b>	<b>3,200</b>	<b>2,247</b>	<b>3,500</b>	<b>9.38%</b>

**Explanation:**

Call-out phone and (6) Cell Phones.

Advertising for PSA for Flushing.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	170	3,500	-	-	-100.00%
66550 TRVL- SAME DAY MEALS	72	-	35	-	0.00%
66600 TRAINING	2,348	-	-	-	0.00%
<b>TOTAL</b>	<b>2,590</b>	<b>3,500</b>	<b>35</b>	<b>-</b>	<b>-100.00%</b>

**Explanation:**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66700 PRISONER LABOR	2,476	4,500	2,170	1,456	-67.64%

**Explanation:**

(2) full time inmates

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67100 OFFICE SUPPLIES	112	145,000	-	-	-100.00%
67210 OPERATING SUPPLIES - SMALL TOO	3,571	-	7,290	2,000	100.00%
67230 OPERATING SUPPLIES - PAINTING	1,117	-	561	-	0.00%
67245 OPERATING SUPPLIES - STREET MA	51,470	-	66,292	50,000	100.00%
67270 OPERATING SUPPLIES - OTHER	57,755	-	64,922	55,000	100.00%
67600 SUPPLIES - SAFETY	1,603	-	1,575	1,500	100.00%
67710 UNIFORM EXPENSE - RENTALS	9,315	-	9,457	7,840	100.00%
<b>TOTAL</b>	<b>124,943</b>	<b>145,000</b>	<b>150,096</b>	<b>116,340</b>	<b>-19.77%</b>

**Explanation:**

Shovels, Rakes, Asphalt Rakes

Hotmix, culverts, AB, backfill, sand, oil

Crack Sealer, gloves, H-hats, vests, herbicides, greases for equipment, PPE

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67500 SUPPLIES VEH. & EQUIP.	79	-	3,245	3,000	100.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	49,710	60,000	50,619	55,000	-8.33%
67520 SUPPLIES VEH. & EQUIP. - REPAI	2,946	-	1,432	2,000	100.00%
<b>TOTAL</b>	<b>52,735</b>	<b>60,000</b>	<b>55,296</b>	<b>60,000</b>	<b>0.00%</b>

**Explanation:**

Fuel, DEF, Lubricants

Repairs to department owned equipment that Fleet does not maintain.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
69100 OTHER EXPENSE	-	500	14,450	-	-100.00%
69140 OTHER EXPENSE - DEBT SERVICE	764,835	772,200	249,139	-	-100.00%
<b>TOTAL</b>	<b>764,835</b>	<b>772,700</b>	<b>263,588</b>	<b>-</b>	<b>-100.00%</b>

**Explanation:**

GADA Streets Improvements Loan

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	13,092	-	9,888	-	0.00%
68133 INTRL SRV CHRGES I.T./COMMUN	8,376	9,814	9,816	9,606	-2.12%
68195 INTRL SRV CHRG - ENGINEERING	148,358	148,085	148,080	72,553	-51.01%
68196 INTRL SRV CHRG - PRJ	15,768	-	-	-	0.00%
<b>TOTAL</b>	<b>185,594</b>	<b>157,899</b>	<b>167,784</b>	<b>82,159</b>	<b>-47.97%</b>

**Explanation:**

2 Computers, 1 Phone, 1 Printer, and 13 Radios

**City of Safford Budget FY 2015-2016**

11-25

DEPARTMENT:  
FUND:  
DIVISION:

**55 PUBLIC WORKS  
FLEET MANAGEMENT SERV FUND  
120 FLEET MANAGEMENT**

<b>OBJECT</b>	<b>FY 13-14</b>	<b>FY 14-15</b>	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>% Change</b>
61110 PER. SVC. - SALARIES - REG. PA	189,290	199,535	191,807	197,760	-0.89%
61210 EMPL. BNFT.	80,387	86,680	81,913	85,490	-1.37%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	5,644	100.00%
<b>PERSONNEL TOTAL</b>	<b>269,676</b>	<b>286,215</b>	<b>273,720</b>	<b>288,894</b>	<b>0.94%</b>
62100 PROFESSIONAL SERVICES	13,598	65,000	510	500	-99.23%
63100 UTILITIES EXPENSE	14,195	20,000	14,192	12,700	-36.50%
64100 OUTSIDE REP. & MAINT. SERV.	24,911	-	36,292	42,600	100.00%
65100 OUTSIDE RENTAL / LEASE	258,482	145,787	223,763	-	-100.00%
65210 MOTOR POOL RENTALS - VEH.	-	-	8,028	-	0.00%
66100 INSURANCE EXPENSE	64,124	71,500	73,613	70,000	-2.10%
66210 COMMUNIC/ ADVERTISING	1,953	2,200	1,346	1,400	-36.36%
66500 TRAVEL/TRAINING	3,420	10,000	259	6,000	-40.00%
66700 PRISONER LABOR	-	3,500	-	3,200	-8.57%
66800 FREIGHT & EXPRESS	42	-	205	-	0.00%
66900 DUES, SUBS. & MEMBERSHIPS	4,964	6,000	465	800	-86.67%
67210 OPERATING SUPPLIES	298,243	300,000	279,302	281,550	-6.15%
67500 SUPPLIES VEH & EQUIP- GAS/REPAIR	5,705	8,000	3,888	5,000	-37.50%
69100 OTHER EXPENSE	33,326	1,500	-	20,000	1233.33%
<b>OPERATIONAL EXP TOTAL</b>	<b>722,962</b>	<b>633,487</b>	<b>641,864</b>	<b>443,750</b>	<b>-29.95%</b>
68133 INTRNL SRV CHRGS	32,316	31,621	42,552	29,675	-6.15%
<b>INTERNAL SERVICES TOTAL</b>	<b>32,316</b>	<b>31,621</b>	<b>42,552</b>	<b>29,675</b>	<b>-6.15%</b>
70000 CAPITAL OUTLAY	559,928	1,326,558	741,120	-	-100.00%
<b>CAPITAL TOTAL</b>	<b>559,928</b>	<b>1,326,558</b>	<b>741,120</b>	<b>-</b>	<b>-100.00%</b>
<b>APPROPRIATIONS</b>	<b>1,024,955</b>	<b>951,323</b>	<b>958,136</b>	<b>762,319</b>	<b>-19.87%</b>

**Budget comments**

Debt service being transferred to Debt Service Fund (026)

Total change to the department budget      \$ (189,004)

**4 FTE POSITIONS**

LEAD MECHANIC  
FLEET MANAGEMENT SUPERVISOR  
2 MECHANIC

**Retirement Subsidies**

**DEPARTMENT EXPENSE DETAIL- FLEET**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 PER. SVC. - SALARIES - REG. PA	180,694	195,735	181,215	193,470	-1.16%
61120 PER. SVC. - SALARIES - O.T. PA	3,654	3,800	4,902	4,291	12.91%
61130 PER. SVC. - SALARIES - STAND-B	4,217	-	4,547	-	0.00%
61170 PER.SVC.-SALARIES BONUS	724	-	1,143	-	0.00%
<b>TOTAL SALARIES</b>	<b>189,290</b>	<b>199,535</b>	<b>191,807</b>	<b>197,760</b>	<b>-0.89%</b>
61210 EMPL. BNFT. - GROUP INS.	36,849	86,680	39,162	39,364	-54.59%
61220 EMPL. BNFT. - FICA	13,375	-	13,660	15,560	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	21,674	-	22,239	23,331	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	6,929	-	5,682	5,675	100.00%
61400 RETIREMENT INS SUBSIDY	1,560	-	1,170	1,560	100.00%
<b>TOTAL BENEFITS</b>	<b>80,387</b>	<b>86,680</b>	<b>81,913</b>	<b>85,490</b>	<b>-1.37%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>269,676</b>	<b>286,215</b>	<b>273,720</b>	<b>283,250</b>	<b>0.94%</b>

**Explanation:**

Salaries and Benefits for (4) Employees.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 Performance/Merit Increase	-	-	-	5,644	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in Fleet. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62100 PROFESSIONAL SERVICES	13,309	65,000	-	-	-100.00%
62200 TESTING AND CERTIFICATION	289	-	510	500	100.00%
<b>TOTAL</b>	<b>13,598</b>	<b>65,000</b>	<b>510</b>	<b>500</b>	<b>-99.23%</b>

**Explanation:**

CDL Renewal Exams (2)  
ASE (Automotive Service Excellence) Renewals

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
63100 UTILITIES EXPENSE	14,195	20,000	14,192	12,700	-36.50%

**Explanation:**

Electric, Gas and Water usage associated with Fleet Shop Heating, Cooling and light.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
64100 OUTSIDE REP. & MAINT. SERV.	24,485	-	34,698	42,000	100.00%
64140 OUTSIDE REP & MAINT-O	427	-	1,594	600	100.00%
<b>TOTAL</b>	<b>24,911</b>	<b>-</b>	<b>36,292</b>	<b>42,600</b>	<b>100.00%</b>

**Explanation:**

Includes Preventative Maintenance and repairs done by Empire on all equipment at Landfill  
Includes annual, mandated lift and aerial inspections and repairs on all hydraulic and heavy duty equipment.  
Previously budgeted in Professional Services.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65100 OUTSIDE RENTAL / LEASE	258,482	145,787	223,763	-	-100.00%

**Explanation:**

Lease Payments on the D7R and paid off in January. This amount has been transferred to the Debt Service Fund 026 for payment.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66100 INSURANCE EXPENSE	64,124	71,500	73,613	70,000	-2.10%

**Explanation:**

Calculated by reviewing the current quarterly payment paid for liability insurance.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	1,772	2,200	1,346	1,400	-36.36%
66300 ADVERTISING	181	-	-	-	0.00%
<b>TOTAL</b>	<b>1,953</b>	<b>2,200</b>	<b>1,346</b>	<b>1,400</b>	<b>-36.36%</b>

**Explanation:**

Includes (2) cell phones and long distance for fleet phones.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	2,612	10,000	57	1,000	-90.00%
66550 TRVL- SAME DAY MEALS	66	-	-	-	0.00%
66600 TRAINING	742	-	202	5,000	100.00%
<b>TOTAL</b>	<b>3,420</b>	<b>10,000</b>	<b>259</b>	<b>6,000</b>	<b>-40.00%</b>

**Explanation:**

Sending (1) mechanic to heavy duty equipment training this year.

Supervisor attending Rock Mountain Fleet quarterly meeting and Trade Show.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66700 PRISONER LABOR	-	3,500	-	3,200	-8.57%

**Explanation:**

(3) full-time inmates

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66900 DUES, SUBS. & MEMBERSHIPS	4,964	6,000	465	800	-86.67%

**Explanation:**

Membership for RMFMA and Fire Mechanics

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
67210 OPERATING SUPPLIES - SMALL TOO	10,889	300,000	12,160	10,000	-96.67%
67270 OPERATING SUPPLIES - OTHER	18,047	-	23,985	25,000	100.00%
67710 UNIFORM EXPENSE - RENTALS	1,486	-	1,482	1,450	100.00%
67720 UNIFORM EXPENSE - ALLOWANCE	5,143	-	3,600	5,100	100.00%
67100 OFFICE SUPPLIES	536	-	-	-	0.00%
67220 OPERATING SUPPLIES - ELECTRICA	12	-	-	-	0.00%
67600 SUPPLIES - SAFETY	316	-	147	-	0.00%
67520 SUPPLIES VEH. & EQUIP. - REPAI	261,813	-	237,928	240,000	100.00%
<b>TOTAL</b>	<b>298,243</b>	<b>300,000</b>	<b>279,302</b>	<b>281,550</b>	<b>-6.15%</b>

**Explanation:**

Shop tools that fail and need to be replaced, i.e. carts and crawlers, jumper boxes for vehicles, annual upgrades to engine analyzing Equipment. All portable equipment, tools and devices.

Bolts, Pins, Hardware for equipment repairs.

Uniform Rental, 4,800 of this is tool reimbursement and the rest is boot allowance.

Parts and Lube; all supplies used to maintain and repair vehicles and equipment in fleet.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
67500 SUPPLIES VEH. & EQUIP.	420	-	-	-	0.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	5,286	8,000	3,888	5,000	-37.50%
<b>TOTAL</b>	<b>5,705</b>	<b>8,000</b>	<b>3,888</b>	<b>5,000</b>	<b>-37.50%</b>

**Explanation:**

Shop Fuel

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
69100 OTHER EXPENSE	-	1,500	-	20,000	1233.33%
69142 INTEREST EXPENSE ON B	33,326	-	-	-	0.00%
69140 OTHER EXPENSE - DEBT SERVICE	-	-	-	-	100.00%
<b>TOTAL</b>	<b>33,326</b>	<b>1,500</b>	<b>-</b>	<b>20,000</b>	<b>1233.33%</b>

**Explanation:**

RTA Fleet Management Software

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	2,460	-	10,932	-	0.00%
68132 INTRL SRV CHRGES INFO PROCESS	9,888	9,135	9,132	9,205	0.77%
68133 INTRL SRV CHRGES I.T./COMMUN	19,968	22,486	22,488	20,470	-8.97%
<b>TOTAL</b>	<b>32,316</b>	<b>31,621</b>	<b>42,552</b>	<b>29,675</b>	<b>-6.15%</b>

**Explanation:**

3 Computers, 4 Laptops, 4 Phones, 1 Printer, and 2 Radios

## City of Safford Budget FY 2015-2016

DEPARTMENT: **55 PUBLIC WORKS**  
 FUND: **GENERAL FUND**  
 DIVISION: **159 GOLF COURSE**

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61210 EMPL. BNFT.	5,200	5,300	5,200	5,200	-1.89%
<b>PERSONNEL TOTAL</b>	<b>5,200</b>	<b>5,300</b>	<b>5,200</b>	<b>5,200</b>	<b>-1.89%</b>
62100 PROFESSIONAL SERVICES	2,200	200,000	-	200,000	0.00%
63100 UTILITIES EXPENSE	202	-	309	-	0.00%
64100 OUTSIDE REP. & MAINT. SERV.	200,539	-	233,324	-	0.00%
67270 OPERATING SUPPLIES - OTHER	-	-	156	-	0.00%
65100 OUTSIDE RENTAL / LEASE	3,704	-	-	-	0.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>206,644</b>	<b>200,000</b>	<b>233,789</b>	<b>200,000</b>	<b>0.00%</b>
<b>APPROPRIATIONS</b>	<b>211,845</b>	<b>205,300</b>	<b>238,989</b>	<b>205,200</b>	<b>-0.05%</b>

### Budget comments

Last Payment to Golf Course Lease is May, 2015 therefore the \$200,000 annual budget should decrease. However, due to unknown future of the course, we will continue the \$200,000 budget..

Total change to the department budget      \$      (100)

### FTE POSITIONS

### Retirement Subsidies

1 RETIREMENT SUBSIDY

## DEPARTMENT EXPENSE DETAIL- GOLF COURSE

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61400 RETIREMENT INS SUBSIDY	5,200	5,300	5,200	5,200	-1.89%

**Explanation:**

1 retirement subsidy

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
ALL EXPENSES	206,644	200,000	233,789	200,000	0.00%

**Explanation:**

Last Payment to Golf Course Lease is May, 2015 therefore the \$200,000 annual budget goes away.

## City of Safford Budget FY 2015-2016

DEPARTMENT: 50 POLICE  
 FUND: GENERAL FUND  
 DIVISION: POLICE CHIEF & ADMIN, CRIMINAL  
 INVESTIGATION, PATROL, ANIMAL CONTROL

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	1,630,092	1,628,928	1,540,421	1,650,490	1.32%
61200 EMPL. BNFTS.	915,358	1,174,309	975,219	1,312,700	11.78%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	44,638	100.00%
<b>PERSONNEL TOTAL</b>	<b>2,545,450</b>	<b>2,803,237</b>	<b>2,515,641</b>	<b>3,007,828</b>	<b>7.30%</b>
62100 PROFESSIONAL & OUTSIDE SERV	22,076	69,150	16,080	36,273	-47.54%
62120 CNTY IGA ANIMAL SHELTER	61,573	63,101	70,989	63,101	0.00%
63100 UTILITIES EXPENSE	12,012	14,000	10,744	11,225	-19.82%
65210 MOTOR POOL RENTALS - VEH/EQUIP	171,021	201,300	181,076	197,489	-1.89%
66100 INSURANCE EXPENSE	54,111	60,000	57,307	60,000	0.00%
66210 COMMUNIC/ ADVERTISING	18,819	18,900	13,831	22,200	17.46%
66250 COUNTY IGA - DISPATCH	312,017	313,393	352,567	313,393	0.00%
66500 TRAVEL/ TRAINING	3,289	16,600	7,873	9,300	-43.98%
66900 DUES, SUBS. & MEMBERSHIPS	10,881	2,600	2,623	1,500	-42.31%
67270 OPERATING SUPPLIES	76,807	85,000	72,342	85,900	1.06%
67510 SUPPLIES VEH. & EQUIP. - GAS &	62,794	68,300	53,883	68,300	0.00%
69100 OTHER EXPENSE	20	4,000	6,000	4,000	0.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>805,421</b>	<b>916,344</b>	<b>845,316</b>	<b>872,681</b>	<b>-4.76%</b>
68133 INTRNL SRV CHRGES	132,588	123,366	124,392	114,970	-6.81%
<b>INTERNAL SERVICES TOTAL</b>	<b>132,588</b>	<b>123,366</b>	<b>124,392</b>	<b>114,970</b>	<b>-6.81%</b>
70000 CAPITAL OUTLAY	-	10,000	-	-	-100.00%
<b>CAPITAL</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-100.00%</b>
<b>APPROPRIATIONS</b>	<b>3,483,459</b>	<b>3,842,947</b>	<b>3,485,348</b>	<b>3,995,480</b>	<b>3.97%</b>

**City of Safford Budget FY 2015-2016**

11-30

DEPARTMENT:  
FUND:  
DIVISION:

**50 POLICE  
GENERAL FUND  
141 POLICE CHIEF & ADMIN**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 PER. SVC. - SALARIES - REG. PA	368,749	314,718	306,444	332,220	5.56%
61210 EMPL. BNFT.	120,121	169,973	120,504	148,582	-12.59%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	7,503	100.00%
<b>PERSONNEL TOTAL</b>	<b>488,870</b>	<b>484,691</b>	<b>426,948</b>	<b>488,305</b>	<b>0.75%</b>
62100 PROFESSIONAL SERVICES	20,450	61,150	16,080	31,273	-48.86%
63100 UTILITIES EXPENSE	12,012	14,000	10,744	11,225	-19.82%
65210 MOTOR POOL RENTALS - VEH.	14,010	16,284	16,284	15,448	-5.13%
66100 INSURANCE EXPENSE	54,111	60,000	57,307	60,000	0.00%
66210 COMMUNIC - TEL. & TEL.	5,408	4,500	2,427	10,000	122.22%
66500 TRAVEL	1,202	5,000	1,759	2,500	-50.00%
66900 DUES, SUBS. & MEMBERSHIPS	944	1,000	2,420	1,000	0.00%
67210 OPERATING SUPPLIES	12,076	15,000	12,523	17,400	16.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	2,580	3,800	3,050	3,800	0.00%
69185 OTHER EXPENSE - OTHER EXPENSE	20	-	-	-	0.00%
70000 CAPITAL OUTLAY	-	10,000	-	-	-100.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>122,813</b>	<b>180,734</b>	<b>122,596</b>	<b>152,646</b>	<b>-15.54%</b>
68133 INTRL SRV CHRGES	35,100	33,237	33,528	31,340	-5.71%
<b>INTERNAL SERVICES TOTAL</b>	<b>35,100</b>	<b>33,237</b>	<b>33,528</b>	<b>31,340</b>	<b>-5.71%</b>
<b>APPROPRIATIONS</b>	<b>646,783</b>	<b>698,662</b>	<b>583,072</b>	<b>672,291</b>	<b>-3.77%</b>

**Budget comments**

Reduction due to decrease in Professional Services Expense.

Total change to the department budget      \$ (26,371)

**5 FTE POSITIONS**

ADMINISTRATIVE ASSISTANT/SUPERVISOR  
POLICE CAPTAIN  
POLICE CHIEF  
2 SECRETARIES

**Retirement Subsidies**

## DEPARTMENT EXPENSE DETAIL- POLICE CHIEFT &amp; ADMIN

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	294,814	312,218	232,492	329,720	5.61%
61120 PER. SVC. - SALARIES - O.T. PA	2,953	2,500	2,896	2,500	0.00%
61170 PER.SVC.-SALARIES BONUS	519	-	592	-	0.00%
61190 SMARTWRKSPLUS SALARIES	70,464	-	70,464	-	0.00%
<b>TOTAL SALARIES</b>	<b>368,749</b>	<b>314,718</b>	<b>306,444</b>	<b>332,220</b>	<b>5.56%</b>
61200 PER. SVC. - EMPL. BNFTS.	100	154,073	75	-	-100.00%
61210 EMPL. BNFT. - GROUP INS.	26,340	-	21,494	13,785	100.00%
61220 EMPL. BNFT. - FICA	22,086	-	17,651	25,858	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	5,142	-	16,261	27,183	100.00%
61240 EMPL. BNFT. - PBLC. SFTY. RET.	40,487	-	43,099	56,167	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	14,698	-	6,972	9,690	100.00%
61400 RETIREMENT INS SUBSIDY	11,267	15,900	14,951	15,900	0.00%
<b>TOTAL BENEFITS</b>	<b>120,121</b>	<b>169,973</b>	<b>120,504</b>	<b>148,582</b>	<b>-12.59%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>488,870</b>	<b>484,691</b>	<b>426,948</b>	<b>480,802</b>	<b>-0.80%</b>

**Explanation:**

Chief, Captain, Exec. Sec., Records, Property and Evid.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
61110 Performance/Merit Increase	-	-	-	7,503	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

OBJECT	FY 13-14	FY 14-15	FY 14-15	FY 15-16	% Change
	Actual	BUDGET	Estimated Expenditure	BUDGET	from 14-15 Budget
62100 PROFESSIONAL SERVICES	20,450	61,150	16,080	31,273	-48.86%

**Explanation:**

Edwards and Ginn Legal Advisors, Range repair and maintenance, Outside Trainers, Property and Evidence assist, new hire health screens, physicals, polygraphs

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
63100 UTILITIES EXPENSE	12,012	14,000	10,744	11,225	-19.82%

**Explanation:**

Calculated from the previous months utility expense-- Water, Elect., Sewer, etc.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65210 MOTOR POOL RENTALS - VEH.	14,010	16,284	16,284	15,448	-5.13%

**Explanation:**

2013 TAHOE (POLICE CHIEF)  
2012 F150 4X4 CREW (DENNIS)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66100 INSURANCE EXPENSE	54,111	60,000	57,307	60,000	0.00%

**Explanation:**

Calculated from the quarterly statement for Liability Insurance

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	2,856	4,500	1,997	10,000	122.22%
66220 COMMUNIC - PSTG. & MLG.	297	-	227	-	0.00%
66300 ADVERTISING	513	-	-	-	0.00%
66400 PRINTING & BINDING	1,742	-	204	-	0.00%
<b>TOTAL</b>	<b>5,408</b>	<b>4,500</b>	<b>2,427</b>	<b>10,000</b>	<b>122.22%</b>

**Explanation:**

3 cell phone service--Chief, Captain, Exec. Assist., long distance, and surveillance. Phones for all sworn officers.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	955	5,000	1,284	2,500	-50.00%
66550 TRVL- SAME DAY MEALS	177	-	96	-	0.00%
66600 TRAINING	69	-	380	-	0.00%
<b>TOTAL</b>	<b>1,202</b>	<b>5,000</b>	<b>1,759</b>	<b>2,500</b>	<b>-50.00%</b>

**Explanation:**

Training and conferences; AACOP (Chief and Captain), FBINAA, should attend National IACP and/or FBINAA. Homeland Defense Regional Advisory Committee, ACJC, Police Executive Research Forum. Training and development of new staff-Property and Evidence, Records, Grants

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66800 FREIGHT & EXPRESS	17	-	-	-	0.00%
66900 DUES, SUBS. & MEMBERSHIPS	927	1,000	2,420	1,000	0.00%
<b>TOTAL</b>	<b>944</b>	<b>1,000</b>	<b>2,420</b>	<b>1,000</b>	<b>0.00%</b>

**Explanation:**

AACOP, IACP, FBINAA, P and E, Grants assoc., Cellbrite

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67210 OPERATING SUPPLIES - SMALL TOO	1,075	-	3,671	-	0.00%
67270 OPERATING SUPPLIES - OTHER	8,313	15,000	6,698	15,000	0.00%
67400 CLEANING & JNTRL. SUPPLIES	388	-	354	-	0.00%
67720 UNIFORM EXPENSE - ALLOWANCE	2,300	-	1,800	2,400	100.00%
<b>TOTAL</b>	<b>12,076</b>	<b>15,000</b>	<b>12,523</b>	<b>17,400</b>	<b>16.00%</b>

**Explanation:**

2 Sworn--Ammunition, firearms and supplies, Taser and supplies, cameras, flashlights, belts, PBTs, vests, Office supplies

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67510 SUPPLIES VEH. & EQUIP. - GAS &	2,580	3,800	3,050	3,800	0.00%

**Explanation:**

Fuel and vehicle related equipment

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	-	-	288	-	0.00%
68133 INTRNL SRV CHRGES I.T./COMMUN	35,100	33,237	33,240	31,340	-5.71%
<b>TOTAL</b>	<b>35,100</b>	<b>33,237</b>	<b>33,528</b>	<b>31,340</b>	<b>-5.71%</b>

**Explanation:**

6 Computers, 1 Laptop, 5 Phones, 4 Printers, 1 Copier, and 5 Radios

## City of Safford Budget FY 2015-2016

DEPARTMENT:

50 POLICE

FUND:

GENERAL FUND

DIVISION:

142 CRIMINAL INVESTIGATION

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	300,071	286,391	247,299	279,670	-2.35%
61200 EMPL. BNFTS.	138,390	204,952	157,905	262,804	28.23%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	7,827	100.00%
<b>PERSONNEL TOTAL</b>	<b>438,461</b>	<b>491,343</b>	<b>405,205</b>	<b>550,301</b>	<b>12.00%</b>
62100 PROFESSIONAL & OUTSIDE SERV	-	5,500	-	2,500	-54.55%
65210 MOTOR POOL RENTALS - VEH.	24,875	30,372	31,775	29,030	-4.42%
66210 COMMUNIC - TEL. & TEL.	4,249	4,800	2,331	4,000	-16.67%
66500 TRAVEL/ TRAINING	898	5,000	(500)	1,500	-70.00%
66900 DUES, SUBS. & MEMBERSHIPS	9,877	1,000	150	500	-50.00%
67270 OPERATING SUPPLIES - OTHER	13,535	12,000	7,157	12,000	0.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	7,065	8,500	5,125	8,500	0.00%
69100 OTHER EXPENSE	-	4,000	6,000	4,000	0.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>60,499</b>	<b>71,172</b>	<b>52,038</b>	<b>62,030</b>	<b>-12.85%</b>
68133 INTRL SRV CHRGS	29,916	28,636	28,812	26,220	-8.44%
<b>INTERNAL SERVICES TOTAL</b>	<b>29,916</b>	<b>28,636</b>	<b>28,812</b>	<b>26,220</b>	<b>-8.44%</b>
<b>APPROPRIATIONS</b>	<b>528,876</b>	<b>591,151</b>	<b>486,055</b>	<b>638,551</b>	<b>8.02%</b>

## Budget comments

Increase due to increase in Retirement Benefit percentage

Total change to the department budget \$ 47,400

## 4 FTE POSITIONS

3 DETECTIVE

DETECTIVE SERGEANT

## Retirement Subsidies

1 RETIREMENT SUBSIDY

**DEPARTMENT EXPENSE DETAIL- CRIMINAL INVESTIGATION**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 PER. SVC. - SALARIES - REG. PA	284,709	268,391	221,214	261,670	-2.50%
61120 PER. SVC. - SALARIES - O.T. PA	14,583	18,000	25,256	18,000	0.00%
61170 PER.SVC.-SALARIES BONUS	780	-	828	-	0.00%
<b>TOTAL SALARIES</b>	<b>300,071</b>	<b>286,391</b>	<b>247,299</b>	<b>279,670</b>	<b>-2.35%</b>
61200 PER. SVC. - EMPL. BNFTS.	200	199,652	225	-	-100.00%
61210 EMPL. BNFT. - GROUP INS.	41,910	-	39,836	52,887	100.00%
61220 EMPL. BNFT. - FICA	23,180	-	18,352	23,145	100.00%
61230 EMPL. BNFT. - REG. R	53	-	289	-	0.00%
61240 EMPL. BNFT. - PBLC. SFTY. RET.	58,144	-	83,233	168,220	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	14,217	-	11,854	13,252	100.00%
61400 RETIREMENT INS SUBSID	686	5,300	4,116	5,300	0.00%
<b>TOTAL BENEFITS</b>	<b>138,390</b>	<b>204,952</b>	<b>157,905</b>	<b>262,804</b>	<b>28.23%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>438,461</b>	<b>491,343</b>	<b>405,205</b>	<b>542,474</b>	<b>12.00%</b>

**Explanation:**

1 Sergeant and 3 Detective Salaries, OT based on average number of call outs.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 Performance/Merit Increase	-	-	-	7,827	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62100 PROFESSIONAL & OUTSIDE SERV	-	5,500	-	2,500	-54.55%

**Explanation:**

Payment of outside trainers to come here for the group. Payment to outside investigation assist/collaboration, polygraphs

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65210 MOTOR POOL RENTALS - VEH.	24,875	30,372	31,775	29,030	-4.42%

**Explanation:**

2014 CHEVROLET CAPRICE	2010 CHEVROLET CREW POLICE
2007 DODGE 1500	2008 PARKER TRAILER (POLICE)
2010 NISSAN TITAN (POLICE)	2007 5X8 CARGO TRAILER (POLIC)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	4,249	4,800	2,331	4,000	-16.67%

**Explanation:**

Cell phones, long distance, surveillance camera data costs

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	877	5,000	(724)	1,500	-70.00%
66550 TRVL- SAME DAY MEALS	(79)	-	-	-	0.00%
66600 TRAINING	100	-	224	-	0.00%
<b>TOTAL</b>	<b>898</b>	<b>5,000</b>	<b>(500)</b>	<b>1,500</b>	<b>-70.00%</b>

**Explanation:**

Training of new (and current) detectives

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66900 DUES, SUBS. & MEMBERSHIPS	9,877	1,000	150	500	-50.00%

**Explanation:**

Professional memberships, AHIA, ANOA, RMIN, etc

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67210 OPER. SUPPLIES-SMALL TOOLS	4,388	12,000	2,917	12,000	0.00%
67270 OPERATING SUPPLIES - OTHER	4,447	-	640	-	0.00%
67720 UNIFORM EXPENSE - ALLOWANCE	4,700	-	3,600	-	0.00%
<b>TOTAL</b>	<b>13,535</b>	<b>12,000</b>	<b>7,157</b>	<b>12,000</b>	<b>0.00%</b>

**Explanation:**

Office supplies, investigation supplies, tools, lighting, Tasers, cameras, vests

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67510 SUPPLIES VEH. & EQUIP. - GAS &	7,065	8,500	5,125	8,500	0.00%

**Explanation:**

vehicles (one Under Cover), repair and maint. Equip, Fuel

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
69100 OTHER EXPENSE	-	4,000	6,000	4,000	0.00%

**Explanation:**

Investigative related expenses

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	672	-	180	-	0.00%
68133 INTRNL SRV CHRGES I.T./COMMUN	29,244	28,636	28,632	26,220	-8.44%
<b>TOTAL</b>	<b>29,916</b>	<b>28,636</b>	<b>28,812</b>	<b>26,220</b>	<b>-8.44%</b>

**Explanation:**

4 Computers, 3 Laptops, 2 Tablets, 4 Phones, 1 Printer, and 8 Radios

**City of Safford Budget FY 2015-2016**

DEPARTMENT: **50 POLICE**  
 FUND: **GENERAL FUND**  
 DIVISION: **143 PATROL**

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	919,659	984,407	945,938	996,193	1.20%
61210 EMPL. BNFT.	642,096	784,140	682,339	886,134	13.01%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	28,128	100.00%
<b>PERSONNEL TOTAL</b>	<b>1,561,755</b>	<b>1,768,547</b>	<b>1,628,277</b>	<b>1,910,455</b>	<b>8.02%</b>
62100 PROFESSIONAL SERVICES	1,626	2,500	-	2,500	0.00%
65210 MOTOR POOL RENTALS - VEH.	126,456	148,092	126,395	146,465	-1.10%
66210 COMMUNICCATIIONS/ADVERTISING	8,751	9,000	8,909	8,000	-11.11%
66250 COUNTY IGA - DISPATCH	312,017	313,393	352,567	313,393	0.00%
66500 TRAVEL/ TRAINING	1,101	6,000	6,614	5,000	-16.67%
66900 DUES, SUBS. & MEMBERSHIPS	35	500	53	-	-100.00%
67270 OPERATING SUPPLIES	49,968	55,000	51,078	55,000	0.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	47,292	50,000	39,886	50,000	0.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>547,246</b>	<b>584,485</b>	<b>585,501</b>	<b>580,358</b>	<b>-0.71%</b>
68133 INTRNL SRV CHRGS I.T./COMMUN	65,976	61,091	61,572	56,961	-6.76%
<b>INTERNAL SERVICES TOTAL</b>	<b>65,976</b>	<b>61,091</b>	<b>61,572</b>	<b>56,961</b>	<b>-6.76%</b>
<b>APPROPRIATIONS</b>	<b>2,174,976</b>	<b>2,414,123</b>	<b>2,275,350</b>	<b>2,547,774</b>	<b>5.54%</b>

**Budget comments**

Increase due to increase in Retirement Benefit percentage

Total change to the department budget      \$ 133,651

**16 FTE POSITIONS**

- 13 POLICE OFFICERS
- 1 TEMP POLICE OFFICER
- 2 PATROL SERGEANTS

**Retirement Subsidies**

- 3 RETIREMENT SUBSIDY

## DEPARTMENT EXPENSE DETAIL- PATROL

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15	FY 15-16	% Change
			Estimated Expenditure	BUDGET	from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	859,159	932,407	856,000	944,193	1.26%
61120 PER. SVC. - SALARIES - O.T. PA	57,647	52,000	85,958	52,000	0.00%
61170 PER.SVC.-SALARIES BONUS	2,853	-	3,979	-	0.00%
<b>TOTAL SALARIES</b>	<b>919,659</b>	<b>984,407</b>	<b>945,938</b>	<b>996,193</b>	<b>1.20%</b>
61200 PER. SVC. - EMPL. BNFTS.	700	-	1,125	-	0.00%
61210 EMPL. BNFT. - GROUP INS.	117,001	771,340	148,638	163,777	-78.77%
61220 EMPL. BNFT. - FICA	73,390	-	71,157	83,201	100.00%
61240 EMPL. BNFT. - PBLC. SFTY. RET.	374,055	-	400,754	578,720	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	59,375	-	47,712	47,636	100.00%
61400 RETIREMENT INS SUBSIDY	17,575	12,800	12,953	12,800	0.00%
<b>TOTAL BENEFITS</b>	<b>642,096</b>	<b>784,140</b>	<b>682,339</b>	<b>886,134</b>	<b>13.01%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>1,561,755</b>	<b>1,768,547</b>	<b>1,628,277</b>	<b>1,882,326</b>	<b>8.02%</b>

**Explanation:**

3 Sergeants and 12 Officers

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15	FY 15-16	% Change
			Estimated Expenditure	BUDGET	from 14-15 Budget
61110 Performance/Merit increase	-	-	-	28,128	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15	FY 15-16	% Change
			Estimated Expenditure	BUDGET	from 14-15 Budget
62100 PROFESSIONAL SERVICES	300	2,500	-	2,500	0.00%
64100 OUTSIDE REP. & MAINT. SERV.	1,326	-	-	-	0.00%
<b>TOTAL</b>	<b>1,626</b>	<b>2,500</b>	<b>-</b>	<b>2,500</b>	<b>0.00%</b>

**Explanation:**

patrol related assistance to include instructors

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65210 MOTOR POOL RENTALS - VEH.	126,306	148,092	126,143	146,213	-1.27%
65220 MOTOR POOL RENTALS - EQUIP.	150	-	252	252	100.00%
<b>TOTAL</b>	<b>126,456</b>	<b>148,092</b>	<b>126,395</b>	<b>146,465</b>	<b>-1.10%</b>

**Explanation:**

2012 CHEVROLET TAHOE PPV	2014 CHEVROLET PPV TAHOE
2003 CHEVROLET TAHOE	2014 CHEVROLET PPV TAHOE
2012 CHEVROLET TAHOE PPV	2007 CHEVROLET TAHOE
2012 FORD F150 CREW 4X4	2007 CHEVROLET TAHOE
2014 CHEVROLET TAHOE PPV	2007 CHEVROLET TAHOE
2014 CHEVROLET CAPRICE	2008 CHEVROLET TAHOE
2014 CHEVROLET PPV TAHOE	2009 CHEVROLET TAHOE
2006 CHEVROLET TAHOE	2009 CHEVROLET TAHOE
2014 CHEVROLET PPV TAHOE	2012 CHEVROLET TAHOE (POLICE)
2014 CHEVROLET PPV TAHOE	BIG TEX 5X12 (POLICE)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	8,628	9,000	7,395	8,000	-11.11%
66300 ADVERTISING	123	-	1,514	-	0.00%
<b>TOTAL</b>	<b>8,751</b>	<b>9,000</b>	<b>8,909</b>	<b>8,000</b>	<b>-11.11%</b>

**Explanation:**

Sergeant cell phones, long distance, data storage

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66250 COUNTY IGA - DISPATCH	312,017	313,393	352,567	313,393	0.00%

**Explanation:**

Contract amount with Graham County Sheriff's Office

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	898	6,000	4,624	5,000	-16.67%
66550 TRVL- SAME DAY MEALS	203	-	167	-	0.00%
66600 TRAINING	-	-	1,823	-	0.00%
<b>TOTAL</b>	<b>1,101</b>	<b>6,000</b>	<b>6,614</b>	<b>5,000</b>	<b>-16.67%</b>

**Explanation:**

Training for patrol officers and sergeants, roadway interdiction, patrol tactics, EDP, Legal Update, Ethics, new equipment

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67210 OPERATING SUPPLIES - SMALL TOO	21,147	55,000	29,743	55,000	0.00%
67270 OPERATING SUPPLIES - OTHER	11,421	-	8,736	-	0.00%
67720 UNIFORM EXPENSE - ALLOWANCE	17,400	-	12,600	-	100.00%
<b>TOTAL</b>	<b>49,968</b>	<b>55,000</b>	<b>51,078</b>	<b>55,000</b>	<b>0.00%</b>

**Explanation:**

ammo purchases (training and duty), weapon replacements, patrol boxes, honor guard and patrol response team

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67500 SUPPLIES VEH. & EQUIP.	600	-	-	-	0.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	46,692	50,000	39,886	50,000	0.00%
<b>TOTAL</b>	<b>47,292</b>	<b>50,000</b>	<b>39,886</b>	<b>50,000</b>	<b>0.00%</b>

**Explanation:**

Fuel, vehicle equipment repair/replace

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	3,648	-	480	-	0.00%
68133 INTRNL SRV CHRGES I.T./COMMUN	62,328	61,091	61,092	56,961	-6.76%
<b>TOTAL</b>	<b>65,976</b>	<b>61,091</b>	<b>61,572</b>	<b>56,961</b>	<b>-6.76%</b>

**Explanation:**

6 Computers, 12 Laptops, 2 Tablets, 5 Phones, 1 Printer, and 30 Radios

City of Safford Budget FY 2015-2016

11-36

DEPARTMENT:  
FUND:  
DIVISION:

50 POLICE  
GENERAL FUND  
144 ANIMAL CONTROL

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	41,612	43,412	40,741	42,407	-2.31%
61210 EMPL. BNFT.	14,752	15,244	14,471	15,180	-0.42%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	1,181	100.00%
<b>PERSONNEL TOTAL</b>	<b>56,364</b>	<b>58,656</b>	<b>55,211</b>	<b>58,768</b>	<b>0.19%</b>
62120 CNTY IGA ANIMAL SHEL	61,573	63,101	70,989	63,101	0.00%
65210 MOTOR POOL RENTALS - VEH.	5,680	6,552	6,623	6,546	-0.10%
66210 COMMUNIC - TEL. & TEL.	411	600	164	200	-66.67%
66500 TRAVEL	89	600	-	300	-50.00%
66900 DUES, SUBS. & MEMBERSHIPS	25	100	-	-	-100.00%
67270 OPERATING SUPPLIES - OTHER	1,227	3,000	1,583	1,500	-50.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	5,858	6,000	5,822	6,000	0.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>74,863</b>	<b>79,953</b>	<b>85,181</b>	<b>77,647</b>	<b>-2.88%</b>
68133 INTRL SRV CHRGES I.T./COMMUN	1,596	402	480	449	11.69%
<b>INTERNAL SERVICES TOTAL</b>	<b>1,596</b>	<b>402</b>	<b>480</b>	<b>449</b>	<b>11.69%</b>
<b>APPROPRIATIONS</b>	<b>132,823</b>	<b>139,011</b>	<b>140,872</b>	<b>136,864</b>	<b>-1.54%</b>

Budget comments

Total change to the department budget \$ (2,147)

1 FTE POSITIONS

ANIMAL CONTROL OFFICER

Retirement Subsidies

DEPARTMENT EXPENSE DETAIL- ANIMAL CONTROL

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	39,224	40,412	38,111	39,607	-1.99%
61120 PER. SVC. - SALARIES - O.T. PA	2,135	3,000	2,314	2,800	-6.67%
61170 PER.SVC.-SALARIES BONUS	254	-	316	-	0.00%
<b>TOTAL SALARIES</b>	<b>41,612</b>	<b>43,412</b>	<b>40,741</b>	<b>42,407</b>	<b>-2.31%</b>
61210 EMPL. BNFT. - GROUP INS.	5,601	15,244	5,698	5,983	-60.75%
61220 EMPL. BNFT. - FICA	3,139	-	3,074	3,292	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	4,802	-	4,726	4,936	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	1,211	-	973	968	100.00%
<b>TOTAL BENEFITS</b>	<b>14,752</b>	<b>15,244</b>	<b>14,471</b>	<b>15,180</b>	<b>-0.42%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>56,364</b>	<b>58,656</b>	<b>55,211</b>	<b>57,588</b>	<b>-1.82%</b>

**Explanation:**

One employee

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 Performance/Merit Increase	-	-	-	1,181	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
62120 CNTY IGA ANIMAL SHELTER	61,573	63,101	70,989	63,101	0.00%

**Explanation:**

Pay the County to shelter animals

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65210 MOTOR POOL RENTALS - VEH.	5,680	6,552	6,623	6,546	-0.10%

**Explanation:**

2013 CHVROLET 1500 ( A-C)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	259	600	164	200	-66.67%
66400 PRINTING AND BINDING	152	-	-	-	0.00%
<b>TOTAL</b>	<b>411</b>	<b>600</b>	<b>164</b>	<b>200</b>	<b>-66.67%</b>

**Explanation:**

Cell phone for one employee

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	89	600	-	300	-50.00%

**Explanation:**

To attend one training.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67270 OPERATING SUPPLIES - OTHER	627	3,000	1,133	1,500	-50.00%
67720 UNIFORM EXPENSE - ALLOWANCE	600	-	450	-	0.00%
<b>TOTAL</b>	<b>1,227</b>	<b>3,000</b>	<b>1,583</b>	<b>1,500</b>	<b>-50.00%</b>

**Explanation:**

Supplies for animal recovery

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67510 SUPPLIES VEH. & EQUIP. - GAS &	5,858	6,000	5,822	6,000	0.00%

**Explanation:**

Fuel associated with animal recovery

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	240	-	72	-	0.00%
68133 INTRL SRV CHRGES I.T./COMMUN	1,356	402	408	449	11.69%
<b>TOTAL</b>	<b>1,596</b>	<b>402</b>	<b>480</b>	<b>449</b>	<b>11.69%</b>

**Explanation:**

2 Radios

## City of Safford Budget FY 2015-2016

DEPARTMENT:

88 UTILITIES- SUMMARY

FUND:

UTILITY SUPPORT FUND, LANDFILL, WATER,  
WASTEWATER, TREATMENT PLAN, GAS, ELECTRIC

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
55110 PURCHASE FOR RESALE - ELECTRIC	4,861,738	4,500,000	4,145,906	5,000,000	11.11%
55120 PURCHASE FOR RESALE - GAS	916,475	1,165,600	935,807	980,000	-15.92%
<b>PURCHASE FOR RESALE</b>	<b>5,778,212</b>	<b>5,665,600</b>	<b>5,081,713</b>	<b>5,980,000</b>	<b>5.55%</b>
61100 PER. SVC. - SALARIES	2,058,049	2,198,812	1,960,262	2,114,020	-3.86%
61210 EMPL. BNFT.	800,379	845,966	759,124	833,533	-1.47%
61100 PERFORMANCE MERIT INCREASE	-	-	-	57,016	100.00%
<b>PERSONNEL TOTAL</b>	<b>2,858,428</b>	<b>3,044,778</b>	<b>2,719,386</b>	<b>3,004,569</b>	<b>-1.32%</b>
62100 PROFESSIONAL SERVICES	911,482	1,368,450	828,167	868,500	-36.53%
62700 FRANCHISE TAXES	837,990	884,000	761,578	883,304	-0.08%
63100 UTILITIES EXPENSE	369,036	426,500	364,660	379,171	-11.10%
64100 OUTSIDE REP. & MAINT. SERV.	157,192	-	96,958	106,000	0.00%
65210 MOTOR POOL RENTALS - VEH.	849,254	1,009,300	930,866	865,258	-14.27%
66100 INSURANCE EXPENSE	277,358	310,200	300,409	312,400	0.71%
66200 COMMUNICATIONS/ADVERTISING	37,007	36,500	21,242	25,568	-29.95%
66500 TRAVEL/ TRAINING	13,318	27,000	14,115	29,000	7.41%
66900 DUES & SUBS	56,826	58,000	80,581	72,500	25.00%
67000 SUPPLIES	1,664,339	736,500	766,980	859,000	16.63%
67500 SUPPLIES VEH. & EQUIP.	206,875	230,000	178,877	186,000	-19.13%
69135 OTHER EXPENSE	753,861	1,450,873	354,348	1,338,094	-7.77%
<b>OPERATIONAL EXP TOTAL</b>	<b>6,134,537</b>	<b>6,537,323</b>	<b>4,698,781</b>	<b>5,924,794</b>	<b>-9.37%</b>
68133 INTRL SRV CHRGES	3,468,695	3,176,782	3,458,244	3,119,398	-1.81%
<b>INTERNAL SERVICES TOTAL</b>	<b>3,468,695</b>	<b>3,176,782</b>	<b>3,458,244</b>	<b>3,119,398</b>	<b>-1.81%</b>
70000 CAPITAL OUTLAY	2,807,242	4,245,155	1,135,322	5,859,400	38.03%
<b>CAPITAL TOTAL</b>	<b>2,807,242</b>	<b>4,245,155</b>	<b>1,135,322</b>	<b>5,859,400</b>	<b>38.03%</b>
<b>APPROPRIATIONS</b>	<b>18,239,872</b>	<b>18,424,483</b>	<b>15,958,124</b>	<b>18,028,761</b>	<b>-2.15%</b>

## City of Safford Budget FY 2015-2016

DEPARTMENT:

88 UTILITIES

FUND:

UTILITY SUPPORT FUND

DIVISION:

610 SUPPORT DIVISION

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	132,719	129,264	128,699	129,391	0.10%
61210 EMPL. BNFT.	51,853	21,823	47,699	50,630	132.00%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	3,862	100.00%
<b>PERSONNEL TOTAL</b>	<b>184,571</b>	<b>151,087</b>	<b>176,399</b>	<b>183,882</b>	<b>21.71%</b>
62160 BANK ANALYSIS CHARGES	4,745	6,300	3,655	-	-100.00%
63100 UTILITIES EXPENSE	14,189	25,000	14,896	15,000	-40.00%
65210 MOTOR POOL RENTALS - VEH.	21,550	27,636	32,484	24,291	-12.11%
66210 COMMUNICATION/ADVERTISING	8,787	12,000	2,404	3,900	-67.50%
66500 TRAVEL/ TRAINING	2,841	2,500	1,746	5,000	100.00%
66900 DUES, SUBS. & MEMBERSHIPS	7,089	2,000	11,119	7,400	270.00%
67270 OPERATING SUPPLIES - OTHER	7,762	15,000	6,315	10,000	-33.33%
67510 SUPPLIES VEH. & EQUIP. - GAS &	4,564	5,000	3,045	5,000	0.00%
69185 OTHER EXPENSE - OTHER EXPENSE	128,475	120,000	121,582	129,000	7.50%
<b>OPERATIONAL EXP TOTAL</b>	<b>200,002</b>	<b>215,436</b>	<b>197,245</b>	<b>199,591</b>	<b>-7.36%</b>
68133 INTRL SRV CHRGES I.T./COMMUN	20,520	12,087	12,456	14,533	20.24%
<b>INTERNAL SERVICES TOTAL</b>	<b>20,520</b>	<b>12,087</b>	<b>12,456</b>	<b>14,533</b>	<b>20.24%</b>
70400 CAPITAL OUTLAY - SYST. & IMPR.	8	-	6,162	-	0.00%
<b>CAPITAL TOTAL</b>	<b>8</b>	<b>-</b>	<b>6,162</b>	<b>-</b>	<b>0.00%</b>
<b>APPROPRIATIONS</b>	<b>405,093</b>	<b>378,610</b>	<b>386,100</b>	<b>398,006</b>	<b>5.12%</b>

## Budget comments

Total change to the department budget \$ 19,396

## 2 FTE POSITIONS 1 PART TIME

ADMINISTRATIVE ASSISTANT

UTILITIES DIRECTOR

## Retirement Subsidies

## DEPARTMENT EXPENSE DETAIL- UTILITY SUPPORT FUND

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61100 PER. SVC. - SALARIES	259	-	-	-	0.00%
61110 PER. SVC. - SALARIES - REG. PA	132,227	129,164	127,810	128,973	-0.15%
61120 PER. SVC. - SALARIES - O.T. PA	60	100	573	418	318.25%
61170 PER.SVC.-SALARIES BONUS	173	-	316	-	0.00%
<b>TOTAL SALARIES</b>	<b>132,719</b>	<b>129,264</b>	<b>128,699</b>	<b>129,391</b>	<b>0.10%</b>
61210 EMPL. BNFT. - GROUP INS.	19,554	13,823	21,371	19,632	42.03%
61220 EMPL. BNFT. - FICA	10,533	-	9,459	10,194	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	16,108	-	14,584	15,284	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	457	-	336	320	100.00%
61400 RETIREMENT INS SUBSIDY	5,200	8,000	1,950	5,200	-35.00%
<b>TOTAL BENEFITS</b>	<b>51,853</b>	<b>21,823</b>	<b>47,699</b>	<b>50,630</b>	<b>132.00%</b>
<b>Total</b>	<b>184,571</b>	<b>151,087</b>	<b>176,399</b>	<b>180,021</b>	<b>19.15%</b>

**Explanation:**

Courier position eliminated

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PERFORMANCE/MERIT INCREASE	-	-	-	3,862	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
62160 BANK ANALYSIS CHARGES	4,625	6,300	3,655	-	-100.00%
62200 TESTING AND CERTIFICATION	120	-	-	-	0.00%
<b>TOTAL</b>	<b>4,745</b>	<b>6,300</b>	<b>3,655</b>	<b>-</b>	<b>-100.00%</b>

**Explanation:**

Move to Customer Service

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
63100 UTILITIES EXPENSE	14,189	25,000	14,836	15,000	-40.00%
63130 UTILITIES - WATER	-	-	60	-	0.00%
<b>TOTAL</b>	<b>14,189</b>	<b>25,000</b>	<b>14,896</b>	<b>15,000</b>	<b>-40.00%</b>

**Explanation:**

Monthly expense according to previous months history for a portion of MYOC, Electric and Water Shop.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65210 MOTOR POOL RENTALS - VEH.	21,400	27,636	32,232	24,039	-13.02%
65220 MOTOR POOL RENTALS - EQUIP.	150	-	252	252	100.00%
<b>TOTAL</b>	<b>21,550</b>	<b>27,636</b>	<b>32,484</b>	<b>24,291</b>	<b>-12.11%</b>

**Explanation:**

2006 GMC SIERRA (SUPPORT) 1996 POT HOLE DIGGER UTILITIES  
 2006 FORD ESCAPE (SUPPORT) TRAILERS UTIL  
 2008 TAHOE (Util Dir)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	1,550	12,000	1,126	1,500	-87.50%
66220 COMMUNIC - PSTG. & MLG.	36	-	48	2,400	0.00%
66300 ADVERTISING	7,201	-	1,230	-	0.00%
<b>TOTAL</b>	<b>8,787</b>	<b>12,000</b>	<b>2,404</b>	<b>3,900</b>	<b>-67.50%</b>

**Explanation:**

(1) cell phone

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	2,641	2,500	1,746	5,000	100.00%
66600 TRAINING	200	-	-	-	0.00%
<b>TOTAL</b>	<b>2,841</b>	<b>2,500</b>	<b>1,746</b>	<b>5,000</b>	<b>100.00%</b>

**Explanation:**

Additional funding for new Utility Director to visit Utility Attorneys, Consultants to assist in learning curve.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66900 DUES, SUBS. & MEMBERSHIPS	7,089	2,000	11,119	7,400	270.00%

**Explanation:**

American Public Power Association, IDEA (Irrigation and Electrical Districts Association of Arizona).

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67100 OFFICE SUPPLIES	834	15,000	1,353	10,000	-33.33%
67270 OPERATING SUPPLIES - OTHER	4,964	-	3,898	-	0.00%
67400 CLEANING & JNTRL. SUPPLIES	-	-	29	-	0.00%
67710 UNIFORM EXPENSE - RENTALS	1,665	-	1,034	-	0.00%
67720 UNIFORM EXPENSE - ALLOWANCE	300	-	-	-	0.00%
<b>TOTAL</b>	<b>7,762</b>	<b>15,000</b>	<b>6,315</b>	<b>10,000</b>	<b>-33.33%</b>

**Explanation:**

All supplies associated with administration of Utility Departments.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67510 SUPPLIES VEH. & EQUIP. - GAS &	4,564	5,000	3,045	5,000	0.00%

**Explanation:**

Fuel

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
69105 OTHER EXP - COMMNTY/ECONOMICS	6,771	-	4,611	4,000	0.00%
69185 OTHER EXPENSE - OTHER EXPENSE	70	-	-	-	0.00%
69186 OTHER EXPENSE-COLLECTIONS	121,634	120,000	116,970	125,000	4.17%
<b>TOTAL</b>	<b>128,475</b>	<b>120,000</b>	<b>121,582</b>	<b>129,000</b>	<b>7.50%</b>

**Explanation:**

Community Outreach for the annual Graham County Fair. Other Expense includes credit card fees, and online transaction fees.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	1,080	-	372	-	0.00%
68133 INTRNL SRV CHRGES I.T./COMMUN	19,440	12,087	12,084	14,533	20.24%
<b>TOTAL</b>	<b>20,520</b>	<b>12,087</b>	<b>12,456</b>	<b>14,533</b>	<b>20.24%</b>

**Explanation:**

1 Computer, 2 Laptop, 3 Phones, 1 Copier, 2 Radios

City of Safford Budget FY 2015-2016

DEPARTMENT:  
FUND:  
DIVISION:

88 UTILITIES  
65 LANDFILL  
650 LANDFILL

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	163,978	175,791	130,930	137,040	-22.04%
61210 EMPL. BNFT.	60,877	61,856	43,545	59,860	-3.23%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	2,525	100.00%
<b>PERSONNEL TOTAL</b>	<b>224,856</b>	<b>237,647</b>	<b>174,475</b>	<b>199,425</b>	<b>-16.08%</b>
62100 PROFESSIONAL SERVICES	41,084	103,000	48,030	10,000	-90.29%
63100 UTILITIES EXPENSE	1,855	2,500	1,853	1,810	-27.60%
64100 OUTSIDE REP. & MAINT. SERV.	67,868	-	31,819	46,000	0.00%
65100 OUTSIDE RENTAL / LEASE	60,000	70,000	60,000	60,000	-14.29%
65210 MOTOR POOL RENTALS/ VEH & EQUIP	255,073	267,072	225,654	117,701	-55.93%
66100 INSURANCE EXPENSE	29,293	33,000	30,484	33,000	0.00%
66210 COMMUNICATIONS/ADVERTISING	1,036	2,000	651	868	-56.62%
66500 TRAVEL/TRAINING	-	1,500	-	3,000	100.00%
66900 DUES, SUBS. & MEMBERSHIPS	-	-	150	100	100.00%
67210 OPERATING SUPPLIES	53,884	30,000	18,773	65,000	116.67%
67500 SUPPLIES VEH. & EQUIP. GAS	81,319	100,000	62,550	60,000	-40.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>591,412</b>	<b>609,072</b>	<b>479,964</b>	<b>397,478</b>	<b>-34.74%</b>
69185 OTHER EXPENSE - OTHER EXPENSE	137,380	62,000	-	-	-100.00%
<b>CLOSURE RESERVE TOTAL</b>	<b>137,380</b>	<b>62,000</b>	-	-	<b>-100.00%</b>
68133 INTRL SRV CHRGS	220,160	225,046	226,128	226,707	0.74%
<b>INTERNAL SERVICES TOTAL</b>	<b>220,160</b>	<b>225,046</b>	<b>226,128</b>	<b>226,707</b>	<b>0.74%</b>
70300 CAPITAL OUTLAY	28,125	35,000	1,824	1,200,000	3328.57%
<b>CAPITAL TOTAL</b>	<b>28,125</b>	<b>35,000</b>	<b>1,824</b>	<b>1,200,000</b>	<b>3328.57%</b>
<b>APPROPRIATIONS</b>	<b>1,173,808</b>	<b>1,133,765</b>	<b>880,567</b>	<b>823,610</b>	<b>-27.36%</b>

Budget comments

Total change to the department budget \$ (310,155)

3 FTE POSITIONS

LANDFILL EQUIP OPERATOR  
LANDFILL EQUIPMENT OPERATOR  
TEMP LANDFILL EQUIP OPERATOR

Retirement Subsidies

**DEPARTMENT EXPENSE DETAIL- LANDFILL**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61100 PER. SVC. - SALARIES	(3,078)	-	-	-	0.00%
61110 PER. SVC. - SALARIES - REG. PA	153,482	159,091	118,834	124,832	-21.53%
61120 PER. SVC. - SALARIES - O.T. PA	12,936	16,700	11,464	12,208	-26.90%
61170 PER.SVC.-SALARIES BONUS	637	-	632	-	0.00%
<b>TOTAL SALARIES</b>	<b>163,978</b>	<b>175,791</b>	<b>130,930</b>	<b>137,040</b>	<b>-22.04%</b>
61210 EMPL. BNFT. - GROUP INS.	16,653	61,856	11,509	25,562	-58.68%
61220 EMPL. BNFT. - FICA	12,622	-	9,905	10,670	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	19,057	-	13,521	15,998	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	12,545	-	8,611	7,630	100.00%
<b>TOTAL BENEFITS</b>	<b>60,877</b>	<b>61,856</b>	<b>43,545</b>	<b>59,860</b>	<b>-3.23%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>224,856</b>	<b>237,647</b>	<b>174,475</b>	<b>196,899</b>	<b>-17.15%</b>

**Explanation:**

These costs includes the change of status of one temporary employee to a Full Time. Operating the landfill six days a week 9 hours Monday through Friday and 5 hours on Saturday, requires at least three fulltime employees.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
61110 Performance/Merit increase	-	-	-	2,525	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62100 PROFESSIONAL SERVICES	38,688	103,000	36,633	10,000	-90.29%
62200 TESTING AND CERTIFICATION	2,395	-	11,398	-	0.00%
<b>TOTAL</b>	<b>41,084</b>	<b>103,000</b>	<b>48,030</b>	<b>10,000</b>	<b>-90.29%</b>

**Explanation:**

Misc Consulting for Landfill.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
63100 UTILITIES EXPENSE	205	2,500	211	210	-91.60%
63110 UTILITIES - ELECTRIC	1,650	-	1,642	1,600	100.00%
<b>TOTAL</b>	<b>1,855</b>	<b>2,500</b>	<b>1,853</b>	<b>1,810</b>	<b>-27.60%</b>

**Explanation:**

This is to cover cost for utility used at the landfill. This estimate was adjusted down based on the nominal used this current fiscal year. No change in operations is planned this year.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
64100 OUTSIDE REP. & MAINT. SERV.	1,941	-	-	-	0.00%
64140 OUTSIDE REP & MAINT-OTHER	12,950	-	-	-	0.00%
64150 OUTSIDE SRV - HAULING	52,977	-	31,819	46,000	100.00%
<b>TOTAL</b>	<b>67,868</b>	<b>-</b>	<b>31,819</b>	<b>46,000</b>	<b>0.00%</b>

**Explanation:**

This expense is for hauling scrap tires. This expense is offset by funds received from the state through the county.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65100 OUTSIDE RENTAL / LEASE	60,000	70,000	60,000	60,000	-14.29%

**Explanation:**

Annual Rental payment to the General Fund. Consider allocating to closure fees.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65210 MOTOR POOL RENTALS - VEH.	24,624	267,072	29,172	24,444	-90.85%
65220 MOTOR POOL RENTALS - EQUIP.	230,449	-	196,482	93,257	100.00%
<b>TOTAL</b>	<b>255,073</b>	<b>267,072</b>	<b>225,654</b>	<b>117,701</b>	<b>-55.93%</b>

**Explanation:**

2006 CHEVROLET EXT 4X4 (LF)	2009 WELDER ON 14-340
06 CHEVROLET 3/4 4X4 (LF)	1998 JOHNDEERE 310 (LANDFILL)
2003 FREIGHTLINER WATER TRUCK	2008 CAT D7 (LAND FILL)
2008 MURRY LOWBOY	2000 CAT 621F SCRAPER
AIR COMPRESSORS	2014 CATERPILLAR COMPACTOR
2014 TURFMAKER 800	

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66100 INSURANCE EXPENSE	29,293	33,000	30,484	33,000	0.00%

**Explanation:**

The landfill share of the liability insurance. The liability insurance year runs from October to September this amount therefore represents the first quarter payment at the current rates and an estimate for the remainder of the fiscal year.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	621	2,000	651	868	-56.62%
66300 ADVERTISING	415	-	-	-	0.00%
<b>TOTAL</b>	<b>1,036</b>	<b>2,000</b>	<b>651</b>	<b>868</b>	<b>-56.62%</b>

**Explanation:**

This includes 1 cell phone for landfill supervisor.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL/TRAINING	-	1,500	-	3,000	100.00%

**Explanation:**

This amount is to provide training to the crew on landfill management as well as attendance at a regional waste management expo.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66900 DUES, SUBS. & MEMBERSHIPS	-	-	150	100	100.00%

**Explanation:**

SWANA subscription

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67210 OPERATING SUPPLIES - SMALL TOO	-	-	78	-	0.00%
67270 OPERATING SUPPLIES - OTHER	52,654	30,000	17,090	65,000	116.67%
67710 UNIFORM EXPENSE - RENTALS	1,095	-	797	-	0.00%
67720 UNIFORM EXPENSE - ALLOWANCE	135	-	807	-	0.00%
<b>TOTAL</b>	<b>53,884</b>	<b>30,000</b>	<b>18,773</b>	<b>65,000</b>	<b>116.67%</b>

**Explanation:**

\$30,000 is for normal operating supplies. Added \$35,000 for Posi-shell. Moved this expense from capital to an operating expense.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67500 SUPPLIES VEH. & EQUIP.	935	-	701	-	0.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	80,384	100,000	61,850	60,000	-40.00%
<b>TOTAL</b>	<b>81,319</b>	<b>100,000</b>	<b>62,550</b>	<b>60,000</b>	<b>-40.00%</b>

**Explanation:**

Fuel for Vehicles and Equipment

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
69185 OTHER EXPENSE - OTHER EXPENSE	137,380	62,000	-	-	-100.00%

**Explanation:**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	1,380	-	1,080	-	0.00%
68130 INTRL SRV CHRGES CITIZENS SERV	81,240	84,819	84,816	79,512	-6.26%
68132 INTRL SRV CHRGES INFO PROCESS	26,376	24,359	24,360	24,547	0.77%
68133 INTRL SRV CHRGES I.T./COMMUN	4,116	3,888	3,888	6,108	57.10%
68180 CHRGE FOR GENERAL FUND SERVICE	51,624	59,310	59,316	51,971	-12.37%
68190 UTIL SUPPORT EXP ALLOCATION	40,584	37,861	37,860	40,453	6.85%
68195 INTRL SRV CHRG - ENGINEERING	14,840	14,809	14,808	24,116	62.85%
<b>TOTAL</b>	<b>220,160</b>	<b>225,046</b>	<b>226,128</b>	<b>226,707</b>	<b>0.74%</b>

**Explanation:**

1 Computer, 1 Tablet, and 1 Printer

## City of Safford Budget FY 2015-2016

DEPARTMENT: 88 UTILITIES  
 FUND: 66 WATER  
 DIVISION: 660 WATER

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	662,911	711,892	611,902	683,441	-4.00%
61210 EMPL. BNFT.	265,909	288,814	234,847	254,548	-11.86%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	19,589	100.00%
<b>PERSONNEL TOTAL</b>	<b>928,820</b>	<b>1,000,706</b>	<b>846,749</b>	<b>957,578</b>	<b>-4.31%</b>
62100 PROFESSIONAL SERVICES	143,811	330,000	98,049	90,000	-72.73%
62700 FRANCHISE TAXES	256,086	253,000	220,737	270,680	6.99%
63100 UTILITIES EXPENSE	127,094	150,000	108,789	125,661	-16.23%
64100 OUTSIDE REP. & MAINT. SERV.	5,152	-	-	-	0.00%
65210 MOTOR POOL RENTALS - VEH.	279,739	349,972	333,195	361,220	3.21%
66100 INSURANCE EXPENSE	37,705	42,000	39,097	42,000	0.00%
66200 COMMUNICATIONS/ ADVERTISING	14,555	10,000	8,040	9,000	-10.00%
66500 TRAVEL/TRAINING	3,363	6,000	7,567	10,000	66.67%
66900 DUES, SUBS. & MEMBERSHIPS	10,697	13,000	16,571	25,500	96.15%
67000 SUPPLIES	1,108,399	380,000	377,745	380,000	0.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	80,071	77,000	78,936	80,000	3.90%
69185 OTHER EXPENSE	190,081	807,054	123,393	913,975	13.25%
<b>OPERATIONAL EXP TOTAL</b>	<b>2,256,751</b>	<b>2,418,026</b>	<b>1,412,119</b>	<b>2,308,037</b>	<b>-4.55%</b>
68133 INTRL SRV CHRGES I.T./COMMUN	1,380,878	1,214,990	1,398,852	1,185,071	-2.46%
<b>INTERNAL SERVICES TOTAL</b>	<b>1,380,878</b>	<b>1,214,990</b>	<b>1,398,852</b>	<b>1,185,071</b>	<b>-2.46%</b>
70000 CAPITAL OUTLAY	2,113,447	1,749,155	255,409	1,962,800	12.21%
<b>CAPITAL TOTAL</b>	<b>2,113,447</b>	<b>1,749,155</b>	<b>255,409</b>	<b>1,962,800</b>	<b>12.21%</b>
<b>APPROPRIATIONS</b>	<b>4,566,449</b>	<b>4,633,722</b>	<b>3,657,719</b>	<b>4,450,685</b>	<b>-3.95%</b>

## Budget comments

Total change to the department budget \$ (183,037)

## 12 FTE POSITIONS 3 TEMP

4 UTIL MAINT WORKER	WATER/WW OPERATOR
WATER FIELD SUPERVISOR	UTIL WORKER
WATER QUALITY SUPERVISOR	WELDER/ CREW LEADER
2 LEAD UTILITIES WORKER	3 TEMP UTIL MAINT WORKER
WATER/GIS FIELD INSPECTOR	

## Retirement Subsidies

## DEPARTMENT EXPENSE DETAIL- WATER

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61100 PER. SVC. - SALARIES	(8,792)	-	-	-	0.00%
61110 PER. SVC. - SALARIES - REG. PA	636,570	686,292	584,544	661,351	-3.63%
61120 PER. SVC. - SALARIES - O.T. PA	28,472	25,600	18,460	22,089	-13.71%
61130 PER. SVC. - SALARIES - STAND-B	4,328	-	6,233	-	0.00%
61170 PER.SVC.-SALARIES BONUS	2,333	-	2,666	-	0.00%
<b>TOTAL SALARIES</b>	<b>662,911</b>	<b>711,892</b>	<b>611,902</b>	<b>683,441</b>	<b>-4.00%</b>
61210 EMPL. BNFT. - GROUP INS.	110,739	288,314	103,806	95,754	-66.79%
61220 EMPL. BNFT. - FICA	46,129	-	44,348	53,781.79	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	70,156	-	64,053	80,637.54	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	31,517	-	22,641	24,375	100.00%
61400 RETIREMENT INS SUBSIDY	7,367	500	-	-	-100.00%
<b>TOTAL BENEFITS</b>	<b>265,909</b>	<b>288,814</b>	<b>234,847</b>	<b>254,548</b>	<b>-11.86%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>928,820</b>	<b>1,000,706</b>	<b>846,749</b>	<b>937,988</b>	<b>-6.27%</b>

**Explanation:**

Salaries and benefits for 15 employees

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 Performance/Merit Increase	-	-	-	19,589	100.00%

**Explanation:**

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
62100 PROFESSIONAL SERVICES	130,246	330,000	52,552	90,000	-72.73%
62200 TESTING AND CERTIFICATION	13,565	-	45,497	-	0.00%
<b>TOTAL</b>	<b>143,811</b>	<b>330,000</b>	<b>98,049</b>	<b>90,000</b>	<b>-72.73%</b>

**Explanation:**

This includes \$58,000 for testing requirements. Also includes; \$11,300 to Kempton Cathodic, \$20,000 UCMR.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62700 FRANCHISE TAXES	256,086	253,000	220,737	270,680	6.99%

**Explanation:**

We calculated 5% of the revenue that was budgeted

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
63100 UTILITIES EXPENSE	33,073	150,000	31,962	32,456	-78.36%
63110 UTILITIES - ELECTRIC	94,021	-	76,767	93,205	100.00%
63130 UTILITIES - WATER	-	-	60	-	0.00%
<b>TOTAL</b>	<b>127,094</b>	<b>150,000</b>	<b>108,789</b>	<b>125,661</b>	<b>-16.23%</b>

**Explanation:**

Utility expense is an expense calculated by what our utility department charges by location.

The Utilities-Electric is an expense incurred by Graham County Electric for our well buildings/pumps within their service area.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65100 OUTSIDE RENTAL / LEASE	2,596	10,000	225	5,000	-50.00%
65210 MOTOR POOL RENTALS - VEH.	174,778	339,972	203,592	215,682	-36.56%
65220 MOTOR POOL RENTALS - EQUIP.	102,365	-	129,378	140,538	100.00%
<b>TOTAL</b>	<b>279,739</b>	<b>349,972</b>	<b>333,195</b>	<b>361,220</b>	<b>3.21%</b>

**Explanation:**

Budget available for emergency equipment rental expenses

2013 CHEVROLET (BLUE STAKE)	TRAILERS UTIL
2013 CHEVROLET 1 TON (WATER)	TRAILERS UTIL
2013 CHEVROLET CREWCAB (WATER)	1966 UTILITY 40 FT TRAILER
2006 GMC 3500 WATER	TRAILERS UTIL
2006 GMC 3500 WATER	2013 GADERMADE TRAILER (WATER)
2013 CHEVROLET 2500 4X4 (WATER)	TRAILERS UTIL BACKHOE
2013 CHEVROLET EXT CAB (WATER)	TRAILERS UTIL FUEL SMALL
2008 FORD 4X4 WATER	2008 BIG TEX DUMP (WATER)
2008 FORD F350 CREW	2008 ARIZONA TRAILER
2006 CHEVROLET 4X4 (BUCKLEY)	TRAILER-HOMEMADE
2002 CHEVROLET 1 T D (WATR)	2009 BIGTEX TRAILER (WATER)
2005 CHEVROLET 1 TON (WATER)	AIR COMPRESSORS
2009 CHEVROLET 3500 (WATER)	GENERATOR DETROIT
2007 CHEVROLET 4X4 (WATER)	2011 WACHS VALVE EXERCISER

2015 FORD SERVICE BODY (WATER)  
 1998 GMC WTR TRK WATER DEPT  
 2007 INTL FLATBED (UTILITIES)  
 2005 INTL FLATBED (UTILITIES)  
 2013 MACK DUMPTRUCK  
 2000 KENWORTH (UTILITIES)  
 1998 FORD MAINTEX 2592 BO/T  
 2007 INTERNATIONAL DUMP  
 2006 CAT MINI EXCAVATOR (UTIL)  
 2005 SKID STEER LOADER  
 TRAILERS  
 TRAILER UTIL  
 TRAILER UTIL  
 TRAILERS EXTRA

2012 CPS 185 AIRCOMPRESSOR  
 2012 CPS 185 AIRCOMPRESSOR  
 2009 WELDER ON TRAILER  
 2009 WELDER ON 14-122  
 2005 CAT 420D BACKHOE UTILITIE  
 2004 JOHNDEERE 710 BACKHOE GAS  
 2012 CAT MINI EXCAVATOR (UTIL)  
 2005 CAT EXCAVATOR  
 2006 JOHNDEERE 310SJTC (UTIL)  
 2007 CAT 950H (UTILITIES)  
 2010 CAT ROLLER (UTILITIES)  
 OTHER EQUIPMENT BOOSTER  
 CUMMENGINE WELL 15

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
66100 INSURANCE EXPENSE	37,705	42,000	39,097	42,000	0.00%

**Explanation:**

Insurance for vehicles and equipment

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
66200 COMMUNICATIONS	44	-	-	-	0.00%
66210 COMMUNIC - TEL. & TEL.	8,422	10,000	7,595	9,000	-10.00%
66220 COMMUNIC - PSTG. & MLG.	2,685	-	-	-	0.00%
66300 ADVERTISING	643	-	445	-	0.00%
66400 PRINTING & BINDING	2,761	-	-	-	0.00%
<b>TOTAL</b>	<b>14,555</b>	<b>10,000</b>	<b>8,040</b>	<b>9,000</b>	<b>-10.00%</b>

**Explanation:**

Cost of 15 cell phones within the department

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	2,734	6,000	7,567	-	-100.00%
66550 TRVL- SAME DAY MEALS	23	-	-	-	0.00%
66600 TRAINING	605	-	-	10,000	100.00%
<b>TOTAL</b>	<b>3,363</b>	<b>6,000</b>	<b>7,567</b>	<b>10,000</b>	<b>66.67%</b>

**Explanation:**

Certification and safety training for a department of 15 employees.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66800 FREIGHT & EXPRESS	12	-	506	3,500	100.00%
66900 DUES, SUBS. & MEMBERSHIPS	10,685	13,000	16,065	22,000	69.23%
<b>TOTAL</b>	<b>10,697</b>	<b>13,000</b>	<b>16,571</b>	<b>25,500</b>	<b>96.15%</b>

**Explanation:**

Community Support Funding \$10,000, Frye Mesa Use Permit \$350, Aqua Backflow \$360, Gila Water Shed Fees \$10,000

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67000 SUPPLIES	64	380,000	-	380,000	0.00%
67100 OFFICE SUPPLIES	60	-	167	-	0.00%
67210 OPERATING SUPPLIES - SMALL TOO	172	-	4,063	-	0.00%
67220 OPERATING SUPPLIES - ELECTRICA	-	-	3,869	-	0.00%
67245 OPERATING SUPPLIES - STREET MA	32,326	-	-	-	0.00%
67260 OPERATING SUPPLIES - LAB	915	-	-	-	0.00%
67270 OPERATING SUPPLIES - OTHER	1,067,508	-	360,562	-	0.00%
67600 SUPPLIES - SAFETY	657	-	664	-	0.00%
67710 UNIFORM EXPENSE - RENTALS	5,020	-	5,801	-	0.00%
67720 UNIFORM EXPENSE - ALLOWANCE	1,676	-	2,619	-	0.00%
<b>TOTAL</b>	<b>1,108,399</b>	<b>380,000</b>	<b>377,745</b>	<b>380,000</b>	<b>0.00%</b>

**Explanation:**

Cost of small replacement, tools, materials and PPE used to maintain the transmission and distribution of the cities water system.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67500 SUPPLIES VEH. & EQUIP.	47	-	350	-	0.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	80,025	77,000	78,585	80,000	3.90%
<b>TOTAL</b>	<b>80,071</b>	<b>77,000</b>	<b>78,936</b>	<b>80,000</b>	<b>3.90%</b>

**Explanation:**

Fuel and DEF for all service trucks and equipment.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
69105 OTHER EXP - COMMNTY/ECONOMICS	126	-	-	-	0.00%
69135 OTHER EXPENSE - BAD DEBT EXP.	6,462	25,000	(3,785)	12,500	-50.00%
69140 OTHER EXPENSE - DEBT SERVICE	-	772,054	124,788	900,475	16.63%
69142 INTEREST EXPENSE ON BORROWING	182,180	-	-	-	0.00%
69182 CLAIMS EXPENSE	1,000	-	-	-	0.00%
69185 OTHER EXPENSE - OTHER EXPENSE	312	10,000	2,390	1,000	-90.00%
<b>TOTAL</b>	<b>190,081</b>	<b>807,054</b>	<b>123,393</b>	<b>913,975</b>	<b>13.25%</b>

**Explanation:**

Accounts Receivable uncollectible (water)

Payments on WIFA loans used to construct 7m gallons above ground water storage (3 tanks)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	149,844	-	183,852	-	0.00%
68130 INTRNL SRV CHRGS CITIZENS SERV	135,492	141,478	141,480	132,627	-6.26%
68132 INTRNL SRV CHRGS INFO PROCESS	119,136	110,050	110,052	110,890	0.76%
68133 INTRNL SRV CHRGS I.T./COMMUN	46,728	40,284	40,284	39,429	-2.12%
68134 INTRNL SRV CHRGS - FIELD SERVICE	169,212	163,180	163,176	162,266	-0.56%
68137 INTRNL SRV CHRGS-STREET PATCHING	101,400	101,400	101,400	101,400	0.00%
68180 CHRGS FOR GENERAL FUND SERVICE	258,096	296,552	296,556	259,853	-12.38%
68190 UTIL SUPPORT EXP ALLOCATION	141,329	132,514	132,516	141,587	6.85%
68195 INTRNL SRV CHRGS - ENGINEERING	222,536	229,532	229,536	237,019	3.26%
68196 INTRNL SRV CHRGS - PRJ	37,104	-	-	-	0.00%
<b>TOTAL</b>	<b>1,380,878</b>	<b>1,214,990</b>	<b>1,398,852</b>	<b>1,185,071</b>	<b>-2.46%</b>

**Explanation:**

5 Computers, 5 Laptops, 1 Tablet, 5 Phones, 2 Printers, 1 Copier, and 12 Radios

## City of Safford Budget FY 2015-2016

DEPARTMENT:  
FUND:  
DIVISION:

88 UTILITIES  
67 WASTEWATER  
670 WASTEWATER

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	348,487	348,554	320,543	341,654	-1.98%
61210 EMPL. BNFT.	145,332	151,102	136,902	140,922	-6.74%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	9,493	100.00%
<b>PERSONNEL TOTAL</b>	<b>493,819</b>	<b>499,656</b>	<b>457,445</b>	<b>492,068</b>	<b>-1.52%</b>
62100 PROFESSIONAL SERVICES	40,481	57,500	1,794	57,500	0.00%
65210 MOTOR POOL RENTALS - VEH/EQUIP	83,195	103,828	94,751	98,747	-4.89%
66100 INSURANCE EXPENSE	9,392	14,700	20,891	15,600	6.12%
66210 COMMUNIC - TEL. & TEL.	2,238	3,000	1,659	2,000	-33.33%
66500 TRAVEL	389	3,000	321	3,000	0.00%
66900 DUES & SUBS	-	1,000	-	-	-100.00%
67270 OPERATING SUPPLIES	10,645	40,000	4,597	10,000	-75.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	14,357	15,000	9,175	14,000	-6.67%
69185 OTHER EXPENSE	58,732	172,950	34,400	20,000	-88.44%
<b>OPERATIONAL EXP TOTAL</b>	<b>219,429</b>	<b>410,978</b>	<b>167,588</b>	<b>220,847</b>	<b>-46.26%</b>
68133 INTRNL SRV CHRGES	297,583	303,241	304,464	454,569	49.90%
<b>INTERNAL SERVICES TOTAL</b>	<b>297,583</b>	<b>303,241</b>	<b>304,464</b>	<b>454,569</b>	<b>49.90%</b>
70400 CAPITAL OUTLAY	95,319	420,000	102,182	-	-100.00%
<b>CAPITAL TOTAL</b>	<b>95,319</b>	<b>420,000</b>	<b>102,182</b>	<b>-</b>	<b>-100.00%</b>
<b>APPROPRIATIONS</b>	<b>1,010,831</b>	<b>1,213,875</b>	<b>929,497</b>	<b>1,167,484</b>	<b>-3.82%</b>

## Budget comments

Total change to the department budget \$ (46,391)

## 7 FTE POSITIONS

WATER DIV MANAGER  
UTILITIES WORKER  
2 UTIL MAINT WORKER  
BLUE STAKE TECHNICIAN  
2 LEAD UTILITIES WORKER

## Retirement Subsidies

## DEPARTMENT EXPENSE DETAIL- WASTEWATER

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61100 PER. SVC. - SALARIES	16,300	-	-	-	0.00%
61110 PER. SVC. - SALARIES - REG. PA	304,276	326,954	289,198	325,705	-0.38%
61120 PER. SVC. - SALARIES - O.T. PA	19,076	21,600	21,438	15,949	-26.16%
61130 PER. SVC. - SALARIES - STAND-B	7,430	-	8,013	-	0.00%
61170 PER.SVC.-SALARIES BONUS	1,404	-	1,895	-	0.00%
<b>TOTAL SALARIES</b>	<b>348,487</b>	<b>348,554</b>	<b>320,543</b>	<b>341,654</b>	<b>-1.98%</b>
61210 EMPL. BNFT. - GROUP INS.	55,907	151,102	53,520	51,912	-65.64%
61220 EMPL. BNFT. - FICA	24,170	-	23,229	26,863	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	38,335	-	37,183	40,277	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	26,920	-	22,969	21,871	100.00%
<b>TOTAL BENEFITS</b>	<b>145,332</b>	<b>151,102</b>	<b>136,902</b>	<b>140,922</b>	<b>-6.74%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>493,819</b>	<b>499,656</b>	<b>457,445</b>	<b>482,576</b>	<b>-3.42%</b>

## Explanation:

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 Performance/Merit Increase	-	-	-	9,493	100.00%

## Explanation:

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
62100 PROFESSIONAL SERVICES	39,383	57,500	-	57,500	0.00%
62200 TESTING AND CERTIFICATION	1,098	-	1,794	-	0.00%
<b>TOTAL</b>	<b>40,481</b>	<b>57,500</b>	<b>1,794</b>	<b>57,500</b>	<b>0.00%</b>

## Explanation:

This includes a contract for pesticide application that is done every two years.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65100 OUTSIDE RENTAL / LEASE	3,665	4,000	3,329	4,000	0.00%
65210 MOTOR POOL RENTALS - VEH.	67,020	99,828	74,946	78,789	-21.08%
65220 MOTOR POOL RENTALS - EQUIP.	12,510	-	16,476	15,958	100.00%
<b>TOTAL</b>	<b>83,195</b>	<b>103,828</b>	<b>94,751</b>	<b>98,747</b>	<b>-4.89%</b>

**Explanation:**

2006 GMC 3500 SEWER SEWER CLEANER  
 2015 FORD SERVICE BODY (SEWER) 2005 CAT 420D BACKHOE SEWER  
 2006 VAC-CON (SEWER)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66100 INSURANCE EXPENSE	9,392	14,700	20,891	15,600	6.12%

**Explanation:**

Insurance on equipment

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	2,238	3,000	1,659	2,000	-33.33%

**Explanation:**

Cell phones for 7 employees

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	389	3,000	321	3,000	0.00%

**Explanation:**

Travel for attending WEFTECH annual training, conferences with updates for water quality education

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66900 DUES & SUBS	-	1,000	-	-	-50.00%

**Explanation:**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67270 OPERATING SUPPLIES - OTHER	9,362	40,000	3,499	10,000	-75.00%
67600 SUPPLIES - SAFETY	661	-	663	-	0.00%
67710 UNIFORM EXPENSE - RENTALS	472	-	436	-	0.00%
67720 UNIFORM EXPENSE - ALLOWANCE	150	-	-	-	0.00%
<b>TOTAL</b>	<b>10,645</b>	<b>40,000</b>	<b>4,597</b>	<b>10,000</b>	<b>-75.00%</b>

**Explanation:**

Materials to maintain collection system.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67510 SUPPLIES VEH. & EQUIP. - GAS &	14,357	15,000	9,175	14,000	-6.67%

**Explanation:**

Fuel for vehicles and equipment

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
69105 OTHER EXP - COMMNTY/ECONOMICS	126	-	-	-	0.00%
69135 OTHER EXPENSE - BAD DEBT EXP.	4,973	20,000	(2,107)	10,000	-50.00%
69140 OTHER EXPENSE - DEBT SERVICE	51,408	137,950	36,507	-	-100.00%
69142 INTEREST EXPENSE ON BORROWING	-	-	-	-	0.00%
69182 CLAIMS EXPENSE	125	-	-	-	0.00%
69185 OTHER EXPENSE - OTHER EXPENSE	2,100	15,000	-	10,000	-33.33%
<b>TOTAL</b>	<b>58,732</b>	<b>172,950</b>	<b>34,400</b>	<b>20,000</b>	<b>-88.44%</b>

**Explanation:**

Contingency for emergency repairs in the field

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	2,952	-	1,224	-	0.00%
68130 INTRL SRV CHRGES CITIZENS SERV	21,768	22,723	22,728	21,301	-6.26%
68132 INTRL SRV CHRGES INFO PROCESS	19,140	17,680	17,676	17,810	0.74%
68133 INTRL SRV CHRGES I.T./COMMUN	1,092	6,963	6,960	-	-100.00%
68137 INTRL SRV CHRG-STREET PATCHING	25,356	25,350	25,356	25,350	0.00%
68180 CHRGE FOR GENERAL FUND SERVICE	103,236	118,621	118,620	103,941	-12.38%
68190 UTIL SUPPORT EXP ALLOCATION	40,584	37,861	37,860	40,453	6.85%
68195 INTRL SRV CHRG - ENGINEERING	74,179	74,043	74,040	245,714	231.85%
68196 INTRL SRV CHRG - PRJ	9,276	-	-	-	0.00%
<b>TOTAL</b>	<b>297,583</b>	<b>303,241</b>	<b>304,464</b>	<b>454,569</b>	<b>49.90%</b>

**Explanation:**

## City of Safford Budget FY 2015-2016

DEPARTMENT:  
FUND:  
DIVISION:

88 UTILITIES  
67 WASTEWATER  
671 TREATMENT PLANT

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
62100 PROFESSIONAL SERVICES	554,326	655,650	565,300	560,000	-14.59%
63100 UTILITIES EXPENSE	209,922	234,000	222,251	220,000	-5.98%
64100 OUTSIDE REP. & MAINT. SERV.	80,881	-	63,577	60,000	100.00%
65210 MOTOR POOL RENTALS - VEH/EQUIP	7,746	18,420	13,596	11,400	-38.11%
66100 INSURANCE EXPENSE	13,147	10,500	14,922	13,000	23.81%
66900 DUES, SUBS. & MEMBERSHIPS	4,275	5,000	-	2,500	-50.00%
67000 SUPPLIES	46	1,500	14,600	15,000	900.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	-	-	340	-	0.00%
<b>OPERATIONAL EXP TOTAL</b>	<b>870,343</b>	<b>925,070</b>	<b>894,587</b>	<b>881,900</b>	<b>-4.67%</b>
68133 INTRNL SRV CHRGES I.T./COMMUN	99,826	105,246	105,264	82,943	-21.19%
<b>INTERNAL SERVICES TOTAL</b>	<b>99,826</b>	<b>105,246</b>	<b>105,264</b>	<b>82,943</b>	<b>-21.19%</b>
70000 CAPITAL OUTLAY	37,580	128,500	100,768	2,035,000	1483.66%
<b>CAPITAL TOTAL</b>	<b>37,580</b>	<b>128,500</b>	<b>100,768</b>	<b>2,035,000</b>	<b>1483.66%</b>
<b>APPROPRIATIONS</b>	<b>970,169</b>	<b>1,030,316</b>	<b>999,851</b>	<b>964,843</b>	<b>-6.35%</b>

## Budget comments

Total change to the department budget \$ (65,473)

## FTE POSITIONS

## Retirement Subsidies

## DEPARTMENT EXPENSE DETAIL- WASTEWATER TREATMENT PLANT

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
62100 PROFESSIONAL SERVICES	554,326	655,650	565,300	560,000	-14.59%

**Explanation:**

Severn Trent Annual Maintenance and Operations Contract

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
63100 UTILITIES EXPENSE	209,922	234,000	222,251	220,000	-5.98%

**Explanation:**

WWTP Utilities

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
64100 OUTSIDE REP. & MAINT. SERV.	64,746	-	63,577	60,000	100.00%
64140 OUTSIDE REP & MAINT-OTHER	16,135	-	-	-	0.00%
<b>TOTAL</b>	<b>80,881</b>	<b>-</b>	<b>63,577</b>	<b>60,000</b>	<b>0.00%</b>

**Explanation:**

Annual Landfill Charges

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
65210 MOTOR POOL RENTALS - VEH.	7,596	18,420	13,344	4,200	-77.20%
65220 MOTOR POOL RENTALS - EQUIP.	150	-	252	7,200	100.00%
<b>TOTAL</b>	<b>7,746</b>	<b>18,420</b>	<b>13,596</b>	<b>11,400</b>	<b>-38.11%</b>

**Explanation:**

1995 FORD CONVERTED DUMP

2002 CAT 416D BACKHOE (WWTP)

WELLS CARGO TRAILER WWT

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66100 INSURANCE EXPENSE	13,147	10,500	14,922	13,000	23.81%

**Explanation:**

Insurance expenditures as allocated

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66900 DUES, SUBS. & MEMBERSHIPS	4,275	5,000	-	2,500	-50.00%

**Explanation:**

ADEQ permits

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67000 SUPPLIES	-	1,500	-	-	-100.00%
67270 OPERATING SUPPLIES - OTHER	46	-	14,600	15,000	100.00%
<b>TOTAL</b>	<b>46</b>	<b>1,500</b>	<b>14,600</b>	<b>15,000</b>	<b>900.00%</b>

**Explanation:**

Miscellaneous Administrative Operations and Maintenance, City is responsible for single item repair costs greater than \$5,000.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67510 SUPPLIES VEH. & EQUIP. - GAS &	-	-	340	-	0.00%

**Explanation:**

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	-	-	12	-	0.00%
68133 INTRL SRV CHRGES I.T./COMMUN	13,080	12,196	12,192	10,745	-11.90%
68180 CHRGE FOR GENERAL FUND SERVICE	51,624	59,310	59,316	51,971	-12.37%
68190 UTIL SUPPORT EXP ALLOCATION	20,292	18,931	18,936	20,227	6.85%
68195 INTRL SRV CHRG - ENGINEERING	14,830	14,809	14,808	-	-100.00%
<b>TOTAL</b>	<b>99,826</b>	<b>105,246</b>	<b>105,264</b>	<b>82,943</b>	<b>-21.19%</b>

**Explanation:**

3 Computers, 4 Phones, and 1 Printer

## City of Safford Budget FY 2015-2016

DEPARTMENT: 88 UTILITIES  
 FUND: 68 GAS  
 DIVISION: 680 GAS

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	336,107	336,028	317,500	340,938	1.46%
61210 EMPL. BNFT.	137,101	139,542	132,138	154,584	10.78%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	8,628	100.00%
<b>PERSONNEL TOTAL</b>	<b>473,208</b>	<b>475,570</b>	<b>449,638</b>	<b>504,151</b>	<b>6.01%</b>
55120 PURCHASE FOR RESALE - GAS	916,475	1,165,600	935,807	980,000	-15.92%
<b>PURCHASE FOR RESALE</b>	<b>916,475</b>	<b>1,165,600</b>	<b>935,807</b>	<b>980,000</b>	<b>-15.92%</b>
62100 PROFESSIONAL SERVICES	10,052	16,000	6,799	10,000	-37.50%
62700 FRANCHISE TAXES	134,256	180,000	119,941	138,000	-23.33%
63100 UTILITIES EXPENSE	4,356	5,000	4,926	4,700	-6.00%
65210 MOTOR POOL RENTALS - VEH/EQUIP	53,742	58,220	64,198	75,612	29.87%
66100 INSURANCE EXPENSE	126,779	141,750	131,658	140,400	-0.95%
66210 COMMUNIC/ADVERTISING	5,583	4,500	4,577	5,600	24.44%
66500 TRAVEL	541	4,000	1,158	2,000	-50.00%
66900 DUES, SUBS. & MEMBERSHIPS	3,531	5,000	9,775	6,500	30.00%
67270 OPERATING SUPPLIES	123,202	70,000	48,995	75,000	7.14%
67510 SUPPLIES VEH. & EQUIP. - GAS &	15,648	19,000	14,341	16,000	-15.79%
69105 OTHER EXPENSE	5,561	10,500	(3,371)	5,000	-52.38%
<b>OPERATIONAL EXP TOTAL</b>	<b>483,253</b>	<b>513,970</b>	<b>402,997</b>	<b>478,812</b>	<b>-6.84%</b>
68133 INTRL SRV CHRGS I.T./COMMUN	544,852	500,816	525,312	435,370	-13.07%
<b>INTERNAL SERVICES TOTAL</b>	<b>544,852</b>	<b>500,816</b>	<b>525,312</b>	<b>435,370</b>	<b>-13.07%</b>
70000 CAPITAL OUTLAY	50,957	500,000	672	100,000	-80.00%
<b>CAPITAL TOTAL</b>	<b>50,957</b>	<b>500,000</b>	<b>672</b>	<b>100,000</b>	<b>-80.00%</b>
<b>APPROPRIATIONS</b>	<b>2,417,788</b>	<b>2,655,956</b>	<b>2,313,753</b>	<b>2,398,332</b>	<b>-9.70%</b>

## Budget comments

Total change to the department budget \$ (257,624)

## 6 FTE POSITIONS

3 GAS SYSTEM WORKER  
 GAS SYSTEM CREW LEADER  
 GAS DIVISION MANAGER  
 GAS TECHNICIAN COMPLIANCE

## Retirement Subsidies

1 RETIREMENT SUBSIDY

## DEPARTMENT EXPENSE DETAIL- GAS

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61100 PER. SVC. - SALARIES	(756)	-	-	-	0.00%
61110 PER. SVC. - SALARIES - REG. PA	305,574	325,128	281,891	324,938	-0.06%
61120 PER. SVC. - SALARIES - O.T. PA	16,398	10,900	18,126	16,000	46.79%
61130 PER. SVC. - SALARIES - STAND-B	13,370	-	16,024	-	0.00%
61170 PER.SVC.-SALARIES BONUS	1,522	-	1,458	-	0.00%
<b>TOTAL SALARIES</b>	<b>336,107</b>	<b>336,028</b>	<b>317,500</b>	<b>340,938</b>	<b>1.46%</b>
61210 EMPL. BNFT. - GROUP INS.	56,014	134,242	57,749	71,058	-47.07%
61220 EMPL. BNFT. - FICA	24,076	-	22,639	27,091	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	38,874	-	36,832	40,618	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	12,936	-	9,717	10,518	100.00%
61400 RETIREMENT INS SUBSIDY	5,200	5,300	5,200	5,300	0.00%
<b>TOTAL BENEFITS</b>	<b>137,101</b>	<b>139,542</b>	<b>132,138</b>	<b>154,584</b>	<b>10.78%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>473,208</b>	<b>475,570</b>	<b>449,638</b>	<b>495,522</b>	<b>4.20%</b>

## Explanation:

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 Performance/Merit Increase	-	-	-	8,628	100.00%

## Explanation:

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
55120 PURCHASE FOR RESALE - GAS	916,475	1,165,600	935,807	980,000	-16.01%

## Explanation:

Purchase of Gas, budgeted amount reflects a reduction in bulk purchased contracted price.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62100 PROFESSIONAL SERVICES	8,112	16,000	5,546	8,000	-50.00%
62200 TESTING AND CERTIFICATION	1,940	-	1,253	2,000	100.00%
<b>TOTAL</b>	<b>10,052</b>	<b>16,000</b>	<b>6,799</b>	<b>10,000</b>	<b>-37.50%</b>

**Explanation:**

Legal services  
Mandated Weld Testing, CDL Renewals

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62700 FRANCHISE TAXES	134,256	180,000	119,941	138,000	-23.33%

**Explanation:**

5% of estimated revenues

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
63100 UTILITIES EXPENSE	4,356	5,000	4,926	4,700	-6.00%

**Explanation:**

Shared utility cost for Utilities Complex

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
65100 OUTSIDE RENTAL / LEASE	2,122	4,400	1,733	2,300	-47.73%
65210 MOTOR POOL RENTALS - VEH.	36,330	53,820	42,317	53,176	-1.20%
65220 MOTOR POOL RENTALS - EQUIP.	15,290	-	20,148	20,136	100.00%
<b>TOTAL</b>	<b>53,742</b>	<b>58,220</b>	<b>64,198</b>	<b>75,612</b>	<b>29.87%</b>

**Explanation:**

railroad crossing permits

2006 CHEVROLET COLORADO (GAS)  
 2014 CHEVROLET 1500 (GAS)  
 2014 CHEVROLET 2500 (PARKS)  
 2015 CHEVROLET 3/4 TON (GAS)  
 2005 CHEVROLET 1 TON 4x4 GAS  
 2015 CHEVROLET 1 TON (GAS)

2005 FORD 1 TON  
 2006 CHEVROLET DUMP(UTILITIES)  
 1999 BIG TEX (GAS)  
 2009 WELDER ON 14-064  
 2006 JOHNDEERE 310 SJ TC (Gas)

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
66100 INSURANCE EXPENSE	126,779	141,750	131,658	140,400	-0.95%

**Explanation:**

Insurance coverage of assets as per allocated for FY16.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
66210 COMMUNIC - TEL. & TEL.	2,198	4,500	2,075	2,400	-46.67%
66300 ADVERTISING	3,385	-	2,502	3,200	100.00%
<b>TOTAL</b>	<b>5,583</b>	<b>4,500</b>	<b>4,577</b>	<b>5,600</b>	<b>24.44%</b>

**Explanation:**

(7) cell phones  
 Mandated Gas Safety and Blue stake Ads

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	28	4,000	1,127	2,000	-50.00%
66550 TRVL- SAME DAY MEALS	-	-	31	-	0.00%
66600 TRAINING	513	-	-	-	0.00%
<b>TOTAL</b>	<b>541</b>	<b>4,000</b>	<b>1,158</b>	<b>2,000</b>	<b>-50.00%</b>

**Explanation:**

Training for AGA

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66800 FREIGHT & EXPRESS	-	-	670	500	100.00%
66900 DUES, SUBS. & MEMBERSHIPS	3,531	5,000	9,105	6,000	20.00%
<b>TOTAL</b>	<b>3,531</b>	<b>5,000</b>	<b>9,775</b>	<b>6,500</b>	<b>30.00%</b>

**Explanation:**

American Gas Association annual membership

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67100 OFFICE SUPPLIES	8	-	392	-	0.00%
67210 OPERATING SUPPLIES - SMALL TOO	16	-	-	-	0.00%
67240 OPERATING SUPPLIES - WELDING	44	-	-	-	0.00%
67270 OPERATING SUPPLIES - OTHER	120,575	70,000	45,509	75,000	7.14%
67600 SUPPLIES - SAFETY	661	-	663	-	0.00%
67710 UNIFORM EXPENSE - RENTALS	1,181	-	1,313	-	0.00%
67720 UNIFORM EXPENSE - ALLOWANCE	717	-	1,118	-	0.00%
<b>TOTAL</b>	<b>123,202</b>	<b>70,000</b>	<b>48,995</b>	<b>75,000</b>	<b>7.14%</b>

**Explanation:**

Operating supplies for maintaining city's gas system

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67510 SUPPLIES VEH. & EQUIP. - GAS &	15,494	19,000	14,077	16,000	-15.79%
67520 SUPPLIES VEH. & EQUIP. - REPAI	154	-	264	-	0.00%
<b>TOTAL</b>	<b>15,648</b>	<b>19,000</b>	<b>14,341</b>	<b>16,000</b>	<b>-15.79%</b>

**Explanation:**

Fuel for department vehicles

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
69105 OTHER EXP - COMMNTY/ECONOMICS	195	500	-	-	-100.00%
69135 OTHER EXPENSE - BAD DEBT EXP.	5,366	10,000	(3,371)	5,000	-50.00%
<b>TOTAL</b>	<b>5,561</b>	<b>10,500</b>	<b>(3,371)</b>	<b>5,000</b>	<b>-52.38%</b>

**Explanation:**

Un-collectable accounts receivable from gas customers

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	15,480	-	24,492	-	0.00%
68130 INTRL SRV CHRGES CITIZENS SERV	25,860	26,998	27,000	25,309	-6.26%
68132 INTRL SRV CHRGES INFO PROCESS	22,740	21,000	21,000	21,161	0.77%
68133 INTRL SRV CHRGES I.T./COMMUN	8,604	9,902	9,900	9,014	-8.97%
68134 INTRL SRV CHRG - FIELD SERVICE	51,324	49,489	49,488	73,881	49.29%
68137 INTRL SRV CHRG-STREET PATCHING	25,356	25,350	25,356	25,350	0.00%
68180 CHRGE FOR GENERAL FUND SERVICE	223,344	237,242	237,240	207,883	-12.38%
68190 UTIL SUPPORT EXP ALLOCATION	60,876	56,792	56,796	60,680	6.85%
68195 INTRL SRV CHRG - ENGINEERING	111,268	74,043	74,040	12,092	-83.67%
<b>TOTAL</b>	<b>544,852</b>	<b>500,816</b>	<b>525,312</b>	<b>435,370</b>	<b>-13.07%</b>

**Explanation:**

2 Computers, 1 Tablet, 2 Phones, and 4 Radios

## City of Safford Budget FY 2015-2016

DEPARTMENT:  
FUND:  
DIVISION:

88 UTILITIES  
69 ELECTRIC  
690 ELECTRIC

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 PER. SVC. - SALARIES - REG. PA	413,847	497,283	450,687	481,557	-3.16%
61210 EMPL. BNFT.	139,306	182,829	163,994	172,989	-5.38%
61110 PERFORMANCE/MERIT INCREASE	-	-	-	12,919	100.00%
<b>PERSONNEL TOTAL</b>	<b>553,153</b>	<b>680,112</b>	<b>614,681</b>	<b>667,465</b>	<b>-1.86%</b>
55110 PURCHASE FOR RESALE - ELECTRIC	4,861,738	4,500,000	4,145,906	5,000,000	11.11%
<b>PURCHASE FOR RESALE</b>	<b>4,861,738</b>	<b>4,500,000</b>	<b>4,145,906</b>	<b>5,000,000</b>	<b>11.11%</b>
62100 PROFESSIONAL SERVICES	116,983	200,000	104,540	141,000	-29.50%
62700 FRANCHISE TAXES	447,648	451,000	420,900	474,624	5.24%
63100 UTILITIES EXPENSE	11,620	10,000	11,946	12,000	20.00%
64100 OUTSIDE REP. & MAINT.	3,291	-	1,562	-	0.00%
65210 MOTOR POOL RENTALS - VEH.	88,209	114,152	106,987	116,288	1.87%
66100 INSURANCE EXPENSE	61,042	68,250	63,356	68,400	0.22%
66210 COMMUNICATIONS/ADVERTISING	4,808	5,000	3,911	4,200	-16.00%
66500 TRAVEL	6,184	10,000	3,323	6,000	-40.00%
66900 DUES, SUBS. & MEMBERSHIPS	31,234	32,000	42,966	30,500	-4.69%
67270 OPERATING SUPPLIES	360,400	200,000	295,956	304,000	52.00%
67510 SUPPLIES VEH. & EQUIP. - GAS &	10,916	14,000	10,491	11,000	-21.43%
69105 OTHER EXPENSE	233,633	278,369	78,344	270,119	-2.96%
<b>OPERATIONAL EXP TOTAL</b>	<b>1,375,968</b>	<b>1,382,771</b>	<b>1,144,282</b>	<b>1,438,131</b>	<b>4.00%</b>
68133 INTRL SRV CHRGS I.T./COMMUN	904,876	815,356	885,768	720,205	-11.67%
<b>INTERNAL SERVICES TOTAL</b>	<b>904,876</b>	<b>815,356</b>	<b>885,768</b>	<b>720,205</b>	<b>-11.67%</b>
70000 CAPITAL OUTLAY	481,806	1,412,500	668,305	561,600	-60.24%
<b>CAPITAL TOTAL</b>	<b>481,806</b>	<b>1,412,500</b>	<b>668,305</b>	<b>561,600</b>	<b>-60.24%</b>
<b>APPROPRIATIONS</b>	<b>7,695,735</b>	<b>7,378,239</b>	<b>6,790,637</b>	<b>7,825,800</b>	<b>6.07%</b>

## Budget comments

Total change to the department budget \$ 447,561

## 7 FTE POSITIONS

LEAD JOURNEY LEVEL LINE WORKER  
2 JOURNEY LEVEL LINE WORKER  
UTILITIES ELECTRICIAN  
2 APPRENTICE LINE WORKER  
ELEC DIV MANAGER

## Retirement Subsidies

## DEPARTMENT EXPENSE DETAIL- ELECTRIC

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61100 PER. SVC. - SALARIES	25,771	-	-	-	0.00%
61110 PER. SVC. - SALARIES - REG. PA	345,816	473,883	404,310	461,121	-2.69%
61120 PER. SVC. - SALARIES - O.T. PA	21,979	23,400	21,171	20,436	-12.67%
61130 PER. SVC. - SALARIES - STAND-B	18,968	-	23,060	-	0.00%
61170 PER.SVC.-SALARIES BONUS	1,312	-	2,146	-	0.00%
<b>TOTAL SALARIES</b>	<b>413,847</b>	<b>497,283</b>	<b>450,687</b>	<b>481,557</b>	<b>-3.16%</b>
61210 EMPL. BNFT. - GROUP INS.	43,383	182,829	61,974	62,918	-65.59%
61220 EMPL. BNFT. - FICA	28,639	-	32,906	37,827	100.00%
61230 EMPL. BNFT. - REG. RETIREMENT	44,859	-	52,321	56,716	100.00%
61270 EMPL. BNFT. - WRKRS. COMP.	18,092	-	16,793	15,527	100.00%
61400 RETIREMENT INS SUBSIDY	4,334	-	-	-	0.00%
<b>TOTAL BENEFITS</b>	<b>139,306</b>	<b>182,829</b>	<b>163,994</b>	<b>172,989</b>	<b>-5.38%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>553,153</b>	<b>680,112</b>	<b>614,681</b>	<b>654,546</b>	<b>-3.76%</b>

## Explanation:

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
61110 Performance/Merit Increase	-	-	-	12,919	100.00%

## Explanation:

The merit increase is calculated from the current base rate of the current employees in the department. The increase is 3% of their current wages and will be given at the discretion of management based on performance.

OBJECT	FY 13-14 Actual	FY 14-15 BUDGET	FY 14-15 Estimated Expenditure	FY 15-16 BUDGET	% Change from 14-15 Budget
55110 PURCHASE FOR RESALE - ELECTRIC	4,861,738	4,500,000	4,145,906	5,000,000	11.11%

## Explanation:

Increase due to increase in number of customers to be added in January.  
\$71,000 WAPA Point to Point

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62100 PROFESSIONAL SERVICES	116,031	200,000	100,661	137,000	-31.50%
62200 TESTING AND CERTIFICATION	952	-	3,879	4,000	100.00%
<b>TOTAL</b>	<b>116,983</b>	<b>200,000</b>	<b>104,540</b>	<b>141,000</b>	<b>-29.50%</b>

**Explanation:**

This budget pays for KR Saline and Associates Consulting Services and Legal Fees.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
62700 FRANCHISE TAXES	447,648	451,000	420,900	474,624	5.24%

**Explanation:**

5% of budgeted revenues

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
63100 UTILITIES EXPENSE	11,440	10,000	11,946	12,000	20.00%
63110 UTILITIES - ELECTRIC	180	-	-	-	0.00%
<b>TOTAL</b>	<b>11,620</b>	<b>10,000</b>	<b>11,946</b>	<b>12,000</b>	<b>20.00%</b>

**Explanation:**

Shared utility cost for Utilities Complex

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
65100 OUTSIDE RENTAL / LEASE	869	5,000	2,827	5,000	0.00%
65210 MOTOR POOL RENTALS - VEH.	86,590	109,152	102,972	110,280	1.03%
65220 MOTOR POOL RENTALS - EQUIP.	750	-	1,188	1,008	100.00%
<b>TOTAL</b>	<b>88,209</b>	<b>114,152</b>	<b>106,987</b>	<b>116,288</b>	<b>1.87%</b>

**Explanation:**

Fleet Vehicles and Equipment, increase do two (2) new vehicles purchased FY15

2005 CHEVY ELECT	2006 INTRNTNAL ALTEC BU/TRK
2013 CHEVROLET 1/2 T (ELECT)	2008 INTER ALTEC (ELECTRIC)
2015 CHEVROLET 3/4 T (ELECT)	TRAILERS ELEC TOOL
1995 CHEV KODIAC B/T	1963 REEL TRAILER
2008 GMC ALTEC AT37G ELECTRIC	TRAILERS EXTRA (ELECTRIC)
2013 FREIGHTLINER BUCKET TRUCK	2011 BROOK POLE TRAILER (ELEC)

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66100 INSURANCE EXPENSE	61,042	68,250	63,356	68,400	0.22%

**Explanation:**

Insurance on vehicles and equipment

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66210 COMMUNIC - TEL. & TEL.	4,509	5,000	3,891	4,200	-16.00%
66220 COMMUNIC - PSTG. & MLG.	-	-	20	-	0.00%
66300 ADVERTISING	299	-	-	-	0.00%
<b>TOTAL</b>	<b>4,808</b>	<b>5,000</b>	<b>3,911</b>	<b>4,200</b>	<b>-16.00%</b>

**Explanation:**

(8) Cell Phones

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66500 TRAVEL	6,184	10,000	3,267	6,000	-40.00%
66550 TRVL- SAME DAY MEALS	-	-	56	-	0.00%
<b>TOTAL</b>	<b>6,184</b>	<b>10,000</b>	<b>3,323</b>	<b>6,000</b>	<b>-40.00%</b>

**Explanation:**

Grand Jct Colorado Lineman School (lodging and food only), Line Rodeo in Wilcox, Metering School, AUSA Spring or Fall, Apprentice Training

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
66800 FREIGHT & EXPRESS	83	-	705	500	100.00%
66900 DUES, SUBS. & MEMBERSHIPS	31,151	32,000	42,261	30,000	-6.25%
<b>TOTAL</b>	<b>31,234</b>	<b>32,000</b>	<b>42,966</b>	<b>30,500</b>	<b>-4.69%</b>

**Explanation:**

AMPUA Membership

Loss Control Training monthly training provided by Grand Canyon State Electric Co-op. Morning classes specific to electric and line safety, afternoon sessions specific to safety for all city personnel to include CPR and first aid.

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67100 OFFICE SUPPLIES	16	-	-	-	0.00%
67210 OPERATING SUPPLIES - SMALL TOO	-	-	1,613	-	0.00%
67220 OPERATING SUPPLIES - ELECTRICA	-	-	9,422	-	0.00%
67245 OPERATING SUPPLIES - STREET MA	-	-	1,944	-	0.00%
67270 OPERATING SUPPLIES - OTHER	354,006	200,000	275,938	304,000	52.00%
67400 CLEANING & JNTRL. SUPPLIES	20	-	-	-	0.00%
67600 SUPPLIES - SAFETY	661	-	332	-	0.00%
67710 UNIFORM EXPENSE - RENTALS	5,097	-	6,147	-	0.00%
67720 UNIFORM EXPENSE - ALLOWANCE	600	-	560	-	0.00%
<b>TOTAL</b>	<b>360,400</b>	<b>200,000</b>	<b>295,956</b>	<b>304,000</b>	<b>52.00%</b>

**Explanation:**

All materials used in day to day maintenance of the cities electrical system and substation

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
67510 SUPPLIES VEH. & EQUIP. - GAS &	10,900	14,000	10,491	11,000	-21.43%
67520 SUPPLIES VEH. & EQUIP. - REPAI	16	-	-	-	0.00%
<b>TOTAL</b>	<b>10,916</b>	<b>14,000</b>	<b>10,491</b>	<b>11,000</b>	<b>-21.43%</b>

**Explanation:**

Fuel for vehicles and equipment

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
69105 OTHER EXP - COMMNTY/ECONOMICS	126	-	-	-	0.00%
69135 OTHER EXPENSE - BAD DEBT EXP.	114,992	30,000	(6,709)	30,000	0.00%
69140 OTHER EXPENSE - DEBT SERVICE	(1)	243,369	85,023	240,119	-1.34%
69142 INTEREST EXPENSE ON BORROWING	118,369	-	-	-	0.00%
69185 OTHER EXPENSE - OTHER EXPENSE	146	5,000	30	-	-100.00%
<b>TOTAL</b>	<b>233,633</b>	<b>278,369</b>	<b>78,344</b>	<b>270,119</b>	<b>-2.96%</b>

**Explanation:**

Bad debt and bond expense

<b>OBJECT</b>	<b>FY 13-14 Actual</b>	<b>FY 14-15 BUDGET</b>	<b>FY 14-15 Estimated Expenditure</b>	<b>FY 15-16 BUDGET</b>	<b>% Change from 14-15 Budget</b>
68100 INTRNL SERV WAREHOUSE	92,940	-	70,416	-	0.00%
68130 INTRL SRV CHRGES CITIZENS SERV	35,748	37,329	37,332	34,993	-6.26%
68132 INTRL SRV CHRGES INFO PROCESS	31,440	29,040	29,040	29,257	0.75%
68133 INTRL SRV CHRGES I.T./COMMUN	18,468	19,337	19,332	18,115	-6.32%
68134 INTRL SRV CHR G - FIELD SERVICE	56,868	54,839	54,840	88,215	60.86%
68137 INTRL SRV CHR G-STREET PATCHING	16,896	16,900	16,896	16,900	0.00%
68180 CHRGE FOR GENERAL FUND SERVICE	411,960	415,173	415,176	363,795	-12.38%
68190 UTIL SUPPORT EXP ALLOCATION	101,448	94,653	94,656	101,133	6.85%
68195 INTRL SRV CHR G - ENGINEERING	111,268	148,085	148,080	67,797	-54.22%
68196 INTRL SRV CHR G - PRJ	27,840	-	-	-	0.00%
<b>TOTAL</b>	<b>904,876</b>	<b>815,356</b>	<b>885,768</b>	<b>720,205</b>	<b>-11.67%</b>

**Explanation:**

2 Computers, 3 Laptops, 1 Tablet, 2 Phones, 1 Printer, and 7 Radios