



# AGENDA

# 6:00 PM

CITY OF SAFFORD, CITY COUNCIL MEETING

MONDAY, February 9, 2015

MEETING LOCATION: SAFFORD LIBRARY PROGRAM ROOM ♦ 808 S 7<sup>TH</sup> AVENUE, SAFFORD, ARIZONA

In accordance with Section 2.04.120 of the *Municipal Code* of the City of Safford, and *Arizona Revised Statutes §§38-431.01 et seq., and 38-431.02 et seq.*, notice is hereby given to the members of the general public that the City of Safford will hold the above stated Regular City Council Meeting open to the public on the date and time specified above at the Safford Library Program Room, 808 South 7<sup>th</sup> Avenue, Safford, Arizona.

City Council Meeting Agendas are available on the city's website at: [www.cityofsafford.us](http://www.cityofsafford.us)

A copy of agenda background material provided to Council members, with the exception of material relating to possible executive sessions, is available for public inspection at the City Clerk's Office, 717 Main Street; Monday –Thursday 7:00 a.m. – 6:00 p.m.

Members of the City of Safford Council may attend either in person or by telephone conference call.

The City Council reserves the right to take action upon any item on the agenda.

**DECLARATION ON CONFLICT OF INTEREST:** Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

If authorized by a majority vote of the Common Council of the City of Safford, and pursuant to Arizona Revised Statutes, §38-431.03 et seq., the Council may adjourn the meeting at any time and move into Executive Session for consultation with the attorneys of the public body. Executive Session will not be open to the public.

1. **WELCOME AND CALL TO ORDER:** (Reminder: Please turn off cell phones)
2. **ROLL CALL:**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs will lead the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Elder Jonathan Stailey will offer the Opening Prayer.
5. **CITIZEN COMMENTS ON AGENDA ITEMS:**
6. **NEW/OLD BUSINESS:**
  1. Presentation of Quarterly Financial Report. (Staff – Terry Quest)  
**INFORMATION**
  2. Review and approval of annual special events for 2015. (Staff-Dustin Welker)  
**INFORMATION/DISCUSSION/ACTION**
  3. Consider awarding a Bid to Banning Creek Enterprises, LLC in the amount of \$38,998.94, for the installation of underground electric conduit at the Valley Apartments, portions of Cluff Addition and a small section at the Graham County Health Department. (Staff- Eric Buckley)  
**INFORMATION/DISCUSSION/ACTION**
  4. Dr. Cathy Romero would like to continue the discussion of a skate park proposal. They are asking the City Council to consider a commitment for a place to put the skate park and to provide maintenance of the park.  
**INFORMATION/DISCUSSION/ACTION**
7. **CONSENT ITEMS:** These items are considered to be routine by the City Council and will be enacted by one motion, without discussion. The consent agenda is a time savings device. Council Members have received documentation on these items for review prior to the open meeting. Any Council Member may remove any item from the consent agenda for discussion and a separate vote if deemed necessary. The Mayor and City Council may wish to consider approving Items 1 through 12 as Consent Agenda Items. **INFORMATION/DISCUSSION/ACTION**
  1. January 12, January 23, and January 26, 2015 Council Meeting Minutes
  2. Police Report
  3. Building Inspection Report
  4. Public Works Report
  5. Business License Report
  6. Library Report
  7. Utility Consumption/Water Production Reports



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## **GUIDELINES FOR CITIZEN COMMENTS ON AGENDA ITEMS**

### **PURPOSE:**

- Allow citizens to provide input to the City Council on a particular subject scheduled on the agenda.
- This is not a question and answer session.
- Fill out a "Request to Address the Council Agenda Item" form and present it to the City Clerk prior to the beginning of the meeting.
- When recognized, use the lectern/microphone.
- State your:
  - Name
  - City of Residence
- Limit comments to 3 minutes.
- Submit written comments for the record to the City Clerk.

## **GUIDELINES FOR CITIZEN COMMENTS ON NON AGENDA ITEMS**

### **PURPOSE:**

- The Safford City Council values citizen comments and input.
- Because these items are not listed on the Council Agenda, Council may not act on the information during the meeting but may refer the matter to the City Manager for follow-up.
- Completely fill out a "Request to Address the Council Non-Agenda Item" form and present it to the City Clerk prior to the beginning of the meeting. Forms which are not completely filled out will be rejected.
- When recognized, during the "Citizen Comments on Non Agenda Items" section, use the lectern/microphone.
- State your:
  - Name
  - City of Residence
- Limit comments to 3 minutes.
- Submit written comments for the record to the City Clerk.
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Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request reasonable accommodations by contacting the City Clerk's Office, 48 hours prior to the meeting.

8. Summary of 8. Projects Planning and Grants Administration
9. Prosecution Report
10. Airport Report **(Not Available)**
11. Expense Report over \$5,000
12. Purchasing Card Report

## **8. MEETINGS/ACTIVITIES HELD OR TO BE HELD BY COUNCIL OR CITY STAFF:**

- Monday, February 23<sup>rd</sup> - Council Work Session: Beginning of Budget discussions - Capital Projects
- Monday, March 9<sup>th</sup> Council Meeting: Budget Presentation-Revenue Projections & Grant Revenues
- Monday, March 23, 2015 Council Work Session: Departmental Budget Presentations

## **9. COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS:**

**10. CITIZEN COMMENTS ON NON-AGENDA ITEMS:** *Members of the Council may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

**11. EXECUTIVE SESSION:** The Mayor and City Council will enter executive session to review the January 12, 2015 executive session minutes. The Council shall take action in open session. (Pursuant to *Arizona Revised Statutes §38-431.03(A)(2), Exempt Records*).

## **12. RETURN TO REGULAR SESSION:**

**13.** Approve the January 12, 2015 executive session minutes. (Staff, Georgia Luster)  
**ACTION**

## **14. ADJOURN MEETING:**

\_\_\_\_\_  
Date Posted:

\_\_\_\_\_  
Georgia Luster, MMC, City Clerk



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**CITY COUNCIL COMMUNICATION**

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**TO:** Mayor and Council  
**FROM:** Terry Quest, Finance Director  
**SUBJECT:** Quarterly Financial Report  
**DATE:** Monday, February 9, 2015 at 6:00 p.m.

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**Purpose and Recommended Action:**

Quarterly Financial Report Presentation (Staff, Terry Quest)

**Background:**

**Analysis:**

**City of Safford Arizona**  
**Second Quarter Financial Report**

This report is intended to provide a summary of the FY15 second quarter financial status and local economic conditions for the City of Safford, Arizona. The report is divided into five parts: the first will provide a summary detailing the General Fund, the second will analyze the City's General Fund expenditures, the third will analyze the City's HURF & Street Fund revenue, the fourth will provide information on the City's Enterprise Funds and finally, the fifth provides a summary of the Grant Fund activity.

**The General Fund**

The City's General Fund is used for the day-to-day operations of the City. General Fund revenues are comprised of a combination of city and state taxes as well as fees related to development, business licenses, and other miscellaneous services. The General Fund receives the largest portion of city sales tax revenue collected each year.

<b>General Fund</b>					
<b>For the Quarter Ending December 31, 2014</b>					
	<b>Fiscal Year 2015</b>			<b>Fiscal Year 2014</b>	<b>\$ Change</b>
	Actual	Total Budget	% of Budget	Actual	CFY vs PFY
<b>General Fund Revenues:</b>					
City sales & Use Tax	2,163,166	4,879,000	44%	2,023,524	139,642
Bed tax	126,546	293,000	43%	182,314	(55,768)
General property tax	122,050	230,486	53%	124,597	(2,547)
Franchise tax	10,001	75,000	13%	9,565	436
Utility in lieu of Franchise tax	301,361	849,330	35%	434,062	(132,701)
Licenses and permits	52,544	65,000	81%	24,900	27,644
State shared sales taxes	341,028	847,112	40%	327,282	13,746
State shared income taxes	579,012	1,158,000	50%	533,616	45,396
Recreational fees	10,957	56,000	20%	10,344	613
Rental income	24,055	125,000	19%	93,380	(69,325)
Interest on investments	1,471	5,000	29%	2,146	(675)
Fines and penalties	11,064	68,000	16%	31,558	(20,494)
Cemetery	15,345	30,000	51%	16,320	(975)
Other Revenues	43,374	45,000	96%	5,400	37,974
Graham County Library support	16,200	32,400	50%	16,200	-
Fire District	179,108	358,216	50%	173,891	5,217
Airport Operations	55,850	125,000	45%	64,888	(9,038)
General Fund Support Charges	593,112	1,186,208	50%	549,936	43,176
Sanitation collections	541,713	1,096,056	49%	531,390	10,323
JCEF Funds	1,029	2,000	51%	-	-
FMI Façade Grant Carryover	-	14,000	0%	-	-
<b>Total General Fund Revenues</b>	<b><u>\$ 5,187,957</u></b>	<b><u>\$ 11,539,808</u></b>	45%	<b><u>\$ 5,155,313</u></b>	<b><u>\$ 32,644</u></b>

General Fund revenues for the second quarter of FY15 total \$5,187,957 which is an increase over the same time period last year of \$32,644. State shared sales tax and state shared income tax represent the most significant year over year growth for this time period. The second quarter data represents about 5 ½ months of City Sales Tax collections. Due to

the timing of revenues collected by the State of Arizona and distributing them to the City only about half of December revenues are shown in this report. The other half of the December collections will be recorded in the following month(s).

The Bed Tax revenues for the second quarter were \$126,546 in comparison to the same time period last year of \$182,314. This represents a decrease of approximately \$55,768. This decrease can be attributed to a 30% reduction in the occupancy rates during this time period.

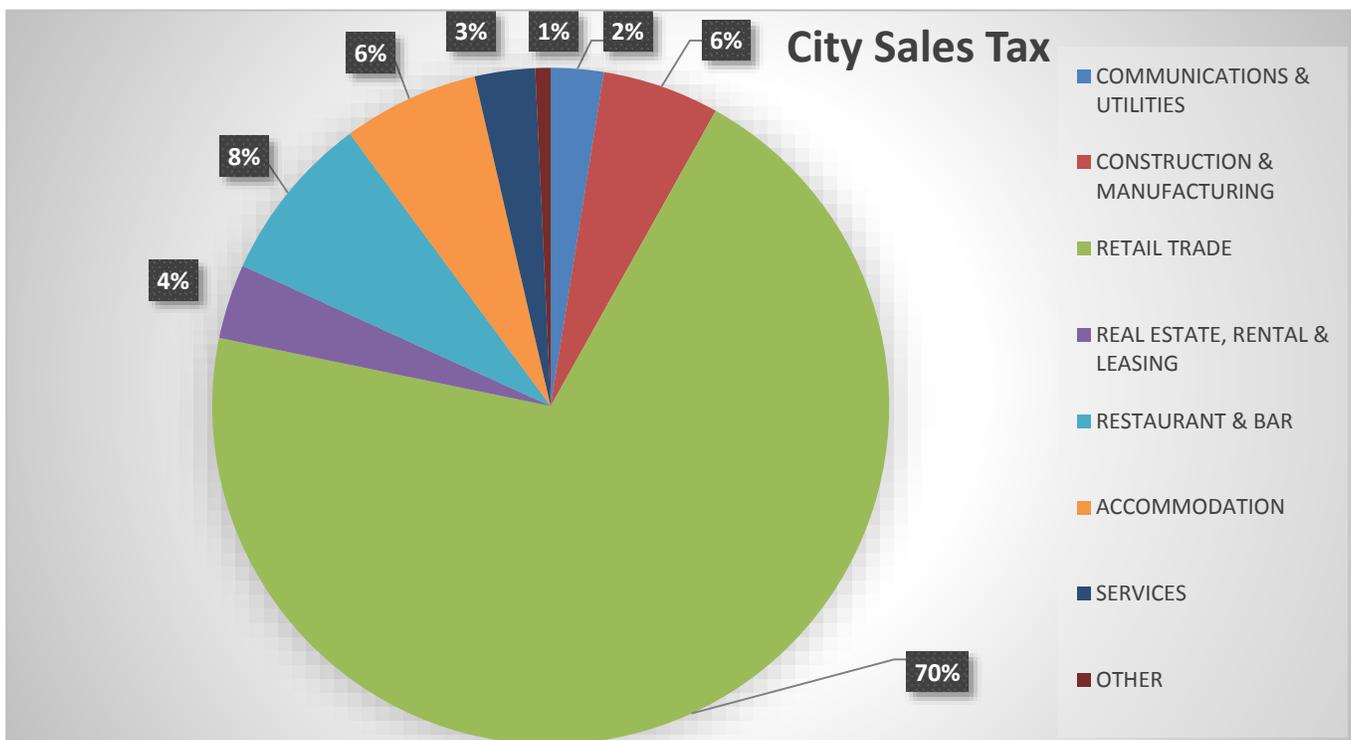
The Graham County Library Support is a contribution made directly to the library each quarter by Graham County.

### General Fund Revenue Overview

The chart below and the subsequent analysis are provided to give a wider understanding of the City's General Fund activities. The information used to create this pie chart is the total amount of city sales tax collected in all categories and funds. This includes the revenues that are specifically dedicated to the City's special funds: Streets and Bed Tax.

#### City Sales Tax Revenues

City Sales Tax is the largest single source of revenue for the City. The City's most common sales tax rate is 2.5%, of which the General Fund receives 2%; the remaining .5% of revenue is designated to the Street Funds. The City's Bed Tax rate is an additional 5%, of which half is shared with the Graham County Chamber of Commerce.



Retail sales tax comprises just over half (70%) of the total sales tax collected, making it the main driver in the city sales tax revenues. In addition, retail sales tax is an important indication of trends in consumer spending and the health of the economy. Safford's retail sales tax rate is collected on the sale of tangible personal property including groceries, home furnishings, clothing, etc. Another important fact worthy of mentioning is all single item sales greater than \$5,000 is taxed at 1%; most car sales fall into this category.

**State Shared Income Tax**

State Shared Income Tax revenues collected through the second quarter of FY15 total \$579,012, which was an increase of \$45,396 in comparison with last year's second quarter collection of \$533,616. State Shared Income Tax is revenue distributed from state income tax collection from two years prior to the fiscal year in which the city receives the funds. You will also notice that it represents 50% of the budgeted amount for this year because of the two year lag time in payments to the City. This budget item is not based on estimates but rather actual numbers.

**State Shared Sales Tax**

State Shared Sales Tax revenues collected through the second quarter of FY15 total \$341,028, which represented an increase of \$13,746 over last year's collection of \$327,282. The City receives State Shared Sales Tax revenues monthly through a distribution from the State Treasurer's office.

**Business Licenses**

Businesses operating within the City must obtain a business license and, in most cases, remit sales tax. The City Clerk currently issues and keeps track of the business license revenue in the following categories: liquor licenses, sales tax licenses, business/professional licenses and business licenses.

**General Fund Expenditures**

Through the second quarter of FY15, General Fund expenditures were 19% less than budgeted. General Fund expenditures for the second quarter were \$4,626,760.

<b>General Fund</b>					
<b>For the Quarter Ending December 31, 2014</b>					
	<b>Fiscal Year 2015</b>			<b>Fiscal Year 2014</b>	<b>\$ Change</b>
	Actual	Total Budget	% of Budget	Actual	CFY vs PFY
<b>General Fund Expenditures:</b>					
<b>Elected and Appointed officials:</b>					
City Council	163,231	460,904	35%	211,772	(48,541)
City Manager	117,293	289,978	40%	143,630	(26,337)
City Attorney	55,458	167,910	33%	73,759	(18,301)
City Clerk	113,307	281,887	40%	125,156	(11,849)
<b>Support Services:</b>					
Human Resource	77,955	259,868	30%	106,020	(28,065)
Financial Services	229,666	588,886	39%	276,073	(46,407)
<b>Public Safety:</b>					
Police	1,528,701	3,713,936	41%	1,584,110	(55,409)
Municipal Court	109,369	243,631	45%	108,165	1,204
Fire Department	265,627	685,707	39%	301,049	(35,422)
Animal Control	65,354	139,011	47%	64,705	649
<b>Community Services:</b>					
Planning & Community Dev.	150,995	394,579	38%	169,330	(18,335)
Building Safety	71,710	165,633	43%	52,079	19,631
Library Services	237,649	573,971	41%	252,299	(14,650)
Recreational Programs	53,866	139,090	39%	55,571	(1,705)
Parks	152,192	579,035	26%	251,625	(99,433)
Public Works	467,227	1,069,170	44%	411,367	55,860
Airport	19,663	109,595	18%	34,380	(14,717)
Sanitation Services	544,741	1,211,532	45%	548,628	(3,887)
Golf Course Management	119,469	205,300	58%	122,056	(2,587)
<b>DEBT SERVICE</b>					
Planning & Community Dev.	30,450	73,079	42%	36,539	(6,089)
Airport	52,838	118,927	44%	59,461	(6,623)
<b>Total General Expenditures</b>	<b>\$ 4,626,760</b>	<b>\$ 11,471,629</b>	<b>40%</b>	<b>\$ 4,987,774</b>	<b>\$ (377,680)</b>

**General Fund Expenditure Overview**

As can be seen from the table above, all departments or line items are at or below the 50% expenditure level with the exception of the Golf Course Management which are at 58% level of spending. The Golf Course expenses is slightly higher for the second quarter because it includes an additional payment for the month of January 2015.

While management and staff will continue to be vigilant and do whatever we can to hold expenditures to the minimum needed, it should be noted that some of this positive variance may just be timing and these expenses are expected to level themselves out during the course of the year.

**Highway User Revenue & Streets Fund**

Arizona Highway User Revenue Fund (HURF) revenues collected through the second quarter of FY15 total \$275,415. Last year's collection of the same period was \$267,528. HURF revenue is the primary source of revenues available for highway construction and transportation in Arizona. The collections for HURF comes from gasoline and use fuel taxes, motor carrier fees, vehicle license tax, motor vehicle registration fees and other miscellaneous fees.

It is important to mention that the majority of the tax collected comes from a tax imposed on number of gallons consumed, not sales revenues, so lower gas prices today will not have a negative impact on this revenue stream. In 2011, the City Council also decided to allocate all of the General Fund revenues collected from Auto-Lieu taxes (vehicle license and registration) towards this Street Fund along with one half percent of the retail sales taxes collected.

For the Quarter Ending December 31, 2014					
	Fiscal Year 2015			Fiscal Year 2014	
	Year-to-Date Actuals	Total Budget	% of Budget	Actual	\$ Change CFY vs PFY
<b>HURF and Street Fund Revenues:</b>					
Sales Tax Street	536,977	1,106,000	49%	455,894	81,083
Auto Lieu of taxes	223,116	483,630	46%	182,279	40,837
HURF revenues	275,415	706,792	39%	267,528	7,887
Street Patch TRANS IN and OTHER	84,504	169,000	50%	84,504	-
Other (Thatcher, etc.)	-	70,000	0%	-	-
	<u>1,118,012</u>	<u>2,535,422</u>	44%	<u>990,205</u>	<u>129,807</u>
<b>Other financing:</b>					
Reserves	-	200,000	0%	-	-
Grants	-	2,637,719	0%	-	-
<b>Total HURF &amp; Street Resources</b>	<b><u>\$ 1,120,012</u></b>	<b><u>\$ 5,373,141</u></b>		<b><u>\$ 990,205</u></b>	<b><u>\$ 129,807</u></b>

The HURF and Street Fund revenues received by the City through the second quarter of FY15 was \$1,120,012 which represents an increase in revenues over the prior comparable fiscal year quarter of \$129,807. Revenues collected were 44% of budget and the total operating expenditures were 38% of budget.

HURF and Street Fund				
For the Quarter Ending December 31, 2014				
	Fiscal Year 2015			Fiscal Year 2014
	Year-to-Date Actuals	Total Budget	% of Budget	Actual
<b>HURF &amp; Street Expenditures:</b>				
Operations	609,963	1,384,480	44%	634,613
Street Preservation	-	75,000	0%	-
Capital other	<u>88,072</u>	<u>363,195</u>	24%	<u>101,981</u>
<b>Total operating expenditures</b>	<b>698,035</b>	<b>1,822,675</b>	<b>38%</b>	<b>736,594</b>
<b>Other Financing sources/(uses)</b>				
Debt Service	166,092	772,200	22%	174,919
Grants	-	2,739,824	0%	-
<b>Total Expenditures &amp; other Financing uses</b>	<b><u>\$ 864,127</u></b>	<b><u>\$ 5,334,699</u></b>	<b>16%</b>	<b><u>\$ 911,513</u></b>

## Enterprise Funds

### Enterprise Fund Overview

The Enterprise Funds are those funds that reflect the economic activity within the City's water/sewer, landfill, gas and electric service areas. These funds are different from the General Fund because their revenue comes directly from the services they provide – sometimes called “user fees”. The Water Services, Landfill, Gas and Electric are all grouped into one department called Utility Departments and the rates are set to cover their operational and any debt service and capital requirements. Because of this, many like to compare these enterprise funded departments to businesses because they do not rely on general government revenue to fund their day-to-day operations. Many of the City's general fund departments support enterprise fund departments with vital internal service functions such as human resources, payroll, budget, finance, information technology, attorney, and billing services among others. The General Fund charges the Enterprise Fund for these services based on an internal service rate formula maintained by the Finance Department.

### **Electric**

The sale of electricity during the second quarter represented 48% of the annual budgeted revenues. A large portion of these revenues approximately 32% were collected during the first quarter (summer months). This is not unusual since the summer months are typically the higher demand months. Operating expenses during the second quarter period however, represented 41% of the budgeted amount. It is worthy of mentioning that the cost for wholesale electricity purchased during the quarter was slightly below our budgeted amount by 8%.

Also, during this period the City completed its arrangement with the Southwest Public Power Agency, Inc. (SPPA) and made a security deposit in the amount of \$947,000. The funds will be kept in two separate accounts with different purposes. The first fund referred to as “Sempra PPA Working Capital Fund Amount (PPA WCF Amount) in the amount of \$757,000 will be in a Savings Account. These funds represent a security deposit never to be expended and will be earning 25 basis points.

The second fund is referred to as the “SPPA A&SA Additional Working Capital Fund Amount (Additional WCF Amount) for \$38,000 and SPPA Power Pool Working Capital Fund for \$152,000. These funds will be earning 25 basis points and will be used for working capital and collateral. The City budgeted these funds over a three-year period to meet its obligation to SPPA. Monthly reports will be provided to the City for review of account activity.

At this time the City is in the process of finalizing its arrangement with Graham County Electric Cooperative, Inc. (COOP) for the purchase of certain assets according to the “Territorial Settlement Agreement” entered into by both parties. The agreement requires the City to set-aside funds in an escrow account for the purchase of purchasing assets of the COOP. It is agreed upon that the City will deposit \$950,000 into an escrow account. Not only will the City own these assets but will receive over 750 additional meters. The agreement will not be completed until December 31, 2015.

### **Water Services**

The Water department provides safe drinking water services to about 7,884 customer accounts in Safford, Thatcher and other areas of the County. In order to provide this service, the City Council sets water rates and fees to cover the operations, infrastructure, and debt requirements of Safford's water utility. Those customers in the Town of Thatcher and in the county area are charged a premium of 10 and 25 percent respectively above the rates set for city residents. For the second quarter of the fiscal year the number of customers decreased by 98 customer accounts when compared to last year's.

### **Waste Water**

The Waste Water activities for the first quarter were well within the projected range. Revenues collected were 49% of budget and the total operating expenses were 42% of budget.

## **Gas**

The numbers in the Gas fund were also as expected. The revenue is usually low in the first quarter and increases during the second and third quarters depending on the weather conditions as the most gas is used for heating homes during the colder months of the year.

Due to the seasonality of gas usage, revenues collected were only 23% compared to the budget for the second quarter. Gas usage generally will increase during the winter months (Dec. - Feb.) as temperatures begin to drop. Gas bills are sent to customers a month after the close of the business cycle. Customers are given a month to pay their bills. Therefore, the cycle for billing and collecting gas revenues typically lags by two months. As the winter season progresses revenues generally increase. However, it should be noted that the severity of the weather during this time will affect the overall gas usage.

## **Landfill**

Similar to the Water and Waste Water Services, the Landfill rates were re-set by the City Council to cover the operation and closure and post-closure costs. These rates are set based upon the amount of projected tonnage the City will collect and the required revenue for the operating budget and long term obligation. The landfill revenues for the second quarter were at 44% of the budget while the operating cost was at 30%.

An additional expenditure item to bring to the Council's attention is their approval during the City Council Meeting held on Monday, November 10, 2014, to spend \$148,000 on consulting services for the proposed scope and fee for the revision of the current work plan to include vertical expansion that will expand the anticipated life of the landfill by 30 years.

Enterprise Funds															
For the Quarter Ending December 31, 2014															
	Electric			Water			Wastewater			Gas			Landfill		
	YTD Actual	Total Budget	% of Budget	YTD Actual	Total Budget	% of Budget	YTD Actual	Total Budget	% of Budget	YTD Actual	Total Budget	% of Budget	YTD Actual	Total Budget	% of Budget
<b>Operation Revenues:</b>															
Rate Revenues	4,328,115	9,058,280	48%	2,317,781	5,188,101	45%	1,199,332	2,427,920	49%	670,911	2,859,860	23%	543,290	1,245,334	44%
Install Fee	-	10,000	0%	-	60,000	0%	-	-	-	-	1,500	0%	-	-	-
Pole attachment	-	10,000	0%	-	-	-	-	-	-	-	-	-	-	-	-
Closure Revenues	-	-	-	-	-	-	-	-	-	-	-	-	25,674	62,039	41%
State Tire Haul	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000	0%
Other	24,225	-	-	53,595	30,000	179%	7,147	10,000	71%	4,107	1,500	274%	821	-	-
<b>Total Operation Revenues</b>	<b>4,352,340</b>	<b>9,078,280</b>		<b>2,371,376</b>	<b>5,278,101</b>		<b>1,206,479</b>	<b>2,437,920</b>		<b>675,018</b>	<b>2,862,860</b>		<b>569,785</b>	<b>1,357,373</b>	
<b>Operating Expenses:</b>															
Personnel	287,231	680,112	42%	400,020	1,000,708	40%	211,097	499,656	42%	207,999	475,568	44%	86,277	237,648	36%
Operations	1,001,573	2,634,870	22%	1,693,148	3,861,667	44%	669,327	1,075,925	62%	412,299	1,490,355	28%	305,814	1,071,765	29%
Commodities	1,895,101	4,500,000	42%	-	-	-	-	-	-	250,406	1,165,600	21%	-	-	-
Contractual & other Service charges	-	-	-	-	-	-	-	1,030,315	0%	-	-	-	-	-	-
<b>Total Operating Expenses</b>	<b>3,183,905</b>	<b>7,814,982</b>		<b>2,093,168</b>	<b>4,862,375</b>		<b>880,424</b>	<b>2,106,240</b>		<b>870,704</b>	<b>3,131,523</b>		<b>392,091</b>	<b>1,309,413</b>	
<b>Operating Income/Loss</b>	<b>1,168,435</b>	<b>1,263,298</b>		<b>278,208</b>	<b>415,726</b>		<b>326,055</b>	<b>331,680</b>		<b>(195,686)</b>	<b>(268,663)</b>		<b>177,694</b>	<b>47,960</b>	
<b>Other Financing Sources and (uses):</b>															
Reserves	-	-	-	-	-	-	-	-	-	-	340,000	0%	-	-	-
Debt Relief	-	-	-	-	-	-	-	700,000	0%	-	-	-	-	-	-
Impact & Capacity Fee	-	-	-	-	900,000	0%	-	-	-	-	-	-	-	-	-
Grants	-	-	-	-	248,155	0%	-	40,000	0%	-	-	-	-	-	-
<b>Non-operating Expenses</b>															
Debt Service	(56,682)	(243,369)	7%	(83,192)	(772,054)	11%	(24,338)	(137,950)	18%	-	-	-	-	-	-
Capital Expenses	(312,783)	(860,000)	57%	(107,469)	(1,451,000)	7%	(97,274)	(298,500)	33%	(336)	(372,000)	0%	(912)	(35,000)	3%
Capital reserves	-	(552,500)	0%	-	(298,155)	0%	-	(250,000)	0%	-	(128,000)	0%	-	(62,000)	0%
<b>Total nonoperating revenues and (expenses)</b>	<b>(369,465)</b>	<b>(1,655,869)</b>		<b>(190,661)</b>	<b>(1,373,054)</b>		<b>(121,612)</b>	<b>53,550</b>		<b>(336)</b>	<b>(160,000)</b>		<b>(912)</b>	<b>(97,000)</b>	<b>1%</b>

### Grant Funds

The grant revenues budgeted this year is anticipated to come mainly from state and federal agencies like ADOT, FAA, and FTA. A few smaller, but equally important, contributors to the budget include FMI, First Things First, United Way and the Arizona State Library. These smaller grants provide a variety of community programming at the library and small stimulus activity in the downtown area. As can be seen from the table below most of these grants are still pending.

The Library Trust (County) is annual funding that the library receives from the Arizona State Library. Upon completion of annual statistics by the county librarian, each county is given an allotment based on their population. We are given \$23,000 for use to benefit the patrons of Graham County.

<b>Grant Funding</b>					
<b>For the Quarter Ending December 31, 2014</b>					
	<b>Fiscal Year 2015</b>			<b>Fiscal Year 2014</b>	
	Actual	Total Budget	% of Budget	Actual	\$ Change CFY vs PFY
<b>Grant Funding Sources:</b>					
Pathway Grants (ADOT)	4,510	355,000	1%	-	4,510
Economic development Grant (FMI)	135,000	135,000	100%	-	135,000
Police Grants	43,271	388,870	11%	115,587	(72,316)
Airport	224,292	860,000		287,610	(63,318)
Arizona State Library	-	23,000	0%	-	-
Library Special Grants	90,179	381,000	24%	134,226	(44,047)
General Fund Subsidy	-	37,000	0%	-	-
<b>Total Grant Revenues</b>	<b><u>\$ 497,252</u></b>	<b><u>\$ 2,179,870</u></b>		<b><u>\$ 537,423</u></b>	<b><u>\$ (40,171)</u></b>
<b>Grant Expenditures:</b>					
Partway	-	380,000	0%	-	-
Reclaimed Water Distribution Line	-	135,000	0%	-	-
Arizona State Library	-	23,000	0%	-	-
Library Special Grants	80,567	381,000	21%	92,788	(12,221)
Airport Improvements	-	388,870		-	-
Police Grant Division	20,748	872,000	2%	128,945	(108,197)
<b>Total Expenditures &amp; other Financing uses</b>	<b><u>\$ 101,315</u></b>	<b><u>\$ 2,179,870</u></b>		<b><u>\$ 221,733</u></b>	<b><u>\$ (120,418)</u></b>



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**CITY COUNCIL COMMUNICATION**

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**TO: Mayor and Council**

**FROM: Dustin Welker, Planning and Community Development Director**

**SUBJECT: 2015 Annual Special Event Request**

**DATE: Monday, February 9, 2015 at 6:00 p.m.**

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**Purpose and Recommended Action:** This is a request for the Mayor and Council to review and approve the annual special events for 2015. The request consists of 12 special events that have been previously approved, one new annual special event request (Tri Community Tri) and a one-time special event request (SHS's 100<sup>th</sup> Anniversary). The Main Street Family Festival is the lone event that was approved last year that did not make a request for this year.

2015 SPECIAL EVENTS

TITLE OF EVENT	DATE OF EVENT	TIME	LOCATION	EVENT DETAILS	ORGANIZATION	CONTACT PERSON
Special Olympics	3/27/15 - 3/28/15	8:00 am - 3:00 pm	Safford High School	300 chairs and 3 tables. Committee will set up.	Special Olympics Arizona	Nadine Armstrong
Relay for Life	5/01/15 - 5/02/15	6:00 pm - 6:00 am	Graham Co. Fairgrounds	150 chairs and 25 tables. Committee will set up.	American Cancer Society	Terie Tutt
Cinco de Mayo Parade	5/2/2015	10:00 am - 11:30 am	Parade route to St. Rose of Lima	Parade route, traffic control, trash cans, tables, chairs	St. Rose of Lima	Jolene Rodriguez
4th of July Parade	7/4/2015	10:00 am - 12:00 pm	Main Street parade route	Parade route, traffic control, trash cans, tables, chairs, Food Vendors.	Safford Lions Club	Michael Andazola
Salsa Walk	9/25/2015	7:00 am - 9:30 am	Discovery Park to Graham Co. Courthouse	Walk-a-thon. Need officer at crosswalk near cemetery at 7:15 am.	Boys & Girls Club	Aimee Staten
Salsa Fest	9/25/2015	(9/26) 4:00 pm - (9/27) 5:00 pm	Safford City Hall Lawn and Main Street	Salsa contest, Vendors, car show, dog races, and other activities. Equipment needed	Safford Lions Club	Jon Stewart
Graham County Fair Parade	10/9/2015	9:30 am - 12:00 pm	Parade route	Parade route. Traffic Control, parking barricades	Graham County	Annette Watson
SHS Homecoming Parade	10/16/2015	4:00 pm - 4:15 pm	Courthouse - Main Street	Parade. Courthouse to Main Street, turning right at 2nd.	Safford High School	Torey Leitzke
Harvest Festival	10/24/2015	10:00 am - 4:00 pm	City Hall Lawn and Main Street	Vendors, Food, Entertainment, barricades, cones, dance floor, chairs, tent, tables,	SDA / City of Safford P&CD	Pam Frost
Veteran's Day Ceremony	11/11/2015	10:30 am - 12:00 pm	Graham County Courthouse	Honor Guard ceremony, patriotic music, guest speakers, placement of memorial wreaths	American Legion	Steve Oller
Merry Main Street & Tree Lighting	11/27/2015	5:30 pm - 8:00 pm	Merry Main Street & Tree Lighting	Tree lighting at City Hall, Santa arrives, Kids games and activities on Main Street, stores open, food vendors, treasure hunt	SDA	Jo Hancock
Holiday Light Parade	12/5/2015	5:00 pm - 8:30 pm	City Hall and Main Street	Santa, entertainment, food vendors, parade begins at 6:00 pm	SDA	Jo Hancock
TO APPROVE ONE TIME ONLY						
SHS's 100th Anniversary	10/17/2015	7:00 AM (See details)	Fun run route ( see Map), Parade & Main St.	<p><b>3 different events • FUN RUN</b>                      Begins at 7:00 a.m. and participants are to register at the parking lot of Safford High School. The attached highlighted map show this route. Estimating an hour and a half time for all to complete this event.</p> <p><b>• PARADE</b>                      This event is scheduled to begin at 10:00 AM. The parade is attached. They are encouraging each graduating class to have an entry in the parade so we do not know how many to expect. We are estimating less than an hour for the actual parade but the organizing beforehand will take some time</p> <p><b>• SATURDAY NIGHT ON MAIN STREET</b>                      The plan is to block off Main Street from 7th Avenue to Central Avenue, enabling everyone to walk up and down the blocks and reminisce about their SHS memories. They plan to have a car show in the street displaying 300 chairs &amp; 25 tables . Committee will set up and take down.</p>	SHS Scholarship Foundation	Randa McKinney
TO APPROVE & ADD TO ANNUAL EVENTS						
TRI COMMUNITY TRI	9/29/2015	6:00 am to 1:00 pm	Glen Meadows Park	Bikes enter at Golf Course Rd and 20th Ave., then head south on 20th to 24th, then east on 24th to 14th Ave., then north to Glen Meadows Park. Access to water and power at Glen Meadows Park.	ASEAC TRYCLUB	Cherla Ramsey



## **2015 ANNUAL SPECIAL EVENTS**

12 Annual Special Events  
1 new annual special event to add to request  
1 Special Event to be approved one time

Each special event is a request to waive application fee, equipment rental fees and all other fees applied to the event

### **1. Special Olympics**

Friday, March 27 & Saturday, March 28

**Sponsoring Organization:** Special Olympics Arizona

**Contact Person:** Nadine Armstrong

**Time:** 8:00 AM to 3:00 PM

**Location:** Safford High School

**Event description:** Equipment delivered and picked up.

**Equipment needed:** 300 chairs, 3 tables

**Public Works Cost** last year:

<b>LABOR</b>	<b>MATERAL/OTHER</b>	<b>EQUIPMENT</b>	<b>TOTAL</b>
<b>\$98.93</b>	<b>\$156.00</b>	<b>\$95.00</b>	<b>\$349.93</b>

### **2. Cinco de Mayo Parade**

Saturday, May 2

**Sponsoring Organization:** St. Rose of Lima Catholic Church

**Contact Person:** Rev. Ariel Lustan / Jolene Rodriguez

**Time:** 10:00 AM to 11:30 PM

**Set up:** 8:00 AM Removal Time: 12:00 PM

**Location:** Starting at the Graham County Courthouse to Main Street, then down to Main Street and turning North at 3rd Avenue to cross the highway to St. Rose of Lima Catholic Church.

**Event description:** Parade

**Public Works Cost:** Last year:

<b>LABOR</b>	<b>MATERAL/OTHER</b>	<b>EQUIPMENT</b>	<b>TOTAL</b>
<b>\$2,827.80</b>	<b>\$336.30</b>	<b>\$1,509.60</b>	<b>\$4,673.70</b>

### **3. Relay for Life**

Friday, May 1- Saturday, May 2

**Sponsoring Organization:** American Cancer Society

**Contact Person:** Terie Tutt/American Cancer Society

**Time:** Friday, May 1 -6:00 PM to Saturday, May 2 -6:00 AM

**Location:** Graham County Fairgrounds

**Event description:** Will set up at noon on May 1<sup>st</sup>. Event begins at 6:00 pm and ends May 2<sup>nd</sup> at 6:00 am. They will be cleaned up by noon.

Equipment needed: Tables and chairs. Relay for Life Committee will set up and take down.

**Public Works cost last year:** \$0.00

### **4. Fourth of July Parade**

Saturday, July 4

**Sponsoring Organization:** Safford Lions Club

**Contact Person:** Michael Andazola

**Time:** 10:00 AM to 12:00 PM

Set up: 8:00 AM Removal Time: 12:00 PM

**Location:** Regular parade route

**Event description:** Parade following flag ceremony and Food/beverage vendors

**Request:** Approval of event, waive fees, parade route, traffic control, tables and chairs for parade participants to check in and judges, trash cans

**Public Works Cost last year:**

LABOR	MATERIAL/OTHER	EQUIPMENT	TOTAL
\$2,437.80	\$385.40	\$1202.30	\$4025.50

### **5. Salsa Fest**

Friday, September 25 – Saturday, September 26

**Sponsoring Organization:** Safford Lions Club

**Contact Person:** Jon Stewart

**Time:** September 26<sup>th</sup> - 4:00 PM to September 27<sup>th</sup> - 5:00 PM

**Location:** Main Street & 5th Avenue to Main Street and 8th Avenue and City Hall Lawn. Contact Person: Annette Watson

**Event description:** Vendors, Salsa contest and other activities. Equipment needed: Tables, chairs, 2 tents, trash cans, dumpsters and orange fencing.

**Public Works Cost last year:**

LABOR	MATERIAL/OTHER	EQUIPMENT	TOTAL
\$3,215.08	\$2,024.59	\$923.00	\$6,162.67

## 6. Salsa Walk

Saturday, September 26 (during Salsa Fest)

**Sponsoring Organization:** Boys & Girls Club of the Gila Valley

**Contact Person:** Aimee Staten

**Time:** 7:00 AM to 9:30 AM

**Location:** Begins at Discovery Park and ends at the Graham County Courthouse

**Event description:** Salsa Walk

An officer at the crosswalk on Discovery Park Blvd. near the cemetery is required.

**Request to City of Safford:** Officer at the crosswalk near the Safford Cemetery at 7:15 AM

**Public Works cost last year:** \$0.00

## 7. Graham County Fair Parade

Friday, October 9

**Sponsoring Organization:** Graham County

**Contact Person:** Annette Watson

**Time:** 9:30 AM to Noon

**Location:** Regular Parade Route

**Event description:** Parade

**Public Works cost last year:**

LABOR	MATERIAL/OTHER	EQUIPMENT	TOTAL
\$2844.12	\$320.44	\$1,480.00	\$4,644.52

## 8. SHS Homecoming Parade

Friday, October 16

**Sponsoring Organization:** Safford High School

**Contact Person:** Torey Leitzke

**Time:** 4:00 PM to 4:30 PM

**Location:** Parade route from Courthouse to Main Street.

**Event description:** Regular Parade Route

**Public Works cost last year:**

LABOR	MATERIAL/OTHER	EQUIPMENT	TOTAL
\$44.55	\$16.00	\$76.00	\$136.55

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## 9. Harvest Festival

Saturday, October 24

**Sponsoring Organization:** Safford Downtown Association

**Contact Person:** Pam Frost

**Time:** 10:00 AM to 4:00 PM

**Set up Time:** 6:00 AM Removal time: 4:00 PM

**Location:** City Hall Lawn and Main Street from 8<sup>th</sup> Avenue to 7<sup>th</sup> Avenue

**Event description:** 60+ vendors, food, live entertainment, kid's games and activities.

**Equipment needed:** 1 large tent, tables, chairs, dance floor, barricades, cones, large trash containers, and trash cans

**Public Works cost last year**

LABOR	MATERIAL/OTHER	EQUIPMENT	TOTAL
\$1,969.46	\$1,687.67	\$862.40	\$4,519.53

## 10. Veteran's Day Ceremony

Wednesday, November 11

**Sponsoring Organization:** American Legion Post 32

**Time:** 10:30 AM to 12:00 PM

**Set up Time:** 10:00 AM Removal Time: Noon

**Location:** Graham County Courthouse Memorial

**Contact Person:** Steve Oller

**Event description:** Patriotic theme recorded music, speakers, wreath laying, and live music by "Tribute"

**Equipment needed:** 100 chairs

Need 8<sup>th</sup> Avenue closed between North and South Court Street

**Public Works cost last year:**

LABOR	MATERIAL/OTHER	EQUIPMENT	TOTAL
\$234.23	\$131.50	\$114.60	\$480.33

### **11. Merry Main Street & Tree Lighting**

Friday, November 27

**Sponsoring Organization:** Safford Downtown Association

**Contact Person:** Jo Hancock

**Time:** 5:00 PM to 8:00 PM

**Location:** Main Street and City Hall

**Event description:** Tree Lighting at City Hall, Santa arrives, Games and crafts for kids on Main Street, Treasure Hunt, Stores open and kid's karaoke, food vendors.

**Public Works cost last year:**

LABOR	MATERAL/OTHER	EQUIPMENT	TOTAL
\$3,519.66	\$660.00	\$1,811.25	\$5,990.91

### **12. Holiday Light Parade**

Saturday, December 5

**Sponsoring Organization:** Safford Downtown Association

**Contact Person:** Jo Hancock

**Time:** 5:00 PM to 8:00 PM

**Location:** Main Street and City Hall

**Event description:** Santa, Entertainment, Food vendors, Parade route.

LABOR	MATERAL/OTHER	EQUIPMENT	TOTAL
\$3,834.08	\$596.90	\$1,811.25	\$6,242.23

## **REQUEST TO ADD AS ANNUAL SPECIAL EVENT**

### **Tri Community Tri**

**Saturday, August 29**

**Sponsoring Organization:** ASEAC TRICLUB

**Contact Person:** Cherla Ramsey

**Time:** 6:00 am to 1:00 pm

**Set up Time:** 5:00 am **Removal Time:** 1:00 pm

**Location:** Glen Meadow Park

**Event Description:**

**Request to City:**

- Waive fees
- Approve route: Bikes enter Safford at Golf Course Road and 20<sup>th</sup> Avenue, then head south on 20<sup>th</sup> to 24<sup>th</sup>, east on 24<sup>th</sup> to 14<sup>th</sup> Avenue, then north to Glen Meadows Park. Run mostly on the Multi Use path.
- Access to water and power.

## **TO APPROVE EVENT FOR ONE TIME ONLY:**

### **SHS 100<sup>th</sup> Anniversary**

**Saturday, October 17**

**Sponsoring Organization:** SHS Scholarship Foundation

**Contact Person:** Randa O. McKinney

**Event Details:** 3 different events: Fun Run, Parade, and Saturday night on Main Street

- FUN RUN

Begins at 7:00 a.m. and participants are to register at the parking lot of Safford High School. The attached highlighted map show this route. Estimating an hour and a half time for all to complete this event.

- PARADE

This event is scheduled to begin at 10:00 AM. The parade is attached. They are encouraging each graduating class to have an entry in the parade so we do not know how many to expect. We are estimating less than an hour for the actual parade but the organizing beforehand will take some time

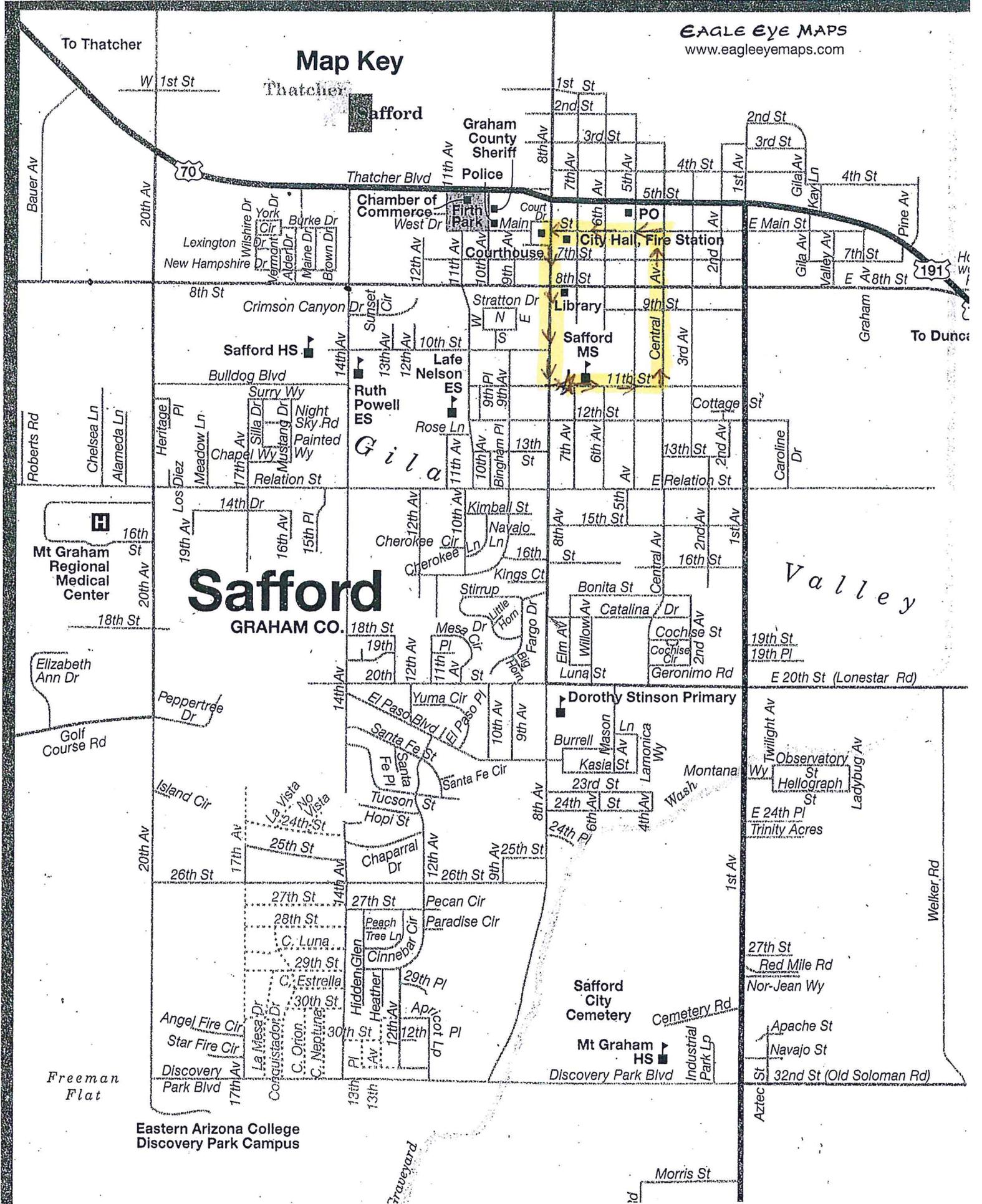
- SATURDAY NIGHT ON MAIN STREET

The plan is to block off Main Street from 7<sup>th</sup> Avenue to Central Avenue, enabling everyone to walk up and down the blocks and reminisce about their SHS memories. They plan to have a car show in the street displaying older models. We hope to encourage the downtown merchants to stay open and participate in the event. We hope to have the downtown music system play oldies to help with the nostalgia. There is no charge for any of these events to participate.

**City of Safford Request:**

- Waive Special Event Application Fees, Equipment Rental fees and other costs
  - Approve event for one time only
  - Approve route for Fun Run, Parade route and blocking streets for Saturday night on Main Street as listed above.  
Equipment Request: 300 chairs and 25 tables. Request if the City of Safford can drop off the trailer with the tables and chairs and the committee will set up and take down.
-

### Map Key

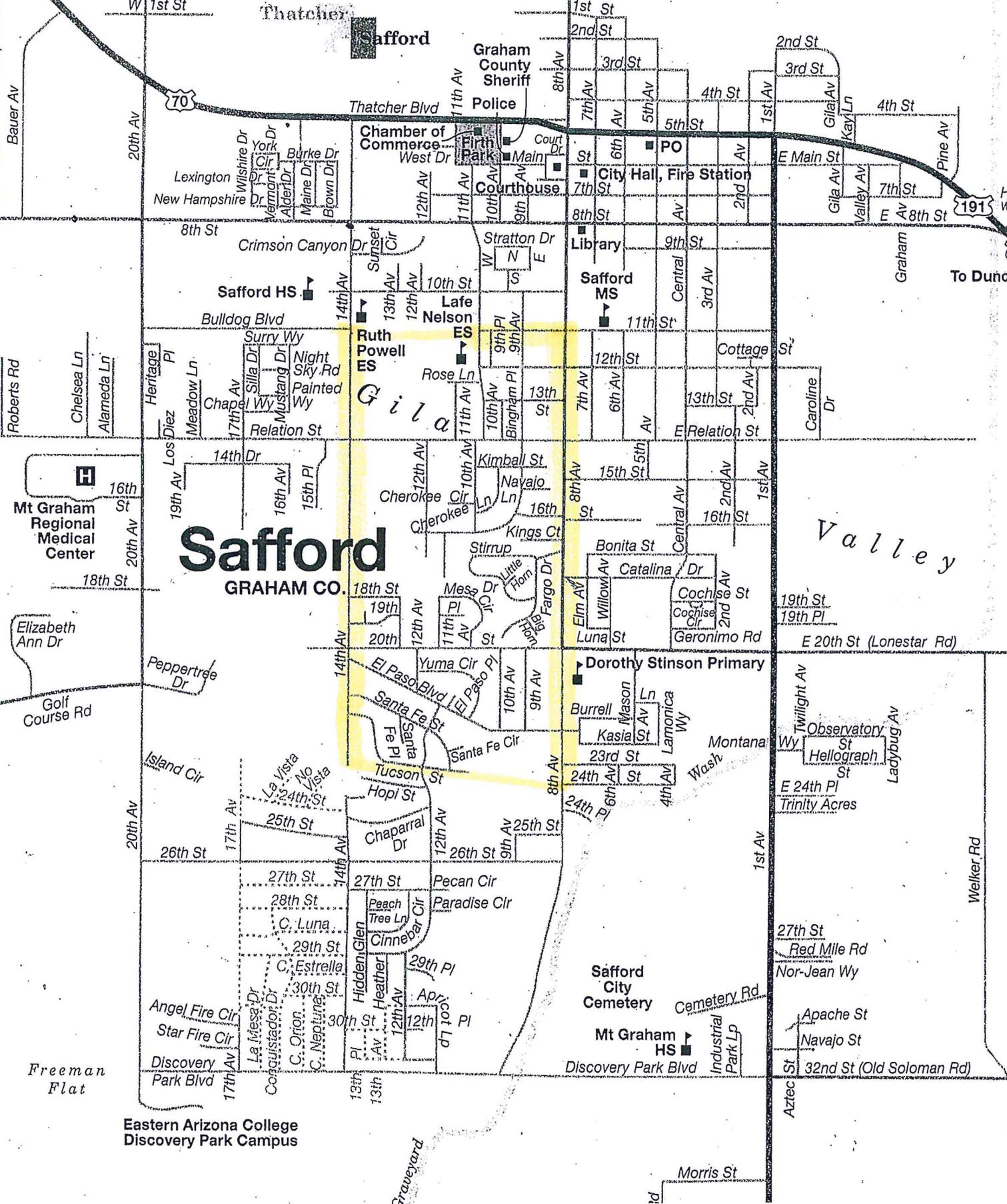


# Safford

GRAHAM CO.

Parade Route - Begin - End at Safford Middle School.

# Map Key



# Safford

GRAHAM CO.

Fun Run




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**CITY COUNCIL COMMUNICATION**

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**TO: Mayor and Council**  
**FROM: Eric Buckley, Utility Director**  
**SUBJECT: Award of Contract – Underground Electric Conduit Install**  
**DATE: Monday, February 9, 2015 at 6:00 p.m.**

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**Purpose and Recommended Action:**

This project consists of underground conduit installation at the Valley Apartments, portions of Cluff Addition and a small section at the Graham County Health Department. Funding for the project will be provided from the current City Council adopted budget for the electric division capital improvements. The budget for this project is \$23,000, the remaining \$15,998.94 will be covered out of the Outside/Professional services fund.

It is the recommendation of the Utility Director that the City Council award the project to Banning Creek Enterprises, LLC of Bisbee, AZ in the amount of \$38,998.94.

**Background:**

This project location list will conclude all of our old directory bury cable. Recent failures on some of this cable tells us of the critical need to replace as quickly as possible.

In December 2014, following informal bidding procedures we requested written quotes from six contractors, we received one quote in the amount of \$50,134.

In January 2015, following informal bidding procedures, we re-issued the bid request and solicited quotes from three contractors, the quotes were due on February 2, 2015; two quotes were received and are summarized below:

<u>Bidder</u>	<u>Bid Amount</u>
Banning Creek Enterprises, LLC, Bisbee, AZ	\$38,998.94
E W Parker Enterprises, LLC, Payson, AZ	\$64,430.49

**Analysis:**



**City of Safford**  
A great place to live, work, and visit  
**BID RECAP**

DESCRIPTION ITEM(S)/BID: 69-670 UGE Conduit Install

- SELECT BID REQUIREMENTS:
- ORAL/PHONE LESS THAN \$4,999
  - WRITTEN \$5,000-\$49,999
  - ADVERTISED \$50,000 - CITY MANAGER APPROVAL

VENDOR	DATE REC'D	CONTACT	BID / PRICE	AWARD TO:	REMARKS
Banning Creek Enterprises	02/02/15	Erika Meyer	\$ 38,998.94		
E W Parker Enterprises	02/02/15	Ty Parker	\$ 64,430.49		

**LOCATION OF BID RECAP FILE:**

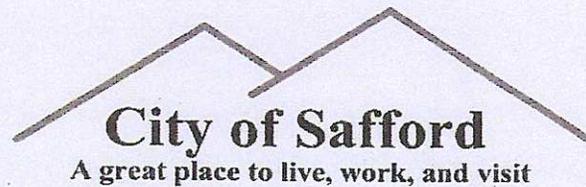
- ATTACHED
- DEPARTMENT FILES
- ADMINISTRATION BID FILES

EMPLOYEE: Hilary Cuenin

DATE: February 3, 2015

RECEIVED

FEB 02 2015



SPECIAL PROJECTS

**Address Questions & Submit Quotes to:**

Hilary Cuenin, Project Management Assistant  
 405 W. Discovery Park Boulevard  
 Safford, Arizona 85546  
 Phone: (928) 432-4082  
 Fax: (928) 348-3150  
 Email: [hcuenin@saffordaz.gov](mailto:hcuenin@saffordaz.gov)

**REQUEST FOR QUOTE:**  
**Electrical Conduit Installation**  
**Valley Apartments, Cluff Addition and**  
**Graham County Health Department**

C.O.S. Project No.: 69-670

Quotes are due no later than 2:00 PM on February 2, 2014

**Scope of Work**

Installation of approximately 1,377 feet of 3" underground electrical conduit, 60 feet of 4" underground electrical conduit and 90 degree sweeps to existing transformers. The City of Safford will supply the conduit and sweeps in the Valley Apartments (865'), Cluff Addition (512') and Graham County Health Department (60'). Conduit will be installed parallel to existing direct bury primary wire.

Item No.	Description	Units	Unit Price	Bid Amount
1	3" UGE Conduit Installation	1377 lf	\$24.99	\$34,411.23
2	4" UGE Conduit Installation	60 lf	\$24.99	\$1,499.40
3	Applicable Taxes, Surcharges, Shipping, Freight, etc.	LS	\$3088.31	\$3,088.31
<b>TOTAL:</b>				<b>\$38,998.94</b>

**Special Notices**

**Contractors License Required:** Bidder must be licensed with the Arizona Registrar of Contractors.

**Special Provisions:** Enclosed

**Exhibits:** Enclosed

**Insurance:** Requirements enclosed

**Quote Submitted By:**

Company: Banning Creek Enterprises, LLC

Address: P.O. Box 4513 Bisbee, AZ 85603

Phone / Email: 520-432-8079 BanningCreekEnt@gmail.com

Authorized Agent: [Signature]  
Signature

2/2/2015  
Date



RECEIVED

FEB 02 2015

SPECIAL PROJECTS

**Address Questions & Submit Quotes to:**

Hilary Cuenin, Project Management Assistant  
 405 W. Discovery Park Boulevard  
 Safford, Arizona 85546  
 Phone: (928) 432-4082  
 Fax: (928) 348-3150  
 Email: [hcuenin@saffordaz.gov](mailto:hcuenin@saffordaz.gov)

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 Valley Apartments, Cluff Addition and  
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Item No.	Description	Units	Unit Price	Bid Amount
1	3" UGE Conduit Installation	1377 lf	39.00	53,703.00
2	4" UGE Conduit Installation	60 lf	33.00	1,980.00
3	Applicable Taxes, Surcharges, Shipping, Freight, etc.	LS	8,747.49	8,747.49
<b>TOTAL:</b>				<b>64,430.49</b>

**Special Notices**  
**Contractors License Required:** Bidder must be licensed with the Arizona Registrar of Contractors.  
**Special Provisions:** Enclosed  
**Exhibits:** Enclosed  
**Insurance:** Requirements enclosed

**Quote Submitted By:**

Company: E W Parker Enterprises LLC

Address: 910 S McLane Payson, AZ 85541

Phone / Email: 928-853-7469

Authorized Agent: *Ty Parker* 2/2/15

Signature Date



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**CITY COUNCIL COMMUNICATION**

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**TO:** Mayor and Council  
**FROM:** Horatio Skeete, City Manager  
**SUBJECT:** Skate Park Project  
**DATE:** Monday, February 9, 2015 at 6:00 p.m.

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**Purpose and Recommended Action:** Dr. Cathy Romero would like to continue the discussion of a skate park proposal. They are asking the City Council to consider a commitment for a place to put the skate park and to provide maintenance of the park. **INFORMATION/DISCUSSION/ACTION**

Dr. Romero provided the following information.

Links to two articles that are worth the read:

1. <http://www.spohnranch.com/the-top-6-benefits-of-public-skateparks-2014-03-02/>
2. <http://www.skatepark.org/park-development/advocacy/2011/01/30-reasons/>

1. Rita Ranch Skatepark 9774 E. Esmond Loop, Rita Ranch, Tucson.



2. Sierra Vista Kiwanis Skate Park 3000 Martin Luther King Junior Parkway, Sierra Vista, AZ 85635





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**CITY COUNCIL COMMUNICATION**

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**TO: Mayor and Council**  
**FROM: All Departments**  
**SUBJECT: Department Reports**  
**DATE: Monday, February 9, 2015 at 6:00 p.m.**

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**Purpose and Recommended Action: Approve Consent Agenda Items**

**CONSENT ITEMS:** These items are considered to be routine by the City Council and will be enacted by one motion, without discussion. The consent agenda is a time savings device. Council Members have received documentation on these items for review prior to the open meeting. Any Council Member may remove any item from the consent agenda for discussion and a separate vote if deemed necessary. The Mayor and City Council may wish to consider approving Items 1 through 12 as Consent Agenda Items.

**INFORMATION/DISCUSSION/ACTION**

1. January 12, January 23, and January 26, 2015 Council Meeting Minutes
2. Police Report
3. Building Inspection Report
4. Public Works Report
5. Business License Report
6. Library Report
7. Utility Consumption/Water Production Reports
8. Summary of Projects Planning and Grants Administration
9. Prosecution Report
10. Airport Report (Not Available)
11. Expense Report over \$5,000
12. Purchasing Card Report

**Attachments:** Respective Reports



**“The mission of the City of Safford is to make Safford  
a great place to live, work, and visit”**

**CITY OF SAFFORD  
COUNCIL MEETING MINUTES  
Monday, January 12, 2015 @ 6:00 PM  
Safford Library Program Room, 808 S. 7<sup>th</sup> Avenue, Safford, Arizona**

**PRESENT:** Wyn “Chris” Gibbs, Mayor; Mary Bingham, Vice Mayor; Council Member’s, Arnold A. Lopez, Kenneth Malloque, Gene Seale, Richard Ortega, and James D. Howes.

**STAFF PRESENT:** Horatio Skeete, City Manager; Joe Brugman, Chief of Police; Randy Petty, City Engineer; Dustin Welker, Planning and Community Development Director; Jenny Howard, Public Works Director; Eric Buckley, Utilities Director; Terry Quest, Finance Director; LeAnne McElroy, Library Director; and Georgia Luster, City Clerk. Dale Clark assisted with the audio/video recording of the meeting.

**OTHERS PRESENT:** Cathy Romero, E. J. Romero, Luke Romero, Sophia Romero, Josh Romero, Danny Smith, Kelly Van Shaar, video recorded the meeting. Ken Showers was present representing Eastern Arizona Courier.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs called the meeting to order at 6:00 p.m.
2. **ROLL CALL:** A quorum of the Council was present (7).
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Dustin Welker offered the opening prayer.
5. **CITIZEN COMMENTS ON AGENDA ITEMS:** NONE
6. **PUBLIC HEARING:** Pursuant to *Arizona Revised Statutes* §38-431.01, Mayor Gibbs opened a Public Hearing at 6:02:11 p.m. for the purpose of taking public comment relating to a request for three (3) Interim Permit/New License, Series 10 Beer and Wine applications submitted by Roger Kenneth Burton on behalf of: 1) Giant Store #644, located at 1780 W. Hwy 70; 2) Giant Store #670 located at 105 East Hwy 70; and, 3) Giant Store #674 located at 750 8<sup>th</sup> Avenue, Safford, Arizona. When the hearing concludes the Mayor and Council shall take action to make recommendation to the Arizona State Liquor Board to approve or deny the applications.

7. **CLOSE PUBLIC HEARING:** There were no public comments regarding the three liquor license applications. Mayor Gibbs closed the Public Hearing at 6:02:50 p.m. and returned to Open Session.

8. **NEW/OLD BUSINESS:**

1. **Recommendation to the State Liquor board approving or denying applications for three (3) Interim Permit/New License, Series 10 Beer and Wine applications submitted by Roger Kenneth Burton on behalf of: 1) Giant Store #644, located at 1780 W. Hwy 70; 2) Giant Store #670 located at 105 East Hwy 70; and, 3) Giant Store #674 located at 750 8<sup>th</sup> Avenue, Safford, Arizona.**

It was moved by Ortega, seconded by Councilman Lopez and carried unanimously to recommend approval to the State Liquor board for three (3) Interim Permit/New License, Series 10 Beer and Wine applications submitted by Roger Kenneth Burton on behalf of: 1) Giant Store #644, located at 1780 W. Hwy 70; 2) Giant Store #670 located at 105 East Hwy 70; and, 3) Giant Store #674 located at 750 8<sup>th</sup> Avenue, Safford, Arizona.

**MOTION ADOPTED**

9. **Presentation by Danny Smith and Dr. Cathy Romero on a possible joint Skate Park effort with the City.**

City Manager Skeete explained that he and Jenny Howard met with Danny Smith and Dr. Romero last week to discuss options of a joint skate park effort with the City of Safford. The group is asking the City of Safford to donate a location in a Park area. He noted that the insurance cost to the City would be approximately \$3,000 - \$4,000 annually. He stated staff conceptually believe a skate park would enhance the quality of life for the kids and the community. He is asking the Council to provide direction to staff if they support the idea. He introduced Dr. Romero and Danny Smith.

Dr. Romero stated that they have been looking into the possibilities of a skate park for the last six months. Businesses, parents, schools and members of the community believe the community is ready for a skate park. They are requesting to obtain approval of the Council to go forward with a funding request through Freeport's community investment fund. That cycle is February through April. Otherwise, they will have to submit a proposal next fall. Businesses have pledged approximately \$2,000 to go towards the construction of a skate park. They believe a designated skate park would give the kids a place to hang out and would enhance recreation and their safety. They believe the location needs to be accessible by foot. Dr. Romero stated that "If your community does not have a skate park, it becomes a skate park."

Danny Smith stated that they are asking for a commitment for a place to put the skate park and then the management of the Park will be given to the City. Most skate parks require very little maintenance. A skate park could be built according to the funds raised. Proposed plans could be provided to the City for review so that they can get an idea of what the cost could be.

Jenny Howard explained discussions have been very preliminary about possible locations. The City does have a few possible sites to consider (14<sup>th</sup> Avenue, parks, vacant land, and area by wastewater treatment facility). However, she believes the public (especially the kids) needs to be involved in the discussion of what to build and where to build such a facility.

Dr. Romero said that the Committee has had discussions about having an organization like the Boys & Girls Club (Non-profit) oversee the park. They are asking the Council to approve the concept so that they can go forward with the application process with Freeport. If Freeport is willing to fund the facility, the committee could come back to the Council with a recommendation and pursue a location according to the amount of funding they may receive.

Councilman Malloque stated that he supports the idea and believes that such a facility is needed. However, he would like to explore options of a possible organization to oversee the park so that the maintenance does not fall back on the City.

Danny Smith commented that the committee will raise the funds to build a skate park facility; once built, hand the asset over to the City.

It was the consensus of the Council to direct staff to continue discussions with committee to determine feasibility to the City of Safford, and to support and move forward with the application process Freeport. Finally, the committee will bring back a recommendations to the Council. There was discussion about bringing the item back to the Council at the February 9<sup>th</sup> Council meeting, but the City Manager recommended the process involves a public discussion.

**10. CONSENT ITEMS:** The Mayor and City Council may wish to consider approving Items 1 through 12 as Consent Agenda Items.

1. December 8 and December 22, 2014 Council Meeting Minutes
2. Police Report
3. Building Inspection Report
4. Public Works Report
5. Business License Report
6. Library Report
7. Utility Consumption/Water Production Reports
8. Summary of Projects Planning and Grants Administration
9. Prosecution Report
10. Airport Report
11. Expense Report over \$5,000
12. Purchasing Card Report

Vice Mayor Bingham inquired about the purchase of two (2) 2015 cab and chassis trucks and John Deere Gators. Jenny Howard explained the vehicles were in service about eight (8) years and that they were up for replacement. Further, she explained ATV's were approved to be replaced for the

Parks Department. However, Gators have proven to be much more effective and productive for their use in the Parks Department (spraying weeds-carry larger amounts of spray and hold up better).

Councilman Lopez inquired about other entities, groups assisting with the maintenance and up-keep of the Air Park at Dry Lake Park. (City of Safford maintains).

It was moved by Councilman Malloque, seconded by Vice Mayor Bingham and carried unanimously to approve Items 1 through 12 as Consent Agenda Items as published. **MOTION**

**ADOPTED**

**11. CONSENT RESOLUTIONS:**

1. **Request for the City Council to approve and adopt Resolution Number 15-001 removing Trustee and Alternate Trustee and appointing a new Trustee and Alternate Trustee to serve the unexpired term on the Board of Directors of the Rural Arizona Group Health Trust Board until June 30, 2015.** City Manager Skeete explained the resolutions being presented tonight are general housekeeping items. The Council may approve all resolutions in one motion.
2. **Request for the City Council to approve and adopt Resolution Number 15-002 authorizing investment monies in Local Government Investment Pool.**
3. **Request for the City Council to approve and adopt Resolution Number 15-003 designating National Bank, Safford, Arizona as a depository for the Airport Reserve Account.**
4. **Request for the City Council to approve and adopt Resolution Number 15-004 designating certain depositories, and persons authorized to sign related documents and agreeing to certain conditions with JP Morgan Chase Bank, Safford, Arizona.**

It was moved by Councilman Ortega, seconded by Councilman Howes and carried unanimously to approve and adopt: **Resolution Number 15-001** removing Trustee and Alternate Trustee and appointing a new Trustee and Alternate Trustee to serve the unexpired term on the Board of Directors of the Rural Arizona Group Health Trust Board until June 30, 2015; **Resolution Number 15-002** authorizing investment monies in Local Government Investment Pool. **Resolution Number 15-003** designating National Bank, Safford, Arizona as a depository for the Airport Reserve Account. **Resolution Number 15-004** designating certain depositories, and persons authorized to sign related documents and agreeing to certain conditions with JP Morgan Chase Bank, Safford, Arizona.

**MOTION ADOPTED**

**12. MEETINGS/ACTIVITIES HELD OR TO BE HELD BY COUNCIL OR CITY STAFF:**

**Councilman Lopez:** encouraged training of staff. Requested updating the Council.

**Councilman Ortega & City Manager:** January 21 & 22 – SEAGO Retreat to be held in Benson. Complimented staff for taking care of an incident that occurred on 20<sup>th</sup> Avenue.

**Mayor Gibbs & Council:** Phrased the community for its support for the local law enforcement in the community last Friday and Jenny Howard for singing the National Anthem.

Attended Governor Ducey's Inaugural.

(Item 16 was included in the discussion of Item 12).

**16. FUTURE MEETINGS/ANNOUNCEMENTS:**

- Wednesday, January 14, Celebrating Diversity in Our Community to be held at the General Services Building - Paul Robinson will be the Guest Speaker. Be the first of many events to celebrate throughout the year. Library hosting special reading displays and points of interest. (City Manager)
- Monday, January 19, Martin Luther King Holiday
- Wednesday, January 21 & Thursday, January 22, SEAGO Retreat (City Manager and Councilman Ortega will attend).
- Friday, January 23, Council Retreat (Staff and Council will attend)
- Monday, January 26, Council Work Session
- Monday, February 9, Regular Council Meeting
- Monday, February 23, Council Work Session

**13. COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS: NONE**

**14. CITIZEN COMMENTS ON NON-AGENDA ITEMS: NONE**

It was moved by Councilman Ortega, seconded by Councilman Malloque and carried unanimously to convene to executive session at 6:53:26 p.m. **MOTION ADOPTED**

(Dustin Welker and Randy Petty attended executive session)

**15. EXECUTIVE SESSION:** Pursuant to *Arizona Revised Statutes* §38-431.03 the City Council entered executive session at 7:00:03 p.m. to:

1. **Discuss final negotiation of purchase of real property located on 14<sup>th</sup> Avenue. (Pursuant to A.R.S. 38.431.03(A)(3)(4)(7)):**
2. **Discuss possible annexation development agreement with local business owner. (Pursuant to A.R.S. 38.431.03(A) (3) (7)):**

17. **ADJOURN:** It was moved by Councilman Malloque, seconded by Councilman Lopez, and carried unanimously to adjourn executive session and convene open session at 7:40:22 p.m. Open session was adjourned at this time. **MOTION ADOPTED**

APPROVED:

\_\_\_\_\_  
Wyn "Chris" Gibbs, Mayor  
City of Safford

ATTEST:

\_\_\_\_\_  
Georgia Luster, MMC  
City Clerk

STATE OF ARIZONA     )  
                                  )   ss  
County of Graham     )

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of Council Meeting Minutes of the Safford City Council, Graham County, Arizona held Monday, January 12, 2015, and approved at a Regular Council Meeting on Monday, February 9, 2015. I further certify the meeting was duly called, held and that a quorum was present.

February 9, 2015  
Date:

\_\_\_\_\_  
Georgia Luster, MMC, City Clerk



**“The mission of the City of Safford is to make Safford  
a great place to live, work, and visit”**

**CITY OF SAFFORD  
COUNCIL WORK SESSION MEETING MINUTES  
Friday, January 23, 2015 at 10:00 a.m.  
City Annex Community Room, 808 8th Avenue, Safford, Arizona**

**PRESENT:** Wyn “Chris” Gibbs, Mayor; Mary Bingham, Vice Mayor; Council Member’s, Arnold A. Lopez, Kenneth Malloque, Gene Seale, Richard Ortega and James D. Howes.

**STAFF PRESENT:** Horatio Skeete, City Manager; Joe Brugman, Chief of Police; Randy Petty, City Engineer; Jenny Howard, Public Works Director; Dustin Welker, Planning and Community Development Director; Terry Quest, Finance Director; LeAnne McElroy, Library Director; Cliff Davis, Human Resources Officer; Sam Napier, Information Technology; and, Georgia Luster, City Clerk.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs called the meeting to order at 10:27 a.m.
2. **ROLL CALL:** A quorum of the Council was present (7).
3. **Recap and Update of City Operations:**
4. **Council Discussion of Strategic Goals and Objectives and Review of Capital Plan.** City Manager Skeete explained Dick Bower’s was unable to attend because his wife became ill. He stated that he wants to use this time for the Council to begin to think about what their key goals and objectives are that they want to set for staff. He asked the Council to begin to think about addressing new issues, to focus on revenues, and to focus on long term goals so that staff can start to consider and apply to their five and ten year capital plan. Additionally, he asked them to begin to think about their short term goals so that staff can include in them in this budget. The intent is to prioritize what the Council want staff to do. A Preliminary Five-Year Capital Improvement Plan for Fiscal Year 2015/2016 – 2019/2020; and current Status Report for Capital Improvement Projects FY 2014/2015 were distributed to the Council and staff.

Mr. Skeete referred to the “Plan for Today”. (Below)

1. Review FY14/15 Capital Improvement Plan
2. Review New Initiatives in Five-Year Plan
3. Discuss Long Term Policy Issues

4. Discuss Major Short Term Issues.
  5. Key Goals
1. Review FY 14/15 Capital Improvement Plan. New Initiatives in Five-Year Plan. Various projects were discussed and reviewed.
    - **New Police Facility/Public Safety Facility.** Joe Brugman, Police Chief, stated the current Police facility is no longer adequate for the growing needs of Police operations. The current building, which was not originally constructed as a Police facility, has been renovated numerous times to meet the ongoing needs of the department and of the community. The property and evidence area cannot securely contain the volume of items stored. Currently, property is having to be stored in a mobile storage unit adjacent to the building; There is no separate and secure area for the processing and interviewing of prisoners in the patrol area; There is no separate area in the building for victims or witnesses to wait that is out of view of members of the public who enter the department; The current building has insufficient patrol related work space for the officers to complete daily duties; The building does not have an area that can be used for staff or departmental meetings –optimally, a police building has one or more community rooms that can be used to enhance a police department’s relationship with the community; The lobby area cannot be secured to prohibit walk in traffic from entering into other areas of the department. Police staff recommends the construction of a new police facility on land designated for City use. The cost, over a three-year period, would include: land acquisition, design and construction, site improvements and furnishings. Plans for an energy efficient facility would house all police operations, including administration, patrol, investigations, evidence and property storage, records management and storage, modern IT infrastructure, public and employee parking a community meeting room(s), and a public lobby. There are multiple areas that the current structure is lacking, the lot size and renovation costs are prohibitive. His vision is having a community gathering facility.

There was discussion about whether or not the Fire Department is supportive of a joint facility. Mr. Skeete stated that he has heard mixed reactions of a joint facility. There is definitely the need for improvements of the Fire Department, but modifications of the current facility would be sufficient. He recommends the Council plan for a site that would accommodate a future public safety facility in case the decision is to expand both Fire and Police rather than just a site to accommodate just the Police. Mayor Gibbs inquired about giving consideration and utilizing existing buildings in our community for a Police Facility rather than expending \$7 million.

Mr. Skeete stated this discussion is a beginning for the Council to set future plans; then the discussions of options begin. He said the Council has not provided a future Project Plan; therefore, staff has no direction and cannot move forward. For example, new and existing facilities to accommodate city facilities for less cost will be explored. Options will be provided to the Council for consideration of how to fund, when and where to build, etc.

Mayor Gibbs suggested (from an economic standpoint) shifting the proposed public safety facility from a projected three-year plan to a five-year projected plan. Mr. Skeete explained the information was basically compiled to start the discussion and not funded. He explained the other half of this plan is "How are these projects going to be funded?"

The Council agreed that staff needs to pursue options for a future Public Safety Facility; individual police facility, individual fire department, and combined public safety facility.

- **Police Department Renovation:** Renovation of the current police facility is just a "band-aid" for a temporary fix and ultimately, replacement. Police staff recommend holding off on the renovation and look towards using city staff to renovate certain areas of the building.
- **Body-worn Cameras:** Received funding from United Way of Graham County for body-worn cameras. Bottom line is Police Officers will wear body-worn cameras. Item will be budgeted annually (\$17,000). Numerous Arizona law enforcement agencies have already begun using this equipment and virtually every law enforcement is working towards having this equipment for their officers. Chief Brugman explained the importance of having body-worn cameras.
- **Financial Software System:** The current system, Evolve (dataNOW) financial software system is an outdated system that the City has used for many years. Evaluating and implementing a new Financial Software System must be user friendly and provides the functionality and support needed to effectively and efficiently operate. Mr. Skeete stated a new financial system is very expensive. He proposes to obtain a new system in three (3) phases. The first phase would include a daily financial accounting system, HR Employee system and Customer Services system. Mayor Gibbs inquired about the proposed self-service Kiosk system to enhance customer services. Councilman Seale mentioned that a couple of years ago the City of Mesa upgraded their financial software system at a cost of \$32 million. The City is

still seeing issues with the software. He supports the phasing in of a software system as an option.

- **Building Improvements:** Remodel Citizen Service Offices to increase lobby space, ensure compliance with ADA, improve current office space for supervisor and meter readers, and add a new separate customer room for confidential issues and another restroom. A Kiosk system would give citizens added convenience for bill paying.
- **City-Wide Recycling:** Considered in the next Five-Year CIP. Solid Waste will be reorganized to offer recycle pick up within the city limits in an attempt to extend the life of the Landfill. Aggressively pursue recycling program in this budget and future budgets. Explore options of what to do with recycling and how do we get to the recycle market. Discussions with recycling company from Tucson who will provide alternative proposals (they come in, pick up recycling and transport it) at no additional cost to the residents. Look at alternative proposals of green waste recycling for residents. Another consideration is to look at disposing of hazardous household products. Recycling will require educating the community.
- **Landfill Amendment Plan:** In process.
- **Drainage:** Identify drainage issues throughout the City. Put together a Drainage Plan/Study. Big issue with the development of new property.
- **New Phone System:** Over the past year, IT researched many different phone systems to replace the end of life phone system. Options were presented. IT believes the option of the Barracuda Cudatel phone system which requires a one-time cost to acquire the phone servers and phones. The Cudatel system does not have additional cost for user licensing or added module cost for features we need. IT recommends the Cudatel system because it will be more fiscally responsible system that will give us the performance we need.
- **Upgrade Radio Base Station:** Upgrading the faulty base station for Public Works and Utilities and implementing a radio over internet protocol gateway to utilize the fiber connection between the base station at the MYOC building and Public Works building. May consider pursuing funding from Homeland Security (RAC) because of the necessity of having a multi-base station for communication.

Randy Petty, City Engineer, reviewed the Status Report for Capital Improvement Projects for FY 2014/2015. He noted these projects are approved and in the budget. (Report Attached). Mr. Petty

suggested the Council prioritize street projects and then staff will pursue. Mr. Skeete stated the staff will provide the obstacles addressing such projects. Discussion included the following projects not listed on the CIP Report.

- Recreation Opportunities: What are the benefits of having a recreational program? (Quality of Life, Public safety, incentives to move here). What kinds of recreation do we want for our community? Where can the duplication of recreation be avoided? (Skate Park, Shooting Range)
- Prioritization of Street Improvements:
  - Relation Street Improvements: Widening of Relation Street between 14<sup>th</sup> Avenue and 20<sup>th</sup> Avenue; requires purchase of right-of-way (\$300,000 back a few years ago); design and construction approximate cost \$2 million if built as collector street (includes sidewalk, curb and gutter).
  - East 8<sup>th</sup> Street
  - Extension of 14<sup>th</sup> Avenue, north and south of US Highway 70
  - Construction of effluent line up 14<sup>th</sup> Avenue and across US Highway 70.

**Long Term Policy Issues:**

- Annexation (Included General Plan process)
  - Costs related to annexation
  - What type of property do we want to annex?
  - Need a plan – communicate with Graham County
  - Territorial Service Agreement
  - Need active, smart plan –looking to expand
  - We have limited number of “carrots” to bring properties in. Do we need more “carrots”?
- ADOT By-Pass Road
- Service Rates & Fees
  - Water
  - Looking at long-term needs
  - Issues with automatic increase
  - Thatcher Agreement – Water Study mutual agreement/study expensive; Joint Meeting with Thatcher on areas of mutual interest
  - Water Treatment Plant
  - Water Restriction Education
- Economic Development
- Parks, Open Space and Recreation

**Short Term Issues:**

- Improve relationship with Thatcher and Graham County
- Support Regional Initiatives
- Code Enforcement
- Chamber of Commerce

City Manager Skeete thanked the staff and the Council for attending. He believes there was good conversations between the staff and the Council. He believes staff have a “good feel” of the long-term goals of the Council.

5. **ADJOURN:** The meeting was adjourned at 2: 38:16 p.m.

APPROVED:

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Wyn “Chris” Gibbs, Mayor  
City of Safford

ATTEST:

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Georgia Luster, MMC  
City Clerk

STATE OF ARIZONA    )  
                                  )   ss  
County of Graham    )

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the Council Work Session held by the Safford City Council, Graham County, Arizona on Friday, January 23, 2015, and approved at a Regular Council Meeting on Monday, February 9, 2015. I further certify the meeting was duly called, held and that a quorum was present.

February 9, 2015

Date:

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Georgia Luster, MMC, City Clerk



**“The mission of the City of Safford is to make Safford  
a great place to live, work, and visit”**

**CITY OF SAFFORD  
SPECIAL COUNCIL MEETING MINUTES  
Monday, January 26, 2015 at 6:00 p.m.  
Safford Library Program Meeting Room, 808 7th Avenue, Safford, Arizona**

**PRESENT: Wyn “Chris” Gibbs, Mayor; Mary Bingham, Vice Mayor; Council Member’s, Arnold A. Lopez, Kenneth Malloque, Gene Seale, Richard Ortega and James D. Howes.**

**STAFF PRESENT: Horatio Skeete, City Manager; Joe Brugman, Chief of Police; Randy Petty, City Engineer; Dustin Welker, Planning and Community Development Director; Eric Buckley, Utilities Director; Terry Quest, Finance Director; LeAnne McElroy, Library Director; Cliff Davis, Human Resources Officer, Georgia Luster, City Clerk, Sam Napier and Dale Clark, Information Technology.**

**OTHERS PRESENT: Marie Freestone, Julie Morris, Laura Whelton, Devin Gillespie, Tina Vaudrin, Glen Orr, James Bryce and others who did not sign in.**

- 1. WELCOME AND CALL TO ORDER:** Mayor Gibbs called the meeting to order at 6:01:24 p.m.
- 2. ROLL CALL:** A quorum of the Council was present (7).
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
- 4. OPENING PRAYER:** Eric Buckley offered the Opening Prayer.
- 5. PUBLIC HEARING:** Pursuant to *Arizona Revised Statutes* §38-431.01, Mayor Gibbs opened a Public Hearing at 6:02.33 p.m. for the purpose of taking public comment relating to a request for three (3) Interim Permit/New License, Series 10 Beer and Wine applications submitted by Roger Kenneth Burton on behalf of: 1) Giant Store #644, located at 1780 W. Hwy 70; 2) Giant Store #670 located at 105 East Hwy 70; and, 3) Giant Store #674 located at 750 8<sup>th</sup> Avenue, Safford, Arizona. When the hearing concludes the Mayor and Council shall take action to make recommendation to the Arizona State Liquor Board to approve or deny the applications.

There were no comments regarding the liquor applications.

- 6. CLOSE PUBLIC HEARING:** Mayor Gibbs closed the Public Hearing at 6:03:21 p.m.

**7. NEW/OLD BUSINESS:**

1. **Recommendation to the State Liquor board approving or denying applications for three (3) Interim Permit/New License, Series 10 Beer and Wine applications submitted by Roger Kenneth Burton on behalf of: 1) Giant Store #644, located at 1780 W. Hwy 70; 2) Giant Store #670 located at 105 East Hwy 70; and, 3) Giant Store #674 located at 750 8<sup>th</sup> Avenue, Safford, Arizona. (Staff, Georgia Luster)**

It was moved by Councilman Ortega, seconded by Vice Mayor Bingham, and carried unanimously to recommend the State Liquor Board approve applications for three (3) Interim Permit/New License, Series 10 Beer and Wine applications submitted by Roger Kenneth Burton on behalf of: 1) Giant Store #644, located at 1780 W. Hwy 70; 2) Giant Store #670 located at 105 East Hwy 70; and, 3) Giant Store #674 located at 750 8<sup>th</sup> Avenue, Safford, Arizona. **MOTION ADOPTED**

2. **Request for the Mayor and Council to approve the placement of a monument on the newly constructed bump-out area on the north side of the corner of Main Street and 8<sup>th</sup> Avenue. (Staff, Dustin Welker)**

Dustin Welker, Community Development Director, explained the Gila Valley Leadership Group as a part of their yearly project has raised funding to purchase a bronze monument as a memorial to children who have been victims of child abuse (picture of monument attached). He stated monuments such as this are common in pedestrian downtown areas. Staff feel the monument would be pleasing aesthetically, and would be appropriate to install the monument at the northeast corner of Main Street and 8<sup>th</sup> Avenue. With the newly constructed bump-outs on Main Street, there is plenty of space for the monument. The dimensions of the monument are thirty-six (36) inches in height, thirty-two (32) inches in width and forty-four (44) inches in length.

Devin Gillespie, the Chairman of the Project Committee for the Gila Valley Leadership Group, Class Ten, explained the proposed language on the plaque. The size of the plaque is approximately (8X10) and will be installed on a large boulder placed next to the monument. The Federal Prison Inmates are donating the plaque.

The Council thanked the Gila Valley Leadership Group for donating such a great project to the community.

It was moved by Councilman Malloque, and seconded by Councilman Lopez, and carried unanimously to approve the placement of a bronze monument on the newly constructed

bump-out area on the north side of the corner of Main Street and 8<sup>th</sup> Avenue. **MOTION ADOPTED**

3. **Request for the Mayor and Council to approve a request for sponsorship from the 2015 Gila Valley Health, Safety and Science Festival. (Staff, Dustin Welker)**

Dustin Welker, Community Development Director, explained the request is submitted by the 2015 Gila Valley Health, Safety and Science Festival which will be held on the EAC campus on February 26-28. The Festival is an expansion of the traditional health fair offered by Mt. Graham Regional Medical Center who is joining with the SciTech Group. The Festival features hands-on science activities for families and the general public to showcase innovation and technology in the Gila Valley. They are asking the City to consider a donation of approximately \$500. He stated staff feel the Festival is an important opportunity providing successful in many science-related careers and the Library Director suggested utilizing Science City Program excess funds (\$300-\$400) to sponsor this event. Several activities will take place during this time.

Councilman Lopez recommended including this event as one of the Council's annual approved events.

It was moved by Vice Mayor Bingham, seconded by Councilman Malloque, and carried unanimously to approve a sponsorship of \$500.00 from the City Council Budget to the 2015 Gila Valley Health, Safety and Science Festival. **MOTION ADOPTED**

4. **Request for the Mayor and Council to authorize the City Manager to enter into an agreement with the Birdno Family Trust to purchase two parcels of land. These parcels are Graham County Assessor's Parcels 102-17-026 (5.95 acres) and 102-17-012A (0.9 acres). (Staff, Randy Petty)**

Randy Petty, City Engineer, asked the Council to consider authorizing the City Manager to enter into an agreement to purchase the entire 6.86 acres for \$665,000 with the Birdno Family Trust. (Parcels 102-17-026 (5.95 acres) and 102-17-012A ((0.91 acres)).

It was moved by Councilman Ortega seconded by Councilman Seale to authorize the City Manager to enter into an agreement with the Birdno Family Trust to purchase two parcels of land for \$665,000. These parcels are Graham County Assessor's Parcels 102-17-026 (5.95 acres) and 102-17-012A (0.9 acres). **MOTION ADOPTED**

5. **Request for the Mayor and Council to approve and adopt Resolution Number 15-005, (A) Revoking Resolutions Number's 14-038 and 14-039 adopted on December 22, 2014, and (B) (1) Providing for the sale and execution and delivery pursuant to a first excise tax trust agreement (Tax-Exempt Series A) of an excise tax revenue refunding obligation (Tax-Exempt), Series 2015 A, evidencing all of the interests of the holder thereof in installment payments of the purchase price to be paid by the City of Safford, Arizona, pursuant to a first**

**excise tax purchase agreement (Tax-Exempt Series A); (2) Authorizing the completion, execution and delivery with respect thereto of agreements necessary or appropriate as part of the refinancing and paying related financing costs; (3) Delegating to the Mayor, the City Manager and the Finance Director certain authority with respect to the purposes hereof; (4) Adopting post-issuance tax compliance procedures in connection with issuance of obligations of the city; (5) Authorizing the Finance Director to expend all necessary funds therefor and (6) Declaring an emergency. (Staff, Terry Quest)**

City Manager Skeete explained Items #7-5, #7-6, #7-7 and #7-8 are resolutions providing for finalizing the refinancing the long-term loans and debts of the City. He asked Terry Quest, Finance Director, to explain each resolution.

Mr. Quest explained Resolution Number 15-005 revokes resolution numbers 14-038 and 14-039 previously adopted by the Council. It provides for the refinancing of the GADA Loan (Street Improvement Loan) for a fifteen year term. It is a (Tax-Exempt Series A) to refinance approximately \$5.7 million at a 2.28% interest rate which is about a savings of \$511,000 (5% old interest rate).

6. **Request for the Mayor and Council to approve and adopt Resolution Number 15-006, (1) Providing for the sale and execution and delivery pursuant to a second excise tax trust agreement (Tax-Exempt Series B) an excise tax revenue refunding obligation (Tax-Exempt), Series 2015B, evidencing all of the interests of the holder thereof in installment payments of the purchase price to be paid by the city of Safford, Arizona, pursuant to a second excise tax purchase agreement (tax-exempt series b); (2) Authorizing the completion, execution and delivery with respect thereto of agreements necessary or appropriate as part of the refinancing and paying related financing costs; (3) Delegating to the mayor, the city manager and the finance director certain authority with respect to the purposes hereof; (4) Authorizing the finance director to expend all necessary funds therefor and (5) Declaring an emergency. (Staff, Terry Quest)**

Mr. Quest explained Resolution Number 15-006 provides for the sale and execution and delivery pursuant to a first excise tax trust agreement (Tax-Exempt Series B) refinancing of approximately \$265,000 for existing Airport Hangar loans and leases for a five-year period. The finance rate originally was 6.225%. The new interest rate is 1.98% resulting in a \$20,000 savings to the City.

7. **Request for the Mayor and Council to approve and adopt Resolution Number 15-007 (1) Providing for the sale and execution and delivery pursuant to a third excise tax trust agreement (Taxable Series C) of an excise tax revenue refunding obligation (Taxable), Series 2015C, evidencing all of the interests of the holder thereof in installment payments of the purchase price to be paid by the city of Safford, Arizona, pursuant to a third excise tax purchase agreement (Taxable Series C); (2) Authorizing the completion, execution and delivery with respect thereto of agreements necessary or appropriate as part of the refinancing and paying related financing costs; (3) Delegating to the mayor, the city manager and the finance director certain authority with respect to the purposes hereof;**

**(4) Authorizing the finance director to expend all necessary funds therefor and (5) Declaring an emergency. (Staff, Terry Quest)**

Mr. Quest explained Resolution Number 15-007 provides for Taxable Series C refinancing of approximately \$845,000 for Airport Hangars and Lablemasters Lease loans for a five-year term. The original finance rate was 7.15%. The new interest rate is 2.78% resulting in \$181,000 savings to the City. The refinance also cuts four years off the life of the loan. Additionally, he noted that refinancing existing loans, that Series A, Series B, and Series C saves the City approximately \$711,780.

8. **Request for the Mayor and Council to approve and adopt Resolution Number 15-008 (1) Providing for the sale and execution and delivery pursuant to a fourth excise tax trust agreement (Tax-Exempt Series D) of an excise tax revenue new money obligation (Tax-Exempt), Series 2015 D, evidencing all of the interests of the holder thereof in installment payments of the purchase price to be paid by the city of Safford, Arizona, pursuant to a fourth excise tax purchase agreement (Tax-Exempt Series D); (2) Authorizing the completion, execution and delivery with respect thereto of agreements necessary or appropriate as part of the refinancing and paying related financing costs; (3) Delegating to the mayor, the city manager and the finance director certain authority with respect to the purposes hereof; (4) Authorizing the finance director to expend all necessary funds therefor and (5) Declaring an emergency. (Staff, Terry Quest)**

Mr. Quest explained Resolution Number 15-008 provides for the sale and execution and delivery pursuant to a fourth excise tax trust agreement (Tax-Exempt Series D), a new funding device for the purchase of the 14<sup>th</sup> Avenue property (Birdno Property) for right-of-way purposes for a ten-year term. (Up to \$700,000 at 2.13% interest rate).

It was moved by Councilman Ortega, seconded by Councilman Malloque, and carried unanimously to approve and adopt **Resolution Number 15-005**, (A) Revoking Resolutions Number's 14-038 and 14-039 adopted on December 22, 2014, and (B) (1) Providing for the sale and execution and delivery pursuant to a first excise tax trust agreement (Tax-Exempt Series A) of an excise tax revenue refunding obligation (Tax-Exempt), Series 2015 A, evidencing all of the interests of the holder thereof in installment payments of the purchase price to be paid by the City of Safford, Arizona, pursuant to a first excise tax purchase agreement (Tax-Exempt Series A); (2) Authorizing the completion, execution and delivery with respect thereto of agreements necessary or appropriate as part of the refinancing and paying related financing costs; (3) Delegating to the Mayor, the City Manager and the Finance Director certain authority with respect to the purposes hereof; (4) Adopting post-issuance tax compliance procedures in connection with issuance of obligations of the city; (5) Authorizing the Finance Director to expend all necessary funds therefor and (6) Declaring an emergency; to approve and adopt **Resolution Number 15-006**, (1) Providing for the sale and execution and delivery pursuant to a second excise tax trust agreement (Tax-Exempt Series B) an excise

tax revenue refunding obligation (Tax-Exempt), Series 2015B, evidencing all of the interests of the holder thereof in installment payments of the purchase price to be paid by the city of Safford, Arizona, pursuant to a second excise tax purchase agreement (tax-exempt series b); (2) Authorizing the completion, execution and delivery with respect thereto of agreements necessary or appropriate as part of the refinancing and paying related financing costs; (3) Delegating to the mayor, the city manager and the finance director certain authority with respect to the purposes hereof; (4) Authorizing the finance director to expend all necessary funds therefor and (5) Declaring an emergency; approve and adopt **Resolution Number 15-007**, (1) Providing for the sale and execution and delivery pursuant to a third excise tax trust agreement (Taxable Series C) of an excise tax revenue refunding obligation (Taxable), Series 2015C, evidencing all of the interests of the holder thereof in installment payments of the purchase price to be paid by the city of Safford, Arizona, pursuant to a third excise tax purchase agreement (Taxable Series C); (2) Authorizing the completion, execution and delivery with respect thereto of agreements necessary or appropriate as part of the refinancing and paying related financing costs; (3) Delegating to the mayor, the city manager and the finance director certain authority with respect to the purposes hereof; (4) Authorizing the finance director to expend all necessary funds therefor and (5) Declaring an emergency. and to approve and adopt **Resolution Number 15-008**, (1) Providing for the sale and execution and delivery pursuant to a fourth excise tax trust agreement (Tax-Exempt Series D) of an excise tax revenue new money obligation (Tax-Exempt), Series 2015 D, evidencing all of the interests of the holder thereof in installment payments of the purchase price to be paid by the city of Safford, Arizona, pursuant to a fourth excise tax purchase agreement (Tax-Exempt Series D); (2) Authorizing the completion, execution and delivery with respect thereto of agreements necessary or appropriate as part of the refinancing and paying related financing costs; (3) Delegating to the mayor, the city manager and the finance director certain authority with respect to the purposes hereof; (4) Authorizing the finance director to expend all necessary funds therefor and (5) Declaring an emergency. **MOTION UNANIMOUSLY ADOPTED**

9. **Update on the Territorial Settlement Agreement between the City of Safford and Graham County Electric Cooperative. (Staff, Eric Buckley)**

Eric Buckley, Utilities Director, provided a PowerPoint Presentation to the Council regarding the History of the Territorial Settlement Agreement between the City of Safford and the Graham County Electric Cooperative. (PowerPoint attached)

10. **Presentation by Joe Brugman, Chief of Police regarding the Safford Police Department is requesting funding assistance to purchase body-worn cameras for every Safford Police Officer and Sergeant for the health, public safety and welfare of our community.**

Joe Brugman, Chief of Police, provided a PowerPoint Presentation on a grant provided by United Way for the body-worn cameras for every Safford Police Officer and Sergeant. He expressed appreciation to United Way of Graham County for providing the funding that will be used for developing and implementing the use of body-worn cameras, data storage services, program support, and associated equipment for all Safford patrol officers, sergeants and detectives.

**8. ANNOUNCEMENTS/MEETINGS/ACTIVITIES HELD OR TO BE HELD BY COUNCIL OR CITY STAFF:**

- Councilman Ortega and City Manager Skeete attended a two-day SEAGO Retreat in Benson (January 21<sup>st</sup> & 22<sup>nd</sup>).
- Mayor Gibbs thanked staff and the Council for attending the Work Shop on Friday, January 23<sup>rd</sup>.
- Cliff Davis, Human Resources Officer distributed the city manager's evaluation forms to the Council.
- Tuesday, February 3 – Chamber of Commerce Breakfast – Freeport-McMoRan will be sharing news about the development of Lone Star mining activities.
- Monday, February 9<sup>th</sup> Regular Council Meeting
- February 20<sup>th</sup> Public Scoping Meeting on Lone Star Or Body Development Project. City Manager Skeete stated the comment period is between now and the 20<sup>th</sup>. He asked the Council to provide any comments or concerns to him or to Randy Petty.
- Monday, February 23<sup>rd</sup> Council Work Session

**9. COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS: NONE**

- 10. ADJOURN:** It was moved by Councilman Ortega, seconded by Vice Mayor Bingham, and carried unanimously to adjourn the meeting at 7:48:09 p.m. **MOTION ADOPTED**

APPROVED:

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Wyn "Chris" Gibbs, Mayor  
City of Safford

ATTEST:

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Georgia Luster, MMC  
City Clerk

To: City of Safford Mayor and Council  
From: Joe Brugman, Chief of Police  
Re: Safford Police Department Monthly Report, January 2015

This month we had two car/pedestrian accidents on Hwy 70. The first, resulted in the death of a pedestrian crossing from south to north in the 1200 block of West Hwy 70. The second resulted in injuries only to the pedestrian, which occurred at the intersection of 8<sup>th</sup> Ave. and Hwy 70.

#### Strategic Plan

We are completing the Safford Police Department's 5 year strategic plan. A five-year plan of action will guide us in the development of our infrastructure so that our Department utilizes its resources as effectively as possible while not losing sight of our core values of suppressing crime and involving the community in our policing efforts. We have placed our focus on three primary areas:

- Enhance Crime/Disorder Prevention and Improved Community Safety Through Proactive Problem Solving Strategies and Partnerships
- Strengthen Relationships and Partnerships
- Development of Infrastructure

#### Calls For Service

Although the total number of calls for service that our officers responding to are down in number, the numbers of arrests are staying at a relatively constant level. We are continually examining the types of calls that we receive and the locations, in relation to our policing efforts, i.e. staffing, scheduling and directed enforcement, to ensure the highest level of service to our community. We have seen an increase in property related crimes during some of the months, however, a significant number (17%) of these calls are related to one retail location.

#### New Employees

Chris Palma is our newest officer, he continues to do well with his Field Training. Officer Palma will be released to "solo duty" in the coming weeks.

The Police Department is working toward a transition this year, with at least two of our team retiring. Even though their departure is months away, we are in the process of assessing how we can make these changes and improve our service to our citizens.

#### Prescription Drug Take-Back

The Prescription Drug Take-Back program continues to be successful. Last year we collected over 200 pounds of unwanted prescription drugs—making for a safer and healthier community!

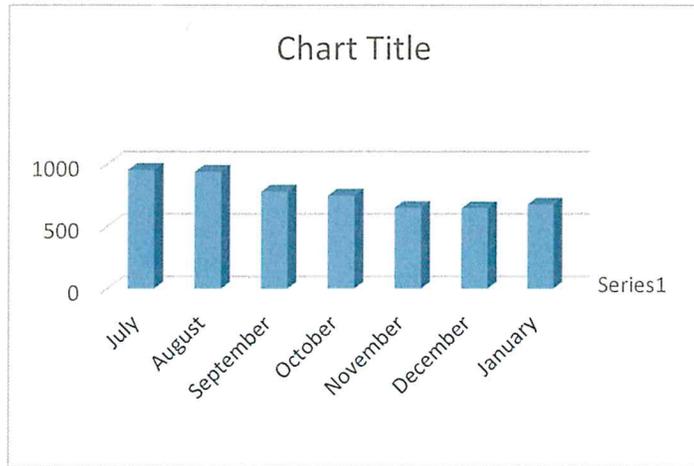
#### Employee Training

Employee development and training is an important element in our department. Last year (2014) our employees received over 950 hours of training, to include, use of force, firearms, cultural awareness, law and legal updates, etc.

# SAFFORD POLICE DEPARTMENT

## CALLS FOR SERVICE:

July	951
August	936
September	779
October	744
November	648
December	643
January	675



### 1-1-14 to 12-31-14

### 01-01-15 to 1-31-15

SAFFORD PD	8921	SAFFORD PD	675
GRAHAM COUNTY	5352	GRAHAM COUNTY	388
THATCHER PD	2529	THATCHER PD	236

### 1-1-14 to 12-31-14

### 1-01-15 to 1-31-15

## Top Call Types:

Suspicious/Cirumstance	799	Suspicious/Circumstance	61
Welfare Check	602	Welfare Check	35
Follow up	560	Follow up	40
Theft	576	Theft	47
Domestic Violence	357	Domestic Violence	25
Alarm	395	Alarm	12
Citizen Assist	338	Citizen Assist	19
Animal Problem	370	Animal Problem	42
Civil/Civil Standby	506	Civil/Civil Standby	34
Unwanted Subject	274	Unwanted Person	14

**SAFFORD POLICE DEPARTMENT**

## 2014 UNIFORM CRIME REPORT &amp; TRAFFIC DATA

**UCR NUMBERS**

	<b>JULY</b>	<b>AUG</b>	<b>SEPT</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>
Homicide	0	0	0	0	0	0	0
Forcible Rape	1	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Agg Assault	1	0	2	0	1	1	0
<b>Total Violent Crimes</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>
Burglary	12	12	15	6	8	16	15
Theft	37	27	57	61	29	41	47
Motor Vehicle Theft	1	1	1	2	4	2	4
Arson	0	0	0	0	1	0	0
<b>Total Nonviolent Crime</b>	<b>50</b>	<b>40</b>	<b>73</b>	<b>69</b>	<b>42</b>	<b>59</b>	<b>66</b>
<b>Total Offenses</b>	<b>52</b>	<b>40</b>	<b>75</b>	<b>69</b>	<b>43</b>	<b>60</b>	<b>66</b>

**PART II**

Neg Manslaughter	0	0	0	0	0	0	0
Kidnapping	0	1	0	0	0	0	0
Arson	0	0	0	0	1	0	0
Simple Assault	11	12	6	20	5	3	13
Fraud	8	14	9	13	8	7	12

# SAFFORD POLICE DEPARTMENT

## 2015 UNIFORM CRIME REPORT & TRAFFIC DATA

### TRAFFIC

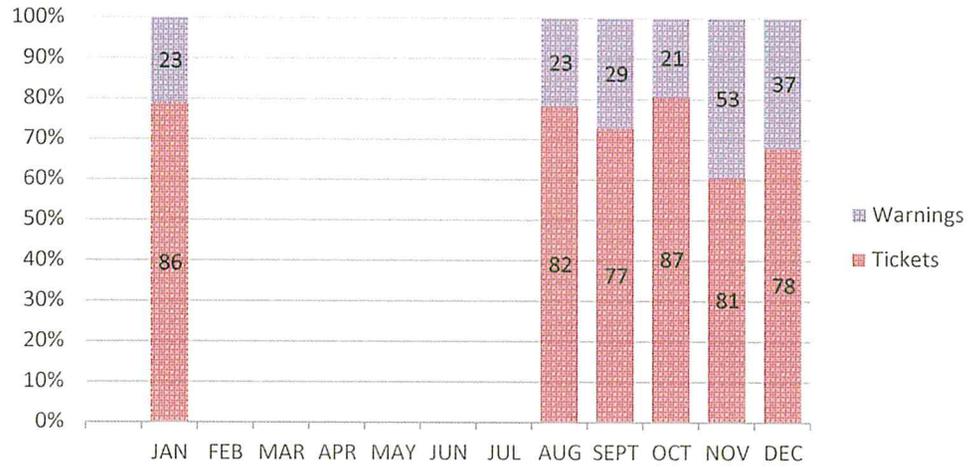
2014

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Tickets	86							82	77	87	81	78
Warnings	23							23	29	21	53	37

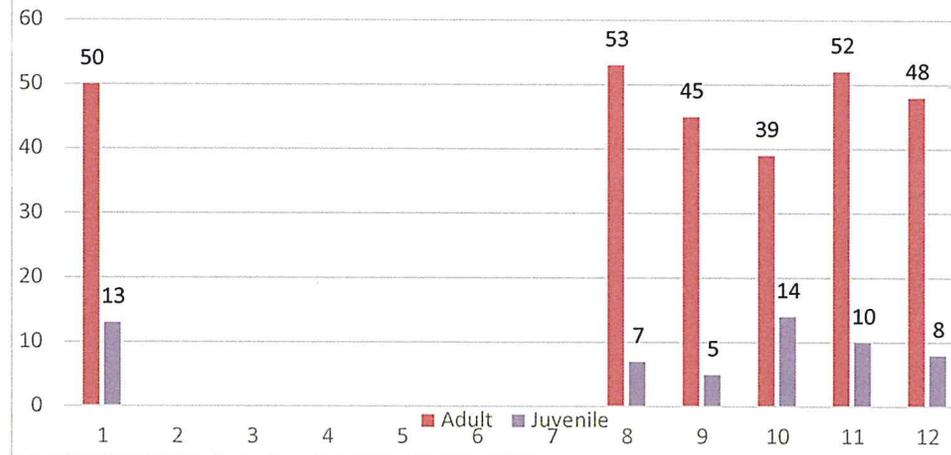
### ARREST

Adult	50							53	45	39	52	48
Juvenile	13							7	5	14	10	8

## TICKETS AND WARNINGS



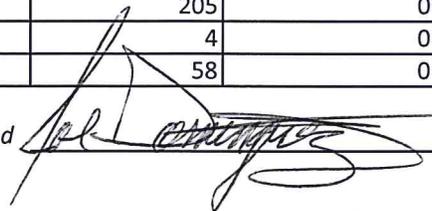
## Arrest = Adult and Juvenile



<b>BUILDING PERMIT REPORT</b>	January	January Valuation	YTD Permits	YTD Valuation
<b>Residential</b>				
New Single Family	1	\$150,000.00	1	\$150,000.00
Multi-Units			0	\$0.00
<b>Total New Residential</b>	1	\$150,000.00	1	\$150,000.00
<b>Other Residential</b>				
Manufactured Home			0	\$0.00
Additions and Alterations	2	\$8,000.00	2	\$8,000.00
Carport or Garage	1	\$1,500.00	1	\$1,500.00
Swimming Pools			0	\$0.00
Storage and Shops	1	\$2,500.00	1	\$2,500.00
Patios			0	\$0.00
Demolition			0	\$0.00
<b>Total Other Residential</b>	4	\$12,000.00	4	\$12,000.00
<b>Commercial</b>				
Assembly			0	\$0.00
Business			0	\$0.00
Educational			0	\$0.00
High Hazard			0	\$0.00
Addition			0	\$0.00
Commercial Remodel	2	\$55,000.00	2	\$55,000.00
Industrial			0	\$0.00
Commercial Storage			0	\$0.00
Signs	2	\$1,415.22	2	\$1,415.22
Antennas			0	\$0.00
Hospitals/Institutional/Modular Remodel	1	\$10,000.00	1	\$10,000.00
Demolition			0	\$0.00
<b>Total Other Than Residential</b>	5	\$66,415.22	5	\$66,415.22
<b>Total All Building Permits</b>	10	\$228,415.22	10	\$228,415.22
<b>Utility Permits</b>				
Electrical	4		4	
Mechanical	3		3	
Plumbing	3		3	
Sewer	0		0	
<b>Total Utility Permits</b>	10	0	10	0
<b>Total # Building Inspections</b>	205		205	0
<b>Total # Fire Inspections</b>	4		4	0
<b>Total # Zoning Inspections</b>	58		58	0

January 2015

Respectfully Submitted



# Public Works Department Monthly Report January 2015

**Jenny Howard, Public Works Director**

## **Public Works Administration**

Employees: 2

### MONTHLY OPERATIONS:

- Maintain Blue Stakes
- Administration Of Reports And Sharepoint Database
- Office 365, continued training,
- Adopt-A-Road / Trail Program
- Cemetery Business and administration of cemetery property, new deeds, burials, etc.
- Remaining FY15 Capital Project schedules discussed
- Council Budget Meeting CIP Preparation
- Weekly Main Street Project Progress meetings and construction input, site visits
- Main Street Improvement & landscaping discussions
- Phase 6 Multi-Use-Trail construction input
- Recycling-Conceptual Planning and Discussions
- Administer Capital Projets/Schedules
- PR with property owners re: 1<sup>st</sup> Ave Culvert installation
- Meeting and ride-along with Marty Allred regarding flooding issues at 2<sup>nd</sup> ave and Main Street
- Discussions regarding alley way west of Cherokee Circle, surveying boundaries
- Completed CCTV (camering) of drainage culverts, awaiting film and report.

### WORK ORDERS COMPLETED BY PUBLIC WORKS DEPARTMENT

- Received: 119
- Active: 30
- Completed: 89

## **Building Maintenance Division**

Employees: 5 Inmate(s): 1

### WORK COMPLETED IN JANUARY:

Monthly air filter replacements, fire extinguisher and light inspections completed

Continued work on new City Court room including framing completion, A/C awarded to Advanced Air, new air return under old floor, new A/C unit set and duct work installed in new addition. Ceiling foam insulated by New Insulation Concepts, top out plumbing completed and electrical work started (estimated completion end of Feb.)

Construction of new 16x66 steel awning at Rifle Range started

Traffic control box on 6<sup>th</sup> Avenue and Main Street rebuilt and replaced

### WORK PLANNED FOR FEBRUARY:

Continue City Court project slated for March completion

Complete steel awning at Rifle Range

HVAC research and upgrades, three offices at NW corner of MYOC

**Fleet Division**

Employees: 4 Inmates: 2

**PREVENTIVE MAINTENANCE & REPAIRS**

PM'S completed in January: 48

Repairs Completed in January: 89

<b>Repair Type</b>	<b>Number</b>
▪ ACCESSORIES	41
▪ SERVICE CALL	11
▪ BELTS	2
▪ BRAKES	3
▪ BROOMS	1
▪ BUCKETS	1
▪ COOLING	4
▪ CRANKING	3
▪ DIFFERENTIAL	1
▪ FUEL SYSTEM	2
▪ LIGHTS	4
▪ POWER PLANT	1
▪ FIRE TRUCK REPAIR	1
▪ STEERING & SUSPENSION	3
▪ TIRE REPAIR	3
▪ NEW TIRES	6
▪ TRANSMISSION	1
▪ U-JOINTS	1

**Parks and Cemetery Division**

Employees: 5 Inmate(s): 6

**PARKS, GROUNDS MAINTENANCE AND CEMETERY**

**WORK COMPLETED IN JANUARY:**

Christmas decorations removed from all city buildings and stored

Fence project at 14<sup>th</sup> Avenue soccer field completed

Dry Lake Archery Range improvements continue; steel awning, ballards, stands, etc.

Assisted with moving stored items out of old Attorney's office due to City Court remodel

Ongoing preparation for spring

**SPRAYING WEEDS CITY WIDE**

*Areas of Maintenance and the Maintenance Level Determined by Facilities and Vegetation. Maintenance levels are subject to change at any time. Maintenance Levels: H (High)-3 times/week. M (Med) 2 times/week, L (Low) 1 time/week.*

<b>PARKS – MAINTENANCE AREAS</b>	<b>LEVEL</b>
FIRTH PARK	H
GLENN MEADOWS PARK	H
CITY HALL	H
MONTANA VISTA PARK	M

LIBRARY	M
CITY HALL ANNEX	H
LA TIERRA SUBDIVISION	M
PALMS SUBDIVISION	M
CENTRAL AVE BASKETBALL COURT	L
MOTOR VEHICLE DIVISION	M
POLICE STATION	M
14TH AVE SOCCER FIELD	H
RAMADA WATER CATCHMENT	M
CRIMSON CANYON SUBDIVISION	M
MULTI-USE-TRAIL	M
CRIMSON CANYON SUBDIVISION	M
MULTI-USE-TRAIL	M

**WORK PLANNED FOR FEBRUARY:**

- Continue Dry Lake Archery Range improvements
- Az Post improvements
- Fertilize lawns in preparation for growing season
- Planning testing of irrigation lines
- Continue spring cleanup at cemetery, trim or remove dead trees and shrubs.

**Sanitation Division**

Employees: 6 Inmate(s): 2

**SERVICES PROVIDED IN JANUARY:**

- Residential Solid Waste Customers: 3326
- Commercial Solid Waste Customers: 371
- Sanitation Containers Repaired or Replaced: 23
- Landfill Loads Delivered: 158

**Street Division**

Employees: 10 Inmate(s): 4

**WORK COMPLETED IN JANUARY:**

- Installation of 134' culvert on west side of 2<sup>nd</sup> Ave. (between HWY 70 and 4<sup>th</sup> St.)
- Started work on culvert on 1<sup>st</sup> Ave. ditch (between HWY 70 and E. 4<sup>th</sup> St.)
- Assisting Show Low Const. with various jobs. Tank removal, sign installs, placing conduit, etc.
- Repaired slotted vane grate on 8<sup>th</sup> Ave.
- Poured walkways and driveways on 2<sup>nd</sup> Ave. (where removal was needed to place culvert).

**STREETS WORK COMPLETE IN JANUARY:**

- Graded roads leading to tanks for Utilities Division.
- Tree trimming in anticipation of flushing.
- Plated alley behind shopping center with ABC.
- Working on sign inventory map.

**ALLEY MAINTENANCE**

DATE	LOCATION
01/07/2015	alleys North Of Hwy 70
01/26/2015	alleys In The Stratton Dr. Area

01/27/2015	s. Of Kimball Lane, S. Of Navajo Dr.
01/29/2015	w. Of 12th Ave., Alleys Surrounding Camilla Cir., W. Of 11th Ave.
01/29/2015	alleys S. Of 7th St. Off Of Valley Ave.

## RETENTION POND MAINTENANCE

DATE	LOCATION
01/09/2015	Reclamation Plant retention pond
01/20/2015	Walgreen's (2), Wal-Mart (2)
01/26/2015	Impressive Labels
01/29/2015	16th St., W. of 10th Ave.

## WORK PLANNED FOR FEBRUARY:

Finish culvert on 1<sup>st</sup> Ave. ditch.

Prep work for flushing and begin flushing.

Reconstruct sidewalk areas a NE and NW corner of 7<sup>th</sup> Ave and Main for Main Street project

Prepare for and initiate elevated weed control due to rains and increase in temperatures



## Safford City-Graham County Library

### Statistical Report

#### January-15

SUMMARY	Patron Visits	Circulation	Computer Usage			Open Hours	Reference Questions	Homework Help Students Served	Jobs Help Sessions	Website visits	Items in Collection	Facebook- New Likes	Total Reach
			Uses	Minutes	Wi-Fi Uses								
			# of sessions										
July	10008	10665	1298	68023	362	162	1467	9	35	6801	38593	30	4405
August	8001	8691	1148	66052	330	144	1582	32	31	6259	38804	27	4693
September	9000	9912	1068	66118	336	153	1186	54	46	6483	38709	10	1699
October	8500	9151	1107	62497	359	151	715	50	55	6311	38580	21	4733
November	6900	7169	918	52840	279	126	890	35	46	5522	38446	7	1795
December	7900	7486	1086	66216	443	157	1057	44	22	5457	38527	7	5146
January	8100	8631	1084	62269	357	135	1202	31	34	6224	38645	7	1374
February													
March													
April													
May													
June													
<b>Year to Date</b>	58409	61705	7709	444015	2466	1028	8099	255	269	43057	38645	109	23845

	Volunteers			Interlibrary Loans		Classes Taught		Outreach Events		Library Tours		Computer Lab Uses
	Total #	New Volunteers	Hours	Incoming	Outgoing	# of classes	# of students	# of Outreach	# of Attendees	# of Tours	Participants	# of sessions
July	18	18	310	19	6	5	47	0	0	0	0	0
August	23	7	352.5	20	11	3	25	3	651	1	1	2
September	24	8	343	12	12	3	93	2	45	1	5	0
October	26	5	383.5	26	10	5	46	1	346	0	0	0
November	27	5	299.5	19	5	4	39	0	0	1	4	0
December	23	1	292	18	12	2	9	0	0	1	1	0
January	20	1	391.5	18	8	5	90	0	0	2	34	1
February												
March												
April												
May												
June												
<b>Year to Date</b>	<b>161</b>	<b>45</b>	<b>2372</b>	<b>132</b>	<b>64</b>	<b>27</b>	<b>349</b>	<b>6</b>	<b>1042</b>	<b>6</b>	<b>45</b>	<b>3</b>

	New Registrations			Total Number of Patrons		
	Safford	Non-Safford	Total	Safford	Non-Safford	Total
July	45	62	107	5263	6157	11420
August	41	60	101	5255	6128	11383
September	34	37	71	5213	6083	11296
October	37	54	91	5181	6056	11237
November	32	50	82	5102	6054	11156
December	30	41	71	5085	6038	11123
January	45	43	88	5057	6027	11084
February						
March						
April						
May						
June						
<b>Total</b>	<b>264</b>	<b>347</b>	<b>611</b>	<b>5057</b>	<b>6027</b>	<b>11084</b>

PROGRAMS	Adults		Children 0-5		Children 6-11		Teens	
	# of Programs	Attendance	# of Programs	Attendance	# of Programs	Attendance	# of Programs	Attendance
	July	5	211	24	448	9	443	5
August	0	0	18	393	0	0	1	8
September	2	27	18	425	7	216	1	12
October	3	107	28	955	1	295	1	11
November	1	3	20	370	6	154	1	7
December	1	250	29	357	1	7	1	6
January	2	12	24	478	7	253	1	12
February								
March								
April								
May								
June								
<b>Year to Date</b>	<b>14</b>	<b>610</b>	<b>161</b>	<b>3426</b>	<b>31</b>	<b>1368</b>	<b>11</b>	<b>78</b>

<b>Funds Collected</b>					
	Fines	Photo Copies	Computer Copies	Supplies	Total
July	\$ 53.00	\$ 36.10	\$ 130.60	\$ 15.00	\$ 234.70
August	\$ 126.98	\$ 10.20	\$ 135.95	\$ 15.00	\$ 288.13
September	\$ 164.00	\$ 25.20	\$ 158.25	\$ 3.00	\$ 350.45
October	\$ 148.00	\$ 38.15	\$ 106.10	\$ 6.00	\$ 298.25
November	\$ 87.00	\$ 10.60	\$ 123.15	\$ 3.00	\$ 223.75
December	\$ 166.00	\$ 24.10	\$ 102.05	\$ 6.00	\$ 298.15
January	\$ 75.00	\$ 27.20	\$ 131.55	\$ 12.00	\$ 245.75
February					
March					
April					
May					
June					
<b>Year to Date</b>	<b>\$ 819.98</b>	<b>\$ 171.55</b>	<b>\$ 887.65</b>	<b>\$ 60.00</b>	<b>\$ 1,939.18</b>

## Circulation Elements

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Follett	9790	7680	9055	7889	6298	6705	7671				
Browse	250	230	146	150	218	210	157				
OneClick	108	143	95	72	83	94	177				
E-Books	192	145	131	157	140	148	134				
Tumblebooks	230	437	456	812	398	270	334				
Zinio	95	56	29	71	32	59	158				
<b>Total</b>	<b>10665</b>	<b>8691</b>	<b>9912</b>	<b>9151</b>	<b>7169</b>	<b>7486</b>	<b>8631</b>				
<b>FOLLETT</b>	Destiny Follett Software - The checkout system the library uses to check out materials available in the library.										
<b>BROWSE</b>	Donated paperback books which are in good condition and are not cataloged in our checkout system.										
	These are checked out by patrons giving us the number of paperback books they are borrowing.										
<b>ONE CLICK</b>	Digital Recorded Books - A collection of downloadable audiobooks available for checkout through our website.										
<b>E-BOOKS</b>	OverDrive - eBooks and audiobooks available for checkout through our library website.										
<b>TUMBLEBOOKS</b>	An online collection of animated, talking picture books for young children available through our website.										
<b>ZINIO</b>	An online collection of downloadable popular magazines available through our website.										



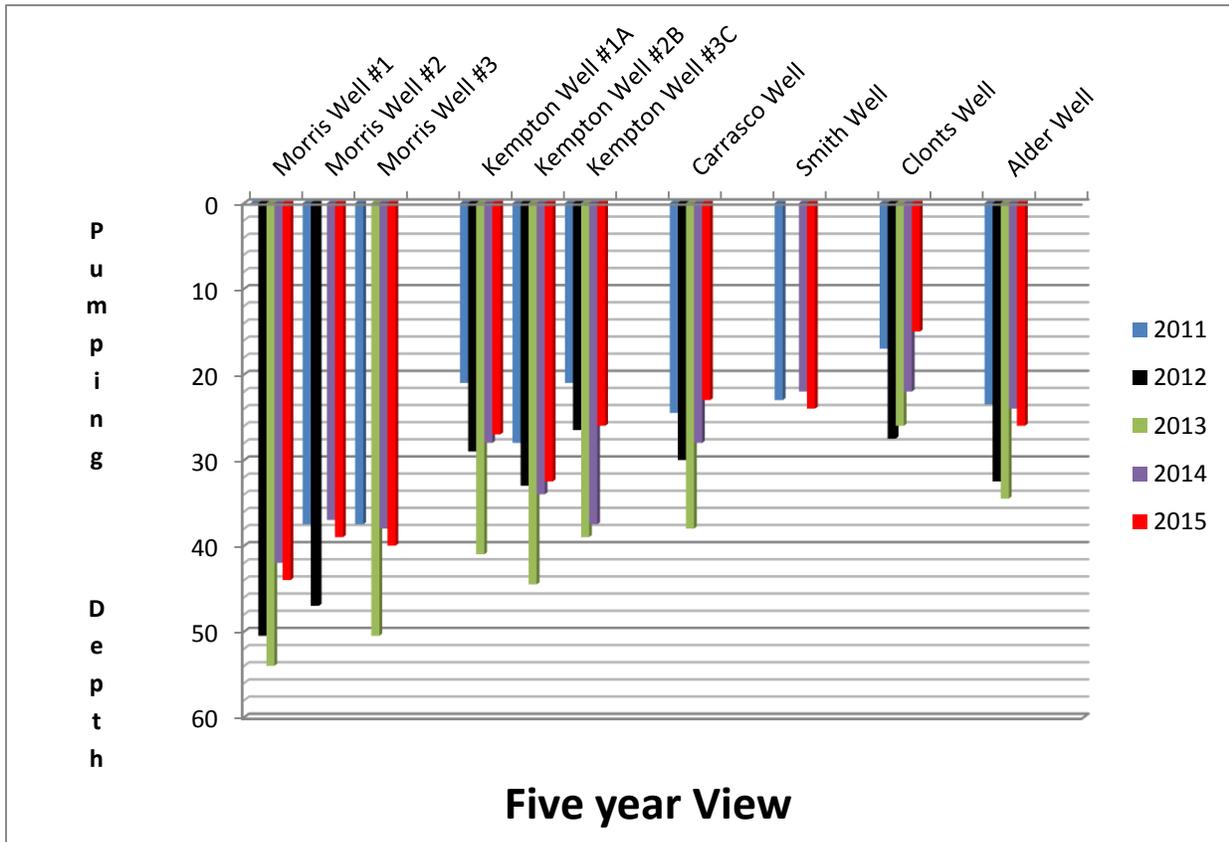


## WATER UTILITY REPORT FOR MONTH OF JANUARY 2015

This is a graphical view of the monthly well pumping depth report. This is the same information we normally provide in a slightly different format, for those of you more comfortable with the table it is also included.

**2015 WATER WELL DEPTHS  
JANUARY**

	Morris Well #1	Morris Well #2	Morris Well #3	Kempton Well A	Kempton Well B	Kempton Well C	Carrasco Well	Smith Well	Clonts Well	Alder Well
PUMP DEPTH	75'	74'	80'	63.5'	80'	65'	75'	65'	72.5'	65'
WATER TABLE	44	39	40	27	32.5	26	23	24	15	26



I am also including some additional information for you to better understand the status of the water production and delivery system.

We have 11 wells on the system 1 is currently in production.

**WELLS OPERATING IN DECEMBER**

- Morris Well #3 (produces 450gpm).

**WELLS NOT OPERATING IN DECEMBER**

- Kempton Well A
- Kempton Well B
- Kempton Well C
- Morris Well #1
- Morris Well #2
- Clonts Well
- Carrasco Well
- Alder Well, will start using when other wells in use cannot keep up.
- Well #15, emergency back up well for Bonita Creek.
- Smith Well, emergency back up well when all other wells cannot keep up.

One of our wells were in production during the month of January 2015 producing approximately 2.02 million gallons of water. We also collected/produced 73.14 million gallons from the Bonita Creek system for a total production of 75.16 million gallons this month.

Total water system storage is 19.75 million gallons

**Month over Month Water Production Table**

	January 2014	January 2015
Well production *	10.85 Million gals	2.02 Million gals
Bonita Creek flows	74.9 Million gals	73.14 Million gals
Total Water Produced	85.75 Million gals	75.16 Million gals

\*In 2014 (3) wells were in production; in 2015 (1) well was in production

**Consumption:** During January of this year the city had 7,880 water customers; 6,973 residential and 907 commercial. In the FY 14/15 the City of Safford water system had 19 new water installations. The table below shows the breakdown of the usage between the customer groups as well as the average consumption by grouping.

	# of customers	Gallons sold	Average Use per customer
Jan 2015 Residential	6,973	39,229,900	8,538*
Jan 2015 Commercial	907	23,440,000	25,843**
Jan 2014 Residential	7,011	43,607,600	10,523*
Jan 2014 Commercial	963	27,020,100	28,058**

\* Residential usage ranges from 5/8" to 3/4 "meter size \*\*commercial usage ranges from a 5/8" to 6" meter size.

Note: consumption and production numbers may not align in the short term. This is due to; read date, number of days in billing cycle, weather patterns, storage tank cycling, non-revenue water use such as flushing, leaks, theft.



**LANDFILL UTILITY REPORT  
JANUARY 2015**

**Revenues**

General Fees	\$ 95,223.00
Closure Fees	<u>\$ 4,723.71</u>
<b>Total Collection for Month</b>	<b>\$ 99,946.71</b>

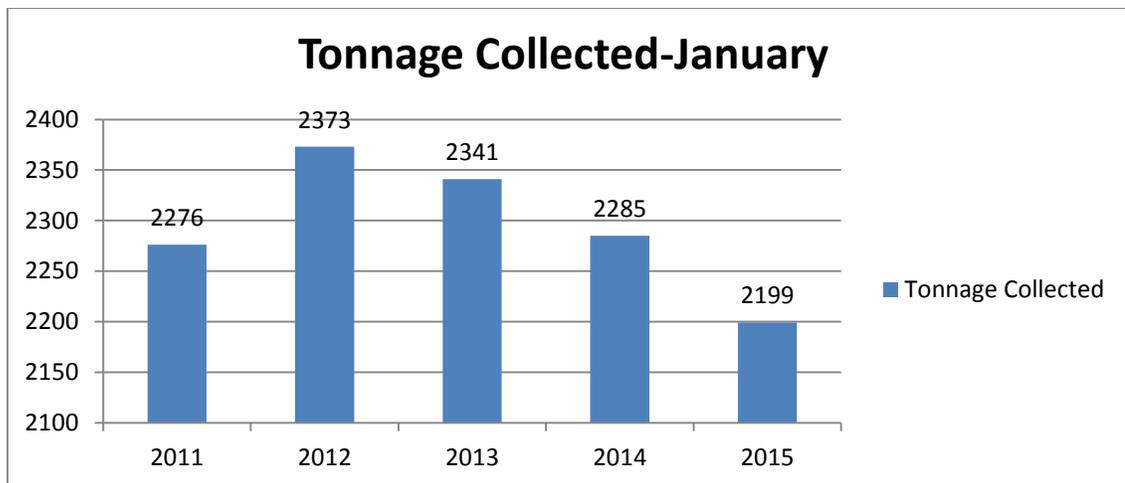
**Expenses**

Personnel	\$ 16,138.89
General Operations	<u>\$ 48,116.17</u>
<b>Total Operation Cost</b>	<b>\$ 64,255.06</b>

**Source**

Private Refuge Carriers	1,809
Residential waste not picked up by refuge carrier	237
Commercial not picked up by refuge carrier	<u>153</u>
<b>TOTAL TONNAGE COLLECTED</b>	<b>2,199</b>

**Tons**



**Other Activity**

Tire count: 2,336

Dead Animal count: 32

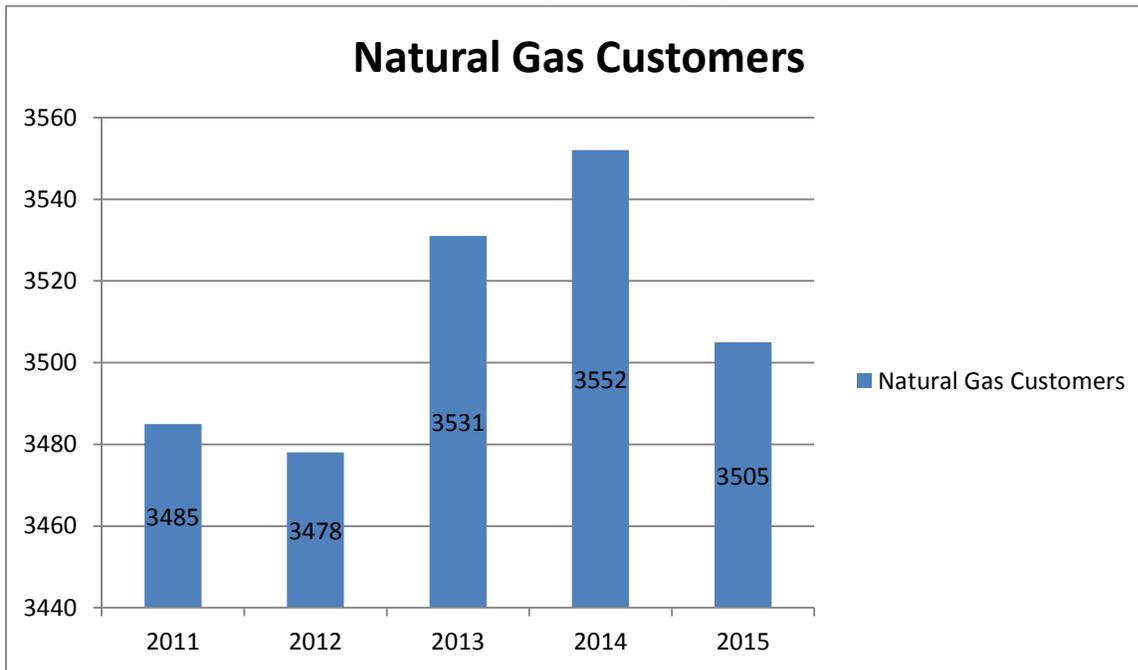
Gas Well Readings:

Of the five wells we monitor, two have methane readings over the 5% lower explosive limit. The remaining three wells have readings that do not exceed this threshold. These wells produce normal amounts of gas for a landfill of our size they pose no danger to either staff or the public.

## GAS UTILITY REPORT JANUARY 2015

The City's gas utility current customer count for the month of January is 3,505, compared to 3,552 in January of last year.

5 Year Customer Growth



Year	2011	2012	2013	2014	2015
MCF*	43,182	44,236	46,780	43,173	41,996
#Customers	3,485	3,478	3,531	3,552	3,505

The City has 3,092 residential customers and 413 business customers. The following is a breakdown of natural gas consumed by class:

Business: 15,463 MCF

Residential: 26,533 MCF

During the month of **December**: peak load 1,133MCF on December 29th.  
low load 405 MCF on December 10th.

The average cost per MCF for purchased natural gas this month was \$4.88

\*MCF = thousand cubic feet



## **ENGINEERING DEPARTMENT**

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### **SUMMARY OF PROJECT PLANNING AND GRANTS ADMINISTRATION**

February 9, 2015

#### **PUBLIC WORKS DEPARTMENT**

1. **Main Street Improvements (139-044) /Traffic Signals (122-155):** Project was awarded on Oct. 10<sup>th</sup> to Show Low Construction. City obtained additional funding since the bid amount exceeded available funds by \$330k. Construction is in progress, the Contractor is currently working at 5<sup>th</sup> Ave and 7<sup>th</sup> Ave. The project should be completed in April.
2. **20<sup>th</sup> Avenue (Relation to Golf Course) 127-155:** Consultant is waiting on Environmental Clearance and working on preliminary drainage and plans. We are anticipating the design to begin in spring and be completed in the fall.
3. **ADOT Route 191 Sidewalks (109-155):** The Arizona Department of Transportation (ADOT) continues to work on this project. The improvements at the railroad crossing are scheduled to begin April 2015 with construction of the sidewalk and other US 191 improvements slated for fall 2015. City Council has supported ADOT's proposal to eliminate parking on US 191.
4. **HSIP Traffic Sign Replacement Project (173-031):** ADOT is working on sign procurement. Signs will be installed by Safford Public Works.
5. **Paving Projects:**
  - a. **City Hall Parking Lot (184-031):** The plans are complete, we will advertise project in spring 2015.
  - b. **Police Parking Lot (213-031):** Finalizing design. Project will be included with the City Hall project.
  - c. **American Legion Parking Lot (214-031):** Finalizing design. Project will be included with the City Hall Project.
6. **Central Avenue Paving Project (219-031):** This project will rebuild Central Avenue from 7<sup>th</sup> Street to Main Street. Geotechnical and design to take place in FY 14/15, construction in 15/16.
7. **Replace Undersized Box & Culvert at East 4<sup>th</sup> Street (221-031):** Project is in design to upgrade the system to be able to pass required flows through the area, minimizing flooding potential. Once design is complete, Public Works will perform the upgrades. Construction will be completed by city forces and is scheduled for spring of 2015.

#7.8

8. **Reconstruct Sidewalk on Central between Main and Hwy 70 (182-031):** This project will be completed in conjunction with the Main Street Improvement Project. The sidewalk grade needs to be lowered to match existing curb. Footers need to be placed around the building to match the sidewalk.
9. **Handicap Ramps (185-031):** Public Works needs to replace existing ramps with ADA compliant sidewalk ramps. Need to review sites and determine best areas to revise. Bid in spring 2015.
10. **Relocation of Magistrate Court (211-152):** Construct addition (new court room) on the south side of the old attorney's office, remodel entrance of existing building to accommodate receptionist, new carpet and paint and if budget allows we will pave west side of parking lot. Should be completed in March.
11. **Dry Lake Archery Range Improvements (215-155):** This project includes reconfiguration of shooting lanes, clearing lanes, new targets, relocation and construction of new awning. These changes will make the shooting range much safer and user friendly.
12. **Erosion Control, Highline Canal at 8<sup>th</sup> Avenue Shared-Use-Path (157-155):** Erosion control is needed on the south side of the Highline canal just east of 8<sup>th</sup> Avenue along the multi-use path.
13. **Shared Use Path Project, Phase VI (106-155):** The project was completed in January 2015.

#### AIRPORT

14. **Demolition of Barracks Building (191-158):** Project completed in January 2015.
15. **2014 ADOT Airport Pavement Preservation Project, Runway 8/26 (204-045):** The project includes sealing existing cracks, mill to 1" depth existing pave, and replace with 1" porous friction course overlay on Runway 8/26. Construction scheduled for fall 2015.
16. **2015 ADOT Airport Project, Demo Taxiway A2 & Design Crack Seal /Seal Coat Runway 12/30:** Design services for the rehabilitation of Runway 8/26 edge lighting, replacement of electrical vault and airport improvements. Design is complete. Apply for FAA grant for construction in spring 2015.
17. **Maintenance Report** – Our airport consultant, C&S, will be developing a maintenance report to be used by Public Works to plan and budget for airport routine maintenance.

#### UTILITY DEPARTMENT

18. **Jensen Addition Service Renewals and Cleanouts (CDBG) 66-653:** This project includes renewing 46 water service lines and installing 59 sewer cleanouts in the Jensen Addition, an area bounded by 8<sup>th</sup> Street and Main Street, between US 191 and US 70. We should receive the executed contract from DOH in January. The project will be designed in-house, construction to be bid at a later date. Hold pre-design meeting in March.
19. **Flex-Net Meter Program (66-630, 68-630, 69-630)** – This project is the ongoing replacement of old style meters with the new AMI system. Gas and Electric will be complete this year, Water will be

completed next year.

- 20. Phase II 20th Avenue 12" Main Extension (66-637):** This project includes design and construction of 12" main from 26th Street to Golf Course Road. Design to be completed in FY 14/15 and construction in FY 15/16.
- 21. Sewer 20th Street and Central (67-622):** Need to examine and perhaps redesign a portion of this sewer line to remove a constriction as time permits.
- 22. Water Relocation Line - Stratton Drive (6-652):** The Engineering Department has started the design process.
- 23. 14th Avenue/Meadow Lane Water Line Relocation (66-657):** Looking at the possibility of relocating the existing water line to the Relation Street right of way.
- 24. Landfill Solid Waste Facility Plan (228-650):** The Council approved the Scope and Fee to revise the current work plan. We are anticipating 10 to 13 month duration for revision and ADEQ permit. We predict that this will add about 30 years to the life of our landfill.
- 25. U of A Pipeline Project (66-661):** This project is the construction of approximately 7,700 feet of water main from two U of A well sites. Project is currently under construction and anticipated to be complete in summer 2015.
- 26. WWTP – Reclaimed Water Line Project (67-667):** Design outfall mods, lagoon mods and pumping station. Water crew will order and start installing pipe in March to begin Phase I of III.
- 27. Underground Electrical Conduit (69-670):** Install conduit at the Valley Apartments, Cluff Addition and GC Health Dept. We only received one quote, which exceeded our budget amount. We will reissue RFQ early January. Re-issued the Request for Quote and received two quotes. Will plan on issuing a PO to the low bidder.
- 28. Replace Switches and Double Circuit Pole at Substation (69-665):** Design 14/15, construction 15/16.
- 29. Manhole Rehab 14/15 (67-613):** Rehab 25 manholes, will advertise in February 2015.
- 30. Public Works Projects in planning stage only.**
  - 1. Relation Street improvements from 14<sup>th</sup> Ave to 20<sup>th</sup> Ave.** This project is on hold. Appraisals have been completed. Need to budget funds to pay for the right of way acquisition.
  - 2. Frye Mesa Dam Safety Improvements.** Need to hold discussions to develop a plan for this project. Would need to budget about \$50K-\$100K for study. We have been in discussions with ADWR for funding to conduct this study.
  - 3. Graveyard Dam Improvements:** Based on the results of the Kimley-Horn & Associates (KHA) report, the minimum freeboard during the half Probable Maximum Flood (PMF) event is less than the Arizona Department of Water Resources (ADWR) requirements for existing dams. The second phase of these improvements will be to actually complete the design followed by phase 3, construction. Construction was estimated at \$3.0 million of which the City would

#7.8

have to match 1/3 of the construction cost.

4. **14<sup>th</sup> Avenue from Relation Street to 8<sup>th</sup> Street:** Researching projected cost and funding sources.

**31. Grant Administration for all City Grants.**

1. This office continues to review grant requests and possible matching grants.

**32. Unfunded but needed projects**

1. East Side Drainage from 8<sup>th</sup> Street to Sunflower ditch
2. Airport Industrial Park
3. 26<sup>th</sup> Street Improvements.
4. Cleaning and repairs to Frye Mesa Dam.
5. Safety improvements to Graveyard Wash Dam.
6. Improvements to Sunflower Ditch.
7. 14<sup>th</sup> Avenue from Relation to 8<sup>th</sup> Street
8. Relation Street from 14<sup>th</sup> Avenue to 20<sup>th</sup> Avenue
9. E. 8<sup>th</sup> Street from US 191 to US 70
10. Hollywood Road from US 70 to City Limits
11. Discovery Park from 20<sup>th</sup> Avenue to US 191
12. 20<sup>th</sup> Avenue from Discovery Park to Golf Course Road
13. Water Tank at Airport to increase fire flow
14. Reclaimed Water Pipeline Project
15. Fire Equipment – Replace Air Packs

**Law Office of Matt N. Clifford, P.C.**  
**City of Safford Prosecutor Report**  
**JANUARY, 2015**

#7.9

Declined to Prosecute	None
Complaints Filed	14
Citations Issued	35
Pretrial Conferences	56
Trials	2
Restitution Hearings	None
Dismissed Cases	2
Shoplifting	19
Criminal Damage	1
Assault	11
Disorderly Conduct	9
Domestic Violence Allegations	10
DUI	5
Possession of Marijuana	2
Possession of Drug Paraphernalia	7
Theft	2
Driving on a Suspended License	5
Allowing Minor to Drive	1
Trespass	1
<b>Plead Guilty</b>	<b>71</b>

CHECK DATE	REF #	PAYEE	DESCRIPTION	AMOUNT
12/9/2014	136698	ARIZ.DEPT.OF ENVIROMENTAL QUAL	WTR QTY DIV ANNUAL FEE	\$5,306.93
12/23/2014	136792	ARIZONA FUEL DISTRIBUTORS, LLC	8769 GALS UNLEADED FUEL	\$14,721.48
12/23/2014	136793	ARIZONA POWER AUTHORITY	MONTHLY APA PURCHASED ELECTRIC	\$10,478.29
12/9/2014	136701	ARIZONA STATE TREASURER	MAGISTRATE PAY NOV 2014	\$15,880.91
12/9/2014	136702	AZ DEPT. OF WATER RESOURCES	DAM INSPECTION FEE OCT 2014	\$7,200.00
12/9/2014	136703	BORDER STATES INDUSTRIES, INC	INVENTORY GAS AND ELECTRIC	\$5,303.95
12/23/2014	136797	BORDER STATES INDUSTRIES, INC	INVENTORY GAS AND ELECTRIC	\$14,483.78
12/23/2014	eC24620007	CATERPILLAR FINANCIAL SERVICES	PAYOFF OF 140H-CCA04103	\$72,158.47
12/9/2014	136705	CITY OF SAFFORD	COS UTIL BILLS NOV 2014	\$43,492.48
12/9/2014	136706	CITY OF SAFFORD-LANDFILL	LANDFILL CHARGES NOV 2014	\$25,111.66
12/9/2014	eC24600004	DANA KEPNER COMPANY, INC.	INVENTORY WATER	\$135,125.00
12/9/2014	136726	EL CHARRO	CREDIT REFUND DOUBLE PAYMENT	\$5,728.91
12/23/2014	eC24620015	EL PASO NATURAL GAS CO.	MONTHLY EL PASO PURCHASED GAS	\$11,012.00
12/9/2014	eC24600006	EMPIRE SOUTHWEST	SALES TAX ON PURCHASE OF LF COMPACTOR & LEASE PMTS - MONTHLY	\$30,019.06
12/23/2014	eC24620018	ERMCO	17 TRANSPOLE MOUNT 15, 25, 37.5, 50 KVA	\$16,268.22
12/31/2014	57295	FIDELITY SECURITY LIFE	FIREMEN INS DEC PREMIUM	\$5,055.23
12/2/2014	136684	FOUR STATES ELECTRIC	PHASE III DISTRIBUTION PROJECT	\$146,454.50
12/23/2014	eC24620021	GRAHAM COUNTY CHAMBER OF	2.5% BED TAX ADOR REPORT-MONTHLY	\$9,942.00
12/2/2014	136685	GRAHAM COUNTY ELECTRIC CO-OP	MNTHLY CITYWIDE ELECTRIC & GAS	\$7,603.41
12/23/2014	136804	GRAHAM COUNTY ELECTRIC CO-OP	MNTHLY CITYWIDE ELECTRIC & GAS	\$19,270.84
12/23/2014	136806	HD SUPPLY PLUMBING HVAC LTD	INVENTORY WATER	\$5,505.35
12/9/2014	136711	K.R. SALINE & ASSOCIATES	MNTHLY PROF SVCS ELEC & GAS	\$7,018.42
12/23/2014	136808	KEMPTON CHEVROLET	2015 CHEV 2500 HD DBL CAB GAS DEPT	\$33,275.97
12/23/2014	136799	MATT N. CLIFFORD	PROSECUTION SERVICES DEC 2014	\$7,000.00
12/23/2014	eC24620034	MERITAIN HEALTH INC	REIMB BANK FEES FOR FLEX ACCT	\$6,828.97
12/9/2014	136759	MOYES SELLERS & HENDRICKS	PROFESSIONAL SERVICES NOV 2014	\$6,331.95
12/9/2014	136761	NATIONAL BANK	HANGAR PAYMENTS-MONTHLY	\$6,623.04
12/9/2014	136764	SEVERN TRENT ENVIRONMENTAL	O&M BASE SVC FEE DEC 2014 WASTERWATER FACILITY	\$45,472.29
12/23/2014	136821	SMARTWORKS PLUS INC	MONTHLY CONTRACT PYMNT	\$26,331.55
12/23/2014	136823	SOUTHWEST TRANSMISSION	MONTHLY SW TRANS PURCHASED ELECTRIC	\$54,126.55
12/23/2014	136824	SPRINGBOK DEVELOPMENT LLC	MAINTENANCE PMT JAN 2014	\$16,666.00
12/23/2014	eC24620040	THE BANK OF NEW YORK MELLON	(4 )WIFA LOANS	\$107,530.01
12/9/2014	eC24600009	U.S. DEPT. OF ENERGY	MONTHLY WAPA PURCHASED ELEC	\$288,822.98

**CITY OF SAFFORD****ACCTS PAYABLE CHECKS \$5,000 OR LARGER****DECEMBER 2014**

12/23/2014 eC24620041 US BANK TRUST N.A.	GADA STREETS & ELECTRIC PAYMENTS	\$222,774.53
12/9/2014 eC24600010 WESTERN EMULSIONS INC.	MATERIAL TO CHIP SEAL BONITA CRK RD	\$30,145.30
12/9/2014 eC24600011 WESTERN UNITED ELECTRIC SUPPLY	6 25/37.5 KVA POLE MOUNT TRANSFORMERS	\$5,973.01

DATE	REF #	DESCRIPTION	AMOUNT
12/31/2014	JE 12-05	MUNIGAS NOV DELIVERIES	\$91,958.57
12/31/2014	JE 12-06	SALES TAX PD FOR NOV 2014	\$97,336.36
12/31/2013	JE 12-14	CC COLLECT FEE CHASE BANK	\$8,278.72

**P-Card Report**  
for the month of December 2014  
November 21, 2014 - December 20, 2014

Date	Amount of Purchase	Department Total Purchase	Vendor	Description of Purchase
<b>Admin Services</b>				
12/03/14	248.70		ONLINE INFORMATION SVC	WEB ACCESS FEE/CRDT/DEP CK
12/03/14	332.47		ONLINE INFORMATION SVC	ONLINE TRANSACTION RECEIVED
12/11/14	72.76		MISSION LINEN	METER READERS UNIFORM RENTALS
12/12/14	50.00		PEACHTREE DATA	CASS CERTIFICATION
12/09/14	327.36		DANA KEPNER CO.	2 WAY COMM WTR METER TO LAPTOP
		\$1,031.29		
<b>Accounting Services</b>				
11/22/14	151.37		DEX ONE	DEX ADVERTISING
11/24/14	2,871.42		DIGITAL IMAGING SYSTEM	CITYWIDE PRINTING COSTS
11/24/14	88.48		CENTURYLINK	PHONE
12/05/14	22.47		IN METCO WATER LLC	WTR CITY HALL UPSTAIRS
12/12/14	584.00		HIBU INC. - PACIFIC	YELLOW PGS ADVERTISING NOV & DEC 2014
12/11/14	5.90		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	20.69		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	15.57		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	5.17		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	1.83		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	5.74		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	17.83		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	26.26		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	7.55		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	42.78		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	10.56		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	8.38		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	0.38		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	46.71		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/11/14	1.08		NTS COMMUNICATIONS INC	PHONE LONG DISTANCE
12/13/14	34.70		FRANKLINCOVEYPRODUCTS	2015 DAILY PLANNER
12/19/14	249.73		FRANKLINCOVEYPRODUCTS	LAPTOP CASE
		\$4,218.60		
<b>City Clerk</b>				
11/19/2014	620.50		ARCHIVAL METHODS LLC	Archive Boxes for City Clerk Office
11/27/2014	146.75		PITNEY BOWES PI	Sealer and Ink for Stamp Machine
12/4/2014	57.70		NATIONAL BAND & TAG	Dog Tags for 2015
12/5/2014	27.97		IN METCO WATER LLC	Wtr for City Hall
12/8/2014	70.58		MISSION LINEN	Rugs & Janitorial Service for City Hall
12/8/2014	69.24		MISSION LINEN	Rugs & Janitorial Service for Fire Dept
12/13/2014	170.82		DLX FOR BUSINESS	Fire Dept 500 Checks
12/18/2014	85.00		INTERNATIONAL INSTITUT	Tami ILMC Memebership
		\$1,248.56		
<b>City Manager</b>				
11/20/2014	24.27		WAL-MART #1149	Wood Cleaner n/a @ Warehouse
11/24/2014	25.63		WAL-MART #1149	Refreshments Council Swearing In Ceremony
12/4/2014	39.10		WAL-MART #1149	Frames City Mgr Awards
12/5/2014	28.47		IN METCO WATER LLC	WTR Annex
12/11/2014	45.32		WM SUPERCENTER #1149	Drinks employee luncheon
12/16/2014	71.65		TROPHIES N TEES	Pride of Safford statues
12/16/2014	960.00		ICMA INTERNET	H. Skeete membership renewal

**P-Card Report**  
for the month of December 2014  
November 21, 2014 - December 20, 2014

Date	Amount of Purchase	Department Total Purchase	Vendor	Description of Purchase
12/17/2014	26.49		MISSION LINEN	Office linen/rugs service
		\$1,220.93		
<b>City Court</b>				
11/24/2014	32.48		THRIFTEE FOOD & DRU	jury trial
12/3/2014	7.36		WENDY'S #7531	judicial training 1 person
12/3/2014	20.12		CLAIM JUMPER-TEMPE	judicial training 1 person
12/5/2014	5.90		EXPRESS STOP 503	judicial training 1 person
12/5/2014	22.30		IN METCO WATER LLC	wtr court
12/4/2014	18.80		OREGANOS PIZZA 1008	judicial training 1 person
12/5/2014	8.53		SARKU JAPAN 203	judicial training 1 person
12/9/2014	29.10		MISSION LINEN	rug service
12/10/2014	23.91		QUILL CORPORATION	bond envelopes
12/12/2014	75.00		ARIZONA SUPREME COURT	judicial training 1 person
12/11/2014	70.94		QUILL CORPORATION	bond envelopes not @ WH
		\$314.44		
<b>Engineering</b>				
12/1/2014	24.94		I-BLASON TABLET AND PH	iphone 6 case
12/16/2014	5.23		NBS-EARIZONA SERVICE F	Service Fee - EAC Structural Drafting Class
12/16/2014	190.00		EASTERN ARIZONA COLLEG	EAC Structural Drafting Class
		\$220.17		
<b>Fire Department</b>				
11/19/2014	45.53		INT CMI QUICK COPY	Oyster feed invites
12/6/2014	103.97		WAL-MART #1149	Christmas lights for light parade
12/6/2014	244.00		WM SUPERCENTER #1149	Christmas lights for light parade
		\$393.50		
<b>HR Department</b>				
11/24/2014	210.89		TCE HRDIRECT/GNEIL	YOS awards
11/26/2014	260.21		TROPHIES N TEES	New Hire tote bags
11/28/2014	43.44		5TH AVENUE FLORIST AND	Flowers for Arbizo Family
12/10/2014	62.66		WM SUPERCENTER #1149	Door prizes for December Employee mtg
12/10/2014	168.00		EASTERN ARIZONA COURIE	Ad for Executive Secretary position
12/10/2014	823.62		TROPHIES N TEES	Retiree plaques
12/11/2014	160.00		TROPHIES N TEES	2 - \$80 gift certificate for retirees
12/12/2014	222.17		WM SUPERCENTER #1149	Door prizes for December Employee mtg - TV
12/17/2014	144.30		EASTERN ARIZONA COURIE	Ad for Utilities Maint. Worker
		\$2,095.29		
<b>IT Department</b>				
11/24/2014	339.00		NEEVIA TECHNOLOGY	Document Conversion Software
12/3/2014	4.75		Amazon Web Services	Cloud Storage for Backups
12/5/2014	444.51		AMAZON MKTPLACE PMTS	Tablet and screen protectors for Citizen services
12/5/2014	4.47		AMAZON MKTPLACE PMTS	Screen Protectors for Windows Phone
11/20/2014	8.69		WM SUPERCENTER #1149	SD Card to USB convertor for IT Staff.
11/26/2014	284.08		AMAZON MKTPLACE PMTS	New Headsets and Convertors for IT Staff.
12/1/2014	59.90		B&H PHOTO, 800-606-696	Replacement SD-Cards for Police Interview Room System.
12/2/2014	214.65		Amazon.com	Replacement hand Scanners for Citizen Services.
12/18/2014	32.28		AMAZON MKTPLACE PMTS	Phone Case for IT Staff phone.
11/20/2014	16.28		SQ CJC TECHNOLOGIES L	Power strip for Library info center tv
11/20/2014	59.70		SQ CJC TECHNOLOGIES L	HDMI cables for Library info center tv

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Date	Amount of Purchase	Department Total Purchase	Vendor	Description of Purchase
12/4/2014	99.70		AMAZON MKTPLACE PMTS	Car chargers and Rugged cases for phones
12/3/2014	248.27		NEUSTAR/NEULEVEL, INC.	DNS hosting for ci.safford.az.us
12/5/2014	4.97		AMAZON MKTPLACE PMTS	Laser pointer
12/5/2014	39.95		LNR LUNARPAGES WEBHOST	Cityofsafford.us web hosting
12/14/2014	21.95		HSW HOSTWAY.COM	web hosting for saffordcitycode.net
12/16/2014	1,185.00		INVARIORAPIDPLAN	Water department RapidPlan License
12/17/2014	351.20		CDW GOVERNMENT	Network cabinet for the new court building
		\$3,419.35		
<b>Library Department</b>				
11/25/2014	13.00		WAL-MART #1149	Wall Clock for Early literacy Rm.
12/3/2014	5.43		DOLRTREE 2892 00028928	Ext. Cords, scotch tape-Not @ Warehse
12/3/2014	16.29		FAMILY DOLLAR #4205	Elmers glue-Not @ Warehse
11/19/2014	10.86		FAMILY DOLLAR #4205	Decorations for Library and Teen Prgm.
12/16/2014	12.41		WM SUPERCENTER #1149	Program supplies - Holiday Open House
11/21/2014	1,720.00		ARIZONA SONORA DES	Science City Presenters
11/26/2014	22.81		DOLRTREE 2892 00028928	Program supplies - Holiday Open House
12/1/2014	110.50		CABLE ONE INC 1	Internet for Public Computer
12/2/2014	63.92		WM SUPERCENTER #1149	4 DVD's & 2 Children's Bks for Collectn.
12/12/2014	19.54		SAFEWAY STORE00026484	1 DVD for Library collection
11/25/2014	10.12		WAL-MART #1149	Supplies for Early Literacy Programs
		\$2,004.88		
<b>Planning &amp; Zoning</b>				
11/20/2014	12.71		WM SUPERCENTER #1149	Napkins/confetti for all employee mtg
11/22/2014	10.66		WM SUPERCENTER #1240	Tablecloths for all employee mtg
11/21/2014	37.82		HOBBY LOBBY #525	Pin board for office
11/26/2014	26.84		WM SUPERCENTER #1149	Tablecloths & candy for all employee mtg
11/26/2014	58.27		WAL-MART #1149	Merry Main Street Supplies
12/3/2014	23.79		WM SUPERCENTER #1149	Stapler, cardstock, envelopes - Not @ Warehouse
12/3/2014	14.14		WM SUPERCENTER #1149	Plates for all employee mtg
12/11/2014	44.00		EASTERN ARIZONA COURIE	Courier Subscription: 1 year
12/11/2014	90.72		EASTERN ARIZONA COURIE	Merry Main Ad, Veteran's Day Ad
12/11/2014	141.75		INT CMI QUICK COPY	Office sign update (name/information)
12/16/2014	66.66		INT CMI QUICK COPY	Inspection Record Cards
12/8/2014	38.00		VERIZON WRLS W4615-01	Cell phone case
		\$565.36		
<b>Police Department</b>				
11/28/2014	25.31		QT 1404 91014043	Fuel/Phx/AzGOHS Mgt. & Skaggs Unif V11-07
12/6/2014	26.84		WM SUPERCENTER #1149	Desk Repair & Light Parade
12/10/2014	14.00		CHASE TOWER 71571	Parking for Drug Coalition Mgt.
12/17/2014	200.00		POLICE EXECUTIVE RESEA	Annual Dues/Police Exec. Rsrch Forum
11/26/2014	229.50		ENTENMANN-ROVIN COMPAN	Modifications & New Badges
11/26/2014	141.25		ENTENMANN-ROVIN COMPAN	Modifications & New Badges
11/25/2014	58.71		QUILL CORPORATION	Pens and A_Z Manilla Guide sets not in Warehouse
11/28/2014	33.86		MISSION LINEN	Cleaning Maintenance
12/8/2014	10.57		INT CMI QUICK COPY	Priority Mail Postage
12/11/2014	120.00		AZ HOMICIDE INVESTIGAT	Membership Dues X6
12/12/2014	23.80		MISSION LINEN	Cleaning Maintenance
12/16/2014	875.25		IN CREATIVE CULTURE I	500 Shoulder Patch Badges
12/17/2014	36.83		MINIT MARKET #414	Fuel Pumps Down V11-90
11/25/2014	32.32		FAMOUS DAVES - 3147	Mealx1/Phx/AzGOHS DUI Meeting

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12/17/2014	42.96		CHEVRON 0200831	Fuel Pumps Down V11-18
12/5/2014	279.85		SIRCHIE FINGER PRINT L	Drug Test Kits
		\$2,151.05		
<b>Public Works</b>				
11/26/2014	421.72		WAL-MART #1149	CHRISTMAS LIGHTS-CITY HALL,ANNEX
12/2/2014	17.21		WAL-MART #1149	CITY FLOAT SUPPLIES-LIGHT PARADE
12/2/2014	21.63		WAL-MART #1149	CITY FLOAT LIGHTS-LIGHT PARADE
12/3/2014	12.46		WM SUPERCENTER #1149	CITY FLOAT SUPPLIES-LIGHT PARADE
12/3/2014	93.40		FLEETMATICS USA, LLC	VEH TRACK SUB
12/3/2014	46.70		FLEETMATICS USA, LLC	VEH TRACK SUB
12/9/2014	159.30		B & D AIR CONDITIONING	REPAIR BROKEN GAS LINE
12/10/2014	102.50		EASTERN ARIZONA COURIE	VETERAN'S DAY PSA
12/10/2014	207.21		MISSION LINEN	NOV UNIFORM SVC-SANITATION
12/10/2014	678.08		MISSION LINEN	NOV UNIFORM SVC-STREETS
12/10/2014	110.86		MISSION LINEN	NOV UNIFORM SVC-FLEET
12/10/2014	194.32		MISSION LINEN	NOV UNIFORM SVC-BLDG MAINT
12/10/2014	90.96		MISSION LINEN	NOV UNIFORM SVC-PARKS
12/16/2014	77.21		OFFICE DEPOT #5101	CALENDARS,INDEX CRDS,LABELS Not @ WH
11/19/2014	8.43		SAFFORD BLDG & ACE HDW	BATHROOM REPAIR FASTENERS
11/19/2014	22.25		SAFFORD BLDG & ACE HDW	ANCHORS-LIBRARY RR MIRRORS
11/24/2014	14.31		SAFFORD BLDG & ACE HDW	CITY HALL CHRISTMAS TREE FASTENERS
11/25/2014	28.38		SAFFORD BLDG & ACE HDW	DOOR KNOB-PW INMATE ROOM
11/25/2014	2.81		SAFFORD BLDG & ACE HDW	BALLARD FASTENERS-2ND AVE
12/1/2014	7.08		SAFFORD BLDG & ACE HDW	ANCHORS-BONITA CRK WELL HOUSE
12/2/2014	89.93		MACKS AUTO SUPPLY	HOSE-BRICKYARD STEAM CLEANER
12/2/2014	29.34		SAFFORD BLDG & ACE HDW	FIRE DEPT DOOR REPAIR
12/3/2014	16.13		SAFFORD BLDG & ACE HDW	AIRPORT FAUCETS,DOOR STOPS
12/8/2014	18.13		SAFFORD BLDG & ACE HDW	PAINTING SUPPLIES-ANNEX
12/8/2014	61.89		SAFFORD BLDG & ACE HDW	CITY COURT TOILET TANK REPAIR
12/9/2014	14.09		SAFFORD BLDG & ACE HDW	LIBRARY COUNTER DOOR LOCK
12/9/2014	27.46		SAFFORD BLDG & ACE HDW	LIBRARY DESK REPAIRS
12/9/2014	39.51		BOULEVARD GLASS	GLASS REPLACE - PD SIGN BOX
12/10/2014	43.56		SAFFORD BLDG & ACE HDW	LIBRARY CEILING TILE
12/10/2014	31.49		THE HOME DEPOT #0445	TOILET TANK - LIBRARY
12/11/2014	13.06		NOR NORTHERN TOOL	REVISE CONCRETE SAW - STREETS
12/11/2014	8.64		THE HOME DEPOT #0445	MARKER TAPE
12/12/2014	406.55		NOR NORTHERN TOOL	REVISE CONCRETE SAW - STREETS
12/16/2014	38.55		SAFFORD BLDG & ACE HDW	ENAMEL QTY 2, PAINT BRUSHES QTY 3 FOR MUT SIGN PAINTING
12/16/2014	12.38		SAFFORD BLDG & ACE HDW	BRUSHES QTY 2, GRIND WHEEL QTY 4 FOR MUT SIGN PAINTING
12/17/2014	13.82		SAFFORD BLDG & ACE HDW	ENAMEL QTY 2, BRUSHES QTY 1 MUT SIGN PAINTING
12/18/2014	34.86		SAFFORD BLDG & ACE HDW	VARNISH QTY 1, TACK CLOTH QTY 1, ROLLER TRAY QTY 2 FOR MUT SIGN PAINTING
11/26/2014	5.43		WAL-MART #1149	GAZEBO LIGHTS-ANNEX
12/3/2014	109.00		SAFFORD BLDG & ACE HDW	BLADES,ANCHOR CITY COURT
12/4/2014	4.03		SAFFORD BLDG & ACE HDW	SPACKLE - CITY COURT
12/9/2014	56.72		SAFFORD BLDG & ACE HDW	STUDS-CITY COURT
12/9/2014	-56.72		SAFFORD BLDG & ACE HDW	CREDIT STUDS-CITY COURT
12/9/2014	61.16		SAFFORD BLDG & ACE HDW	STUDS - CITY COURT
12/10/2014	76.36		SAFFORD BLDG & ACE HDW	SHEATHING,NAILS CITY COURT
12/16/2014	14.64		SAFFORD BLDG & ACE HDW	1 X 2 BUNDLE FURING STRIP ROOF FRAMING-CITY COURT
12/16/2014	451.84		SAFFORD BLDG & ACE HDW	2X8X10 QTY 26, 2X12X12 QTY 5, 2X4X16 QTY 6 ROOF FRAMING-CITY COURT
12/17/2014	96.49		SAFFORD BLDG & ACE HDW	CITY WIDE MONTHLY FILTER REP
11/20/2014	-77.37		SAFFORD BLDG & ACE HDW	CONSTRUCTION CALCULATOR

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11/25/2014	98.91		THE HOME DEPOT #0445	1X8 BOARDS QTY 23 - CITY COURT
11/25/2014	48.42		SAFFORD BLDG & ACE HDW	BOARDS QTY 6 - CITY COURT
12/1/2014	23.71		SAFFORD BLDG & ACE HDW	SANDSCREEN,BUCKET CITY COURT
12/1/2014	68.92		SAFFORD BLDG & ACE HDW	VINYL SINKERS - CHRISTMAS FLOAT
12/2/2014	28.05		SAFFORD BLDG & ACE HDW	SCREWS,SHEATHING CHRISTMAS FLOAT
12/10/2014	45.57		SAFFORD BLDG & ACE HDW	SHEATHING CITY COURT
12/18/2014	26.24		SAFFORD BLDG & ACE HDW	RR LIGHT - SKEET RANGE
11/24/2014	67.85		WALNECK'S SAFFORDSEWIN	VACUUM REPAIR, BAGS-ANNEX
12/1/2014	60.00		NCE	3 NEW LOCKS - FIRE DEPT
12/2/2014	499.29		BOULEVARD GLASS	REPLACE BROKEN WINDOWS @ YD 2 - LIBRARY
12/3/2014	15.88		THE HOME DEPOT #0445	SILICONE, DRAWER CAM LOCK, SELF-CLOSING HINGE GLASS DISPLAY CASE-LIBRARY
12/4/2014	32.54		THE HOME DEPOT #0445	MULTI-TOOL
12/8/2014	2,155.71		SAFFORD BLDG & ACE HDW	ROOF TRUSSES - CITY COURT
12/16/2014	128.00		B & D AIR CONDITIONING	A/C REPAIR - LANDFILL
12/16/2014	19.52		THE HOME DEPOT #0445	ROUTER BIT - MUT SIGN
12/16/2014	56.91		BOULEVARD GLASS	REPLACE BROKEN WINDOW-ANNEX
12/17/2014	3,755.30		PECKS WELDING	RAMADA STEEL - ARCHERY RANGE
11/19/2014	5.86		SAFFORD BLDG & ACE HDW	BUCKET, PAIL - CITY COURT
11/26/2014	21.70		SAFFORD BLDG & ACE HDW	GLUE-CITY CHRISTMAS FLOAT
11/25/2014	19.66		SAFFORD BLDG & ACE HDW	PKT PLANE, MINI DRIVER
11/25/2014	7.20		SAFFORD BLDG & ACE HDW	LIQUID NAILS-CITY COURT
12/1/2014	29.20		SAFFORD BLDG & ACE HDW	CAULK, FINISH NAILS CITY COURT
12/3/2014	688.98		SAFFORD BLDG & ACE HDW	WALL STUDS - CITY COURT
12/2/2014	52.67		SAFFORD BLDG & ACE HDW	SHEATHING-CHRISTMAS FLOAT
12/4/2014	25.51		SAFFORD BLDG & ACE HDW	PWR GRAB, FINISH BRADS CITY CT
12/8/2014	35.33		SAFFORD BLDG & ACE HDW	NAILS - CITY COURT
12/8/2014	39.91		SAFFORD BLDG & ACE HDW	FIR STRIPS CITY COURT
12/11/2014	1.94		SAFFORD BLDG & ACE HDW	ANGLE CLIPS CITY COURT
12/12/2014	28.15		THE HOME DEPOT #0445	MOVING PADS - ANNEX
12/12/2014	19.17		SAFFORD BLDG & ACE HDW	MOVING PADS - ANNEX
12/15/2014	148.53		SAFFORD BLDG & ACE HDW	TOUCH UP PAINT-CITY BLDGS
12/18/2014	8.66		SAFFORD BLDG & ACE HDW	PAINT BRSH,ROLLERS-CEMETERY,YD2
11/19/2014	86.66		THE HOME DEPOT #0445	MAIN ST LIGHTS CORD PLUGS
11/20/2014	53.96		SAFFORD BLDG & ACE HDW	TAPE,BOLTS,SPLIT BOLTS-V165
11/25/2014	34.32		SAFFORD BLDG & ACE HDW	LIGHTS FOR MAIN STREET
12/2/2014	26.25		SAFFORD BLDG & ACE HDW	SNAPTITE CONNECTORS V165
12/8/2014	12.11		SAFFORD BLDG & ACE HDW	PHOTO EYE - ANNEX GAZEBO
12/8/2014	14.13		SAFFORD BLDG & ACE HDW	5 OUTLET ADAPTERS-CITY HALL TREE
12/10/2014	26.22		SAFFORD BLDG & ACE HDW	TWO 3-WAY SWITCHES-LIBRARY
11/20/2014	382.04		LESLIES POOL SUPPLY	POOL CHEMICALS
11/24/2014	53.56		THE HOME DEPOT #0445	LIGHT TIMERS, SHELVING POLY
11/24/2014	208.82		MATLOCKGAS&EQUIPCO,INC	WAND & HOSE FOR WEED BURNER
11/25/2014	440.00		CRISLER PEST CONTROL L	CITY WIDE MONTHLY PEST SPRAY
11/25/2014	20.18		SAFFORD BLDG & ACE HDW	CABLE TIES-CHRISTMAS LIGHTS
11/25/2014	3,324.94		THRIFTEE FOOD & DRU	TURKEYS-ALL CITY EMPLOYEES
12/2/2014	24.80		WM SUPERCENTER #1149	CHRISTMAS FLOAT LIGHTS
12/2/2014	34.96		SAFFORD BLDG & ACE HDW	SHOP/MOWERS FASTENERS
12/10/2014	960.00		IN CURTIS LANDSCAPE A	PALM TREE TRIMMING CITY WIDE
12/15/2014	43.79		SAFFORD BLDG & ACE HDW	14TH AVE SOCCER FIELD LINE REPAIRS
12/17/2014	126.58		STOTZ EQUIPMENT	REPLACE MOWER BLADES/FILTERS
11/19/2014	7.23		SAFFORD BLDG & ACE HDW	GRAFFITI PAINT-GLENN MEADOWS
11/21/2014	150.00		LIGHTNING SHOE SHP	REP DAMAGED SAFETY BOOTS-NABOR
11/24/2014	16.14		SAFFORD BLDG & ACE HDW	CHRISTMAS LIGHTS - ANNEX

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12/4/2014	8.46		SAFFORD BLDG & ACE HDW	CHRISTMAS FLOAT SUPPLIES
12/9/2014	13.18		SAFFORD BLDG & ACE HDW	PLUMBING REPAIR @ CEMETERY
12/16/2014	14.81		SAFFORD BLDG & ACE HDW	CURB REPAIR AT CEMETERY
12/17/2014	17.16		SAFFORD BLDG & ACE HDW	WIRE BRUSH-CLEAN CEMENT FORMS
11/19/2014	18.67		SAFFORD BLDG & ACE HDW	CORD-LIBRARY CHRISTMAS LIGHTS
12/3/2014	8.06		SAFFORD BLDG & ACE HDW	STAPLES-CHRISTMAS FLOAT
12/4/2014	12.60		SAFFORD BLDG & ACE HDW	TAPE,DROP CLOTH-CHRISTMAS FLOAT
12/3/2014	29.24		THE HOME DEPOT #0445	TREE TOPPER,CLOTH-CHRISTMAS FLOAT
12/9/2014	16.15		SAFFORD BLDG & ACE HDW	CHARCOAL-POTLUCK
12/17/2014	116.43		WAL-MART #1149	OFFICE REFRIGERATOR
12/17/2014	25.00		MINIT MARKET #414	FUEL-PUMPS DOWN V388
11/24/2014	23.21		CASA MANANA	NEW EMP ORIENT-NORTON 2 people
12/1/2014	450.00		SQ SCARBOROUGH PUMPIN	MERRY MAIN ST PORT A JOHNS
12/3/2014	-24.20		SAFFORD BLDG & ACE HDW	STAKE CAPS - 11TH STREET
12/3/2014	530.50		TRI COUNTY MATERIALS	SLURRY AROUND TANKS-MAIN ST
12/2/2014	424.52		MATLOCKGAS&EQUIPCO,INC	PROPANE-GRAVEYARD WASH WEEDS
12/3/2014	48.40		SAFFORD BLDG & ACE HDW	STAKE CAPS - 11TH STREET
12/2/2014	197.24		INT CMI QUICK COPY	NO LITTERING SIGNS - 5TH AVE
12/8/2014	1,630.83		PACIFIC CORRUGATED PIP	CMP-COLLAPSE CULVERT-2ND AVE
12/11/2014	495.00		SQ SCARBOROUGH PUMPIN	LIGHT PARADE PORT A JOHNS
12/17/2014	50.81		CHEVRON 0200831	FUEL-PUMPS DOWN V374
11/19/2014	346.36		MATLOCKGAS&EQUIPCO,INC	PROPANE-GRAVEYARD WASH WEEDS
11/19/2014	149.99		LIGHTNING SHOE SHP	SAFETY BOOTS - GILLIAM
11/24/2014	47.15		SAFFORD BLDG & ACE HDW	SIGN BOLTS - 6TH AVE
12/8/2014	488.06		TRI COUNTY MATERIALS	NO SHRINK 2ND AVE&4TH ST CULVERT
12/9/2014	78.72		SAFFORD BLDG & ACE HDW	OIL ABSORBENT - 10TH AVE
12/10/2014	236.59		TRI COUNTY MATERIALS	HOT MIX-VILLA APTS 11TH ST
12/10/2014	1,000.00		TRI COUNTY MATERIALS	HOT MIX-VILLA APTS 11TH ST
12/10/2014	1,000.00		TRI COUNTY MATERIALS	HOT MIX-VILLA APTS 11TH ST
11/26/2014	1.52		KEMPTON CHEV BUICK LTD	FUSE V13-288
12/11/2014	36.67		AUTOZONE #2709	ELECT CONN,FITTINGS V20-354
12/15/2014	319.26		MERLE'S AUTO SUPPLY	BATTERIES V11-062
12/15/2014	31.14		MACKS AUTO SUPPLY	HYD HOSE V26-371
12/16/2014	141.42		KEMPTON CHEV BUICK LTD	MTR MTS, SEAT & GASKET V11-088
11/20/2014	10.85		TRACTOR SUPPLY CO #177	EXHAUST RAIN CAP V99-STREET
11/24/2014	612.46		EMPIRE SAFFORD #17	WINDOW, DOOR SHOCK V25-325
11/24/2014	32.93		EMPIRE BLYTHE 49	WINDSHIELD WASHER PUMP V18-200
11/25/2014	81.34		MACKS AUTO SUPPLY	SHOCK V14-126
11/26/2014	162.13		EMPIRE SAFFORD #17	POTENTIOMETER HEATER V26-349
12/1/2014	39.10		HARALSON'S TIRE CO	VALVE STEMS V25-326
12/2/2014	17.54		MACKS AUTO SUPPLY	SEAL V13-143
12/4/2014	62.09		MACKS AUTO SUPPLY	ALTERNATOR V16-194
12/10/2014	14.91		MACKS AUTO SUPPLY	TRIM ADHESIVE V13-140
12/16/2014	112.74		KEMPTON CHEV BUICK LTD	HEADLAMP SWITCH V16-378
12/17/2014	95.56		MERLE'S AUTO SUPPLY	BATTERY V13-362
11/20/2014	23.22		MERLE'S AUTO SUPPLY	MUD FLAPS V16-395
11/20/2014	21.97		KEMPTON CHEV BUICK LTD	E BRAKE HANDLE V14-386
11/20/2014	27.13		KEMPTON CHEV BUICK LTD	AIR LINE FITTING 15-241
11/21/2014	703.79		Arizona Refuse Sales	SPRING, GRIP V17-429
11/25/2014	165.89		HARALSON'S TIRE CO	TIRE V13-166
11/26/2014	3.23		MACKS AUTO SUPPLY	CLEAR LIGHT GROMMETS V16-172
11/26/2014	79.89		VANGUARD TRUCK TUS PTS	AIR SWITCH V17-429
11/26/2014	30.86		MACKS AUTO SUPPLY	MIRRORS-WEED SPRAY RIGS V99-STR

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12/1/2014	118.20		KEMPTON CHEV BUICK LTD	MIRROR V13-043
12/2/2014	1,085.06		EASTERN AZ AG CENTER	ECM & PROGRAMMING V23-419
12/2/2014	71.68		MACKS AUTO SUPPLY	ANTI-FREEZE V16-355
12/3/2014	18.61		MACKS AUTO SUPPLY	HEADLIGHT V17-429
12/4/2014	52.91		MERLE'S AUTO SUPPLY	SPARK PLUGS V14-139
12/4/2014	31.05		VANGUARD TRUCK TUS PTS	PRESSURE SWITCH V16-172
12/4/2014	189.17		SHAMROCK PIPE TOOLS IN	HOSE, COUPLING V17-405
12/8/2014	108.56		KEMPTON CHEV BUICK LTD	DOOR PIN KIT V14-139
12/9/2014	289.27		MERLE'S AUTO SUPPLY	HYD OIL V17-417
12/9/2014	-144.63		MERLE'S AUTO SUPPLY	HYD OIL V17-417
12/9/2014	4.89		EASTERN AZ AG CENTER	BUCKET PIN WASHERS V25-415
12/9/2014	-42.25		MACKS AUTO SUPPLY	CORE DEPOSIT RETURN V14-382
12/9/2014	105.22		MACKS AUTO SUPPLY	P/S PUMP V14-382
12/10/2014	64.63		MACKS AUTO SUPPLY	REAR BRAKE PADS V14-386
12/12/2014	147.32		Arizona Refuse Sales	HARNES V17-417
12/16/2014	26.50		KEMPTON CHEV BUICK LTD	HEATER HOSE V11-023
12/16/2014	65.15		MACKS AUTO SUPPLY	HEATER DOOR MOTOR V14-139
12/17/2014	962.32		WSTRN REF WHOLESAL LL	GREASE - TWO TYPES
11/25/2014	177.66		SAFETY KLEEN CORP	PARTS WASHER SERVICE
11/25/2014	187.47		MACKS AUTO SUPPLY	PAINT FOR HUM VEE V99-PD
11/25/2014	62.99		MACKS AUTO SUPPLY	WIRE FOR LIGHTS V13-288
11/26/2014	757.73		KIMBALL MIDWEST	DOT AIR FITTINGS
11/26/2014	386.38		KIMBALL MIDWEST	HOSE FITTINGS
12/6/2014	71.26		MSC CLASS C	TEST GAUGE COUPLERS
12/6/2014	662.82		MSC CLASS C	METRIC CAP SCREWS, TIES, FITTINGS
12/9/2014	475.04		MSC CLASS C	HEY TEST GAUGE
12/9/2014	21.72		MACKS AUTO SUPPLY	HEAD LIGHTS V13-416
12/11/2014	68.09		KIMBALL MIDWEST	HYDRAULIC HOSE FITTINGS
12/15/2014	310.00		THE ROCKY MOUNTAIN FLE	2015 MEMBERSHIP FEE
12/17/2014	29.65		PAYPAL BARGAINBROT	SCANNER REPLACE BATTERY
		\$34,912.82		

**Utilities**

11/19/2014	26.43		CASA MANANA	Lunch w/ Farmland Reserve Rep- 2 ppl
11/21/2014	39.64		QT 402 05004023	Fuel - IEDA Mtg, Mesa AZ
11/26/2014	61.86		TRI COUNTY MATERIALS	abc - 5th st and 11th st sewer
12/2/2014	87.53		TRI COUNTY MATERIALS	abc - MYOC yard
12/3/2014	19.03		OFFICE DEPOT #1080	label maker - Not @ Warehouse
12/3/2014	376.31		OFFICE DEPOT #5101	calendars - Not @ Warehouse
12/10/2014	335.00		USC FCCCHR	water purveyor membership - Gale Hedges
12/10/2014	46.28		MISSION LINEN	Nov uniform rental - Landfill
12/10/2014	83.02		MISSION LINEN	Nov uniform rental - Gas Dept.
12/10/2014	379.21		MISSION LINEN	Nov uniform rental - Water
12/11/2014	122.57		OFFICE DEPOT #5101	3ring binders - Not @ Warehouse
12/11/2014	10.81		OFFICE DEPOT #5101	pens -Not @ Warehouse
12/11/2014	7.89		OFFICE DEPOT #1080	mechanical pencils-Not @ Warehouse
12/12/2014	618.90		AMERIPRIDE SERVICES	Nov uniform rental - Electric
12/17/2014	47.55		CIRCLE K 00419	Fuel trk#167 - gas pump down@MYOC
11/24/2014	1,678.41		WSTRN REF WHOLESAL LL	FUEL FOR LANDFILL EQUIPMENT
12/2/2014	72.00		SQ SCARBOROUGH PUMPIN	OCT PORTA-JOHN SERVICE LANDFILL
12/2/2014	1,228.25		WSTRN REF WHOLESAL LL	FUEL FOR LANDFILL EQUIPMENT
11/20/2014	288.63		MATLOCKGAS&EQUIPCO,INC	weed burner - landfill
11/24/2014	36.34		SAFFORD BLDG & ACE HDW	locking cable for cameras

**P-Card Report**  
for the month of December 2014  
November 21, 2014 - December 20, 2014

Date	Amount of Purchase	Department Total Purchase	Vendor	Description of Purchase
12/4/2014	100.00		SWANA	solid waste association dues
12/5/2014	115.15		BA MASON #1	safety boots - Kevin Hanna
12/11/2014	121.69		INT CMI QUICK COPY	landfill closed sign
12/15/2014	8.49		WM SUPERCENTER #1149	trk 135 stock - ice scraper and squeegee
12/17/2014	40.00		CHEVRON 0200831	fuel trk 135, gas pump down @MYOC
12/18/2014	3.63		WAL-MART #1149	windshield washer fluid trk 139
12/17/2014	50.00		CHEVRON 0200831	fuel trk 135, gas pump down @MYOC
12/17/2014	116.28		SAFFORD BLDG & ACE HDW	diamond blade & grinder- trk 177 stock
12/17/2014	46.00		CHEVRON 0200831	fuel truck, gas pump down V-117
11/24/2014	13.27		SAFFORD BLDG & ACE HDW	snap bolt, chain - truck 178 stock
12/2/2014	44.28		SAFFORD BLDG & ACE HDW	mining wedges, board truck 178 stock
12/2/2014	17.73		SAFFORD BLDG & ACE HDW	coupling reducer, pvc cap - truck 178 stock
12/4/2014	10.85		SAFFORD BLDG & ACE HDW	headlamp - truck 178 stock
12/9/2014	512.16		TRI COUNTY MATERIALS	sand bedding and abc -swift trail
12/17/2014	489.88		TRI COUNTY MATERIALS	sand bedding and abc -swift trail
12/17/2014	246.41		SAFFORD BLDG & ACE HDW	ext ladder, snap spring
11/19/2014	7.20		SAFFORD BLDG & ACE HDW	spray can handles
11/25/2014	206.83		AIRGAS WEST	welding rod
11/26/2014	213.47		PECKS WELDING	metal - racks for trucks 177 & 178
11/25/2014	48.21		SAFFORD BLDG & ACE HDW	spray pain and fasteners
12/1/2014	15.44		SAFFORD BLDG & ACE HDW	spray paint - trk 177 stock
12/3/2014	112.93		SAFFORD BLDG & ACE HDW	fence parts - sign shop
12/2/2014	56.52		SAFFORD BLDG & ACE HDW	fence parts - sign shop
12/9/2014	5.67		SAFFORD BLDG & ACE HDW	silicon caulk - trk 177 stock
12/11/2014	38.36		SAFFORD BLDG & ACE HDW	cement anchor - kempton
12/11/2014	6.70		SAFFORD BLDG & ACE HDW	mortar mix - kempton
12/12/2014	335.03		TRI COUNTY MATERIALS	abc - main & 7th ave
12/16/2014	2.31		SAFFORD BLDG & ACE HDW	pvc bushing - cmi
12/16/2014	59.72		SAFFORD BLDG & ACE HDW	grinder - trk 177 stock
11/21/2014	245.21		IN BORDER MARKETING,	relay valve - quail ridge tank
11/24/2014	33.06		SAFFORD BLDG & ACE HDW	copper tubing - well #15
12/3/2014	14.68		SAFFORD BLDG & ACE HDW	chain coil - thunderbird tank
12/10/2014	107.67		USA BLUE BOOK	dickson circular chard, gasket-all chlorine sites
12/17/2014	62.42		SHELL OIL 57443218706	fuel truck 1128- gas pump down @MYOC
11/24/2014	72.83		TRI COUNTY MATERIALS	concrete sand - pollock place
12/1/2014	12.11		SAFFORD BLDG & ACE HDW	bar & chain oil for chainsaw- sanchez rd
12/10/2014	291.77		TRI COUNTY MATERIALS	abslurry - hwy 366 swift trail
12/11/2014	333.51		TRI COUNTY MATERIALS	abc - hwy 366 swift trail
12/12/2014	339.58		TRI COUNTY MATERIALS	abc - hwy 366 swift trail
12/15/2014	49.47		SAFFORD BLDG & ACE HDW	binder load - truck stock
12/17/2014	103.73		SHELL OIL 57443218706	fuel truck 387 - gas pump down @MYOC
11/5/2014	-10.01		ARIZONA GRAND RESORT	reimbursed from last month's charge in error
11/28/2014	138.85		POLLOCKS WESTERN	safety boots - Adrian Lopez
12/15/2014	146.60		TRACTOR SUPPLY CO #177	water boots for Bonita Creek - Adrian Lopez
12/2/2014	135.85		POLLOCKS WESTERN	safety boots - Joe Montez
12/4/2014	528.91		TRI COUNTY MATERIALS	abc - swift trail
11/20/2014	105.10		TRI COUNTY MATERIALS	abc - MYOC yard
12/2/2014	5.70		SAFFORD BLDG & ACE HDW	2x4 - MYOC yard
12/9/2014	96.55		TRI COUNTY MATERIALS	abc - MYOC yard
12/10/2014	85.93		TRI COUNTY MATERIALS	abc - MYOC yard
12/16/2014	33.20		SAFFORD BLDG & ACE HDW	grinder and blade
11/20/2014	748.00		TRI COUNTY MATERIALS	nonshrink backfill- 5th ave & relation
12/1/2014	196.96		SAFFORD BLDG & ACE HDW	fencing parts - sign shop

**P-Card Report**  
for the month of December 2014  
November 21, 2014 - December 20, 2014

Date	Amount of Purchase	Department Total Purchase	Vendor	Description of Purchase
12/3/2014	42.21		TRI COUNTY MATERIALS	abc -MYOC yard
12/3/2014	44.82		TRI COUNTY MATERIALS	sand bedding - MYOC yard
12/2/2014	5.55		SAFFORD BLDG & ACE HDW	shims - trk 177 stock
12/4/2014	92.28		SAFFORD BLDG & ACE HDW	cutout tool & blades- truck 177 stock
12/9/2014	27.59		TRI COUNTY MATERIALS	3/4" rock - kempton & main
12/10/2014	55.86		TRI COUNTY MATERIALS	abc - kempton & main
12/11/2014	76.24		SAFFORD BLDG & ACE HDW	coupling, fasteners, truck 177 stock
12/11/2014	56.14		TRI COUNTY MATERIALS	abc - 16th street
12/11/2014	59.17		TRI COUNTY MATERIALS	abc - 16th street
12/16/2014	4.18		SAFFORD BLDG & ACE HDW	truck 177 stock - wire rope clip
12/17/2014	297.08		TRI COUNTY MATERIALS	nonshrink backfill- pollocks
12/17/2014	45.38		TRI COUNTY MATERIALS	concrete sand - MYOC yard
12/17/2014	700.00		PAYPAL CROSSCONNEC	Backflow Tester Training
12/4/2014	72.70		SAFFORD BLDG & ACE HDW	anvil - truck 148 stock
12/11/2014	26.25		SAFFORD BLDG & ACE HDW	maglite - warehouse out of stock - truck 148
12/11/2014	97.71		TRACTOR SUPPLY CO #177	rain pants - bonita creek
11/20/2014	186.43		HACH COMPANY	stabcal amplue kit - turbidity
11/26/2014	938.04		IDEXX DISTRIBUTION INC	water production lab supplies
11/24/2014	184.26		HACH COMPANY	spec color std, dpd chlorine - water production
12/3/2014	475.67		THE HOME DEPOT #0445	cabinets - water production conference room
12/2/2014	2,645.63		SUMMIT ELECTRIC SUPPLY	supplies and equipment for SCADA
11/20/2014	84.88		TRI COUNTY MATERIALS	nonshrink backfill - 1524 1st ave
12/11/2014	58.21		TRI COUNTY MATERIALS	abc - MYOC yard
12/16/2014	58.89		TRI COUNTY MATERIALS	abc - MYOC yard
12/18/2014	59.62		CHEVRON 0200831	fuel truck 116 - gas pump down @MYOC
11/24/2014	22.97		SAFFORD BLDG & ACE HDW	fittings - truck 171 stock
12/10/2014	15.91		WM SUPERCENTER #1149	donuts and drinks - ACC Audit
12/17/2014	22.06		WAL-MART #1149	donuts and drinks - Liaison Meeting
12/17/2014	146.61		LIGHTNING SHOE SHP	safety boots - Justin Burnett
11/21/2014	123.24		SENSIT TECHNOLOGIES LL	sensor cap, filter, & "o"rings - CGI's
11/20/2014	61.84		INT CMI QUICK COPY	stickers for rectifiers
12/2/2014	23.41		SAFFORD BLDG & ACE HDW	spray paint & scraper
12/10/2014	13.61		SAFFORD BLDG & ACE HDW	mortar sealer
12/9/2014	6.29		MACKS AUTO SUPPLY	switch truck 288
12/17/2014	176.02		KIM'S WINDOW TINTING	window tint - trk 288
11/25/2014	21.18		SAFFORD BLDG & ACE HDW	whl flaps - trk 171 stock
12/2/2014	32.94		SAFFORD BLDG & ACE HDW	spray paint 0 truck 171 stock
12/9/2014	147.00		MACKS AUTO SUPPLY	tritrap reel - truck 171 stock
12/10/2014	36.66		WM SUPERCENTER #1149	floor mats - truck 171 stock
12/10/2014	12.89		THE HOME DEPOT #0445	buckets - truck 171 stock
12/10/2014	279.41		MACKS AUTO SUPPLY	wrench and socket sets - truck 171 stock
12/15/2014	51.56		SAFFORD BLDG & ACE HDW	aluminum pipe wrench - truck 171 stock
12/15/2014	63.33		PECKS WELDING	metal for truck rack - truck 171
11/24/2014	40.61		SAFFORD BLDG & ACE HDW	pvc pipe - MYOC yard
12/2/2014	167.11		TRI COUNTY MATERIALS	psi - 11th st & 5th ave
12/15/2014	132.35		POLLOCKS WESTERN	safety boots - Dustin Seale
12/3/2014	445.62		TRI COUNTY MATERIALS	psi - 11th st apartments
12/2/2014	45.18		SKARSHAUG TESTING LAB	glove clean and test
11/20/2014	8.74		THRIFTEE FOOD & DRU	dog treats for meter changeouts
11/25/2014	176.41		CITY ELECTRIC SUPPLY#3	parts for controls for cactus booster compressors
11/26/2014	95.48		FAMOUS FOOTWEAR #14233	safety boots - James Bryce
12/4/2014	27.19		CITY ELECTRIC SUPPLY#3	box for compressor controls@cactus booster
12/9/2014	16.24		SAFFORD BLDG & ACE HDW	pvc pipe- main st bump outs

**P-Card Report**  
for the month of December 2014  
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Date	Amount of Purchase	Department Total Purchase	Vendor	Description of Purchase
12/9/2014	22.77		SAFFORD BLDG & ACE HDW	pvc primer, cement & fittings -main st bump outs
12/9/2014	20.11		CITY ELECTRIC SUPPLY#3	pvc fittings - main st bump outs
12/9/2014	4.87		THE HOME DEPOT #0445	2" elbows - main st bump outs
12/17/2014	337.40		CITY ELECTRIC SUPPLY#3	cathodic protection cable for water
12/11/2014	45.00		NCE	chains sharpened
		\$21,724.35		
<b>Warehouse</b>				
11/22/2014	144.05		AIRGAS WEST	INV-2 savety vest flame resistant
11/22/2014	316.65		AIRGAS WEST	INV-2 safety vest flame resistant-12 knee pads
11/21/2014	201.25		AGT BATTERY LLC	INV-5 battery sticks for sl20 lights
11/22/2014	201.89		AIRGAS WEST	INV-3 safety vest flame resistant
11/25/2014	8.00		SAFFORD MVD	titles for 13-183 and 14-171
12/3/2014	286.14		SAFFORD BLDG & ACE HDW	INV-6 file half round 16'-1 tarp
12/5/2014	401.48		SWIFT OFFICE SOLUTIONS	INV-1 shredder paper-2 cases of rolls for cc machine(will return for credit wrong size)
12/8/2014	223.02		WSTRN REF WHOLESAL LL	1 fuel hose- 1 nozzle- 1 fuel whip hose-1 breakaway
12/8/2014	41.27		UNITED RENTALS #018395	INV-10 boxes of dust mask
12/11/2014	172.36		SWIFT OFFICE SOLUTIONS	INV-2 cases of paper rolls for cc machine
12/15/2014	452.89		SAFFORD BLDG & ACE HDW	INV-8 broom 24"-6 pls of brass mini bruxh-10 utility knife-5 wall scraper 3"-6 flashlight led-12 great stuff
12/15/2014	239.90		WALMART.COM	INV-10 led penlights
12/16/2014	102.04		SAFFORD BLDG & ACE HDW	INV-4 coolers 5 gallon
12/17/2014	517.81		AIRGAS WEST	INV-40 boxes of latex gloves high risk-5 boxes of earplugs-6 respirator cartridges
12/17/2014	519.32		AIRGAS WEST	part of above invoice
11/20/2014	19.55		MERLE'S AUTO SUPPLY	INV-2 auto filter
11/20/2014	398.52		MACKS AUTO SUPPLY	INV-4 seat cushions-4 tape-4 silicone-6 mirror-110 hose clamps-4 chipping hammer
11/25/2014	916.65		AMERICAN FILTER & EQUI	16 diesel treatment gallons
12/2/2014	3.23		MERLE'S AUTO SUPPLY	INV-1 auto filter
12/4/2014	217.36		MERLE'S AUTO SUPPLY	INV-5 auto filters-12 oil 15w40 qt-11 oil 30w qt-6 oil 15w40 gallons
12/4/2014	2,491.96		THE LIGHTHOUSE	INV-10 becon lights LED
12/8/2014	466.22		MERLE'S AUTO SUPPLY	INV-2 auto filters -70 electric tape
12/8/2014	65.15		SAFFORD BLDG & ACE HDW	INV-1 tarp hd 20'x30'
12/10/2014	572.71		ALTEC CORPORATE 2	1 bucksqueeze tool for fall protection
12/10/2014	145.92		GRAYBAR ELECTRIC COMPA	1 vacx timer
12/13/2014	159.75		GRAYBAR ELECTRIC COMPA	1 vacx timer cover -1 socket 250 vac
12/17/2014	197.17		BORDER STATES ELECTRIC	10 protector goat skin
11/21/2014	1,010.27		GAS ODORANT SERVICE AN	1 bottle of natural gas odor
11/20/2014	534.88		SAFFORD BLDG & ACE HDW	INV-4 concrete rake-8 screwdriver
11/19/2014	239.96		ACME TOOLS #110	INV-4 deburring tool
12/1/2014	9.21		UPS (800) 811-1648	shipping for gas dept
12/1/2014	30.25		SAFFORD BLDG & ACE HDW	INV-6 oil bar and chain
12/4/2014	199.24		HARALSON'S TIRE CO	INV-1 tire 245/70r17
12/5/2014	455.81		MSC CLASS C	INV-48 ctro solve-30 spray paint black
12/8/2014	74.24		UPS (800) 811-1648	shipping for electric dept
12/9/2014	244.20		ARIZONA WATER WORKS SU	10 brass coupling 90 degree
12/9/2014	98.00		WHOLESAL POINT, IN	a1 shipping scale for warehouse
12/10/2014	35.88		MISSION LINEN	uniforms for Mickey, Cadre and erin
12/11/2014	149.19		WWW COMETSUPPLY.COM	INV-36 spray paint grey
12/15/2014	20.69		HD SUPPLY WATERWORKS 5	INV-50 ell 90 degrees
12/15/2014	100.54		HD SUPPLY WATERWORKS 5	INV-1 mj sleeve 8"
12/16/2014	101.58		UPS (800) 811-1648	shipping for water dep camera
12/18/2014	62.44		PARISH MAINT SPLY CORP	INV-12 biomatic qt
12/18/2014	64.82		PARISH MAINT SPLY CORP	INV-4 gallons of degreaser
		\$12,913.46		

**P-Card Report**  
for the month of December 2014  
November 21, 2014 - December 20, 2014

<b>Date</b>	<b>Amount of Purchase</b>	<b>Department Total Purchase</b>	<b>Vendor</b>	<b>Description of Purchase</b>
		<u>\$ 88,434.05</u>		



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**CITY COUNCIL COMMUNICATION**

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**TO:** Mayor and Council  
**FROM:** Georgia Luster, City Clerk  
**SUBJECT:** Executive Session Minutes – January 12, 2015  
**DATE:** Monday, February 9, 2015 at 6:00 p.m.

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**Purpose and Recommended Action:**

Approve January 12, 2015 executive session minutes. **ACTION**

**Attachments:**