



AGENDA

6:00 P.M.

CITY COUNCIL WORK SESSION

MONDAY, MAY 19, 2014

MEETING LOCATION: SAFFORD LIBRARY PROGRAM ROOM ♦ 808 S. 7TH AVENUE, SAFFORD, ARIZONA

*Pursuant to Section 2.04.110 of the Municipal Code, the Council may meet informally in work sessions which shall be open to the general public. **No call to the public shall be scheduled during work sessions.***

- A copy of agenda background material provided to Council members, with the exception of material relating to possible executive sessions, is available for public inspection at the City Clerk's Office, 717 Main Street; Safford, AZ
- Monday – Thursday 7:00 a.m. – 6:00 p.m. and on the City's website at: www.cityofsafford.us
- The City Council reserves the right to take action upon any item on the agenda.
- Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request reasonable accommodations by contacting City Hall at (928)432-4000, forty-eight (48) hours prior to the meeting.

1. **WELCOME AND CALL TO ORDER:** (Reminder: Please turn off cell phones)
2. **ROLL CALL:**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs will lead the Pledge of Allegiance to the flag.
4. **OPENING PRAYER:**
5. **BUDGET PRESENTATIONS:**
 - Human Resources/Information Technology
 - Library
 - Magistrate Court
 - Planning and Community Development
 - Financial and Business Services
 - Utilities**INFORMATION/DISCUSSION**
6. **FUTURE MEETINGS:**
 - Tuesday, May 27, 2014 Council Work Session:
 - Monday, June 2, 2014 Special Council Meeting: Tentative Budget Adoption
 - Monday, June 9, 2014 Regular Council meeting including Department Budget(s)
7. **ADJOURN:** In accordance with Section 2.04.100 of the City Code of the City of Safford, and Arizona Revised Statutes §§38-431.01 et seq., and 38-431.02 et seq., notice is hereby given to the members of the general public that the City of Safford will hold the above stated City Council Work Session open to the public on the date and time specified above at the Safford Library Program Room, 808 South 7th Avenue, Safford, Arizona. Members of the City of Safford Council may attend either in person or by telephone conference call. If authorized by a majority vote of the Common Council of the City of Safford, and pursuant to Arizona Revised Statutes, §38-431.03 et seq., the Council may adjourn the meeting at any time and move into Executive Session for consultation with the attorneys of the public body. The Executive Session will not be open to the public.

Georgia Luster, City Clerk

Posted: _____

FY 2014-2015
Employee Benefit Changes

Retirement Contribution Rates:

ASRS	Current			New		
	Employee	Employer	ACR	Employee	Employer	ACR
Retirement	11.30%	11.30%	9.20%	11.48%	11.48%	9.57%
LTD	0.24%	0.24%		0.12%	0.12%	
Total:	11.54%	11.54%		11.60%	11.60%	
PSPRS	10.35%	40.99%	17.07%	11.05%	45.12%	19.65%
EORP	13%	23.50%	23.50%	13.00%	23.50%	23.50%

ASRS – City Average annual retirement contribution cost per employee of \$5,750
Based on average wage of covered employees

PSPRS – City Average annual retirement contribution cost per Officer of \$28,430
Based on average police officer salary

EORP – City Average annual retirement cost per Member - \$1,692 per year
Based on Councilmember salary

(Newly elected officials after Jan. 2014 will have a new defined contribution retirement system or may return to ASRS if previous members)

Total City of Safford Retirement Costs - \$1,414,812

FY 2014-2015
Employee Benefit Changes

Health Insurance:

Actuarial study recommended & Rural Arizona Group Health Trust (RAGHT) approved an increase in premiums for a total amount of \$105,398. The monthly increase in premiums will be shared between employees & City, as follows:

Medical Only	Current		New	
	Employee Paid	Employer Paid	Employee Paid	Employer Paid
Employee Only	\$45.06	\$425.14	\$47.77	\$450.65
Employee+Child	\$245.74	\$653.66	\$260.49	\$692.88
Employee+Spouse	\$288.78	\$701.81	\$306.11	\$743.72
Family	\$346.78	\$1,040.65	\$367.59	\$1,103.09

History of Premium Increases/Changes:

July 2010 - Transition from 2-tier to 4-tier coverage options with new rates

July 2011 – Employee only and family coverage premium increased and offered unbundled rates for medical, dental, vision & life

July 2012 – 2.7% increase paid by employer

July 2013 – 2.3% increase paid by employer

Total Health Insurance Costs - \$1,537,942

FY 2014-2015
Employee Benefit Changes

Worker's Compensation:

AMRRP anticipates 9%-10% increase – budgeted 10%

Average cost based on average salary employee - \$1,695 per year

Total Worker's Compensation Costs - \$291,656

5% Pay Adjustment:

5% overall pay adjustment for all employees is budgeted

Total Adjustment Costs - \$365,015

Total Salary/Benefit Costs - \$12,341,481

City of Safford Budget FY 2014-2015

DEPARTMENT: **14 HUMAN RESOURCES**
 FUND: **GENERAL FUND**
 DIVISION: **114 HUMAN RESOURCE DIVISION**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	146,333	125,262	125,262	128,374
PERSONNEL	61120 PER.SVC. - OVERTIME	115	200	200	200
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	42,164	47,010	27,010	27,380 (1)
PERSONNEL	61400 RETIREMENT INS SUB	2,410	4,200	1,120	4,500
PERSONNEL Total		191,023	176,672	153,592	160,454
OPERATIONAL EXP	66200 COMMUNICATIONS	777	1,000	800	1,000
OPERATIONAL EXP	66500 TRAVEL - TRAINING	958	1,500	900	1,500
OPERATIONAL EXP	66650 EDUCATION ASSISTANCE				50,000
OPERATIONAL EXP	66900 DUES & SUBS	2,146	2,500	669	1,500
OPERATIONAL EXP	67000 SUPPLIES	450	2,000	1,200	2,000
OPERATIONAL EXP	69100 OTHER EXPENSE	3,832	4,500	4,500	5,000
OPERATIONAL EXP Total		8,163	11,500	8,069	61,000
INTERNAL SERVICES	68133 I.T./COMM	27,092	40,197	40,197	38,414
INTERNAL SERVICES Total		27,092	40,197	40,197	38,414
Grand Total		226,278	228,369	201,858	259,868

SUMMARY APPROPRIATION:

PERSONNEL	191,023	176,672	153,592	160,454
OPERATIONAL EXP	8,163	11,500	8,069	61,000
INTERNAL SERVICES	27,092	40,197	40,197	38,414
	226,278	228,369	201,858	259,868

BUDGET VARIANCES

(16,218) PERSONNEL

Reduction in unemployment insurance, increase in retirement costs, employer insurance and base pay adjustment

49,500 OPERATIONAL EXP

Add education assistance, decrease dues/subs, cancelled HRLaws subscription, increase other expense - inflation of food costs for turkeys & year-end employee meeting

(1,783) INTERNAL SERVICES

IT reduction in charges

NOTES AND OTHER INFO

SALARIES = 2 FTE

1 Retirement Subsidy

HUMAN RESOURCES DIRECTOR
 HUMAN RESOURCES SPECIALIST

City of Safford Budget FY 2014-2015

DEPARTMENT: **14 HUMAN RESOURCES**
 FUND: **ADMIN SRVS-INTRNL SRV FND**
 DIVISION: **970 I.T.**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	YTD - MAR 2014	NORMA L 75% YTD	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	155,823	167,780	123,544	73.6%	164,726	171,396
PERSONNEL	61120 PER.SVC. - OVERTIME	1,905	1,500	2,076	138.4%	2,768	3,900
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	58,582	65,790	48,671	74.0%	64,894	69,286
PERSONNEL Total		216,310	235,070	174,290	74.1%	232,387	244,582
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	34,224	121,658	91,122	74.9%	113,903	92,473
OPERATIONAL EXP	64160 COUNTY IGA - WAN	29,214	29,300	21,975	75.0%	27,469	35,000
OPERATIONAL EXP	65100 RENTAL / LEASE EXPENSE	4,089	10,000	2,737	27.4%	3,422	2,745 (1)
OPERATIONAL EXP	65200 MOTOR POOL RENTALS	7,788	7,900	5,841	73.9%	7,301	7,524
OPERATIONAL EXP	66200 COMMUNICATIONS	79,066	71,244	44,911	63.0%	56,138	71,064
OPERATIONAL EXP	66500 TRAVEL	1,822	7,000	3,202	45.7%	4,200	15,000
OPERATIONAL EXP	66900 DUES & SUBS	79	2,500	1,020	40.8%	1,300	2,000
OPERATIONAL EXP	67000 SUPPLIES	225,264	191,920	69,376	36.1%	141,000	191,150
OPERATIONAL EXP	67510 FUEL SUPPLIES	671	1,000	347	34.7%	434	1,000
OPERATIONAL EXP Total		382,218	442,522	240,531	54.4%	355,167	417,956
CAPITAL	70000 CAPITAL OUTLAY	42,426	58,860	24,605	41.8%	48,000	19,150
CAPITAL Total		42,426	58,860	24,605	41.8%	48,000	19,150
Grand Total		640,955	736,452	439,427	59.7%	635,554	681,688

SUMMARY APPROPRIATION:

PERSONNEL	216,310	235,070	174,290	74.1%	232,387	244,582
OPERATIONAL EXP	382,218	442,522	240,531	54.4%	355,167	417,956
CAPITAL	42,426	58,860	24,605	41.8%	48,000	19,150
	640,955	736,452	439,427	59.7%	635,554	681,688

BUDGET VARIANCES

9,512 PERSONNEL	Increase in retirement costs, employer insurance, overtime & base pay adjustment
(24,566) OPERATIONAL EXP	Laserfiche Avante upgrade last year. No upgrade this year. Lease expense of printers ends 2015. Motor pool replacement of vehicle scheduled for this year has been postponed. Long distance phone charge adjustment. Cancellation of subscriptions to reduce cost. Reduction in supplies.
(39,710) CAPITAL	Server upgrade reduced to 1 server. Storage upgrade reduced to 1 device.No radio or copier upgrades scheduled this year

NOTES AND OTHER INFO

SALARIES = 3 FTE	FLEET
IT ADMINSTRATOR	05 CHEVY COLORADO
SENIOR IT SPECIALIST	07 CHEVY COLORADO
IT SUPPORT SPECIALIST	(1) 8 printers 9 months left @ \$305
	CAPITAL
	UPGRADE 1 SERVER
	UPGRADE STORAGE DEVICE
	7,150
	12,000
	19,150

City of Safford Budget FY 2014-2015

14 HUMAN RESOURCES

ADMIN SRVS-INTRNL SRV FND

970 I.T.

ISC-IT & Communications	cmpt cnt	laptop cnt	tablet cnt	cmp chg	phone cnt	phn chg	Prntr Cnt	Printer Cst	copier cnt	copier cst	radio cnt	radio chg	Div	Total
				2,472		\$841		\$1,416		\$5,059		\$ 201		
CITY COUNCIL			5	12,360	0	\$0	0	\$0		\$0	0	\$0		\$12,360
CITY MANAGER	2	1		7,416	3	\$2,523	1	\$1,416	1	\$5,059	0	\$0		\$16,414
HUMAN RESOURCE DIVISION	10			24,720	2	\$1,682	1	\$1,416		\$0	0	\$0		\$27,818
CITY CLERK & GENERAL	1	1		4,944	4	\$3,364	1	\$1,416	1	\$5,059	0	\$0		\$14,783
ACCOUNTING	3	2	2	17,304	5	\$4,205	2	\$2,832	1	\$5,059	0	\$0		\$29,400
PLNNG. & CMNTY. DVLPMNT.	3	2		12,360	5	\$4,205		\$0	1	\$5,059	0	\$0		\$21,624
LIBRARY/GENERAL	11	3		34,608	11	\$9,251	3	\$4,248		\$0	0	\$0		\$48,107
LIBRARY/PUBLIC	18			44,496	0	\$0	1	\$1,416	1	\$5,059	0	\$0		\$50,971
TRAINING LAB	8			19,776	0	\$0	1	\$1,416		\$0	0	\$0		\$21,192
BUILDING SAFETY	1			2,472	1	\$841	0	\$0		\$0	0	\$0		\$3,313
RECREATION	-	1		2,472	0	\$0	1	\$1,416		\$0	0	\$0		\$3,888
POLICE CHIEF & ADMIN.	6	1		17,304	5	\$4,205	4	\$5,664	1	\$5,059	5	\$1,005		\$33,237
CRIMINAL INVESTIGATION	5	4		22,248	4	\$3,364	1	\$1,416		\$0	8	\$1,608		\$28,636
PATROL	6	12	2	49,440	5	\$4,205	1	\$1,416		\$0	30	\$6,030		\$61,091
ANIMAL CONTROL	-			-	0	\$0	0	\$0		\$0	2	\$402		\$402
PUBLIC WORKS DIRECTOR & ADMIN.	2		1	7,416	2	\$1,682		\$0	1	\$5,059	14	\$2,814		\$16,971
BUILDING & MAINTENANCE	1			2,472	1	\$841	1	\$1,416		\$0	0	\$0		\$4,729
CEMETERY	-		1	2,472	0	\$0	0	\$0		\$0	0	\$0		\$2,472
PARKS	1			2,472	1	\$841	1	\$1,416		\$0	0	\$0		\$4,729
SANITATION	2			4,944	1	\$841		\$0		\$0	6	\$1,206		\$6,991
MAGISTRATE COURT	2	1		7,416	4	\$3,364	1	\$1,416	2	\$10,118	0	\$0		\$22,314
FIRE DEPARTMENT	2			4,944	1	\$841	1	\$1,416		\$0	43	\$8,643		\$15,844
STREETS	2			4,944	1	\$841	1	\$1,416		\$0	13	\$2,613		\$9,814
UTILITY SUPPORT	1	1		4,944	2	\$1,682		\$0	1	\$5,059	2	\$402		\$12,087
LANDFILL	-	1		2,472	0	\$0	1	\$1,416		\$0	0	\$0		\$3,888
WATER DIVISION	5	4	2	27,192	5	\$4,205	1	\$1,416	1	\$5,059	12	\$2,412		\$40,284
WASTE-WATER DIVISION	1	1		4,944		\$0	1	\$1,416		\$0	3	\$603		\$6,963
WASTE WATER TREATMENT PLANT	3			7,416	4	\$3,364	1	\$1,416		\$0		\$0		\$12,196
GAS DIVISION	2	1		7,416	2	\$1,682	0	\$0		\$0	4	\$804		\$9,902
ELECTRIC DIVISION	2	3	1	14,832	2	\$1,682	1	\$1,416		\$0	7	\$1,407		\$19,337
FLEET	3	4		17,304	4	\$3,364	1	\$1,416		\$0	2	\$402		\$22,486
WAREHOUSE	4		3	17,304	4	\$3,364	2	\$2,832		\$0	0	\$0		\$23,500
FLEXNET METER RENEWAL	2	1		7,416	1	\$841		\$0		\$0	0	\$0		\$8,257
INFO PROCESSING SERV	2	1		7,416	3	\$2,523	2	\$2,832		\$0	0	\$0		\$12,771
CITIZEN SERVICES	6			14,832	5	\$4,205	2	\$2,832		\$0	0	\$0		\$21,869
METER READ & FIELD SERV	1			2,472	1	\$841	0	\$0		\$0	0	\$0		\$3,313
ENGINEERING	5	2		17,304	6	\$5,046	4	\$5,664		\$0		\$0		\$28,014
SPECIAL PROJECTS (combined with E)	-	-		-		\$0	0	\$0		\$0	0	\$0		\$0
TOTALS	123	52	12	462,264	95	\$79,895	38	\$53,808	11	\$55,649	151	\$30,351		\$681,967

City of Safford Budget FY 2014-2015

DEPARTMENT: **14 HUMAN RESOURCES**
 FUND: **ADMIN SRVS-INTRNL SRV FND**
 DIVISION: **970 I.T.**

Name of Vendor	Item	Object Code	Units	Price	Total
	Computers	67000	30	\$ 1,025	\$ 30,750
	Laptops/Tablets	67000	10	\$ 1,500	\$ 15,000
	Misc Supplies	67000	1	\$ 97,000	\$ 97,000
	Professional Services	62100	1	\$ 25,000	\$ 25,000
LNR/Neustar	Web Hosting	64100	12	\$ 500	\$ 6,000
Barracuda	Spam Filter	66200	12	\$ 117	\$ 1,404
Valley Telecom/cable one	Internet Connection (10MG Backup)	66200	12	\$ 1,260	\$ 15,120
Graham County	IGA	64160	1	\$ 35,000	\$ 35,000
CIVIC PLUS	Maint/Domain Names	64100	1	\$ 4,450	\$ 4,450
Microsoft	Licensing	64100	1	\$ 38,708	\$ 38,708
Laserfiche	Licensing	64100	1	\$ 15,815	\$ 15,815
Amazon	Offsite Backup	64100	1	\$ 2,500	\$ 2,500
	Travel/Training	66500	1	\$ 15,000	\$ 15,000
	Dues/subs	66900	1	\$ 2,000	\$ 2,000
	Personnel Costs 55%	61100	1	\$ 134,520	\$ 134,520
	Fleet Rent 55%	65200	1	\$ 4,138	\$ 4,138
	Fuel 55%	67510	1	\$ 550	\$ 550
	Server Upgrade	70000	1	\$ 7,150	\$ 7,150
	Upgrade Storage Device	70000	1	\$ 12,000	\$ 12,000
	Total:			\$ 462,105	
	Recurring cost per above expenses		187	\$ 462,105	\$ 2,472
	Personnel Costs 12.5%	61100	1	\$ 30,573	\$ 30,573
	Fleet Rent 12.5%	65200	1	\$ 941	\$ 941
	Fuel 12.5%	67510	1	\$ 125	\$ 125
	printer rent	65100	1	\$ 2,745	\$ 2,745
Kyocera	Printers (O & M - #12)	67000	12	\$ 1,200	\$ 14,400
Kyocera	Printer misc supplies	67000	1	\$ 5,000	\$ 5,000
	Total:			\$ 53,783	
	Recurring cost per Printer		38	\$ 53,783	\$ 1,416
	Personnel Costs 12.5%	61100	1	\$ 30,573	\$ 30,573
	Fleet Rent 12.5%	65200	1	\$ 941	\$ 941
	Fuel 12.5%	67510	1	\$ 125	\$ 125
Kyocera	Copiers (O & M - #12)	67000	12	\$ 2,000	\$ 24,000
	Total:			\$ 55,638	
	Recurring cost per Copier		11	\$ 55,638	\$ 5,059
	Personnel Costs 10%	61100	1	\$ 24,458	\$ 24,458
	Fleet Rent 10%	65200	1	\$ 752	\$ 752
	Fuel 10%	67510	1	\$ 100	\$ 100
HP	Phone System Maint. Agreement	66200	0	\$ -	\$ -
Dex/Yellowbook	Phone Book Listings	66300	12	\$ 300	\$ 3,600
CenturyLink	Phone Line Expense	66200	12	\$ 3,800	\$ 45,600
NTS	Long Distance Expense	66200	12	\$ 120	\$ 1,440
Verizon	IT Cell Phone Expense	66210	12	\$ 325	\$ 3,900
	Total:			\$ 79,851	
	Recurring cost per Phone		95	\$ 79,851	\$ 841
	Personnel Costs 10%	61100	1	\$ 24,458	\$ 24,458
	Fleet Rent 10%	65200	1	\$ 752	\$ 752
	Fuel 10%	67510	1	\$ 100	\$ 100
	Radio Supplies	67000	1	\$ 5,000	\$ 5,000
	Total:			\$ 30,311	
	Recurring cost per Radio		151	\$ 30,311	\$ 201
	Grand Total:			\$ 681,688	

City of Safford Budget FY 2014-2015

DEPARTMENT: **33 LIBRARY**
 FUND: **GENERAL FUND**
 DIVISION: **133 LIBRARY/GENERAL**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	234,696	258,690	243,185	270,918
PERSONNEL	61120 PER.SVC. - OVERTIME	106	500	0	0
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	68,895	91,000	84,711	96,579
PERSONNEL	61400 RETIREMENT INS SUB	5,200	5,300	5,300	8,800
PERSONNEL Total		308,896	355,490	333,195	376,297
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	7,821	13,900	7,000	12,300 (1)
OPERATIONAL EXP	63100 UTILITIES EXPENSE	29,991	32,000	26,643	30,000
OPERATIONAL EXP	66100 INSURANCE EXPENSE	3,844	4,100	3,702	4,000
OPERATIONAL EXP	66200 COMMUNICATIONS	2,678	3,600	4,000	4,200
OPERATIONAL EXP	66500 TRAVEL-TRAINING	452	0	50	0
OPERATIONAL EXP	66900 DUES & SUBS	400	460	400	500
OPERATIONAL EXP	67000 SUPPLIES	35,174	37,000	36,000	37,000
OPERATIONAL EXP Total		80,360	91,060	77,795	88,000
INTERNAL SERVICES	68133 I.T./COMM	114,196	112,885	112,885	109,674
INTERNAL SERVICES Total		114,196	112,885	112,885	109,674
CAPITAL	70000 CAPITAL OUTLAY	0	50,000	47,000	0
CAPITAL Total		0	50,000	47,000	0
Grand Total		503,452	609,435	570,876	573,971

SUMMARY APPROPRIATION:

PERSONNEL	308,896	355,490	333,195	376,297
OPERATIONAL EXP	80,360	91,060	77,795	88,000
INTERNAL SERVICES	114,196	112,885	112,885	109,674
CAPITAL	-	50,000	47,000	-
503,452		609,435	570,876	573,971

BUDGET VARIANCES

20,807 PERSONNEL

In addition to the anticipated increases in retirement, insurance and adjusted base pay for all staff, the personnel costs will increase due to the anticipated retirement costs for a long-term library employee. This includes a vacation/sick leave payout as well as a retirement insurance subsidy.

(3,060) OPERATIONAL EXP

The reduction in operational expenses is due to anticipated decreases in utility costs and collection expenditures.

(3,211) INTERNAL SERVICES

The reduction in internal service charges can be attributed to favorable pricing at the time of replacing some existing equipment and some one-time equipment charges last year.

(50,000) CAPITAL

The reduction in capital expenses is due to the completion of the one-time capital expense of carpeting in the 2013-14 budget. No additional capital expenses are requested in this budget.

NOTES AND OTHER INFO

6 FTE POSITIONS

LIBRARY DIRECTOR
 2 -LIBRARY OPERATIONS SUPERVISORS
 2 -LIBRARY TECHNICIAN
 1- LIBRARY AIDE

(1) OUTSIDE COLLECTIONS

2 RETIREMENT SUBSIDY

City of Safford Budget FY 2014-2015

DEPARTMENT: **33 LIBRARY**
 FUND: **71 Library**
 DIVISION: **071 LIBRARY TRUST:**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	1,738		0	0
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	83		0	0
PERSONNEL Total		1,821		0	0
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	2,235	4,400	1,000	4,400
OPERATIONAL EXP	66200 COMMUNICATIONS	548	600	1,000	600
OPERATIONAL EXP	66500 TRAVEL-TRAINING	2,006	3,000	2,600	3,000
OPERATIONAL EXP	67000 SUPPLIES	16,771	17,000	18,400	15,000
OPERATIONAL EXP Total		21,560	25,000	23,000	23,000
Grand Total		23,381	25,000	23,000	23,000

SUMMARY APPROPRIATION:

PERSONNEL	1,821	-	-	-
OPERATIONAL EXP	21,560	25,000	23,000	23,000
	23,381	25,000	23,000	23,000

BUDGET VARIANCES

(2,000) OPERATIONAL EXP

This reduction reflects the verified amount of the funding from the Arizona State Library.

City of Safford Budget FY 2014-2015

DEPARTMENT: **33 LIBRARY**
 FUND: **GENERAL FUND**
 DIVISION: **132 LIBRARY SPECIAL GRANTS**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	94,072	110,870	92,377	65,801
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	27,403	29,280	26,189	21,102
PERSONNEL Total		121,476	140,150	118,566	86,904
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	61,068	80,482	58,572	110,000
OPERATIONAL EXP	66200 COMMUNICATIONS	1,769	3,100	1,854	3,500
OPERATIONAL EXP	66500 TRAVEL-TRAINING	485	3,669	1,395	3,000
OPERATIONAL EXP	67000 SUPPLIES	4,067	21,052	8,691	47,596
OPERATIONAL EXP	69100 OTHER EXPENSE	-	143,547	-	130,000
OPERATIONAL EXP Total		67,389	251,850	70,512	294,096
Grand Total		188,864	392,000	189,078	381,000

SUMMARY APPROPRIATION:

PERSONNEL	121,476	140,150	118,566	86,904
OPERATIONAL EXP	67,389	251,850	70,512	294,096
	188,864	392,000	189,078	381,000

BUDGET VARIANCES

(53,246) PERSONNEL

The reduction in personnel costs is due the loss of a Job Skills/Basic Computer Instructor. The funding for this position under the LSTA grant "Competing in Today's Job Market" ends in June 2014.

42,246 OPERATIONAL EXP

The increase in operational expenses is attributed to a greater emphasis in the grants on contract services and materials (i.e. shelving units for the children's area).

NOTES AND OTHER INFO

1 FTE POSITION + 3 PT POSITIONS	GRANTS	14-15
LIBRARY TECHNICIAN		
PT BOOK CLUB PROJECT AIDE	FTF - Imagination Library	65,000
PT LIBRARY PROJECT ORGANIZER	FTF - Early Literacy	65,000
PT LIBRARY PROJECT ORGANIZER	LSTA	20,000
	FMI - multi-year (secured & pending)	50,000
	UW - multi-year (secured & pending)	51,000
	CONTINGENCY Grants	130,000
		381,000

City of Safford Budget FY 2014-2015

DEPARTMENT: **60 MAGISTRATE**
 FUND: **GENERAL FUND**
 DIVISION: **160 CITY COURT**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	115,305	145,760	136,311	148,789
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	31,050	39,270	35,600	40,628
PERSONNEL Total		146,355	185,030	171,911	189,417
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	11,576	24,200	5,451	10,200
OPERATIONAL EXP	63100 UTILITIES EXPENSE	3,262	4,500	3,461	5,000
OPERATIONAL EXP	66200 COMMUNICATIONS	225	500	100	500
OPERATIONAL EXP	66500 TRAVEL-TRAINING	560	2,500	800	1,500
OPERATIONAL EXP	67000 SUPPLIES	8,852	10,500	12,000	12,000
OPERATIONAL EXP	69100 OTHER EXPENSE	456	1,500	500	700
OPERATIONAL EXP Total		24,930	43,700	22,312	29,900
INTERNAL SERVICES	68133 I.T./COMM	10,158	25,278	25,278	22,314
INTERNAL SERVICES Total		10,158	25,278	25,278	22,314
CAPITAL	70000 CAPITAL OUTLAY	-	-	-	2,000
CAPITAL Total		-	-	-	2,000
Grand Total		181,443	254,008	219,501	243,631

SUMMARY APPROPRIATION:

PERSONNEL	146,355	185,030	171,911	189,417
OPERATIONAL EXP	24,930	43,700	22,312	29,900
INTERNAL SERVICES	10,158	25,278	25,278	22,314
CAPITAL	-	-	-	2,000
	181,443	254,008	219,501	243,631

BUDGET VARIANCES

4,387 PERSONNEL	Increase in retirement, employer insurance and base pay adjustment
(13,800) OPERATIONAL EXP	Professional Services - decrease/2013-2014 Triennial External Review, Travel/Training- COJET /broadcasts held in Graham County
(2,964) INTERNAL SERVICES	Reduction in IT charges
2,000 CAPITAL	JCEF Funds will be used to upgrade Chairs

3 FTE POSITIONS 1 PART TIME	CAPITAL
CITY MAGISTRATE	JCEF/ Courtroom Chairs
COURT ADMIN./ASST.MAGISTRATE	
ASSISTANT COURT CLERK	
PT ASSISTANT COURT CLERK	
	2,000

City of Safford Budget FY 2014-2015

DEPARTMENT: **40 P.C.D.**
 FUND: **GENERAL FUND**
 DIVISION: **124 PLNGG. & CMNTY. DVLPMNT.**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	142,830	162,550	159,888	165,526
PERSONNEL	61120 PER.SVC. - OVERTIME	29	500	-	500
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	61,155	67,650	71,157	76,311
PERSONNEL Total		204,014	230,700	231,045	242,338
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	74,952	41,500	3,750	40,500 (1)
OPERATIONAL EXP	63100 UTILITIES EXPENSE	13,262	17,000	15,000	16,000
OPERATIONAL EXP	66200 COMMUNICATIONS	3,848	5,000	7,000	7,500
OPERATIONAL EXP	66340 ECNMC DVLPMNT GRNT	-	20,000	-	20,000
OPERATIONAL EXP	66500 TRAVEL-TRAINING	6,776	7,500	5,500	6,000
OPERATIONAL EXP	66900 DUES & SUBS	941	1,500	1,000	1,500
OPERATIONAL EXP	67000 SUPPLIES	6,161	7,000	6,500	7,000 (2)
OPERATIONAL EXP	69100 OTHER EXPENSE	300	3,000	1,750	2,500
OPERATIONAL EXP	69140 DEBT SERVICE	73,079	73,079	73,079	73,079 (3)
OPERATIONAL EXP Total		179,319	175,579	113,579	174,079
INTERNAL SERVICES	68133 I.T./COMM	24,235	31,362	31,362	21,624
INTERNAL SERVICES	68195 ENGINEERING	36,745	38,147	38,147	14,809
INTERNAL SERVICES Total		60,979	69,509	69,509	36,433
Grand Total		444,313	475,788	414,133	452,849

SUMMARY APPROPRIATION:

PERSONNEL	204,014	230,700	231,045	242,338
OPERATIONAL EXP	179,319	175,579	113,579	174,079
INTERNAL SERVICES	60,979	69,509	69,509	36,433
	444,313	475,788	414,133	452,849

BUDGET VARIANCES

11,638 PERSONNEL	Increase in retirement costs, employer insurance and base pay adjustment. Increase in benefits due to employee change in tier of insurance coverage.
(1,500) OPERATIONAL EXP	The reduction is a reflection of line item adjustments based on past usage figures.
(33,076) INTERNAL SERVICES	Reduction of 2 computers and reduction of copier costs as well as a reduction in Engineering charges.

NOTES AND OTHER INFO

3 FTE POSITIONS	(1) GENERAL PLAN UPDATE
PLNGG & CDEV DIRECTOR	(2) HARVEST FEST (REIMBURSE)
2 -ADMINSTRATIVE ASSISTANT	(3) INDUSTRIAL PARK BUILDING

City of Safford Budget FY 2014-2015

DEPARTMENT: **40 P.C.D.**
 FUND: **GENERAL FUND**
 DIVISION: **136 BUILDING SAFETY**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	64,874	96,006	96,006	100,352
PERSONNEL	61120 PER.SVC. - OVERTIME	-	1,000	-	2,000
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	-	9,170	9,170	33,468
PERSONNEL	61400 RETIREMENT INS SUB	5,200	5,300	5,300	5,300
PERSONNEL Total		70,075	111,476	110,476	141,120
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SEI	-	6,500	2,500	4,500
OPERATIONAL EXP	65200 MOTOR POOL RENTALS	4,344	4,640	4,344	7,800
OPERATIONAL EXP	66200 COMMUNICATIONS	1,270	1,500	1,750	2,000
OPERATIONAL EXP	66500 TRAVEL-TRAINING	868	2,500	2,250	3,000
OPERATIONAL EXP	66900 DUES & SUBS	-	400		400
OPERATIONAL EXP	67000 SUPPLIES	62	1,500	400	1,000
OPERATIONAL EXP	67510 FUEL SUPPLIES	1,606	2,000	1,471	2,500
OPERATIONAL EXP Total		8,150	19,040	12,715	21,200
INTERNAL SERVICES	68133 I.T./COMM	4,287	4,479	4,479	3,313
INTERNAL SERVICES Total		4,287	4,479	4,479	3,313
Grand Total		82,511	134,995	127,670	165,633

SUMMARY APPROPRIATION:

PERSONNEL	70,075	111,476	110,476	141,120
OPERATIONAL EXP	8,150	19,040	12,715	21,200
INTERNAL SERVICES	4,287	4,479	4,479	3,313
	82,511	134,995	127,670	165,633

BUDGET VARIANCES

29,644 PERSONNEL	Increase in retirement costs, employer insurance and base pay adjustment. Chief Building Inspector retires in Nov replaced by the mentor currently working half time plus a building / fire inspector.
2,160 OPERATIONAL EXP	Operational expenses increase due to an additional vehicle in the motor pool rental. A decrease in line item expenses largely offsets the increase through adjustments based on past figures.
(1,166) INTERNAL SERVICES	Reduction in I.T. charges.

NOTES AND OTHER INFO

2 FTE POSITIONS

2 -BUILDING OFFICIAL / COMMUNITY OFFICER

1 Retirement Subsidy

FLEET

2014 CHEVROLET EX CAB
 2006 CHEVROLET COLORADO

City of Safford Budget FY 2014-2015

DEPARTMENT: **40 P.C.D.**
 FUND: **GENERAL FUND**
 DIVISION: **138 RECREATIONAL PROGRAM**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	91,590	102,250	90,000	107,363
PERSONNEL	61120 PER.SVC. - OVERTIME	231	2,500	1,000	1,200
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	10,372	13,200	12,500	14,090
PERSONNEL Total		102,193	117,950	103,500	122,652
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	3,157	3,000	3,220	3,700
OPERATIONAL EXP	66200 COMMUNICATIONS	698	600	600	600
OPERATIONAL EXP	66500 TRAVEL-TRAINING		-	120	150
OPERATIONAL EXP	66900 DUES & SUBS	100	100	100	100
OPERATIONAL EXP	67000 SUPPLIES	5,085	4,200	4,000	4,000
OPERATIONAL EXP	69100 OTHER EXPENSE	5,620	4,000	3,750	4,000 (1)
OPERATIONAL EXP Total		14,659	11,900	11,790	12,550
INTERNAL SERVICES	68133 I.T./COMM	4,252	4,121	4,121	3,888
INTERNAL SERVICES Total		4,252	4,121	4,121	3,888
Grand Total		121,105	133,971	119,411	139,090

SUMMARY APPROPRIATION:

PERSONNEL	102,193	117,950	103,500.00	122,652
OPERATIONAL EXP	14,659	11,900	11,790.00	12,550
INTERNAL SERVICES	4,252	4,121	4,121.00	3,888
	121,105	133,971	119,411.00	139,090

BUDGET VARIANCES

4,702 PERSONNEL	This increase reflects an adjustment in hourly pay based on the minimum wage increase.
650 OPERATIONAL EXP	Though there is no increase to the contract, the swim coach contract was not budgeted sufficiently in previous years.
(233) INTERNAL SERVICES	Reduction in I.T. charges.

NOTES AND OTHER INFO

POSITIONS	(1) junior basketball program
POOL MANAGER	
ASST. POOL MANAGER	
LIFE GUARDS	

City of Safford Budget FY 2014-2015

DEPARTMENT: **40 P.C.D.**
 FUND: **GENERAL FUND**
 DIVISION: **158 AIRPORT**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	4,900	6,500	6,500	35,000 (1)
OPERATIONAL EXP	63100 UTILITIES EXPENSE	18,478	24,000	24,000	24,000
OPERATIONAL EXP	65200 MOTOR POOL RENTALS	3,420	1,644	1,500	1,860
OPERATIONAL EXP	66100 INSURANCE EXPENSE	28,499	29,400	29,400	29,400
OPERATIONAL EXP	66200 COMMUNICATIONS	30	600	800	800
OPERATIONAL EXP	66500 TRAVEL-TRAINING	716	2,000	200	500
OPERATIONAL EXP	66900 DUES & SUBS	-	1,000	150	500
OPERATIONAL EXP	67000 SUPPLIES	3,480	8,000	7,000	8,000
OPERATIONAL EXP	67510 FUEL SUPPLIES	-	300	300	400
OPERATIONAL EXP	69140 DEBT SERVICE	118,922	118,927	118,927	118,927
OPERATIONAL EXP Total		178,446	192,371	188,777	219,387
INTERNAL SERVICES	68132 BUSINESS SERVICES	5,258	9,890	9,890	9,361
INTERNAL SERVICES Total		5,258	9,890	9,890	9,361
Grand Total		183,704	202,261	198,667	228,748

SUMMARY APPROPRIATION:

OPERATIONAL EXP	178,446	192,371	188,777	219,387
INTERNAL SERVICES	5,258	9,890	9,890	9,361
	183,704	202,261	198,667	228,748

BUDGET VARIANCES

27,016 OPERATIONAL EXP	Barracks Demolition and a reduction in line item expenses based on past figures.
(529) INTERNAL SERVICES	IT reduction in charges

NOTES AND OTHER INFO

FLEET (1) Demolition of Barracks Building-Airport
 03 Grand Am

REVENUES	
FUEL FLOWAGE	12,000
HANGER LEASES	94,000
LAND LEASES	28,000
TIE-DOWNS	1,000
	135,000

City of Safford Budget FY 2014-2015

DEPARTMENT: **30 FINANCIAL SERVICES**
 FUND: **GENERAL FUND**
 DIVISION: **122 FINANCIAL SERVICES**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	249,640	336,836	296,773	339,977
PERSONNEL	61120 PER.SVC. - OVERTIME	1,319	4,300	4,072	2,700
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	55,900	83,430	60,239	75,401
PERSONNEL	61400 RETIREMENT INS SUB	10,401	10,500	5,202	10,600
PERSONNEL Total		317,260	435,066	366,287	428,678
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	43,713	45,000	50,000	50,000
OPERATIONAL EXP	66200 COMMUNICATIONS	2,536	3,000	1,700	2,500
OPERATIONAL EXP	66500 TRAVEL-TRAINING	4,707	10,000	7,500	10,000
OPERATIONAL EXP	66900 DUES & SUBS	605	1,000	1,000	1,000
OPERATIONAL EXP	67000 SUPPLIES	5,378	5,000	5,000	6,500
OPERATIONAL EXP	69100 OTHER EXPENSE	3,075	5,000	5,200	6,000
OPERATIONAL EXP Total		60,015	69,000	70,400	76,000
INTERNAL SERVICES	68132 BUSINESS SERVICES	47,349	59,340	59,340	56,163
INTERNAL SERVICES	68133 I.T./COMM	22,125	28,352	28,352	29,400
INTERNAL SERVICES Total		69,474	87,692	87,692	85,563
Grand Total		446,748	591,758	524,379	590,241

SUMMARY APPROPRIATION:

PERSONNEL	317,260	435,066	366,287	428,678
OPERATIONAL EXP	60,015	69,000	70,400	76,000
INTERNAL SERVICES	69,474	87,692	87,692	85,563
	446,748	591,758	524,379	590,241

BUDGET VARIANCES

(6,388) PERSONNEL

While retirement costs, employer insurance and base adjustments have been adjusted to cover the anticipated increases, the overall cost in this category is down due to an employee going onto the Smart Works program.

7,000 OPERATIONAL EXP

A failure to budget actuarial services in FY14 for approximately \$5,000 causes the variance in professional services when this service category is accurately budgeted in FY15. An additional increase of \$2,000 in operating supplies is due to increased departmental needs for the upcoming year.

(2,129) INTERNAL SERVICES

A decrease in Business Services charges in FY15 due to reductions in personnel and operating expenses.

NOTES AND OTHER INFO

5 FTE POSITIONS

CHIEF FINANCE OFFICER
 FINANCE & BUDGET MANAGER
 LEAD ACCOUNTING SPECIALIST
 PAYROLL SPECIALIST
 2 -ACCOUNTING SPECIALIST

2 Retirement Subsidies

City of Safford Budget FY 2014-2015

DEPARTMENT: **95 BUSINESS SERVICES**
 FUND: **MATERIALS MANAGEMENT SERV FUND**
 DIVISION: **092 MATERIALS MNGMT**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	142,713	146,200	144,501	147,395
PERSONNEL	61120 PER.SVC. - OVERTIME	4,048	2,000	1,008	2,050
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	40,681	43,300	41,490	49,775
PERSONNEL	61400 RETIREMENT INS SUB	5,200	5,300	5,300	5,300
PERSONNEL Total		192,642	196,800	192,298	204,520
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	-	4,000		2,000
OPERATIONAL EXP	63100 UTILITIES EXPENSE	10,161	14,000	10,200	14,000
OPERATIONAL EXP	65200 MOTOR POOL RENTALS	12,744	11,400	11,400	11,232
OPERATIONAL EXP	66100 INSURANCE EXPENSE	4,654	5,250	4,700	5,250
OPERATIONAL EXP	66200 COMMUNICATIONS	1,355	2,400	1,200	2,400
OPERATIONAL EXP	66500 TRAVEL-TRAINING	92	3,500	-	5,000
OPERATIONAL EXP	66700 PRISONER LABOR	905	1,050	920	1,050
OPERATIONAL EXP	66900 DUES & SUBS	215	500	215	500
OPERATIONAL EXP	67000 SUPPLIES	10,294	10,000	8,000	10,000
OPERATIONAL EXP	67510 FUEL SUPPLIES	7,344	3,000	2,900	3,300
OPERATIONAL EXP	69100 OTHER EXPENSE	40,592	30,000	31,062	15,000 (1)
OPERATIONAL EXP Total		88,356	85,100	70,597	69,732
INTERNAL SERVICES	68132 BUSINESS SERVICES	11,402	9,890	9,890	9,586
INTERNAL SERVICES	68133 I.T./COMM	19,714	20,013	20,013	23,500
INTERNAL SERVICES Total		31,116	29,903	29,903	33,086
CAPITAL	70000 CAPITAL OUTLAY	-	12,000	12,000	-
CAPITAL Total		-	12,000	12,000	-
Grand Total		312,115	323,803	304,798	307,338

SUMMARY APPROPRIATION:

PERSONNEL	192,642	196,800	192,298	204,520
OPERATIONAL EXP	88,356	85,100	70,597	69,732
INTERNAL SERVICES	31,116	29,903	29,903	33,086
CAPITAL	-	12,000	12,000	-
	312,115	323,803	304,798	307,338

BUDGET VARIANCES

7,720 PERSONNEL	Budgeted expenses in this category have been adjusted in FY15 to cover the anticipated increases in retirement, employer insurance and base salary adjustments costs.
(15,368) OPERATIONAL EXP	While there is an increase in the training budget, an overall decrease in this category is due to a reduction in writeoffs for obsolete inventory in FY15
3,183 INTERNAL SERVICES	An increase in this category is due to the addition of equipment (scanners, etc) for laserfische processing.
(12,000) CAPITAL	A reduction due to a one time capital expense budgeted in FY14

NOTES AND OTHER INFO

(1) obsolete inventory write-off

3 FTE POSITIONS

MATERIALS MANAGEMENT SUPV
 2 -MATERIALS MANAGEMENT SPECIALIST

FLEET

06 CHEVY 2500 HD WAREHS
 87 FORKLIFT GRADALL
 FORKLIFT

City of Safford Budget FY 2014-2015

DEPARTMENT: **95 BUSINESS SERVICES**
 FUND: **BUSINESS SRVS-INTRNL SRV FND**
 DIVISION: **960 BUSINESS SERVICES**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	116,521	134,520	128,739	122,564
PERSONNEL	61120 PER.SVC. - OVERTIME	3,759	4,100	3,184	3,900
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	13,198	16,250	13,566	14,653
PERSONNEL	61400 RETIREMENT INS SUB	5,200	15,700	10,600	10,600
PERSONNEL Total		138,678	170,570	156,088	151,717
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	20,182	60,500	45,000	60,000
OPERATIONAL EXP	66200 COMMUNICATIONS	41,169	50,000	47,400	50,000
OPERATIONAL EXP	66500 TRAVEL-TRAINING	1,467	5,000	3,500	5,000
OPERATIONAL EXP	67000 SUPPLIES	20,289	30,000	25,000	25,000
OPERATIONAL EXP Total		83,107	145,500	120,900	140,000
INTERNAL SERVICES	68131 DIRECTOR	27,680	-	-	-
INTERNAL SERVICES	68133 I.T./COMM	13,597	13,554	13,554	12,771
INTERNAL SERVICES Total		41,276	13,554	13,554	12,771
Grand Total		263,062	329,624	290,542	304,488

SUMMARY APPROPRIATION:

PERSONNEL	138,678	170,570	156,088	151,717
OPERATIONAL EXP	83,107	145,500	120,900	140,000
INTERNAL SERVICES	41,276	13,554	13,554	12,771
Total	263,062	329,624	290,542	304,488

BUDGET VARIANCES

(18,853) PERSONNEL

While retirement costs, employer insurance and base pay adjustment have been adjusted to cover the anticipated increases, the overall cost in this category is down due to the elimination of one retirement insurance subsidy.

(5,500) OPERATIONAL EXP

reduction in supplies and outside services

(783) INTERNAL SERVICES

The reduction in internal service charges can be attributed to favorable pricing at the time of replacing some existing equipment and some one-time equipment charges last year.

NOTES AND OTHER INFO

2 FTE POSITIONS

BUSINESS SERVICES ADMINISTRATOR
 INFO PROCESSING SPECIALIST

2 Retirement Subsidy

Distribution

Accounting	18%	54,808
Airport	3%	9,135
Fleet	3%	9,135
Warehouse	3%	9,135
Landfill	8%	24,359
Utilities	65%	197,917
	100%	304,488

Utilities	cust %	
Water	55.6%	110,050
Gas	10.6%	21,000
WasteWater	8.9%	17,680
Electric	14.7%	29,040
Sanitation	10.2%	20,170
	100.0%	197,940

City of Safford Budget FY 2014-2015

DEPARTMENT: **95 BUSINESS SERVICES**
 FUND: **BUSINESS SRVS-INTRNL SRV FND**
 DIVISION: **980 CITIZENS SERVICES**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	163,406	172,950	170,313	180,494
PERSONNEL	61120 PER.SVC. - OVERTIME	6,693	7,200	7,085	8,200
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	50,093	58,100	73,217	79,231
PERSONNEL	61400 RETIREMENT INS SUB	8,234	-	-	-
PERSONNEL Total		228,426	238,250	250,616	267,925
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	6,570	6,000	9,000	9,000
OPERATIONAL EXP	66200 COMMUNICATIONS	801	9,000	850	4,000 (1)
OPERATIONAL EXP	66500 TRAVEL-TRAINING	-	3,000	700	3,000
OPERATIONAL EXP	67000 SUPPLIES	1,709	7,000	3,000	4,000
OPERATIONAL EXP	69100 OTHER EXPENSE	16,239	1,000	9,083	12,000 (2)
OPERATIONAL EXP	69135 BAD DEBT EXPENSE	9,412	-	9,500	10,000
OPERATIONAL EXP	69155 OTHER INTEREST	1,357	2,500	1,988	2,500
OPERATIONAL EXP Total		36,088	28,500	34,121	44,500
INTERNAL SERVICES	68131 DIRECTOR	15,379	-	-	-
INTERNAL SERVICES	68133 I.T./COMM	22,392	23,184	23,184	21,869
INTERNAL SERVICES Total		37,771	23,184	23,184	21,869
CAPITAL	70000 CAPITAL OUTLAY	-	35,000	-	10,000
CAPITAL Total		-	35,000	-	10,000
Grand Total		302,285	324,934	307,920	344,294

SUMMARY APPROPRIATION:

PERSONNEL	228,426	238,250	250,616	267,925	
OPERATIONAL EXP	36,088	28,500	34,121	44,500	
INTERNAL SERVICES	37,771	23,184	23,184	21,869	
CAPITAL	-	35,000	-	10,000	
		302,285	324,934	307,920	344,294

BUDGET VARIANCES

29,675 PERSONNEL	Retirement costs, employer insurance and base pay adjustment have been adjusted to cover the anticipated increases, also employee changes in insurance tiers impacts the overall costs in this category.
16,000 OPERATIONAL EXP	Roundup-plus not budgeted FY13/14 and bad debt expense third party collections.
(1,315) INTERNAL SERVICES	The reduction in internal service charges can be attributed to favorable pricing at the time of replacing some existing equipment and some one-time equipment charges last year.
(25,000) CAPITAL	Remodel postponed until needs analysis has been completed, security camera and audio recording system budgeted for FY14/15.

NOTES AND OTHER INFO

5 FTE POSITIONS

LEAD CITIZEN SERVICES REP (1) online collections service fees moved from supplies.
 4 -CITIZENS SERVICES REP (2) Roundup plus - contributions from citizens and city for elderly utility assistance.

CAPITAL

security camera and audio recording device system **10,000**

Distribution

Landfill (attendants) 100%	25%	\$86,074
Utilities	75%	\$258,221

cust % based on # serv per Cust	
Water	56% \$143,571
WasteWater	9% \$23,059
Gas	11% \$27,397
Electric	15% \$37,881
Sanitation	10% \$26,313
100% \$258,221	
\$344,294	

City of Safford Budget FY 2014-2015

DEPARTMENT: **95 BUSINESS SERVICES**
 FUND: **BUSINESS SRVS-INTRNL SRV FND**
 DIVISION: **990 FIELD SERVICES**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	161,177	175,500	172,856	172,260
PERSONNEL	61120 PER.SVC. - OVERTIME	33	500	321	500
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	39,714	42,000	42,536	44,076
PERSONNEL	61400 RETIREMENT INS SUB	10,401	8,700	8,089	5,300
PERSONNEL Total		211,324	226,700	223,802	222,136
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	6,797	7,000	3,852	-
OPERATIONAL EXP	65200 MOTOR POOL RENTALS	14,988	14,600	9,992	16,560
OPERATIONAL EXP	66200 COMMUNICATIONS	880	2,000	1,592	2,500
OPERATIONAL EXP	66500 TRAVEL-TRAINING	-	500	1,400	5,000
OPERATIONAL EXP	67000 SUPPLIES	6,241	12,000	7,471	9,000
OPERATIONAL EXP	67510 FUEL SUPPLIES	8,977	9,900	8,700	9,000
OPERATIONAL EXP Total		37,882	46,000	33,007	42,060
INTERNAL SERVICES	68131 DIRECTOR	6,144	-	-	-
INTERNAL SERVICES	68133 I.T./COMM	4,666	4,698	4,698	3,313
INTERNAL SERVICES Total		10,810	4,698	4,704	3,313
Grand Total		260,017	277,398	261,507	267,509

SUMMARY APPROPRIATION:

PERSONNEL	211,324	226,700	223,802	222,136
OPERATIONAL EXP	37,882	46,000	33,007	42,060
INTERNAL SERVICES	10,810	4,698	4,704	3,313
	260,017	277,398	261,513	267,509

BUDGET VARIANCES

(4,564) PERSONNEL

While retirement costs, employer insurance and base pay adjustment have been adjusted to cover the anticipated increases, the overall cost in this category is down due to the elimination of one retirement insurance subsidy.

(3,940) OPERATIONAL EXP

Outside services covered by flexnet project, motorpool upgrade on equipment, added smart phones to connect to new metering information, increase in training to attend flexnet meeting in phoenix and reduction in supplies.

(1,385) INTERNAL SERVICES

The reduction in internal service charges can be attributed to favorable pricing at the time of replacing some existing equipment and some one-time equipment charges last year.

NOTES AND OTHER INFO

4 FTE POSITIONS

LEAD FIELD SERVICES TECHNICIAN
 3 -FIELD SERVICE TECH

2 Retirement Subsidy**FLEET**

02 GMC PICKUP 2WD
 03 GMC PICKUP 1/2 T
 2008 COLORADO (FIELD SERVICES)
 2008 COLORADO (FIELD SERVICES)

Distribution

Water - County	25%	
Water - Thatcher	17%	
Water - Safford	19%	
Total Water	61%	163,180
Gas	19%	49,489
Elect	21%	54,839
	100%	267,509

City of Safford Budget FY 2014-2015

DEPARTMENT: **88 UTILITIES**
 FUND: **UTILITY SUPPORT FUND**
 DIVISION: **610 SUPPORT DIVISION**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	121,898	134,570	127,132	129,164
PERSONNEL	61120 PER.SVC. - OVERTIME	57	0	74	100
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	44,009	53,590	41,951	13,823
PERSONNEL	61400 RETIREMENT INS SUB	5,200	5,300	3,900	8,000
PERSONNEL Total		171,164	193,460	173,058	151,088
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	4,836	8,500	4,675	6,300
OPERATIONAL EXP	63100 UTILITIES EXPENSE	25,228	20,000	23,000	25,000
OPERATIONAL EXP	65200 MOTOR POOL RENTALS	30,408	25,900	26,000	27,636
OPERATIONAL EXP	66200 COMMUNICATIONS	12,848	12,000	9,600	12,000
OPERATIONAL EXP	66500 TRAVEL-TRAINING	1,896	2,500	2,500	2,500
OPERATIONAL EXP	66900 DUES & SUBS	2,181	4,000	1,500	2,000
OPERATIONAL EXP	67000 SUPPLIES	17,612	15,000	7,500	15,000
OPERATIONAL EXP	67510 FUEL SUPPLIES	5,509	5,000	4,800	5,000
OPERATIONAL EXP	69100 OTHER EXPENSE	122,641	100,000	120,000	120,000
OPERATIONAL EXP Total		223,160	192,900	199,575	215,436
INTERNAL SERVICES	68133 I.T./COMM	11,776	19,445	19,445	12,087
INTERNAL SERVICES Total		11,776	19,445	19,445	12,087
Grand Total		406,101	405,805	392,078	378,611

SUMMARY APPROPRIATION:

PERSONNEL	171,164	193,460	173,058	151,088
OPERATIONAL EXP	223,160	192,900	199,575	215,436
INTERNAL SERVICES	11,776	19,445	19,445	12,087
	406,101	405,805	392,078	378,611

BUDGET VARIANCES

- (42,372)** PERSONNEL Increase in retirement costs, employer insurance and base pay adjustment, Eric to Smartworks
- 22,536** OPERATIONAL EXP Increase due to addition to support fleet, utility expense is up due to increased consumptions at MYOC. Other expense is up due to on-line payments - credit card fees billing and collection fees.
- (7,358)** INTERNAL SERVICES Decreased because 1 less computer, and IT copy machine and printer cost reductions

NOTES AND OTHER INFO

2 FTE POSITIONS + 1 PT	FLEET
UTILITIES DIRECTOR	2006 GMC SIERRA (SUPPORT)
ADMIN ASSISTANT	2008 TAHOE
PT COURIER	1996 POT HOLE DIGGER UTILITIES TRAILERS UTIL

2-RETIREMENT SUBSIDY

Support Distribution	Dist %	Dist \$
650 LANDFILL	10%	37,861
660 WATER DIVISION	35%	132,514
670 WASTE-WATER DIVISION	10%	37,861
671 WASTE WATER TREATMENT PLAN	5%	18,931
680 GAS DIVISION	15%	56,792
690 ELECTRIC DIVISION	25%	94,653
	100%	378,611

City of Safford Budget FY 2014-2015

DEPARTMENT: **88 UTILITIES**
 FUND: **65 LANDFILL**
 DIVISION: **650 LANDFILL**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	148,990	162,900	154,276	159,091
PERSONNEL	61120 PER.SVC. - OVERTIME	22,762	16,700	9,050	16,700
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	56,482	60,750	54,431	61,856
PERSONNEL Total		228,234	240,350	217,758	237,647
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	66,987	103,000	103,000	103,000 (1,3
OPERATIONAL EXP	63100 UTILITIES EXPENSE	1,938	2,500	2,000	2,500
OPERATIONAL EXP	65100 RENTAL / LEASE EXPENSE	60,000	70,000	70,000	70,000 (2
OPERATIONAL EXP	65200 MOTOR POOL RENTALS	260,700	300,500	270,450	268,272
OPERATIONAL EXP	66100 INSURANCE EXPENSE	27,922	33,000	33,000	33,000
OPERATIONAL EXP	66200 COMMUNICATIONS	826	2,000	500	2,000
OPERATIONAL EXP	66500 TRAVEL-TRAINING	-	1,500	-	1,500
OPERATIONAL EXP	67000 SUPPLIES	10,164	30,000	15,500	30,000
OPERATIONAL EXP	67510 FUEL SUPPLIES	95,511	100,000	68,000	100,000
OPERATIONAL EXP Total		524,048	642,500	562,450	610,272
CLOSURE RESRV	69100 OTHER EXPENSE	182,721	60,000	60,000	62,000
CLOSURE RESRV Total		182,721	60,000	60,000	62,000
INTERNAL SERVICES	68130 CITIZEN SERV	14,986	81,234	81,234	85,456
INTERNAL SERVICES	68132 BUSINESS SERVICES	21,045	26,370	26,370	24,961
INTERNAL SERVICES	68133 I.T./COMM	4,242	4,121	4,121	3,888
INTERNAL SERVICES	68180 INT. SERV. GENRL F	48,168	51,619	51,619	59,218
INTERNAL SERVICES	68190 UTIL. SUPPORT EXP. ALLOCA	40,595	40,581	40,581	37,861
INTERNAL SERVICES	68195 ENGINEERING	14,703	15,259	15,259	14,809
INTERNAL SERVICES Total		143,739	219,184	219,184	226,193
CAPITAL	70000 CAPITAL OUTLAY	1,323	63,000	63,000	35,000
CAPITAL Total		1,323	63,000	63,000	35,000
Grand Total		1,080,064	1,225,034	1,122,392	1,171,112

SUMMARY APPROPRIATION:

PERSONNEL	228,234	240,350	217,758	237,647
OPERATIONAL EXP	524,048	642,500	562,450	610,272
INTERNAL SERVICES	143,739	219,184	219,184	226,193
CLOSURE RESRV	182,721	60,000	60,000	62,000
CAPITAL	1,323	63,000	63,000	35,000
	1,080,064	1,225,034	1,122,392	1,171,112

City of Safford Budget FY 2014-2015

DEPARTMENT: **88 UTILITIES**
 FUND: **65 LANDFILL**
 DIVISION: **650 LANDFILL**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
SUMMARY APPROPRIATION:					
	PERSONNEL	228,234	240,350	217,758	237,647
	OPERATIONAL EXP	524,048	642,500	562,450	610,272
	INTERNAL SERVICES	143,739	219,184	219,184	226,193
	CLOSURE RESRV	182,721	60,000	60,000	62,000
	CAPITAL	1,323	63,000	63,000	35,000
		1,080,064	1,225,034	1,122,392	1,171,112

BUDGET VARIANCES

<p>(2,703) PERSONNEL</p> <p>(32,228) OPERATIONAL EXP</p> <p>7,009 INTERNAL SERVICES</p> <p>2,000 CLOSURE RESRV</p> <p>(28,000) CAPITAL</p>	<p>Increase in retirement, employer insurance and base pay adjustment. Reduced hours at landfill, fewer man hours.</p> <p>Reduction in Fleet Charges, extended life of Equipment</p> <p>Increase in General Fund charge for Services</p> <p>Increase In estimated amount to be collected</p> <p>Posishell sprayer purchased FY 14</p>
---	---

NOTES AND OTHER INFO

3 FTE POSITIONS + 1 PT

LANDFILL SUPERVISOR
 2 -LANDFILL EQUIPMENT OPERATOR
 TEMP LANDFILL EQUIP OPERATOR

Notes

(1) Tire haul contract - state reimbursed
(2) includes \$60,000 rental payment to Gen Fund
(3) Closure study \$25,000 (2nd phase)

FLEET

2004 FORD PU 4X4
 2008 FORD F250 4X4
 2003 FREIGHTLINER WATER TRUCK
 2008 MURRY LOWBOY
 2009 WELDER ON 14-154

1998 BACKHOE (LANDFILL)
 2008 CAT D7 (LAND FILL)
 2000 CAT 621F SCRAPER
 2009 CAT 816F2 COMPACTOR (LF)

CAPITAL

Posishell purchase	25,000
fencing	10,000
	35,000

City of Safford Budget FY 2014-2015

DEPARTMENT: **88 UTILITIES**
 FUND: **66 WATER**
 DIVISION: **660 WATER**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	597,668	605,310	600,049	686,292
PERSONNEL	61120 PER.SVC. - OVERTIME	30,415	28,100	25,385	25,600
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	222,502	248,880	244,678	288,314
PERSONNEL	61400 RETIREMENT INS SUB	13,434	9,200	9,200	500
PERSONNEL Total		864,019	891,490	879,312	1,000,706
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	181,218	398,000	218,900	330,000 (1,2,3,4,5)
OPERATIONAL EXP	62700 FRANCHISE TAXES	206,324	253,000	253,000	253,000
OPERATIONAL EXP	63100 UTILITIES EXPENSE	148,949	150,000	112,500	150,000
OPERATIONAL EXP	65100 RENTAL / LEASE EXPENSE	3,141	10,000	4,000	10,000
OPERATIONAL EXP	65200 MOTOR POOL RENTALS	294,088	331,000	331,000	338,772
OPERATIONAL EXP	66100 INSURANCE EXPENSE	37,229	42,000	42,000	42,000
OPERATIONAL EXP	66200 COMMUNICATIONS	16,882	15,000	8,250	10,000
OPERATIONAL EXP	66500 TRAVEL-TRAINING	4,143	6,000	3,000	6,000
OPERATIONAL EXP	66900 DUES & SUBS	3,460	13,000	13,000	13,000
OPERATIONAL EXP	67000 SUPPLIES	582,956	450,000	762,000	380,000
OPERATIONAL EXP	67510 FUEL SUPPLIES	78,656	77,000	77,000	77,000
OPERATIONAL EXP	69100 OTHER EXPENSE	385	10,000	5,000	10,000
OPERATIONAL EXP	69135 BAD DEBT EXPENSE	5,842	25,000	10,000	25,000
OPERATIONAL EXP	69140 DEBT SERVICE	772,054	772,054	772,054	772,054
OPERATIONAL EXP Total		2,335,326	2,552,054	2,611,704	2,416,826
INTERNAL SERVICES	68130 CITIZEN SERV	24,220	135,497	135,497	142,540
INTERNAL SERVICES	68132 BUSINESS SERVICES	95,190	119,130	119,130	112,770
INTERNAL SERVICES	68133 I.T./COMM	45,722	46,725	46,725	40,284
INTERNAL SERVICES	68134 FIELD SERVICE	169,469	169,213	169,213	163,180
INTERNAL SERVICES	68137 STR PATCHING	101,400	101,400	101,400	101,400
INTERNAL SERVICES	68180 INT. SERV. GENRL F	337,212	258,093	258,093	296,091
INTERNAL SERVICES	68190 UTIL. SUPPORT EXP. ALLOCA	142,102	142,032	142,032	132,514
INTERNAL SERVICES	68195 ENGINEERING	253,985	265,985	265,985	229,532
INTERNAL SERVICES Total		1,169,301	1,238,075	1,238,075	1,218,312
CAPITAL	70000 CAPITAL OUTLAY	1,287,958	5,445,530	3,775,530	1,749,155
CAPITAL Total		1,287,958	5,445,530	3,775,530	1,749,155
Grand Total		4,368,646	10,127,149	4,729,091	6,384,998

SUMMARY APPROPRIATION:

PERSONNEL	864,019	891,490	879,312	1,000,706
OPERATIONAL EXP	2,335,326	2,552,054	2,611,704	2,416,826
INTERNAL SERVICES	1,169,301	1,238,075	1,238,075	1,218,312
CAPITAL	1,287,958	5,445,530	3,775,530	1,749,155
	<u>5,656,604</u>	<u>10,127,149</u>	<u>8,504,621</u>	<u>6,384,998</u>

BUDGET VARIANCES

109,216 PERSONNEL	increase in retirement, employer insurance and base pay adjustment, add full time employee: 50K
(135,228) OPERATIONAL EXP	18K in outside services, 50K in professional services. Supplies down 70K, 9 notes down to 5
(19,763) INTERNAL SERVICES	reduction in engineering, utility support, field services (meter renewals, upgrades)
(3,696,375) CAPITAL	Solomon is done. Streamlined our capital costs to reflect in-house construction

City of Safford Budget FY 2014-2015

DEPARTMENT: **88 UTILITIES**
 FUND: **66 WATER**
 DIVISION: **660 WATER**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
NOTES AND OTHER INFO					
11 FTE POSITIONS					
	WATER GIS FIELD INSPECTION		3-LEAD UTILITIES WORKER		
	WATER QUALITY SPECIALIST		WATER/WW OPERATOR		
	WATER FIELD SUPERVISOR		2 - UTIL WORKER		
			2 -UTIL MAINT WORKER		
2 -RETIREMENT SUBSIDY					
CAPITAL					
	BONITA CREEK ROAD	30,000	\$100000 total include labor & equip		
	COMPLETE PURCHASE OF BLUFF WELL	15,000	(seller wants a 20 year note)		
	12" MAIN EXTENSION FROM THE BLUFF WELL	250,000			
	U OF A WATER MAIN	250,000	\$400,000 materials \$600,000 incl labor/equip		
	NEW WATER EXPLORATION	50,000	reduce to 50K drill well Carrasco		
	FLEX-NET METER PROGRAM	816,000			
	CLONTS WELL REHAB	40,000			
	Water Grants CDBG & BOR	298,155	move to grant area on master summary		
	Total Water projects	<u><u>1,749,155</u></u>			
	20 th AVE-26 TH ST TO GOLF COURSE RD.		247000	move to FY 16	
	SANCHEZ BRIDGE CROSSING		330000	move to FY 16	
FLEET					
	2013 CHEVROLET (BLUE STAKE)		2000 KENWORTH	(UTILITIES)	
	2013 CHEVROLET 1 TON (WATER)		1998 FORD MAINTEX 2592 BO/T		
	2013 CHEVROLET CREWCAB (WATER)		2007 INTERNATIONAL DUMP		
	2006 GMC 3500 WATER		13 TRAILERS		
	2006 GMC 3500 WATER		2013 GADERMADE TRAILER (WATER)		
	2013 CHEVROLET 3500 4X4 (WATER)		GENERATOR DETROIT		
	2013 CHEVROLET EXT CAB (WATER)		2011 WACHS VALVE EXERCISER		
	2008 FORD 4X4 (UTIL-CANYON)		2012 CPS 185 AIRCOMPRESSOR		
	2008 FORD F350 CREW		2012 CPS 185 AIRCOMPRESSOR		
	2006 CHEVROLET 4X4 (BUCKLEY)		2009 WELDER ON 14-122		
	2002 CHEVROLET 1 T D (WATR)		2009 WELDER ON TRAILER		
	2005 CHEVROLET 1 TON (WATER)		2005 CAT 420D BACKHOE UTILITIE		
	2009 CHEVROLET 3500 (WATER)		2004 JD 710 BACKHOE		
	2007 CHEVROLET 4X4 (WATER)		2005 CAT EXCAVATOR		
	1998 GMC WTR TRK WATER DEPT		2006 CAT MINI EXCAVATOR (UTIL)		
	2008 CHEVROLET UTILITY (WATER)		2006 JOHNDEERE 310SJTC (UTIL)		
	2007 INTL FLATBED (UTILITIES)		2007 CAT 950H (UTILITIES)		
	2005 INTL FLATBED (UTILITIES)		2010 CAT ROLLER (UTIL)		
	2013 MACK DUMPTRUCK		OTHER EQUIPMENT BOOSTER		

NOTE (1) - every year we have normal testing requirements + special alternating testing

NOTE (2) \$10,000 GILA WATER SHED

NOTE (3) \$11,300 KEMPTON CATHODIC

NOTE (4) \$20,000 UCMR

NOTE (5) \$20,000 RATE STUDY

City of Safford Budget FY 2014-2015

DEPARTMENT:

88 UTILITIES

FUND:

67 WASTEWATER

DIVISION:

670 WASTEWATER

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PERSONNEL	61100 PER. SVC. - SALARIES	280,507	324,156	304,958	326,954
PERSONNEL	61120 PER.SVC. - OVERTIME	29,923	30,684	20,918	21,600
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	123,002	140,330	135,322	151,102
PERSONNEL Total		433,432	495,170	461,198	499,657
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	32,533	104,500		57,500
OPERATIONAL EXP	65100 RENTAL / LEASE EXPENSE	1,590	4,000		4,000
OPERATIONAL EXP	65200 MOTOR POOL RENTALS	99,708	95,500	99,708	99,828
OPERATIONAL EXP	66100 INSURANCE EXPENSE	11,488	14,700		14,700
OPERATIONAL EXP	66200 COMMUNICATIONS	1,580	3,300		3,000
OPERATIONAL EXP	66500 TRAVEL-TRAINING	38	3,000		3,000
OPERATIONAL EXP	66900 DUES & SUBS	100	1,000		1,000
OPERATIONAL EXP	67000 SUPPLIES	36,323	40,000		40,000
OPERATIONAL EXP	67510 FUEL SUPPLIES	14,075	15,000		15,000
OPERATIONAL EXP	69100 OTHER EXPENSE	18,086	15,000		15,000
OPERATIONAL EXP	69135 BAD DEBT EXPENSE	6,007	20,000	20,000	20,000
OPERATIONAL EXP	69140 DEBT SERVICE	54,057	137,950	137,950	137,950
OPERATIONAL EXP Total		275,583	453,950	257,658	410,978
INTERNAL SERVICES	68130 CITIZEN SERV	3,233	21,762	21,768	22,894
INTERNAL SERVICES	68132 BUSINESS SERVICES	15,115	19,140	19,140	18,120
INTERNAL SERVICES	68133 I.T./COMM	36	1,096	1,092	6,963
INTERNAL SERVICES	68137 STR PATCHING	25,356	25,350	25,356	25,350
INTERNAL SERVICES	68180 INT. SERV. GENRL F	96,348	103,237	103,236	118,436
INTERNAL SERVICES	68190 UTIL. SUPPORT EXP. ALLOCA	40,595	40,581	40,584	37,861
INTERNAL SERVICES	68195 ENGINEERING	83,061	84,570	85,572	74,043
INTERNAL SERVICES Total		263,744	295,736	296,748	303,667
CAPITAL	70000 CAPITAL OUTLAY	138,821	395,000		420,000
CAPITAL Total		138,821	395,000	-	420,000
Grand Total		1,111,579	1,639,856	1,015,604	1,634,301

SUMMARY APPROPRIATION:

PERSONNEL	433,432	495,170	461,198	499,657
OPERATIONAL EXP	275,583	453,950	257,658	410,978
INTERNAL SERVICES	263,744	295,736	296,748	303,667
CAPITAL	138,821	395,000	-	420,000
	1,111,579	1,639,856	1,015,604	1,634,301

BUDGET VARIANCES

4,487 PERSONNEL	Increase in retirement, employer insurance and base pay
(42,972) OPERATIONAL EXP	Decreased professional services
7,931 INTERNAL SERVICES	Increase due to reallocating charges for computers and radios from water division to ww
25,000 CAPITAL	erect steel building and pour concrete floor to house Vacon truck and other equipment

City of Safford Budget FY 2014-2015

DEPARTMENT:
FUND:
DIVISION:

88 UTILITIES
67 WASTEWATER
670 WASTEWATER

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
-------	--------	--------------------	--------------------	----------------------	--------------------

NOTES AND OTHER INFO

7 FTE POSITIONS

WTR-WASTEWTR DIV MANAGER
LEAD UTIL WORKER
2 -UTILITIES WORKER
2 -UTILITIES MAINT WORKER
BLUE STAKE TECHNICIAN

FLEET

2006 GMC 3500 SEWER
06 CHEVROLET 3/4 4X4 (W-WTR)
2008 CHEVROLET UTILITIES WATER
2006 VAC-CON (SEWER)
SEWER CLEANER
2005 CAT 420D BACKHOE SEWER
2 - TRAILERS

CAPITAL

Ongoing Manhole Rehab (approx 65 count)	120,000
CONSTRUCT FLOOR & ERECT VACOM STRUCTURE	50,000
CAPITAL RESERVES	250,000
	420,000

NOTES

(1) \$35,000 SEWER VIDEO

City of Safford Budget FY 2014-2015

DEPARTMENT:

88 UTILITIES

FUND:

67 WASTEWATER

DIVISION:

671 TREATMENT PLANT

ACCT	CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
6767162100	OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	806,791	555,000	555,000	655,650
6767163100	OPERATIONAL EXP	63100 UTILITIES EXPENSE	27,063	234,000	234,000	234,000
6767165200	OPERATIONAL EXP	65200 MOTOR POOL RENTALS	10,555	15,100	10,500	18,420
6767166100	OPERATIONAL EXP	66100 INSURANCE EXPENSE	10,850	10,500	10,500	10,500
6767167000	OPERATIONAL EXP	67000 SUPPLIES	900	1,500	100	1,500
6767166900	OPERATIONAL EXP	66900 DUES & SUBS	8,725	10,000	2,000	5,000
6767169140	OPERATIONAL EXP	69140 DEBT SERVICE	23,447	0	0	0
OPERATIONAL EXP Total			888,330	826,100	812,100	925,070
6767168133	INTERNAL SERVICES	68133 I.T./COMM	15,492	13,079	13,079	12,196
6767168180	INTERNAL SERVICES	68180 INT. SERV. GENRL F	48,168	51,619	51,619	59,218
6767168190	INTERNAL SERVICES	68190 UTIL. SUPPORT EXP. ALLOCA	20,304	20,290	20,290	18,931
6767168195	INTERNAL SERVICES	68195 ENGINEERING	14,703	15,259	15,259	14,809
INTERNAL SERVICES Total			98,667	100,247	100,247	105,153
6767170000	CAPITAL	70000 CAPITAL OUTLAY	339,959	240,500	150,000	128,500
CAPITAL Total			339,959	240,500	150,000	128,500
Grand Total			1,326,956	1,166,847	1,062,347	1,158,723

SUMMARY APPROPRIATION:

OPERATIONAL EXP	888,330	826,100	812,100	925,070
INTERNAL SERVICES	98,667	100,247	100,247	105,153
CAPITAL	339,959	240,500	150,000	128,500
	1,326,956	1,166,847	1,062,347	1,158,723

BUDGET VARIANCES

98,970	OPERATIONAL EXP	Increase due to sludge going to the landfill
11,393	INTERNAL SERVICES	Increase in General Fund charge for Services
(112,000)	CAPITAL	Decrease follows STS asset report for equipment replacement

NOTES AND OTHER INFO

FLEET

1995 FORD CONVERTED DUMP
WELLS CARGO TRAILER WWT
2002 CAT 416D BACKHOE (WWTP)

CAPITAL

Flowmeter chlorine dosing	5,500
WIFA TECH GRANT	40,000
Replace Aging Equip - Per Capital Plan	83,000
	128,500

City of Safford Budget FY 2014-2015

DEPARTMENT: **88 UTILITIES**
 FUND: **68 GAS**
 DIVISION: **680 GAS**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PURCHASE FOR RESALE	55100 PURCHASES FOR RESALE	1,133,307	1,165,600	1,091,842	1,165,600
PURCHASE FOR RESALE Total		1,133,307	1,165,600	1,091,842	1,165,600
PERSONNEL	61100 PER. SVC. - SALARIES	321,684	319,010	313,832	325,128
PERSONNEL	61120 PER.SVC. - OVERTIME	8,161	9,500	12,655	10,900
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	122,386	134,900	125,284	134,242
PERSONNEL	61400 RETIREMENT INS SUB	5,200	5,300	5,200	5,300
PERSONNEL Total		457,430	468,710	456,972	475,570
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	6,770	16,000	4,000	16,000
OPERATIONAL EXP	62700 FRANCHISE TAXES	147,934	180,000	180,000	180,000
OPERATIONAL EXP	63100 UTILITIES EXPENSE	4,293	5,000	4,750	5,000
OPERATIONAL EXP	65100 RENTAL / LEASE EXPENSE	3,501	4,400	3,800	4,400
OPERATIONAL EXP	65200 MOTOR POOL RENTALS	60,852	61,200	61,559	59,448
OPERATIONAL EXP	66100 INSURANCE EXPENSE	125,649	141,750	141,750	141,750
OPERATIONAL EXP	66200 COMMUNICATIONS	4,353	4,500	4,024	4,500
OPERATIONAL EXP	66500 TRAVEL-TRAINING	3,761	4,000	500	4,000
OPERATIONAL EXP	66900 DUES & SUBS	4,523	5,000	4,500	5,000
OPERATIONAL EXP	67000 SUPPLIES	67,364	66,575	94,000	70,000
OPERATIONAL EXP	67510 FUEL SUPPLIES	17,417	19,000	18,000	19,000
OPERATIONAL EXP	69100 OTHER EXPENSE	813	-	200	500
OPERATIONAL EXP	69135 BAD DEBT EXPENSE	9,123	10,000	10,000	10,000
OPERATIONAL EXP Total		456,353	517,425	527,083	519,598
INTERNAL SERVICES	68130 CITIZEN SERV	4,660	25,857	25,857	27,201
INTERNAL SERVICES	68132 BUSINESS SERVICES	18,859	22,740	22,740	21,520
INTERNAL SERVICES	68133 I.T./COMM	8,439	8,607	8,607	9,902
INTERNAL SERVICES	68134 FIELD SERVICE	51,176	51,319	51,319	49,489
INTERNAL SERVICES	68137 STR PATCHING	25,356	25,350	25,350	25,350
INTERNAL SERVICES	68180 INT. SERV. GENRL F	192,696	223,349	223,349	236,873
INTERNAL SERVICES	68190 UTIL. SUPPORT EXP. ALLOCA	63,816	60,871	60,871	56,792
INTERNAL SERVICES	68195 ENGINEERING	119,806	114,442	114,442	74,043
INTERNAL SERVICES Total		484,807	532,535	532,535	501,169
CAPITAL	70000 CAPITAL OUTLAY	41,905	351,000	260,000	500,000
CAPITAL Total		41,905	351,000	325,000	500,000
Grand Total		2,573,803	3,035,270	2,868,432	3,161,937

SUMMARY APPROPRIATION:

PURCHASE FOR RESALE	1,133,307	1,165,600	1,091,842	1,165,600
PERSONNEL	457,430	468,710	456,972	475,570
OPERATIONAL EXP	456,353	517,425	527,083	519,598
INTERNAL SERVICES	484,807	532,535	532,535	501,169
CAPITAL	41,905	351,000	325,000	500,000
	2,573,803	3,035,270	2,933,432	3,161,937

BUDGET VARIANCES

0	PURCHASE FOR RESALE	
6,860	PERSONNEL	Increase in retirement, employer insurance and base pay
2,173	OPERATIONAL EXP	Small increase in supplies
(31,366)	INTERNAL SERVICES	Decrease due to reduction in engineering
149,000	CAPITAL	Finish Flexnet Project

City of Safford Budget FY 2014-2015

DEPARTMENT:

88 UTILITIES

FUND:

68 GAS

DIVISION:

680 GAS

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
-------	--------	--------------------	--------------------	----------------------	--------------------

NOTES AND OTHER INFO

6 FTE POSITIONS

- GAS DIVISION MANAGER
- 2 -GAS SYSTEM CREW LEADER
- 2 -GAS SYSTEM WORKER
- GAS SYSTEM MAINT WORKER

1 -RETIREMENT SUBSIDY

FLEET

- 2006 CHEVROLET COLORADO (GAS)
- 2014 CHEVORLET 1500 (GAS)
- 2014 CHEVROLET 2500 (GAS)
- 2005 CHEVROLET 1 TON 4x4 GAS
- 2008 FORD UTILITY 1 TON GAS
- 2005 FORD 1 TON
- 2006 CHEVROLET DUMP(UTILITIES)
- 1999 BIG TEX (GAS)
- 2009 WELDER ON 14-064
- 2006 JOHNDEERE 310 SJ TC (Gas)

CAPITAL

Gas Reserves per Resolution	\$128,000
FLEXNET METER system	\$372,000
	\$500,000

City of Safford Budget FY 2014-2015

DEPARTMENT: **88 UTILITIES**
 FUND: **69 ELECTRIC**
 DIVISION: **690 ELECTRIC**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
PURCHASE FOR RESALE	55100 PURCHASES FOR RESALE	4,191,139	4,300,000	4,464,848	4,500,000
PURCHASE FOR RESALE Total		4,191,139	4,300,000	4,464,848	4,500,000
PERSONNEL	61100 PER. SVC. - SALARIES	448,281	411,560	352,731	473,883
PERSONNEL	61120 PER.SVC. - OVERTIME	13,040	14,000	23,678	23,400
PERSONNEL	61200 PER. SVC. - EMPL. BNFTS.	133,374	143,560	126,359	182,829
PERSONNEL	61400 RETIREMENT INS SUB	16,468	7,000	5,778	-
PERSONNEL Total		611,163	576,120	508,547	680,113
OPERATIONAL EXP	62100 PROFESSIONAL & OUTSIDE SERV	117,211	103,000	92,700	200,000 (1,2)
OPERATIONAL EXP	62700 FRANCHISE TAXES	445,503	451,000	451,000	451,000
OPERATIONAL EXP	63100 UTILITIES EXPENSE	10,357	9,900	9,900	10,000
OPERATIONAL EXP	65100 RENTAL / LEASE EXPENSE	1,710	5,000	1,000	5,000
OPERATIONAL EXP	65200 MOTOR POOL RENTALS	85,540	105,200	100,968	109,152
OPERATIONAL EXP	66100 INSURANCE EXPENSE	60,497	68,250	68,250	68,250
OPERATIONAL EXP	66200 COMMUNICATIONS	4,912	5,000	5,000	5,000
OPERATIONAL EXP	66500 TRAVEL-TRAINING	34,405	15,000	4,500	10,000
OPERATIONAL EXP	66900 DUES & SUBS	7,826	32,000	32,000	32,000 (3)
OPERATIONAL EXP	67000 SUPPLIES	244,811	190,000	190,000	200,000
OPERATIONAL EXP	67510 FUEL SUPPLIES	13,421	14,000	10,500	14,000
OPERATIONAL EXP	69100 OTHER EXPENSE	5,801	5,000	300	5,000
OPERATIONAL EXP	69135 BAD DEBT EXPENSE	109,405	30,000	92,500	30,000
OPERATIONAL EXP	69140 DEBT SERVICE	123,169	243,369	243,369	243,369
OPERATIONAL EXP Total		1,264,568	1,276,719	1,301,987	1,382,771
INTERNAL SERVICES	68130 CITIZEN SERV	8,997	35,751	35,748	37,609
INTERNAL SERVICES	68132 BUSINESS SERVICES	24,708	31,440	31,440	29,760
INTERNAL SERVICES	68133 I.T./COMM	18,641	18,471	18,468	19,337
INTERNAL SERVICES	68134 FIELD SERVICE	57,177	56,867	56,868	54,839
INTERNAL SERVICES	68137 STR PATCHING	16,896	16,900	16,896	16,900
INTERNAL SERVICES	68180 INT. SERV. GENRL F	240,864	411,955	411,960	414,527
INTERNAL SERVICES	68190 UTIL. SUPPORT EXP. ALLOCA	101,495	101,451	101,448	94,653
INTERNAL SERVICES	68195 ENGINEERING	138,971	142,269	142,284	148,085
INTERNAL SERVICES Total		607,749	815,104	815,112	815,711
CAPITAL	70000 CAPITAL OUTLAY	418,809	1,813,500	1,813,500	1,412,500
CAPITAL Total		418,809	1,813,500	1,813,500	1,412,500
Grand Total		7,093,427	8,781,443	8,903,994	8,791,094

SUMMARY APPROPRIATION:

PURCHASE FOR RESALE	4,191,139	4,300,000	4,464,848	4,500,000
PERSONNEL	611,163	576,120	508,547	680,113
OPERATIONAL EXP	1,264,568	1,276,719	1,301,987	1,382,771
INTERNAL SERVICES	607,749	815,104	815,112	815,711
CAPITAL	418,809	1,813,500	1,813,500	1,412,500
	7,093,427	8,781,443	8,903,994	8,791,094

BUDGET VARIANCES

200,000	PURCHASE FOR RESALE	Rising power costs
103,993	PERSONNEL	Increase in retirement, employer insurance and base pay adjustment, additional lineman
106,052	OPERATIONAL EXP	rate study & inspections
607	INTERNAL SERVICES	Changes in Engineering & Support & IT services
(401,000)	CAPITAL	No COOP reserve

City of Safford Budget FY 2014-2015

DEPARTMENT: **88 UTILITIES**
 FUND: **69 ELECTRIC**
 DIVISION: **690 ELECTRIC**

CLASS	OBJECT	FY 12-13 ACTUAL	FY 13-14 BUDGET	ESTIMATE FY 13-14	FY 14-15 BUDGET
-------	--------	--------------------	--------------------	----------------------	--------------------

NOTES AND OTHER INFO

6 FTE POSITIONS

ELEC DIV MANAGER
 3 -JOURNEY LEVEL LINE WORKER
 UTILITIES ELECTRICIAN
 APPRENTICE LINE WORKER

0-RETIREMENT SUBSIDY

(1)add \$50,000 testing substation 2015
 (2) Rate Study update \$40,000
 (3) GRANDCANYON \$24,000

FLEET

2005 CHEVY ELECT
 2013 CHEVROLET 1/2 T (ELECT)
 2006 CHEVROLET COLORADO ELECT
 1995 CHEV KODIAC B/T

2008 GMC ALTEC AT37G ELECTRIC
 2013 FREIGHTLINER BUCKET TRUCK
 2006 INTRNTNAL ALTEC BU/TRK
 2008 INTER ALTEC (ELECTRIC)
 5 - TRAILERS

CAPITAL

Cover of Parking Structure MYOC	25,000
Replace old junction poles with engineered poles	150,000
Flexnet Meter Renewal	266,000
Phase III - Start Construction for distribution - COOP takeover	396,000
Underground Conduit Installation	23,000
1/4 Reserve for COOP purchase	312,500
General Operations Reserve	240,000
	<u>1,412,500</u>

City of Safford Budget Master

FY 14-15

Utilities transfer charges for Gen Fnd Functions

City of Safford Expenses/Expendi (Unaudited)	Proposed 14-15 Budget	Utility %	Transfer Amount
Council	460,904	43.50%	200,493
Manager	289,978	43.50%	126,141
HR	259,868	32.00%	83,158
Attorney	167,910	15.00%	25,187
Clerk	281,887	32.00%	90,204
Finance	590,241	50.00%	295,121
Plan & Comnty Dev	452,849	15.00%	67,927
Building Safety	165,633	15.00%	24,845
Public Works - Admin	251,617	20.00%	50,323
Building Maintenance	736,553	30.00%	220,966
	3,657,441		1,184,364

32%

Allocation to Utility Divisions:

5.00% Landfill Division	59,218
25.00% Water Division	296,091
10.00% Wastewater Division	118,436
5.00% WRP Division	59,218
20.00% Gas Division	236,873
35.00% Electric Division	414,527
100.00%	1,184,364

Street Patching Allocation

169,000

0.00% Landfill Division	0
60.00% Water Division	101,400
15.00% Wastewater Division	25,350
0.00% WRP Division	0
15.00% Gas Division	25,350
10.00% Electric Division	16,900
100.00%	169,000