

GUIDELINES FOR CITIZEN COMMENTS ON AGENDA ITEMS

PURPOSE:

- Allow citizens to provide input to the City Council on a particular subject scheduled on the agenda.
- This is not a question and answer session.

PROCEDURES:

- Fill out a "Request to Address the Council Agenda Item" form and present it to the City Clerk prior to the beginning of the meeting.
- When recognized, use the lectern/microphone.
- State your:
 - Name
 - City of Residence
- Limit comments to 3 minutes.
- Submit written comments for the record to the City Clerk.

GUIDELINES FOR CITIZEN COMMENTS ON NON AGENDA ITEMS

PURPOSE:

- The Safford City Council values citizen comments and input.
- Because these items are not listed on the Council Agenda, Council may not act on the information during the meeting but may refer the matter to the City Manager for follow-up.

PROCEDURES:

- Completely fill out a "Request to Address the Council Non-Agenda Item" form and present it to the City Clerk prior to the beginning of the meeting. Forms which are not completely filled out will be rejected.
- When recognized, during the "Citizen Comments on Non Agenda Items" section, use the lectern/microphone.
- State your:
 - Name
 - City of Residence
- Limit comments to 3 minutes.
- Submit written comments for the record to the City Clerk.

1. **WELCOME AND CALL TO ORDER:** (Reminder: Please turn off cell phones)
2. **ROLL CALL:**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs will lead the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:**
5. Arizona Department of Transportation (ADOT) will provide a presentation on US Highway 191 Parking. **INFORMATION/DISCUSSION**
6. **CONSENT ITEMS:** These items are considered to be routine by the City Council and will be enacted by one motion, without discussion. The consent agenda is a time saving device. Council Members have received documentation on these items for review prior to the open meeting. Any Council Member may remove any item from the consent agenda for discussion and a separate vote if deemed necessary. The Mayor and City Council may wish to consider approving Items 1 through 11 as Consent Agenda Items. **INFORMATION/DISCUSSION/ACTION**

1. November 12, Regular Council Minutes, and November 25, 2013 Special Council Meeting Minutes and Work Session Council Meeting Minutes.
2. Police Report
3. Building Inspection Report
4. Public Works Report
5. Business License Report/Delinquent Business License
6. Library Report
7. Utilities Consumption Report
8. Summary of Projects Planning and Grants Administration
9. Prosecution Report
10. Airport Report
11. Expense Report over \$5,000

7. The Council may wish to review *Section 5.04, Business License Generally*, of the City of Safford Municipal Code and give direction to the City Clerk regarding pursuing revocation of business license of delinquent applicants.

INFORMATION/DISCUSSION/ACTION

8. Discuss and consider approving the Purchasing Card Report ending September 20, 2013. **INFORMATION/DISCUSSION/ACTION**

DECLARATION ON CONFLICT OF INTEREST: Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

NOTES: Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request reasonable accommodations by contacting City Hall at (928)432-4000, forty-eight (48) hours prior to the meeting.

- A copy of agenda background material provided to Council members, with the exception of material relating to possible executive sessions, is available for public inspection at the City Clerk's Office, 717 Main Street; Monday–Thursday 7:00 a.m. – 6:00 p.m.
- The City Council reserves the right to take action upon any item on the agenda.
- City Council Meeting Agendas are available on the city's website at: www.cityofsafford.us

NOTICE TO PARENTS: Notice is hereby given that pursuant to A.R.S. §1-602(A)(9), subject to certain specified statutory exceptions, parents have a right to consent before the City or any of its political subdivisions make a video or audio recording of their minor child or children. City Council Meetings, and various meetings of the City's boards, committees and commissions, are audio and/or video recorded and, as a result, proceedings in which children are present may be subject to such recording. Parents may file a written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child or children are present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602 has been waived.

9. The Council may wish to approve and adopt Resolution Number 13-034 approving Amendment Number One to an Intergovernmental Agreement (ADOT File No. IGA/JPA 11-039I) between the State of Arizona Department of Transportation and City of Safford for the design and construction of downtown intersection improvements.

INFORMATION/DISCUSSION/ACTION

RESOLUTION NUMBER 13-034

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA, AUTHORIZING THE MAYOR TO AMEND AN EXECUTED INTERGOVENMENTAL AGREEMENT WITH THE STATE OF ARIZONA, THROUGH THE DEPARTMENT OF TRANSPORTATION, FOR THE DESIGN AND CONSTRUCTION OF DOWNTOWN INTERSECTION IMPROVEMENTS, ADOT FILE NO.: IGA/JPA 11-039I, AMENDMENT NO. ONE

10. The Mayor and City Council may wish to approve and adopt Resolution Number 13-035, a resolution of the City of Safford amending Construction Standards for Subdivisions and Right of Way.

INFORMATION/DISCUSSION/ACTION

RESOLUTION NUMBER 13-035

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA, AMENDING CONSTRUCTION STANDARDS FOR SUBDIVISIONS AND RIGHTS OF WAY.

11. The Mayor and City Council may wish to approve and adopt Resolution Number 13-036, a resolution of the City of Safford adopting a Notice of Intention, Declaring Written Assumptions as Public Records and Setting Public Hearing for new Capacity Fees for Water and Wastewater Utility Services.

INFORMATION/DISCUSSION/ACTION

RESOLUTION NUMBER 13-036

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA ADOPTING A NOTICE OF INTENTION TO IMPLEMENT NEW CAPACITY FEES FOR WATER AND WASTEWATER UTILITY SERVICES, DECLARING LAND USE ASSUMPTIONS FOR WATER AND WASTEWATER CAPACITY FEES AND INFRASTRUCTURE IMPROVEMENTS PLAN AND CAPACITY FEES FOR WATER AND WASTEWATER FACILITIES AS PUBLIC RECORDS AND SETTING FEBRUARY 10, 2014, AS THE DATE FOR PUBLIC HEARING ON THE PROPOSED NEW CAPACITY FEES.



AGENDA

6:00 PM

CITY COUNCIL MEETING

MONDAY, DECEMBER 16, 2013

MEETING LOCATION: SAFFORD LIBRARY PROGRAM ROOM ♦ 808 S 7TH AVENUE, SAFFORD, ARIZONA

12. The Mayor and City Council may wish to approve and adopt Resolution Number 13-037, a resolution of the City of Safford adopting a Notice of Intention, Declaring Written Report as a Public Record and Setting Public Hearing for new Opt-Out Policy and Fees. **INFORMATION/DISCUSSION/ACTION**
RESOLUTION NUMBER 13-037
A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA ADOPTING A NOTICE OF INTENTION TO IMPLEMENT AN OPT-OUT POLICY AND FEES FOR ELECTRIC, GAS AND WATER METER BILLING AND SERVICES, DECLARING WRITTEN REPORT ON FLEXNET SMART METER OPT-OUT PRICING CALCULATIONS AS A PUBLIC RECORD AND SETTING FEBRUARY 10, 2014, AS THE DATE FOR PUBLIC HEARING ON THE PROPOSED NEW OPT-OUT POLICY AND FEES.
13. The Mayor and City Council may wish to consider submitting a formal letter of support to secure USDA approval for the importation of tomato seedlings from Mexico for use in the NatureSweet greenhouses located in Willcox and Snowflake. **INFORMATION/DISCUSSION/ACTION**
14. **CITIZEN COMMENTS ON NON-AGENDA ITEMS:** *Members of the Council may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter responding to any criticism or scheduling the matter for further consideration and decision at a later date.*
15. **MEETINGS/ACTIVITIES HELD BY COUNCIL OR CITY STAFF:**
16. **COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS:**
17. **ANNOUNCEMENTS/FUTURE MEETING(S):**
- Thursday, December 19, 2013 Library Open House
 - Tuesday, December 24, 2013: Close at Noon for Christmas Holiday
 - Wednesday, December 25, 2013: Christmas Day Holiday
 - Wednesday, January 1, 2014: Closed for New Year's Day Holiday
18. The Council may elect to enter executive session pursuant to *Arizona Revised Statutes* §38-431.03(A)(3) and (A)(4), to discuss and consult for legal advice with the Interim City Attorney regarding litigation negotiation or settlement discussion of the Gary Gardner claim. The Council may adjourn executive session and may take action in open session.
19. **ADJOURN:** In accordance with Section 2.04.120 of the City Code of the City Safford, and Arizona Revised Statutes *§§38-431.01 et seq., and 38-431.02 et seq.*, notice is hereby given to the members of the general public that the City of Safford will hold the above stated Regular City Council Meeting open to the public on the date and time specified above at the Safford Library Program Room, 808 South 7th Avenue, Safford, Arizona. Members of the City of Safford Council may attend either in person or by telephone conference call. If authorized by a majority vote of the Common Council of the City of Safford, and pursuant to Arizona Revised Statutes, *§38-431.03 et seq.*, the Council may adjourn the meeting at any time and move into Executive Session for consultation with the attorneys of the public body. Executive Session will not be open to the public.

Georgia Luster, MMC, City Clerk

Posted: _____