



**“The mission of the City of Safford is to make Safford
a great place to live, work, and visit ”**

**CITY OF SAFFORD
REGULAR COUNCIL MEETING SUMMARY
MONDAY, October 14, 2013 @ 6:00 PM
Safford Library Program Room, 808 S. 7th Avenue, Safford, Arizona**

PRESENT: Mary Bingham, Vice Mayor; Council Member’s Gene Seale, Arnold A. Lopez, Kenneth Malloque, James D. Howes, and Richard Ortega

ABSENT: Wyn “Chris” Gibbs, Mayor

STAFF PRESENT: David Kincaid, City Manager; Sandra Findley, Executive Secretary; John Griffin, Police Chief; Ann Waite, Chief Finance Officer; Christine Fisher, Human Resource Director; Dustin Welker, Planning & Community Development Director; Leanne McElroy, Library Director; Eric Buckley, Utilities Director; Randy Petty, City Engineer; Jenny Howard, Public Works Director; and Georgia Luster, City Clerk. Dale Clark, IT Assistant; assisted with the audio/video recording of the meeting.

OTHERS PRESENT: Kim Larkey; Tisha Clark; Valerie Buckley and David Bell, Eastern Arizona Courier. Kelly Van Shaar, Van Shaar Productions, video recorded the meeting.

1. **WELCOME AND CALL TO ORDER:** Vice Mayor Bingham called the meeting to order at 6:00:40 p.m.
2. **ROLL CALL:** A quorum of the Council was present (6-1).
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Vice Mayor Bingham led the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Councilman Lopez offered the opening prayer.
5. **CITIZEN COMMENTS ON AGENDA ITEMS:** NONE
6. **CONSENT ITEMS: The Mayor and City Council may wish to consider approving Items 1 through 11 as Consent Agenda Items.**
MOTION ADOPTED
7. **Review and consider approving the Purchasing Card Report ending July 20, 2013.**
MOTION ADOPTED
8. **Recognize Ann Waite, Chief Financial Officer, Finance staff, and all employees, in obtaining the Certificate of Excellence in Financial Reporting from the Government Finance Officers Association for its comprehensive annual financial report. The Governmental Accounting and Financial Certificate of Achievement is the highest form of recognition in the area of reporting. Its attainment represents a significant**

accomplishment by the City and its management.

9. Consider approving and adopting Resolution Number 13-032, a resolution of the Mayor and Council of the City of Safford, proclaiming, October 20-26, 2013, Arizona Cities & Towns Week. A "Volunteer Appreciation Open House" will be held Thursday, October 24th from 2:00 p.m. until 4:00 p.m. in the Library's Program Meeting Room to recognize volunteers. **MOTION ADOPTED**
City Manager Kincaid explained the resolution is recommended by the League of Cities and Towns to celebrate what cities and towns do for their communities. He stated an Open House has been scheduled for Thursday, October 24th from 2:00 p.m. - 4:00 p.m. in the Library Program Meeting Room to recognize volunteers who serve municipal government. He asked the Mayor, Council and Department Heads to host the "Come and Go" event.
10. Request for authorization to transfer \$9,256.74 from the capital item "Replace Aging Equipment" to capital item "Install Cover Sand Filter". No action was necessary on this item.
11. Discuss and consider awarding the contract to MMI Tank & Industrial for \$64,256.74 for the construction/erection of one (1) Pre-Fabricated Steel Structure. This project was bid per A.R.S. Formal Bidding Procedures. Rejected bid
12. Review and discuss proposed draft Investment Policy. Discuss implementing a policy in a future work session.
13. **CITIZEN COMMENTS ON NON-AGENDA ITEMS: NONE**
14. **MEETINGS/ ACTIVITIES HELD BY COUNCIL OR CITY STAFF:**
Councilman Ortega: SEAGO Meeting will be held in Benson, October 29
15. **COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS: NONE**
16. **ANNOUNCEMENTS/FUTURE MEETING(S):**
 - Monday, October 28, Council Work Session (Discussion regarding cancelling work session). **Cancelled work session due to city manager being out of town.**
 - Monday, November 11, Veteran's Day Holiday
 - Tuesday, November 12, Regular Council Meeting
 - Monday, November 25, Council Work Session
 - Thursday, November 28, Thanksgiving Holiday
 - Monday, December 9, 2013 - Regular Council Meeting
 - Tuesday, December 24, Close at noon - Christmas Holiday
 - Wednesday, December 25, Christmas Day Holiday
17. EXECUTIVE SESSION: Pursuant to Arizona Revised Statute §38-431.03(A) (4) (Litigation), the City Manager will provide an update on Notices of Claims. It was

moved by Councilman Malloque, seconded by Councilman Howes, and carried unanimously to enter executive session at 6:37:43 p.m.

MOTION ADOPTED

18. **ADJOURN:** The Council reconvened regular session at 7:06 p.m. It was moved by Councilman Ortega, seconded by Councilman Malloque and carried unanimously to adjourn the meeting at 7:06:28 p.m. No action was needed in regular session.

MOTION ADOPTED