

GUIDELINES FOR CITIZEN COMMENTS ON AGENDA ITEMS

PURPOSE:

- Allow citizens to provide input to the City Council on a particular subject scheduled on the agenda.
- This is not a question and answer session.

PROCEDURES:

- Fill out a "Request to Address the Council Agenda Item" form and present it to the City Clerk prior to the beginning of the meeting.
- When recognized, use the lectern/microphone.
- State your:
 - Name
 - City of Residence
- Limit comments to 3 minutes.
- Submit written comments for the record to the City Clerk.

GUIDELINES FOR CITIZEN COMMENTS ON NON AGENDA ITEMS

PURPOSE:

- The Safford City Council values citizen comments and input.
- Because these items are not listed on the Council Agenda, Council may not act on the information during the meeting but may refer the matter to the City Manager for follow-up.

PROCEDURES:

- Completely fill out a "Request to Address the Council Non-Agenda Item" form and present it to the City Clerk prior to the beginning of the meeting. Forms which are not completely filled out will be rejected.
- When recognized, during the "Citizen Comments on Non Agenda Items" section, use the lectern/microphone.
- State your:
 - Name
 - City of Residence
- Limit comments to 3 minutes.
- Submit written comments for the record to the City Clerk.

1. **WELCOME AND CALL TO ORDER:** (Reminder: Please turn off cell phones)
2. **ROLL CALL:**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Vice Mayor Bingham will lead the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:**
5. **CITIZEN COMMENTS ON AGENDA ITEMS:**
6. **CONSENT ITEMS:** These items are considered to be routine by the City Council and will be enacted by one motion, without discussion. The consent agenda is a time saving device. Council Members have received documentation on these items for review prior to the open meeting. Any Council Member may remove any item from the consent agenda for discussion and a separate vote if deemed necessary. The Mayor and City Council may wish to consider approving Items 1 through 11 as Consent Agenda Items. **INFORMATION/DISCUSSION/ACTION**
 1. September 9, 2013 Council Minutes and September 23, 2013 Work Session Minutes.
 2. Police Report
 3. Building Inspection Report
 4. Public Works Report
 5. Business License Report
 6. Library Report
 7. Utilities Consumption Report
 8. Summary of Projects Planning and Grants Administration
 9. Prosecution Report
 10. Airport Report
 11. Expense Report over \$5,000
7. Review and consider approving the Purchasing Card Report ending July 20, 2013. **INFORMATION/DISCUSSION/ACTION**
8. Recognize Ann Waite, Chief Financial Officer, Finance staff, and all employees, in obtaining the Certificate of Excellence in Financial Reporting from the Government Finance Officers Association for its comprehensive annual financial report. The Governmental Accounting and Financial Certificate of Achievement is the highest

DECLARATION ON CONFLICT OF INTEREST: Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

NOTES: Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request reasonable accommodations by contacting City Hall at (928)432-4000, forty-eight (48) hours prior to the meeting.

- A copy of agenda background material provided to Council members, with the exception of material relating to possible executive sessions, is available for public inspection at the City Clerk's Office, 717 Main Street; Monday –Thursday 7:00 a.m. – 6:00 p.m.
- The City Council reserves the right to take action upon any item on the agenda.
- City Council Meeting Agendas are available on the city's website at: www.cityofsafford.us

NOTICE TO PARENTS: Notice is hereby given that pursuant to A.R.S. §1-602(A)(9), subject to certain specified statutory exceptions, parents have a right to consent before the City or any of its political subdivisions make a video or audio recording of their minor child or children. City Council Meetings, and various meetings of the City's boards, committees and commissions, are audio and/or video recorded and, as a result, proceedings in which children are present may be subject to such recording. Parents may file a written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child or children are present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602 has been waived.

form of recognition in the area of reporting. Its attainment represents a significant accomplishment by the City and its management. **INFORMATION**

9. Consider approving and adopting Resolution Number 13-032, a resolution of the Mayor and Council of the City of Safford, proclaiming, October 20-26, 2013, Arizona Cities & Towns Week. A "Volunteer Appreciation Open House" will be held Thursday, October 24th from 2:00 p.m. until 4:00 p.m. in the Library's Program Meeting Room to recognize volunteers. **INFORMATION/DISCUSSION/ACTION**

RESOLUTION NUMBER 13-032

A RESOLUTION OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA, PROCLAIMING OCTOBER 20-26, ARIZONA CITIES & TOWNS WEEK.

10. Request for authorization to transfer \$9,256.74 from the capital item "Replace Aging Equipment" to capital item "Install Cover Sand Filter". **INFORMATION/DISCUSSION/ACTION**

11. Discuss and consider awarding the contract to MMI Tank & Industrial for \$64,256.74 for the construction/erection of one (1) Pre-Fabricated Steel Structure. This project was bid per A.R.S. Formal Bidding Procedures. **INFORMATION/DISCUSSION/ACTION**

12. Review and discuss proposed draft Investment Policy. **INFORMATION/DISCUSSION**

13. **CITIZEN COMMENTS ON NON-AGENDA ITEMS:** Members of the Council may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter responding to any criticism or scheduling the matter for further consideration and decision at a later date.

14. **MEETINGS/ACTIVITIES HELD BY COUNCIL OR CITY STAFF:**

15. **COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS:**



AGENDA

6:00 PM

CITY COUNCIL MEETING

MONDAY, OCTOBER 14, 2013

MEETING LOCATION: SAFFORD LIBRARY PROGRAM ROOM ♦ 808 S 7TH AVENUE, SAFFORD, ARIZONA

16. ANNOUNCEMENTS/FUTURE MEETING(S):

- Monday, October 28, Council Work Session (Discussion regarding cancelling work session)
- Monday, November 11, Veteran's Day Holiday
- Tuesday, November 12, Regular Council Meeting
- Monday, November 25, Council Work Session
- Thursday, November 28, Thanksgiving Holiday
- Monday, December 9, 2013 – Regular Council Meeting
- Tuesday, December 24, Close at noon – Christmas Holiday
- Wednesday, December 25, Christmas Day Holiday

17. EXECUTIVE SESSION: Pursuant to Arizona Revised Statute §38-431.03(A)(4) (Litigation), the City Manager will provide an update on Notices of Claims. **INFORMATION**

18. ADJOURN: In accordance with Section 2.04.120 of the City Code of the City Safford, and Arizona Revised Statutes §§38-431.01 *et seq.*, and 38-431.02 *et seq.*, notice is hereby given to the members of the general public that the City of Safford will hold the above stated Regular City Council Meeting open to the public on the date and time specified above at the Safford Library Program Room, 808 South 7th Avenue, Safford, Arizona. Members of the City of Safford Council may attend either in person or by telephone conference call. If authorized by a majority vote of the Common Council of the City of Safford, and pursuant to Arizona Revised Statutes, §38-431.03 *et seq.*, the Council may adjourn the meeting at any time and move into Executive Session for consultation with the attorneys of the public body. Executive Session will not be open to the public.

Georgia Luster, MMC, City Clerk

Posted: _____