



**“The mission of the City of Safford is to make Safford
a great place to live, work, and visit ”**

**CITY OF SAFFORD
REGULAR COUNCIL MEETING MINUTES
MONDAY, July 8, 2013 @ 6:00 PM
Safford Library Program Room, 808 S. 7th Avenue, Safford, Arizona**

PRESENT: Wyn “Chris” Gibbs, Mayor; Mary Bingham, Vice Mayor; Council Member’s Gene Seale, Arnold A. Lopez, Kenneth Malloque, Richard Ortega, and James D. Howes.

STAFF PRESENT: David Kincaid, City Manager; Sandra Findley, Executive Secretary; Dennis Whisman, Police Captain; Ann Waite, Finance Director; Don Knight, Administrative Services Director; Eric Buckley, Utilities Director; Leanne McElroy, Library Director; Randy Petty, City Engineer; Jenny Howard, Public Works Director; and Georgia Luster, City Clerk. Dale Clark, IT Assistant, assisted with the audio/video recording of the meeting.

OTHERS PRESENT: Marie Freestone, Erik Swanson, Glen Orr, Nicole Lunt, Lori Dugan, Holli Ferber, Valerie Buckley, Vicki Foote, David Bell, Editor, Eastern Arizona Courier, and others who did not sign in.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs called the meeting to order at 6:00:00 p.m.
2. **ROLL CALL:** A quorum of the Council was present (7).
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Councilman Seale offered the opening prayer.
5. **CITIZEN COMMENTS ON AGENDA ITEMS:** NONE
6. **CONSENT ITEMS: The Mayor and City Council may wish to consider approving Items 1 through 11 as Consent Agenda Items.**
 1. May 28, 2013 Work Session Minutes, June 10, 2013 Regular Council Minutes, June 17, 2013 Special Work Session Minutes, June 19, 2013 Special Work Session, June 24, 2013 Council Work Session Minutes.
 2. Police Report (report was not available)
 3. Building Inspection Report
 4. Public Works Report
 5. Business License Report

6. Library Report
7. Utilities Consumption Report
8. Summary of Projects Planning and Grants Administration
9. Prosecution Report
10. Airport Report for May (Report may not be available)
11. Expense Report over \$5,000

It was moved by Councilman Ortega, seconded by Vice Mayor Bingham, and carried unanimously to approve the consent agenda items as published. **MOTION**

ADOPTED

7. Consider approving the Purchasing Card Report ending April 20, 2013.

There was a brief discussion regarding the cost of repairs conducted by White Mountain Hydraulics. Jenny Howard, Public Works Director, explained that White Mountain Hydraulics performs annual inspections and repairs on the City's aerial equipment and lineman tools in accordance with American National Standards. Such inspections and tests are in accordance with the manufacturer's recommendations. She distributed a copy of the Standards to the Council. She explained that controls have been put in place that will provide estimates of repairs.

It was moved by Vice Mayor Bingham, seconded by Councilman Lopez, and carried unanimously to approve the Purchasing Card Report ending April 20, 2013 as published.

MOTION ADOPTED

8. Proclamation proclaiming the month of August, 2013, "Drowning Impact Awareness Month." Mayor Gibbs read the Proclamation.

It was moved by Vice Mayor Bingham, seconded by Councilman Lopez, and carried unanimously to proclaim the month of August 2013 as "Drowning Impact Awareness Month."

ADOPTED

9. Consider approving and adopting the Tentative Budget for the Fiscal Year Ending June 30, 2013, as presented. City Manager Kincaid asked the Council if they had any revisions to make to the proposed Tentative Budget. He explained that adjustments to the Budget may be decreased, but not increased once the Tentative Budget is approved.

Councilman Ortega and Councilman Howes commented that they disagreed with giving a one-time bonus rather than a 3% salary increase implemented for all employees. Additionally, Councilman Howes asked if the 3% bonus for stand-by/overtime employees is included in the base. (No, is based on 280 hour work year).

It was moved by Councilman Seale, seconded by Vice Mayor Bingham and carried unanimously to approve and adopt the Tentative Budget in the amount of \$52,845,867.00 for Fiscal Year Ending June 30, 2014.

MOTION ADOPTED

10. **Schedule for Budget Adoption and Adoption of Tax Levy:** City Manager Kincaid reviewed the proposed schedule for the adoption of the final budget and adoption of the tax levy as follows:

- **Budget Adoption:** Monday, August 5, 2013, at 6:00 p.m. - Safford Library Program Room
- **Tax Levy Adoption:** Monday, August 12, 2013 at 6:00 p.m. - Safford Library Program Room

11. **Direction from Council regarding seeking proposals on the lease of various parcels of farm ground known as the Carrasco Farm, Kempton Well Field Farm; and Ferguson Farms.** City Manager Kincaid explained the farm leases will be up for renewal December 31, 2013. He asked the Council for direction concerning the farm leases.

It was moved by Councilman Malloque, seconded by Councilman Lopez, and carried unanimously directing staff to seek proposals on the lease of various parcels of farm ground known as the Carrasco Farm, Kempton Well Field Farm; and Ferguson Farms.

MOTION ADOPTED

12. **Direction from Council regarding seeking proposals on the Golf Course House property.** City Manager Kincaid explained the golf course house currently sets on the entire Golf Course property parcel. He explained the process requires conducting a land split that will separate the home from the course property. A drawing and legal description must be done by a licensed surveyor or engineer. Once the application and split drawing are complete, the application will be sent to Thatcher for a 3-5 day review. Once approved, the application and drawing will be recorded with Graham County. He asked the Council to provide direction.

It was moved by Councilman Ortega, seconded by Vice Mayor Bingham, and moved to direct staff to proceed with “re-plating” the property and to seek proposal to sell the Golf Course House property. Six members affirmation and one abstention.

MOTION ADOPTED

13. **Consider renewing Intergovernmental Agreement for the Service of Fire Trucks between the Town of Pima and the City of Safford, July 1, 2013 through June 30, 2014.** City Manager Kincaid stated the agreement was implemented a few years ago to help the Town of Pima with the maintenance and repairs to their fire trucks.

It was moved by Councilman Ortega, seconded by Councilman Malloque and carried unanimously to renew an Intergovernmental Agreement for the Service of Fire Trucks between the Town of Pima and the City of Safford for the period of July 1, 2013 through June 30, 2014.

MOTION ADOPTED

14. **MEETINGS/ACTIVITIES HELD BY COUNCIL OR CITY STAFF:**

