



**“The mission of the City of Safford is to make Safford
a great place to live, work, and visit”**

**CITY OF SAFFORD
COUNCIL WORK SESSION MINUTES/SPECIAL COUNCIL MEETING SUMMARY
MONDAY, April 22, 2013 @ 6:00 PM
Safford Library Program Room, 808 S. 7th Avenue, Safford, Arizona**

PRESENT: Wyn “Chris” Gibbs, Mayor; Mary Bingham, Vice Mayor; Council Member’s Gene Seale, Arnold A. Lopez, Kenneth Malloque, James D. Howes, and Richard Ortega (arrived at 6:27 p.m.).

STAFF PRESENT: David Kincaid, City Manager; Sandra Findley, Executive Secretary; Christine Fisher, Personnel Director; John Griffin, Police Chief; Don Knight, Director Management & Budget; Ann Waite, Finance Director; Randy Petty, City Engineer; Eric Buckley, Utilities Director; Leanne McElroy, Library Director; Jenny Howard, Public Works Director; Dustin Welker, Planner/Downtown Manager; and Georgia Luster, City Clerk. Dale Clark, IT Assistant and Sam Napier, IT Specialist, assisted with the audio/video recording of the meeting.

OTHERS PRESENT: Kim Larkey, Marion Gauna, Glen Orr, Gale Hedges, Randa Owens McKinney, Dan Braatz, and Steve McGaughey.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs welcomed everyone present and called the meeting to order at 6:00:57 p.m.
2. **ROLL CALL:** A quorum of the Council was present.
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Dr. Phillip Tutor offered the opening prayer.
5. Consider a request to waive fees for the use of tables and chairs for the 75th Anniversary Celebration of Safford Builders Supply. **MOTION ADOPTED**
6. Recognized Electric Crew for earning a safety award from American Public Power Association (APPA) for the year 2012 and present a plaque to the department.
7. **ADJOURN SPECIAL MEETING AND ENTER COUNCIL WORK SESSION:**

8. Review and discussion regarding proposed policy revisions for the Library regarding Loan Periods and Loan Limits.
9. Review and discussion regarding proposed policy revision for the Library regarding interlibrary loans. The proposed Library Policy revisions will be provided to the Council at a future meeting for adoption by the Council.
10. Discussion only on water rates and water rate study.
11. **BUDGET PRESENTATIONS AND DISCUSSIONS:**
 - **Council**
 - **City Clerk**
 - **City Manager**
 - **Legal Services**
 - **Engineering**
 - **Human Resources**
 - **Police**
12. Review proposed Fiscal Year 2013/2014 Budget Work Session Schedule. The Council reviewed the proposed budget work schedule. Meetings will be held:
 - May 20, 2013 Special Work Session: Fire Dept., Magistrate, I.T., Business Services – Information Processing, Citizen Services, Field Services & Materials Management.
 - Tuesday, May 28, 2013 Work Session: Library, Planning & Community Development – Planning & Community Development, Building Safety, Recreation Program, Airport; Public Works – Public Works Admin., Building Maintenance, Parks & Cemetery, Sanitation, Golf Course, Streets, Fleet.
 - Monday, June 17, 2013 Special Work Session: Utilities – Administration, Landfill, Water, Gas, Waste-water, Water Reclamation, Electric, and Final Summary Review before tentative adoption.

Council suggested an overview of the budget at the June 24th work session.
 - Monday, July 8, 2013 Regular Council Meeting: Adopt Tentative Budget.
 - Monday, August 5, 2013 Special Council Meeting: Public Hearing on Budget & Property Tax Levy; Adopt Final Budget.
 - Monday, August 12, 2013, Regular Council Meeting: Adopt Property Tax Levy.
13. **ADJOURN: 7:57:46 p.m. MOTION ADOPTED**