



“The mission of the City of Safford is to make Safford  
a great place to live, work, and visit”

**CITY OF SAFFORD – REGULAR COUNCIL MEETING MINUTES  
MONDAY, February 11, 2013 @ 6:00 PM  
Safford Library Program Room, 808 S. 7<sup>th</sup> Avenue, Safford, Arizona**

**PRESENT:** Wyn “Chris” Gibbs, Mayor; Mary Bingham, Vice Mayor; Council Member’s Ken Malloque, Gene Seale, Arnold A. Lopez, James D. Howes, and Richard Ortega.

**STAFF PRESENT:** David Kincaid, City Manager; Sandra Findley, Executive Secretary; Christine Fisher, Personnel Director; John Griffin, Police Chief; Ann Waite, Finance Director; Randy Petty, City Engineer; Eric Buckley, Utilities Director; Leanne McElroy, Library Director; Jenny Howard, Public Works Director; Dustin Welker, Planner/Downtown Manager; Tisha Clark, Accounting Specialist; Clark Bingham, Fire Chief; Chris Murphy, Assistant Fire Chief; and Georgia Luster, City Clerk. Sam Napier, IT Specialist, assisted with the audio/video recording of the meeting.

**OTHERS PRESENT:** Dr. Carl Vessels; Mark Brawley; Bryon Wiley; Steve McGaughey; Jon Johnson, Eastern Arizona Courier; Kelly Van Shaar, Van Shaar Productions, video recorded the meeting.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs welcomed everyone present and called the meeting to order at 6:01:11 p.m.
2. **ROLL CALL:** A quorum of the Council was present (7).
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Deacon Dr. Carl Vessels offered the opening prayer.
5. **PUBLIC HEARING:** Mayor Gibbs will open the Public Hearing to consider a rezone from A-R (Agricultural Residential) to C-3 (Light Commercial District) in correlation with Farm Credit Services.

Mayor Gibbs opened the Public Hearing at 6:03:02 p.m.

**PUBLIC COMMENT:** Public comments will be received at this time on the proposed zoning amendment. Mr. Mark Brawley stated that he resides at 11043 South Camino San Clamente, Vail, Arizona. He is employed with the Farm Credit office located at 124

E. Highway 70 in Safford. Mr. Brawley stated Farm Credit Services is celebrating one-hundred years. It is a nationwide business that provides farm and agriculture lending and financial services to only agricultural businesses. He stated Farm Credit Services has entered into a contract to purchase the property that is before the Council. However, he wanted the Council to be aware that the property owners have some residential CC & R's in place from a subdivision point-of-view. He has met with the property owners and has received one-hundred percent approval (verbal and written documentation) to move into the area and to allow Farm Credit Services to be excluded from the CC & R. The local residents are supporting the zoning amendment.

**ADJOURN PUBLIC HEARING AND CONVENE REGULAR COUNCIL MEETING:**  
Mayor Gibbs closed the Public Hearing at 6:06:07 p.m. and called the regular council meeting to order at this time.

**CITIZEN COMMENTS ON AGENDA ITEMS: NONE**

6. **CONSENT ITEMS:** The Mayor and City Council may wish to consider approving Items 1 through 11 as Consent Agenda Items.

1. January 14, 2013 Council Minutes; January 28, 2013 Work Session Minutes; January 28, 2013 Special Council Minutes; and February 4, 2013 Special Council Minutes
2. Police Report
3. Building Inspection Report
4. Public Works Report
5. Business License Report
6. Library Report
7. Utilities Consumption Report
8. Summary of Projects Planning and Grants Administration
9. Prosecution Report
10. Airport Report for January
11. Expense Report over \$5,000

It was moved by Councilman Ortega, seconded by Vice Mayor Bingham and carried unanimously to approve consent agenda items as published.

**MOTION ADOPTED**

7. **PURCHASING CARD REPORT:** It is recommended that the City Council approve the Purchasing Card Report ending November 19, 2012. It was moved by Councilman Malloque, seconded by Councilman Lopez and carried unanimously to approve the Purchasing Card Report ending November

19, 2012 as published. **MOTION ADOPTED**

8. **ISO PUBLIC CLASSIFICATION REPORT:** Fire Chief Clark Bingham will review the ISO Report which was received in January 2013. Clark Bingham, Fire Chief, and Chris Murphy, Assistant Chief, reviewed the ISO Report that was received in January. Fire Chief Bingham stated that he had been chief for only three months when he received the call that a grading and evaluation would be done of the Fire Department. The evaluation included:

- Survey of the water department: distribution, size of water mains, hydrant maintenance of the system, and flow rates of the system, etc.
- Graham County Dispatch Center: Number of available 911 phone lines, Number of dispatchers on duty, backup power systems, and maintenance records for systems.
- Fire Department: Equipment, hose & pump test records, training records, call response, training center, etc.

He stated the Safford Fire Department scored 60.99 points out of one-hundred points compared to 60.73 points in 2003. Split Classification: 4/8B: Class 4 applies to properties within five road miles of a fire station and within 1,000 feet of a fire hydrant. Class 8B applies to properties beyond 1,000 feet of a fire hydrant, but within five road miles of a fire station. Class 10 applies to properties over 5 road miles of a fire station and is considered the lowest ISO (very high insurance premiums). ISO analyzes the relevant data and assigns a classification (a number from 1 to 10) establishing Insurance premiums. He pointed out that the Safford Fire Department is one of 47 fire departments out of 333 that hold a Class 4 rating. The Safford Fire Department has held a Class 4 rating since 1966. He expressed appreciation to those who assisted with the compilation of the ISO.

9. **SECOND READING OF ORDINANCE NUMBER 13-002:** Consider approving and adopting Ordinance Number 13-002, adopting by reference (Resolution Number 13-005), amending Title 5 Business Licenses and Regulations, Chapter 5.04 Business Licenses Generally, of the City of Safford Municipal Code, effective March 11, 2013.

It was moved by Councilman Ortega, seconded by Councilman Malloque and unanimously carried to approve and adopt Ordinance Number 13-002, adopting by reference (Resolution Number 13-005), amending **Title 5 Business Licenses and Regulations, Chapter 5.04 Business Licenses Generally**, of the City of Safford Municipal Code, effective March 11, 2013.

**MOTION ADOPTED**

10. **RESOLUTION NUMBER 13-005:** Consider approving and adopting Resolution Number 13-005, a resolution of the City of Safford adopting Ordinance Number 13-002, an Ordinance of the City of Safford amending Title 5, Business Licenses and

**Regulations, Chapter 5.04, Business Licenses Generally, of the City of Safford Municipal Code, effective March 11, 2013, to be a public record.**

It was moved by Councilman Ortega, seconded by Councilman Lopez and unanimously carried to approve and adopt Resolution Number 13-005, a resolution of the City of Safford adopting Ordinance Number 13-002, an Ordinance of the City of Safford amending **Title 5, Business Licenses and Regulations, Chapter 5.04, Business Licenses Generally**, of the City of Safford Municipal Code, effective March 11, 2013, to be a public record.

**MOTION ADOPTED**

11. **SECOND READING OF ORDINANCE NUMBER 13-003:** Consider approving and adopting Ordinance Number 13-003, adopting by reference (Resolution Number 13-006), amending **Title 5 Business Licenses and Regulations, Chapter 5.24 Temporary Business Licenses** of the City of Safford Municipal Code, effective March 11, 2013. It was moved by Councilman Malloque, seconded by Councilman Howes and unanimously carried to approve and adopt Ordinance Number 13-003, adopting by reference (Resolution Number 13-006), amending **Title 5 Business Licenses and Regulations, Chapter 5.24 Temporary Business Licenses** of the City of Safford Municipal Code, effective March 11, 2013.

**MOTION**

**ADOPTED**

12. **RESOLUTION NUMBER 13-006:** Consider approving and adopting Resolution Number 13-006, a resolution of the City of Safford adopting Ordinance Number 13-003, an Ordinance of the City of Safford amending **Title 5, Business Licenses and Regulations, Chapter 5.24, Temporary Business License**, of the City of Safford Municipal Code, effective March 11, 2013, to be a public record. It was moved by Councilman Howes, seconded by Councilman Malloque and unanimously carried to approve and adopt Resolution Number 13-006, a resolution of the City of Safford adopting Ordinance Number 13-003, as read, an Ordinance of the City of Safford amending **Title 5, Business Licenses and Regulations, Chapter 5.24, Temporary Business License**, of the City of Safford Municipal Code, effective March 11, 2013, to be a public record.

**MOTION ADOPTED**

13. **FIRST READING OF ORDINANCE NUMBER 13-005:** First Reading of Ordinance Number 13-005, regarding a rezone request. Applicant located at Graham County Parcel #104-35-125, located on the west side of 20<sup>th</sup> Avenue north of Relation Street and south of Bulldog Blvd. is requesting a rezone from A-R (Agricultural Residential) to C-3 (Light Commercial District) in correlation with Farm Credit Services to utilize the property for light commercial use. Second Reading of Ordinance Number 13-005 will be conducted Monday, February 25, 2013, to consider approving and adopting Planning and Zoning Commission's recommendation to approve the C-3 zoning.
- City Manager Kincaid stated this is the first reading of the ordinance regarding the rezone that was discussed in tonight's Public Hearing. The second reading of the ordinance will be presented to the Council February 25<sup>th</sup>.

Mayor Gibbs read the Title of Ordinance Number 13-005.

14. **AIRPORT HANGAR LEASE (ALLEN PUMP):** Consider approving Resolution Number 13-008, a resolution of the Mayor and City Council of the City of Safford authorizing the Mayor to enter Airport Hangar Lease Agreement known as T-4 between the City of Safford and Allen Pump Company beginning March 1, 2013 through June 30, 2017 in accordance with Airport Hangar Agreement terms and conditions. City Manager Kincaid provided a brief history regarding Items 14, 15, and 16, T-Hangar leases at the Airport that have leased far below market rate. Hangars have been bought and sold by the tenant. Leases expire February 21, 2013. Fee schedules have been implemented based on the hangar schedule developed in 2010. He also pointed out that the term of the lease has been adjusted to be renewed July 1 rather than being scattered throughout the year.

It was moved by Vice Mayor Bingham, seconded by Councilman Malloque and unanimously carried to approve and adopt Resolution Number 13-008, a resolution of the Mayor and City Council of the City of Safford authorizing the Mayor to enter Airport Hangar Lease Agreement known as T-4 between the City of Safford and Allen Pump Company beginning March 1, 2013 through June 30, 2017 in accordance with Airport Hangar Agreement terms and conditions.

**MOTION ADOPTED**

15. **AIRPORT HANGAR LEASE (JOHN GRIFFIN):** Consider approving Resolution Number 13-009, a resolution of the Mayor and City Council of the City of Safford authorizing the Mayor to enter Airport Hangar Lease Agreement known as T-3 between the City of Safford and John Griffin beginning March 1, 2013 through June 30, 2017 in accordance with Airport Hangar Agreement terms and conditions. It was moved by Councilman Howes, seconded by Councilman Malloque and unanimously carried to approve and adopt Resolution Number 13-009, a resolution of the Mayor and City Council of the City of Safford authorizing the Mayor to enter Airport Hangar Lease Agreement known as T-3 between the City of Safford and John Griffin beginning March 1, 2013 through June 30, 2017 in accordance with Airport Hangar Agreement terms and conditions.

**MOTION**

**ADOPTED**

16. **AIRPORT HANGAR LEASE (MARVIN MOTES):** Consider approving Resolution Number 13-010, a resolution of the Mayor and City Council of the City of Safford authorizing the Mayor to enter Airport Hangar Lease Agreement known as T-1 between the City of Safford and Marvin Owens beginning March 1, 2013 through June 30, 2017 in accordance with Airport Hangar Agreement terms and conditions. A typo was noted on page 5, line 3. Sentence should read Marvin Motes instead of Owens.

It was moved by, seconded by and unanimously carried to approve and adopt Resolution Number 13-010, a resolution of the Mayor and City Council of the City of Safford authorizing the Mayor to enter Airport Hangar Lease Agreement known as T-1 between the City of Safford and Marvin Owens beginning March 1, 2013 through June 30, 2017 in accordance with Airport Hangar Agreement terms and conditions.

**MOTION ADOPTED**

17. **RESOLUTION NO. 13-011: ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY PLAN:** Consider approving and adopting Resolution Number 13-011, a Resolution of the City of Safford pertaining to the submission of Police Traffic Services Project for consideration in Arizona's 2014 Az GOHS Highway Safety Plan. It was moved by Councilman Howes, seconded by Councilman Malloque and unanimously carried to approve and adopt Resolution Number 13-011, (DUI-ALCOHOL & OTHER DRUGS PROJECT) a Resolution of the City of Safford pertaining to the submission of Police Traffic Services Project for consideration in Arizona's 2014 Az GOHS Highway Safety Plan. **MOTION ADOPTED**

18. **RESOLUTION NO. 13-012: ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY PLAN:** Consider approving and adopting Resolution Number 13-012, a Resolution of the City of Safford pertaining to the submission of Police Traffic Services Project for consideration in Arizona's 2014 Az GOHS Highway Safety Plan. It was moved by Councilman Howes, seconded by Councilman Lopez and unanimously carried to approve and adopt Resolution Number 13-012, (POLICE TRAFFIC SERVICE PROJECT) a Resolution of the City of Safford pertaining to the submission of Police Traffic Services Project for consideration in Arizona's 2014 Az GOHS Highway Safety Plan.

**MOTION ADOPTED**

19. **DONATIONS TO THE LIBRARY POLICY:** The library advisory board and staff recommended that the City of Safford consider adopting a policy regarding donations to the library. It was moved by Vice Mayor Bingham, seconded by Councilman Malloque and unanimously carried to approve and adopt the policy. **MOTION ADOPTED**

20. **LIBRARY BOARD APPOINTMENT:** Consider appointing new board member to fill one vacancy left by a retiring member: Bryon Wiley. It was moved by Vice Mayor Bingham, seconded by Councilman Malloque and unanimously carried to appoint Bryon Wiley to the Library Board. **MOTION ADOPTED**

21. **MEETINGS/ACTIVITIES HELD BY COUNCIL OR CITY STAFF:**  
City Manager Kincaid reminded the Council to contact Sandy or Georgia to schedule a time and date to tour City facilities (Landfill, Wastewater

Treatment Facility, Airport, etc).

Post following meetings: Lincoln Day Dinner, Monday, February 18<sup>th</sup>;  
League of Arizona Cities and Towns Training; Family Unity Prayer Vigil @  
6:00 p.m. in front of City Hall.

- 22. **COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS:** NONE
- 23. **CITIZEN COMMENTS ON NON-AGENDA ITEMS:** NONE
- 24. **ADJOURN:** It was moved by Vice Mayor Bingham, seconded by Councilman Seale and unanimously carried to adjourn the meeting at 6:34:12 p.m. **MOTION ADOPTED**

APPROVED:

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Wyn "Chris" Gibbs, Mayor  
City of Safford

ATTEST:

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Georgia Luster, MMC  
City Clerk

CERTIFICATION

STATE OF ARIZONA                    )  
  ) ss  
County of Graham                    )

I hereby certify that the foregoing minutes are a true and correct copy of the Regular Council Meeting of the Safford City Council, Graham County, Arizona held Monday, February 11, 2013, and approved at a Regular Council Meeting on Monday, March 11, 2013. I further certify the meeting was duly called, held and that a quorum was present.

Dated: March 11, 2013

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Georgia Luster, MMC, City Clerk