



“The mission of the City of Safford is to make Safford
a great place to live, work, and visit”

**CITY OF SAFFORD - REGULAR COUNCIL MEETING SUMMARY
TUESDAY, November 13, 2012 @ 6:00 PM
PHELPS DODGE ROOM - LIBRARY**

PRESENT: Wyn “Chris” Gibbs, Mayor; Mary Bingham, Vice Mayor; Council Member’s Ken Malloque, Gene Seale, Arnold A. Lopez, James D. Howes, and Richard Ortega.

STAFF PRESENT: David Kincaid, City Manager; Christine Fisher, Personnel Director; John Griffin, Police Chief; Don Knight, Director Management & Budget; Ann Waite, Finance Director; Randy Petty, City Engineer; Eric Buckley, Utilities Director; Jan Elliott, Library Director; Leanne McElroy, Library Director Jenny Howard, Projects Management Specialist; Dustin Welker, Planner/Downtown Manager; Kim Larkey, Information Processing Supervisor; Tisha Clark, Accounting Specialist; Marion Gauna, Accounting Specialist; Glen Orr, Police; Linda Burrell, Magistrate; and Georgia Luster, City Clerk. Dale Clark, IT Assistant assisted with the audio/video recording of the meeting.

OTHERS PRESENT: Valerie Buckley, Kenny McKinney, Jon Johnson, Eastern Arizona Courier; Jennifer Griffith; Jennifer Seale; and Kelly Van Shaar, Van Shaar Productions, video recorded the meeting.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs called the meeting to order at 6:00:05 p.m.
2. **ROLL CALL:** A quorum of the Council was present (7).
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Jennifer Griffith offered the opening prayer.
5. **CITIZEN COMMENTS ON AGENDA ITEMS:** NONE
6. **CONSENT ITEMS:** The Mayor and City Council may wish to consider approving Items 1 through 11 as Consent Agenda Items. **MOTION ADOPTED**
 1. October 8, 2012 Council Minutes; October 29, 2012 Special Council Minutes, and October 29, 2012 Joint Council and Planning and Zoning Commission Minutes.
 2. Police Report
 3. Building Inspection Report
 4. Public Works Report

5. Business License Report
 6. Library Report
 7. Utilities Consumption Report
 8. Summary of Projects Planning and Grants Administration
 9. Airport Report
 10. Prosecution Report
 11. Expense Report over \$5,000
7. **PURCHASING CARD REPORT:** It is recommended that the City Council approve the Purchasing Card Report ending August 2012. **MOTION ADOPTED**
8. **EXTENSION OF PREMISES APPLICATION:** Parrish Lee Blasius is requesting the City Council make recommendation to the state liquor board regarding an Application For Extension of Premises/Patio Permit on behalf of the Copper Steer Steakhouse located at 1206 East U.S. Hwy. 70, Safford, Graham County, Arizona, for the addition of Banquet Room where permitted patio used to be and added Patio. **MOTION ADOPTED**
9. **NOTIFICATION OF RECOMMENDATION AND AWARD:** The City has bid the Fabrication and Delivery of three (3) Steel Junction Poles as part of a FY 12-13 Capital Project and also an approved line item within the FY 12-13 Budget. The steel poles were bid as per A.R.S. Formal Bidding Procedures. An Engineering Technical Review and Recommendation has also been completed and submitted. It is recommended the Council consider awarding to WESCO for the amount of \$43,643.26. **MOTION ADOPTED**
10. **14th AVENUE SEWER REPAIR AWARD:** The City has bid the Sewer Repair Project located on 14th Avenue near 18th Street per A.R.S. Formal Bidding Procedures. Three bids were received. It is recommended the Council consider awarding to Surface Contracting for the amount of \$48,786.00. **MOTION ADOPTED**
11. **LIBRARY POLICIES:** The Library Advisory Board and staff request the consideration and approval of the following library policies: Management 1: Confidentiality of Library Records; and Circulation 11: Electronic Books. **MOTION ADOPTED**
12. **4 DAY 10 HOUR WORK WEEK:** Consideration and approval to continue 4 day 10 hour work week whereby City offices and services would be open and available Monday through Thursday from 7:00 a.m. to 6:00 p.m.

Vice Mayor Bingham amended the motion to revisit the polling of customers and employees by conducting a survey in October 2013 by mail with the utility billing. Councilman Malloque seconded, and the amended motion unanimously carried.

MOTION ADOPTED

The original motion moved by Councilman Howes, seconded by Councilman Ortega to continue the 4 day 10 hour work week whereby City offices and services would be open and available Monday through Thursday from 7:00 a.m. to 6:00 p.m. was unanimously carried. **MOTION ADOPTED**

13. **RESIDENCY POLICY:** As requested by Councilman Howes, there will be discussion and action at the November 13th meeting with modifying/continuing the residency policy. Section 0600 of the City of Safford Personnel Manual dealing with residency requirements for department heads.

It was the consensus of the Council to discuss amending the residency policy in the November 26th work session. Several options will be presented to the Council for discussion.

14. **MEETINGS/ACTIVITIES HELD BY COUNCIL OR CITY STAFF:**

Councilman Ortega: Attended SEAGO Meeting.

Councilman Howes: Attended Loss Control and Safety Committee Meeting. He noted the City of Safford received a rebate of approximately \$80,000.

Mayor Gibbs: Will attend Arizona Town Hall, November 25-28th.

City Manager Kincaid: Is a Board member of AMRRP and will attend the Board of Directors Retreat, November 15-16th

Mr. Kincaid introduced and welcomed Leanne McElroy, the new Library Director. Jan Elliott will officially retire from the position November 31, 2012. A farewell for Jan Elliott will be held December 1st at 1:00 p.m. at the Library.

15. **COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS:** NONE

16. **CITIZEN COMMENTS ON NON-AGENDA ITEMS:** NONE

17. **ADJOURN:** It was moved by Vice Mayor Bingham, seconded by Councilman Howes and carried unanimously to adjourn the meeting at 6:53 p.m. **MOTION ADOPTED**