

### **GUIDELINES FOR CITIZEN COMMENTS ON AGENDA ITEMS**

#### **PURPOSE:**

- Allow citizens to provide input to the City Council on a particular subject scheduled on the agenda.
- This is not a question and answer session.

#### **PROCEDURES:**

- Fill out a "Request to Address the Council Agenda Item" form and present it to the City Clerk prior to the beginning of the meeting.
- When recognized, use the lectern/microphone.
- State your:
  - Name
  - City of Residence
- Limit comments to 3 minutes.
- Submit written comments for the record to the City Clerk.

### **GUIDELINES FOR CITIZEN COMMENTS ON NON AGENDA ITEMS**

#### **PURPOSE:**

- The Safford City Council values citizen comments and input.
- Because these items are not listed on the Council Agenda, Council may not act on the information during the meeting but may refer the matter to the City Manager for follow-up.

#### **PROCEDURES:**

- Completely fill out a "Request to Address the Council Non-Agenda Item" form and present it to the City Clerk prior to the beginning of the meeting. Forms which are not completely filled out will be rejected.
- When recognized, during the "Citizen Comments on Non Agenda Items" section, use the lectern/microphone.
- State your:
  - Name
  - City of Residence
- Limit comments to 3 minutes.
- Submit written comments for the record to the City Clerk.

1. **WELCOME AND CALL TO ORDER:** (Reminder: Please turn off cell phones)
2. **ROLL CALL:**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs will lead the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:**
5. **CITIZEN COMMENTS ON AGENDA ITEMS:**
6. **CONSENT ITEMS:** These items are considered to be routine by the City Council and will be enacted by one motion, without discussion. The consent agenda is a time saving device. Council Members have received documentation on these items for review prior to the open meeting. Any Council Member may remove any item from the consent agenda for discussion and a separate vote if deemed necessary. The Mayor and City Council may wish to consider approving Items 1 through 11 as Consent Agenda Items. **INFORMATION/DISCUSSION/ACTION**
  1. October 8, 2012 Council Minutes; October 29, 2012 Special Council Minutes, and October 29, 2012 Joint Council and Planning and Zoning Commission Minutes.
  2. Police Report
  3. Building Inspection Report
  4. Public Works Report
  5. Business License Report
  6. Library Report
  7. Utilities Consumption Report
  8. Summary of Projects Planning and Grants Administration
  9. Airport Report
  10. Prosecution Report
  11. Expense Report over \$5,000
7. **PURCHASING CARD REPORT:** It is recommended that the City Council approve the Purchasing Card Report ending August 2012. **INFORMATION/DISCUSSION/ACTION**



# AGENDA

# 6:00 PM

CITY OF SAFFORD, CITY COUNCIL MEETING

TUESDAY, NOVEMBER 13, 2012

MEETING LOCATION: PHELPS DODGE MEETING ROOM ♦ 808 S 7<sup>TH</sup> AVENUE, SAFFORD, ARIZONA

*DECLARATION ON CONFLICT OF INTEREST: Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.*

*NOTES: Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request reasonable accommodations by contacting City Hall at (928)432-4000, forty-eight (48) hours prior to the meeting.*

- *A copy of agenda background material provided to Council members, with the exception of material relating to possible executive sessions, is available for public inspection at the City Clerk's Office, 717 Main Street; Monday –Thursday 7:00 a.m. – 6:00 p.m.*
- *The City Council reserves the right to take action upon any item on the agenda.*
- *City Council Meeting Agendas are available on the city's website at: [www.cityofsafford.us](http://www.cityofsafford.us)*

**NOTICE TO PARENTS:** *Notice is hereby given that pursuant to A.R.S. §1-602(A)(9), subject to certain specified statutory exceptions, parents have a right to consent before the City or any of its political subdivisions make a video or audio recording of their minor child or children. City Council Meetings, and various meetings of the City's boards, committees and commissions, are audio and/or video recorded and, as a result, proceedings in which children are present may be subject to such recording. Parents may file a written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child or children are present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602 has been waived.*

8. **EXTENSION OF PREMISES APPLICATION:** Parrish Lee Blasius is requesting the City Council make recommendation to the state liquor board regarding an Application For Extension of Premises/Patio Permit on behalf of the Copper Steer Steakhouse located at 1206 East U.S. Hwy. 70, Safford, Graham County, Arizona, for the addition of Banquet Room where permitted patio used to be and added Patio.  
**INFORMATION/DISCUSSION/ACTION**
9. **NOTIFICATION OF RECOMMENDATION AND AWARD:** The City has bid the Fabrication and Delivery of three (3) Steel Junction Poles as part of a FY 12-13 Capital Project and also an approved line item within the FY 12-13 Budget. The steel poles were bid as per A.R.S. Formal Bidding Procedures. An Engineering Technical Review and Recommendation has also been completed and submitted. It is recommended the Council consider awarding to WESCO for the amount of \$43,643.26.  
**INFORMATION/DISCUSSION/ACTION**
10. **14<sup>th</sup> AVENUE SEWER REPAIR AWARD:** The City has bid the Sewer Repair Project located on 14<sup>th</sup> Avenue near 18<sup>th</sup> Street per A.R.S. Formal Bidding Procedures. Three bids were received. It is recommended the Council consider awarding to Surface Contracting for the amount of \$48,786.00.  
**INFORMATION/DISCUSSION/ACTION**
11. **LIBRARY POLICIES:** The Library Advisory Board and staff request the consideration and approval of the following library policies: Management 1: Confidentiality of Library Records; and Circulation 11: Electronic Books. **INFORMATION/DISCUSSION/ACTION**
12. **4 DAY 10 HOUR WORK WEEK:** Consideration and approval to continue 4 day 10 hour work week whereby City offices and services would be open and available Monday through Thursday from 7:00 a.m. to 6:00 p.m.  
**INFORMATION/DISCUSSION/ACTION**
13. **RESIDENCY POLICY:** As requested by Councilman Howes, there will be discussion and action at the November 13<sup>th</sup> meeting with modifying/continuing the residency policy, Section 0600 of the City of



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Safford Personnel Manual dealing with residency requirements for department heads.

## INFORMATION/DISCUSSION/ACTION

**14. MEETINGS/ACTIVITIES HELD BY COUNCIL OR CITY STAFF:**

**15. COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS:**

**16. CITIZEN COMMENTS ON NON-AGENDA ITEMS:** *Members of the Council may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

**17. ADJOURN:** In accordance with Section 2.04.120 of the City Code of the City of Safford, and Arizona Revised Statutes §§38-431.01 et seq., and 38-431.02 et seq., notice is hereby given to the members of the general public that the City of Safford will hold the above stated Regular City Council Meeting open to the public on the date and time specified above at the Phelps Dodge Meeting Room, 808 South 7<sup>th</sup> Avenue, Safford, Arizona. Members of the City of Safford Council may attend either in person or by telephone conference call. If authorized by a majority vote of the Common Council of the City of Safford, and pursuant to Arizona Revised Statutes, §38-431.03 et seq., the Council may adjourn the meeting at any time and move into Executive Session for consultation with the attorneys of the public body. Executive Session will not be open to the public.

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Georgia Luster, MMC  
City Clerk

Posted: \_\_\_\_\_