



“The mission of the City of Safford is to make Safford
a great place to live, work, and visit”

**CITY OF SAFFORD - COUNCIL MEETING SUMMARY
MONDAY, JULY 23, 2012 @ 6:00 PM
PHELPS DODGE ROOM - LIBRARY**

PRESENT: Wyn “Chris” Gibbs, Mayor; Mary Bingham, Vice Mayor; Council Member’s Ken Malloque, Gene Seale, James D. Howes, Richard Ortega, and Arnold A. Lopez.

STAFF PRESENT: David Kincaid, City Manager; Christine Fisher, Personnel Director; John Griffin, Police Chief; John Morast, Public Works Director; Ann Waite, Finance Director; Randy Petty, City Engineer; Eric Buckley, Utilities Director; Harry Williams, Water Quality Specialist; Dan Braatz, Electric Division Manager; Dustin Welker, Planner/Downtown Manager; James Bryce, Utilities Electrician; Ryan Watson, Journey Level Line Worker; Sally Holguin, Library Operations Supervisor; Laura Haynes, Library Technician; Vicki Foote, Library Operations Supervisor; Tisha Clark, Accounting Specialist; and Georgia Luster, City Clerk. Sam Napier, Lead IT Specialist, and Dale Clark, IT Support Specialist, assisted with the audio/video recording of the meeting.

STAFF ABSENT: Sandra Findley, Executive Secretary; Don Knight, Director Management & Budget; Jan Elliott, Library Director.

OTHERS PRESENT: Raymond Lonser, Jenifer Seale, Mallene Elicio, Deanna Miller, Dalton Overstreet, Kenny McKinney, Steve McGaughey, Paul David (ADOT), Bill Harmon (ADOT), and others who did not sign in. Jon Johnson, Eastern Arizona Courier.

1. **WELCOME AND CALL TO ORDER:** Mayor Gibbs called the meeting to order at 6:00 p.m.
2. **ROLL CALL:** All members of the Council were present.
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs led the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Rev. Bob Holliday asked everyone present to be thankful for this community and the safety we have here and to offer a moment of compassion for the Colorado shooting victims. Rev. Bob Holliday then offered the Opening Prayer.
5. **PRESENTATION:** Bill Harmon presented and discussed the newest alternatives for intersection improvement in the area of U.S. Highway 70, 8th Street, and Little Hollywood Rod.
6. **SUMMARY OF FOURTH QUARTER AND ANNUAL REVENUES FOR 2012:** City

Manager Kincaid provided a summary of fourth quarter and annual revenues for 2012.

7. **PROPERTY TAX:** Discussion and history of the property tax levy.
8. **WATER AVAILABILITY & CONSUMPTION:** Update of water availability and consumption.
9. **SALARY INCREASE FOR EMPLOYEES/SALARY SURVEY GUIDELINES:** (Request by Councilman Howes).

It was moved by Councilman Ortega, seconded by Councilman Howes, and carried unanimously to direct staff to conduct a Salary Compensation Survey and to provide results to the Council by March 1, 2013. **MOTION**

ADOPTED

10. **COMMITTEE:** Discussion on Council appointments for Internal Service Charge Review Committee.

Gene Seale, Ken Malloque and Jim Howes volunteered to serve on the Internal Service Charge Review Committee to review the line item internal service charges method. The committee will review the method and will provide recommendations to the Council. Staff will participate in the process. City Manager Kincaid will compile a schedule to begin the process.

11. **AUDITING SERVICES:** On May 22, 2012, the City requested proposals for the City's Financial and Compliance Audit for Fiscal Years 2012, 2013 and 2014. Three proposals were received. Staff is recommending the Council consider awarding Hinton Burdick for Auditing Services for the amounts of: \$34,750(FY2012); \$37,250 (FY2013); and \$35,750 (FY2014).

It was moved by Councilman Ortega, seconded by Councilman Malloque, and carried unanimously to award the City's Auditing Services to Hinton Burdick in the amounts of: \$34,750(FY2012); \$37,250 (FY2013); and \$35,750 (FY2014). The term is for three years with an option to extend for an additional two years. **MOTION ADOPTED**

City Manager Kincaid reminded the Council of the following meetings:

August 6, 2012 - Public Hearing on Tax Levy & Adopt Final Budget

August 13, 2012 - Regular Council Meeting, Adopt Tax Levy

August 27, 2012 - Meeting cancelled due to Council attending the Annual League Conference.

12. **ADJOURN:** It was moved by Councilman Howes, seconded by Vice Mayor Bingham, and carried unanimously to adjourn the meeting at 7:53:47 p.m. **MOTION ADOPTED**