

### **GUIDELINES FOR CITIZEN COMMENTS ON AGENDA ITEMS**

#### **PURPOSE:**

- Allow citizens to provide input to the City Council on a particular subject scheduled on the agenda.
- This is not a question and answer session.

#### **PROCEDURES:**

- Fill out a "Request to Address the Council Agenda Item" form and present it to the City Clerk prior to the beginning of the meeting.
- When recognized, use the lectern/microphone.
- State your:
  - Name
  - City of Residence
- Limit comments to 3 minutes.
- Submit written comments for the record to the City Clerk.

### **GUIDELINES FOR CITIZEN COMMENTS ON NON AGENDA ITEMS**

#### **PURPOSE:**

- The Safford City Council values citizen comments and input.
- Because these items are not listed on the Council Agenda, Council may not act on the information during the meeting but may refer the matter to the City Manager for follow-up.

#### **PROCEDURES:**

- Completely fill out a "Request to Address the Council Non-Agenda Item" form and present it to the City Clerk prior to the beginning of the meeting. Forms which are not completely filled out will be rejected.
- When recognized, during the "Citizen Comments on Non Agenda Items" section, use the lectern/microphone.
- State your:
  - Name
  - City of Residence
- Limit comments to 3 minutes.
- Submit written comments for the record to the City Clerk.

1. **WELCOME AND CALL TO ORDER:** (Reminder: Please turn off cell phones)
2. **ROLL CALL:**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Gibbs will lead the Pledge of Allegiance to the Flag.
4. **OPENING PRAYER:** Pastor Preston Clonts will offer the opening prayer.
5. **CITIZEN COMMENTS ON AGENDA ITEMS:**
6. **CONSENT ITEMS:** These items are considered to be routine by the City Council and will be enacted by one motion, without discussion. The consent agenda is a time saving device. Council Members have received documentation on these items for review prior to the open meeting. Any Council Member may remove any item from the consent agenda for discussion and a separate vote if deemed necessary. The Mayor and City Council may wish to consider approving Items 1 through 11 as Consent Agenda Items. **ACTION**
  1. May 14, 2012 Council Minutes.
  2. Police Report
  3. Building Inspection Report
  4. Public Works Report
  5. Business License Report
  6. Library Report
  7. Utilities Consumption Report
  8. Summary of Projects Planning and Grants Administration
  9. Airport Report (February/March 2012)
  10. Prosecution Report
  11. Expense Report Over \$5,000
7. **PURCHASING CARD REPORT:** Consideration and approval of Purchasing Card Report for 2/20/2012 through 3/20/2012. **ACTION**
8. **SAFETY AWARD:** American Public Power Association (APPA) 2011 Electric Safety award. **INFORMATION**

**DECLARATION ON CONFLICT OF INTEREST:** Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

**NOTES:** Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request reasonable accommodations by contacting City Hall at (928)432-4000, forty-eight (48) hours prior to the meeting.

- A copy of agenda background material provided to Council members, with the exception of material relating to possible executive sessions, is available for public inspection at the City Clerk's Office, 717 Main Street; Monday – Friday 8:00 a.m. – 5:00 p.m.
- The City Council reserves the right to take action upon any item on the agenda.
- City Council Meeting Agendas are available on the city's website at: [www.cityofsafford.us](http://www.cityofsafford.us)

**NOTICE TO PARENTS:** Notice is hereby given that pursuant to A.R.S. §1-602(A)(9), subject to certain specified statutory exceptions, parents have a right to consent before the City or any of its political subdivisions make a video or audio recording of their minor child or children. City Council Meetings, and various meetings of the City's boards, committees and commissions, are all audio and/or video recorded and, as a result, proceedings in which children are present may be subject to such recording. Parents may file a written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child or children are present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. §1-602 has been waived.

9. **SAFFORD DANCE ACADEMY:** Presentation of City of Safford Flag to Safford Dance Academy. **INFORMATION**
10. **METHODIST CHURCH PARSONAGE:** Request to consider waiving landfill fees for Methodist Church Parsonage. **INFORMATION DISCUSSION/ACTION**
11. **SAFFORD JUNIOR BASKETBALL LEAGUE:** Request to consider a donation of \$3,000 to the Safford Jr. Basketball League. **INFORMATION/DISCUSSION/ACTION**
12. **AIRPORT FUEL SERVICE PROPOSAL:** The City of Safford accepted Proposals for providing fuel service for aircraft and offered equipment and vehicles for sale at the Safford Regional Airport. One Proposal was received. It is recommended that the Council consider awarding the Airport Fuel Service Contract and acquisition of equipment (100LL Truck, Jet A Truck, 100LL Tank, Jet A Tank) to Ponderosa Aviation as stated in the Proposal received from Ponderosa Aviation. **INFORMATION/DISCUSSION/ACTION**
13. **PONDEROSA AVIATION, INC, HANGAR H-4:** Consider approving and adopting Resolution Number 12-018, a resolution of the City of Safford authorizing the Mayor to enter Airport Hangar Lease Agreement known as "H-4" between the City of Safford and Ponderosa Aviation, Inc. **INFORMATION/DISCUSSION/ACTION**

### RESOLUTION NUMBER 12-018

#### (Ponderosa Aviation, Inc.; Hangar "H-4")

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD ("CITY"), GRAHAM COUNTY, ARIZONA AUTHORIZING THE MAYOR TO ENTER INTO AIRPORT HANGAR LEASE AGREEMENT.**

14. **PONDEROSA AVIATION, INC, HANGAR H-1:** Consider approving and adopting Resolution Number 12-019, a resolution of the City of Safford authorizing the Mayor to enter Airport Hangar Lease Agreement known as "H-1" between the City of Safford and Ponderosa Aviation, Inc. **INFORMATION/DISCUSSION/ACTION**



# AGENDA

# 6:00 PM

CITY OF SAFFORD, CITY COUNCIL MEETING

MONDAY, JUNE 11, 2012

MEETING LOCATION: PHELPS DODGE MEETING ROOM ♦ 808 S 7<sup>TH</sup> AVENUE, SAFFORD, ARIZONA

## RESOLUTION NUMBER 12-019

(Ponderosa Aviation, Inc.; Hangar "H-1")

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD ("CITY"), GRAHAM COUNTY, ARIZONA AUTHORIZING THE MAYOR TO ENTER INTO AIRPORT HANGAR LEASE AGREEMENT.**

15. **WESTERN AREA POWER ADMINISTRATION AGREEMENT:** Consider approving Agreement Number 12-DSR-12238 between the City of Safford, Arizona and Western Area Power Administration, and ratifying the Utilities Director's previous execution of the agreement to be effective as of 23 May 2012. **INFORMATION/DISCUSSION/ACTION**
  
16. **PLANNING & ZONING COMMISSION:** Consider reappoint Diane Junion to the Planning and Zoning Commission for a 4-year term to expire June 30, 2016. **INFORMATION/DISCUSSION/ACTION**
  
17. **COMMUNITY DEVELOPMENT:** Consider and approve Conditional Use Permit for the purpose of operating a bakery in an R-2 (Multi-Family Residential) Zone at the location of 1104 South Central Avenue, Safford (Parcel Number 101-07-121). The applicant is also requesting to add three signs on the property for the bakery. The Commission has recommended approval of the permit, but that the large 4' x 8' sign designated for hanging on the wall of the cottage be reduced to eight (8) square feet. Additionally, staff recommends operating hours be established and also a condition of no future expansion of the current facilities be allowed under the issuance of this Conditional Use Permit. **INFORMATION/DISCUSSION/ACTION**
  
18. **RESOLUTION NUMBER 12-020 – SAFE DEPOSIT BOX:** Consider approving and adopting Resolution Number 12-020, a Resolution of the City of Safford authorizing a safe deposit box and designating signers. **INFORMATION/DISCUSSION/ACTION**

### RESOLUTION NO. 12-020

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA AUTHORIZING SAFE DEPOSIT BOX AND DESIGNATING SIGNERS.**

19. **RESOLUTION NUMBER 12-021 – LGIP:** Consider approving and adopting Resolution Number 12-021, a Resolution of the City of Safford authorizing investment monies in the Local Government Investment Pool (LGIP). **INFORMATION/DISCUSSION/ACTION**

### RESOLUTION NO. 12-021

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA AUTHORIZING INVESTMENT MONIES IN LOCAL GOVERNMENT INVESTMENT POOL.**



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CITY OF SAFFORD, CITY COUNCIL MEETING

MONDAY, JUNE 11, 2012

MEETING LOCATION: PHELPS DODGE MEETING ROOM ♦ 808 S 7<sup>TH</sup> AVENUE, SAFFORD, ARIZONA

20. **RESOLUTION NUMBER 12-022 – MAYOR AND COUNCIL PURCHASING POLICY:** Consider approving and adopting Resolution Number 12-022, a Resolution of the City of Safford approving the purchasing policy for purchases from the Mayor and members of the Council. **DISCUSSION/ACTION**

**RESOLUTION NO. 12-022**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA, APPROVING THE PURCHASES FROM THE MAYOR AND MEMBERS OF THE COUNCIL.**

21. **RESOLUTION NO. 12-023 – NATIONAL BANK DEPOSITORY ACCOUNT:** Consider approving and adopting Resolution Number 12-023, a Resolution of the City of Safford designating depository account and person authorized to sign related documents at National Bank, Safford, Arizona. **DISCUSSION/ACTION**

**RESOLUTION NUMBER 12-023**

**BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA,** that National Bank, Safford, Arizona is hereby designated as a depository for Airport Reserve Account.

22. **RESOLUTION NUMBER 12-024:** Consider approving and adopting Resolution Number 12-024, a resolution of the City of Safford approving Intergovernmental Agreements with Graham County for Animal Shelter, Dispatching, and Information Technologies Services. **ACTION**

**RESOLUTION NUMBER 12-024**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SAFFORD, GRAHAM COUNTY, ARIZONA APPROVING INTERGOVERNMENTAL AGREEMENTS WITH GRAHAM COUNTY FOR ANIMAL SHELTER, DISPATCHING, AND INFORMATION TECHNOLOGIES SERVICES.**

23. **AGREEMENT FOR CONTRACTED SERVICES:** Consider extending Agreement for Contracted Services between the City of Safford and Graham County Chamber of Commerce. **INFORMATION/DISCUSSION/ACTION**

24. **PROSECUTION SERVICES:** Consider approving the renewal of the City Prosecutor Contract between the Law Office of Matt N. Clifford, P.C. and the City of Safford for one additional year, effective July 1, 2012 through June 30, 2013. **DISCUSSION/ACTION**

25. **MEETINGS/ACTIVITIES HELD BY COUNCIL OR CITY STAFF:**

26. **COUNCIL OR STAFF REQUESTS FOR AGENDA ITEMS:**

27. **CITIZEN COMMENTS ON NON-AGENDA ITEMS:** *Members of the Council may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as*



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CITY OF SAFFORD, CITY COUNCIL MEETING

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*a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

**28. EXECUTIVE SESSION:**

- 1. SAFFORD REGIONAL AIRPORT LEASES C-13, C-14, C-15 and C-16:** The City Council may elect to enter executive session pursuant to *Arizona Revised Statutes* §38-431.03.A.3 and A.4 to discuss, consider, and possible direction to staff and the Interim City Attorney and/or discussion or consultation with the Interim City Attorney for legal advice regarding contract enforcement actions in connection with the leases at the Safford Regional Airport.  
**INFORMATION/DISCUSSION/ACTION**

- 29. RETURN TO REGULAR SESSION:** The City Council will return to Open Session and may take action regarding Item 28.1, Safford Regional Airport Leases C-13, C-14, C-15 and C-16. **ACTION**

**30. ADJOURN:**

In accordance with Section 2.04.100 of the City Code of the City of Safford, and Arizona Revised Statutes §§38-431.01 *et seq.*, and 38-431.02 *et seq.*, notice is hereby given to the members of the general public that the City of Safford will hold the above stated Regular City Council Meeting open to the public on the date and time specified above at the Phelps Dodge Meeting Room, 808 South 7<sup>th</sup> Avenue, Safford, Arizona. Members of the City of Safford Council may attend either in person or by telephone conference call. If authorized by a majority vote of the Common Council of the City of Safford, and pursuant to Arizona Revised Statutes, §38-431.03 *et seq.*, the Council may adjourn the meeting at any time and move into Executive Session for consultation with the attorneys of the public body. The Executive Session will not be open to the public.

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Georgia Luster, MMC  
City Clerk

Posted: \_\_\_\_\_